



CITY OF WESTFIELD, IN
Board of Public Works_Meeting_Agenda_01_07_2013

Monday, January 07, 2013 at 03:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Monday, January 07, 2013 at 03:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY

AGENDA ITEMS

Appointment

New Board Member

Meeting Minutes Consideration for Approval

Action Item #1: November 29, 2012

Documents: [Minutes- 11/29/12](#)

Presentations

None

Ordinances and/or Resolutions

None

Quote Approval

None

Bid Approval

None

Construction Standards & Specifications Changes

None

Performance and/or Maintenance Bond Release

None

Change Orders

None

Contracts/Leases

None

Agreements and/or Memorandum of Understanding (MOU)

Action Item #2: Wilfong Management, LLC- Agreement for the Off-Site Extension of Water Mains and Related Facilities

Documents: [Agreement for the Off-Site Extension of Water Mains and Related Facilities](#)

Consent Agenda

None

Department Reports

Fire

Documents: [WFD Report](#)

Parks and Recreation

Documents: [WPRD Report](#)

Police

Documents: [WPD Report](#)

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY November 29, 2012

The Westfield Board of Public Works and Safety met in regular session Thursday November 29, 2012 at the Westfield Public Works conference room. Board of Public Works members present were Jack Hart and Mark Heirbrandt. Also present were Deputy Clerk-Treasurer Teresa Skelton and Attorney Brian Zaiger with Krieg DeVault, LLP. Mark Heirbrandt called the meeting to order at 3:00 P.M.

Meeting Minutes Consideration for Approval:

Jack Hart made the motion to approve the November 1, 2012 meeting minutes as presented and this was seconded by Mark Heirbrandt. Vote: Yes-2; No-0. Motion carried.

Contracts/Leases:

Action Item #2: Midland Trace Trail Surfacing Contract

Parks Director Melody Jones presented Phase III of the Midland Trace Trail to the Board for consideration. Jack Hart moved to authorize the Parks Director to enter in to the contract not to exceed \$ 80,202.00 and this was seconded by Mark Heirbrandt. Vote: Yes-2; No-0. Motion carried.

Consent Agenda:

Action Item #3: Vehicle Liquidations: Parks & Recreation Department

Action Item #4: 2013 Board of Public Works & Safety Meeting Schedule

With no questions or concerns from the Board Jack Hart moved to accept the consent agenda as presented for both items and this was seconded by Mark Heirbrandt. Vote: Yes-2; No-0. Motion carried.

Department Reports:

- Fire Department – Todd Burtron
- Parks and Recreation Department – Melody Jones
- Police Department – Joel Rush (not present)
- Public Works Department – Harry Nikides

Mark Heirbrandt expressed his gratitude to the Director's for the great job in serving the City of Westfield in 2012. He also recognized Jack Hart for all of his years of service to the Town and now the City of Westfield. Jack will be stepping down from the Board of Public Works in January 2013.

With no further business the meeting was adjourned at 3:15 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety

Wilfong Management, LLC Owner/Developer
AGREEMENT FOR OFF-SITE EXTENSION OF WATER MAINS AND
RELATED FACILITIES

This agreement for off-site extension of the water mains and facilities executed this ____ day of _____, 2013, by and between the City of Westfield acting by and through its Common Council, (hereinafter referred to as the “City”) and Wilfong Management, LLC, hereinafter referred to as the “Owner/Developer”):

WITNESSETH:

WHEREAS, the City has developed a Comprehensive Master Plan for the development and distribution of the water mains and facilities (hereinafter referred to as the “Master Plan”); and,

WHEREAS, the Owner/Developer desires to cause development to occur within the jurisdiction of the City and to provide water service to such development (hereinafter referred to as the “Project”); and,

WHEREAS, a portion of the water mains and facilities to be constructed to serve said development in the conformance with the Master Plan were “off-site” as said term is understood within the context of the Master Plan and is further defined within the terms of this Agreement.

WHEREAS, it is fair and equitable, to enter into an agreement, to reimburse the Owner/Developer for the part of the costs of the Project, which are not necessary for water service to the Owner/ Developer’s development.

NOW, THEREFORE, the parties do hereby agree in consideration of the promises and covenants contained herein as follows:

1. Construction of off-site extension of water mains

a. Plans and Specifications

The Owner/Developer, at its expense, has caused plans and specifications to be prepared consistent with the Master Plan for the extension of water mains and facilities to the site of its development which is described in **Exhibit A** attached hereto and made a part hereof.

The Plans have been submitted to the City for approval and said plans are a part of this Agreement and shall be marked **Exhibit B**.

b. Construction

The Owner/Developer will construct the water mains and facilities in substantial conformance to the plans and specifications.

c. Performance Bond, Maintenance Bond and Testing

Upon completion of the Project, the Owner/Developer shall post a maintenance bond or surety acceptable to the City, in an amount sufficient to indemnify the City for the maintenance of the Project for a three (3) year period beginning the date of the Project is acceptable by the Westfield Board of Public Works. Prior to acceptance of the Project, the Project shall pass one or more normally acceptable inspection tests, including but not limited to, a pressure test or leak test, and bacteriological testing. The City shall not be obligated to accept the dedication of the Project unless the project meets normally acceptable standards for the above tests.

d. Dedication and Acceptance Thereof

Upon completion of the Project and satisfactory performance of all testing required by the City, the Owner/Developer shall convey all right, title, and interest in the Project to the City. The City shall accept such dedication upon satisfactory testing and posting of a maintenance bond or other acceptable surety as set out herein.

2. Reimbursement and/or Credits

The City agrees that the Owner/Developer shall be entitled to reimbursement/credit for construction of the Project up to the amount of Ninety Five Thousand Two Hundred Seventy Five dollars and no cents (\$95,275.00) as detailed in **Exhibit C** attached hereto and made a part hereof. The reimbursement/credit specifically set out herein shall represent the total compensation to the Owner/Developer arising out of the Project. A cost estimate of the Project and related costs are detailed in **Exhibit D**, and **Exhibit E**, attached hereto and made a part hereof. Developer acknowledges that such reimbursement/credit is subject and subordinate to the obligations of the City to the holders of the City's Waterworks Revenue Bonds in accordance with the provisions of Ordinance 03-24.

3. Amendments and Modifications

This agreement incorporates the entire agreement of the parties, and no extrinsic matters shall be deemed to have amended this Agreement in any manner, unless specifically set forth in writing and executed by the parties hereto as an addendum or amendment to this Agreement.

4. Default

Any failure on the part of either party to carry out the terms or conditions set forth herein shall be considered an event of default and shall relieve the other party from any further obligation under the terms of this Agreement.

5. No Waiver of Obligation to Pay Charges

The parties agree that there is nothing about this Agreement which may be in any manner constructed to relieve the Owner/Developer from any obligation currently imposed upon such Owner/Developer by reason of the ordinances of the City of Westfield and in particular the ordinances requiring the payment of availability and connection charges to the City. In addition, the parties agree that no proprietary interest arises out of this Agreement which would result in the Owner/Developer being entitled to avoid any increase in availability connection ordinances.

6. Execution of Supplemental Documents

The parties agree that they shall execute any and all documents necessary to give effect to this Agreement, including, but not limited to, the assignment or granting of easements, or the execution of such other documents as may be necessary.

By: Wilfong Management, LLC, Developer

R. L. Wilfong, II Member

SIGN OF INDIANA)
)SS:
COUNTY OF HAMILTON)

Personally appeared before me, a notary public in and for said County and State,
(R. L. Wilfong, II Member of Wilfong Management, LLC), who, being first duly sworn,
acknowledges that the representations contained herein are true to the best of his
knowledge.

WITNESS MY HAND SEAL, this _____ day of _____, 2013.

Notary Public

Printed Name

MY COMMISSION EXPIRES:

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and
seals, this ____ day of _____, 20____.

By: City of Westfield

Printed Name

Board of Public Works and Safety

ATTEST:

Cindy Gossard, Clerk-Treasurer
City of Westfield

EXHIBIT A
(Waters Edge Development)

Part of Springmill Trails PUD in Westfield, Hamilton County, Indiana, described as follows:

WATERS EDGE at SPRINGMILL TRAILS
Land Description

PARCEL A: (TRACT 8: INSTRUMENT NO. 2004-48213)

PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 19 NORTH, RANGE 3 EAST OF THE SECOND PRINCIPAL MERIDIAN IN HAMILTON COUNTY, INDIANA BEING DESCRIBED AS FOLLOWS:

BEGINNING AT A MAG NAIL AT THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 34, TOWNSHIP 19 NORTH, RANGE 3 EAST; THENCE ON THE EAST LINE OF SAID SOUTHWEST QUARTER SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST (ASSUMED BEARING) 207.38 FEET; THENCE PARALLEL WITH THE NORTH LINE OF SAID SOUTHWEST QUARTER SOUTH 89 DEGREES 23 MINUTES 53 SECONDS WEST 1323.24 FEET TO THE WEST LINE OF SAID SOUTHWEST QUARTER; THENCE ON SAID WEST LINE NORTH 00 DEGREES 10 MINUTES 40 SECONDS EAST 207.38 FEET TO THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 89 DEGREES 23 MINUTES 53 SECONDS EAST 1323.29 FEET TO THE POINT OF BEGINNING, CONTAINING 6.30 ACRES.

PARCEL B: (PART OF INSTRUMENT NO. 2005-39617)

PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 19 NORTH, RANGE 3 EAST OF THE SECOND PRINCIPAL MERIDIAN IN HAMILTON COUNTY, INDIANA BEING DESCRIBED AS FOLLOWS:

COMMENCING AT A MAG NAIL AT THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 34; TOWNSHIP 19 NORTH, RANGE 3 EAST; THENCE ON THE EAST LINE OF SAID SOUTHWEST QUARTER SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST (ASSUMED BEARING) 207.38 FEET TO A MAG NAIL AT THE SOUTHEAST CORNER OF A 6.30 ACRE TRACT OF REAL ESTATE DESCRIBED IN INSTRUMENT NO. 2004-00048213 AND THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUING ON THE EAST LINE OF SAID SOUTHWEST QUARTER SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST 652.99 FEET TO A MAG NAIL AT THE NORTHEAST CORNER OF A 3.0 ACRE TRACT OF REAL ESTATE DESCRIBED IN INSTRUMENT NO. 1991-01973; THENCE NORTH 89 DEGREES 48 MINUTES 26 SECONDS WEST 435.60 FEET TO A 5/8 INCH STEEL REBAR WITH RED CAP AT THE NORTHWEST CORNER OF SAID 3.0 ACRE TRACT; THENCE SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST, 300.00 FEET TO THE SOUTHWEST CORNER OF SAID 3.0 ACRE TRACT; THENCE SOUTH 89 DEGREES 48 MINUTES 26 SECONDS EAST, ALONG THE SOUTH LINE OF SAID 3.0 ACRE TRACT, 53.54 FEET; THENCE SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST 10.00 FEET; THENCE SOUTH 89 DEGREES 48 MINUTES 26 SECONDS EAST 15.00 FEET; THENCE SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST 159.61 FEET TO A CAPPED REBAR ON THE SOUTH LINE OF SAID QUARTER-QUARTER SECTION; THENCE SOUTH 89 DEGREES 19 MINUTES 04 SECONDS WEST, 955.87 FEET TO A CAPPED REBAR AT THE SOUTHWEST CORNER OF SAID QUARTER-QUARTER SECTION; THENCE NORTH 00 DEGREES

10 MINUTES 40 SECONDS EAST, ALONG THE WEST LINE OF SAID QUARTER-QUARTER SECTION, 1118.84 FEET TO A 5/8 INCH STEEL REBAR WITH A YELLOW CAP "MILLER SURVEY S0083" AT THE SOUTHWEST CORNER OF A 6.30 ACRE TRACT OF REAL ESTATE DESCRIBED IN INSTRUMENT NO. 2004-00048213; THENCE ON THE SOUTH LINE OF SAID 6.30 ACRE TRACT NORTH 89 DEGREES 23 MINUTES 53 SECONDS EAST 1323.24 FEET TO THE POINT OF BEGINNING, CONTAINING 29.543 ACERS, MORE OR LESS.

PARCEL C: (PART OF INSTRUMENT NO. 2008-14583)

PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, TOWNSHIP 19 NORTH, RANGE 3 EAST OF THE SECOND PRINCIPAL MERIDIAN IN HAMILTON COUNTY, INDIANA BEING DESCRIBED AS FOLLOWS:

COMMENCING AT A MAG NAIL AT THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 34; TOWNSHIP 19 NORTH, RANGE 3 EAST; THENCE ON THE EAST LINE OF SAID SOUTHWEST QUARTER SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST (ASSUMED BEARING) 860.37 FEET TO THE NORTHEAST CORNER OF A 3.0 ACRE TRACT OF REAL ESTATE DESCRIBED IN INSTRUMENT NO. 1991-01973; THENCE NORTH 89 DEGREES 48 MINUTES 26 SECONDS WEST, ALONG THE NORTH LINE OF SAID 3.0 ACRE TRACT, 367.06 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST 62.00 FEET; THENCE NORTH 89 DEGREES 48 MINUTES 26 SECONDS WEST 15.00 FEET; THENCE SOUTH 00 DEGREES 11 MINUTES 34 SECONDS WEST 238.00 FEET TO THE SOUTH LINE OF SAID 3.0 ACRE TRACT; THENCE NORTH 89 DEGREES 48 MINUTES 26 SECONDS WEST 53.54 FEET TO THE SOUTHWEST CORNER OF SAID 3.0 ACRE TRACT; THENCE NORTH 00 DEGREES 11 MINUTES 34 SECONDS EAST 300.00 FEET TO THE NORTHWEST CORNER OF SAID 3.0 ACRE TRACT; THENCE SOUTH 89 DEGREES 48 MINUTES 26 SECONDS EAST 68.54 FEET TO THE POINT OF BEGINNING, CONTAINING 0.390 ACRES, MORE OR LESS.

EXHIBIT B

Because of reproduction difficulties and its bulk nature, the plans are on file in the Clerk-Treasurer's Office and the Westfield Public Works Department and are duly marked Exhibit B.

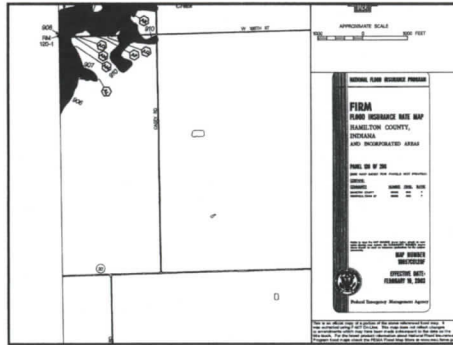
(Developer to supply three (3) original copies of the project plans with changes required by the Water Master Plan Highlighted.)

WATERMAIN EXTENSION SPRINGMILL TRAILS PUD

Developed by:
Wilfong Management, LLC
17830 Casey Road
Westfield, IN 46074
Phone (317) 867-0033
Contact: Beau Wilfong



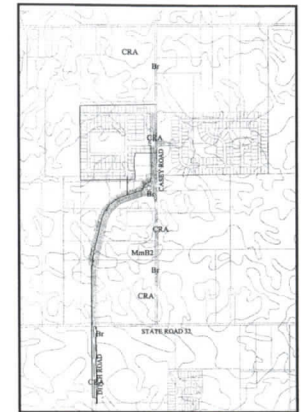
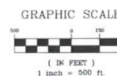
VICINITY MAP
SCALE: 1"=1000'



FLOOD MAP
N.T.S.

INDEX	
SHT.	DESCRIPTION
C001	COVER SHEET
C100-C104	TOPOGRAPHICAL SURVEY & DEMOLITION PLAN
C300-C304	STORMWATER POLLUTION & PREVENTION PLANS & SPECS
C700-706	WATER PLANS/DETAILS
C800-C801	SPECIFICATIONS

REVISIONS	
SHT.	DESCRIPTIONS
ALL	REVISED PER CLIENT'S REQUEST 6/13/12 RJS
ALL	REVISED PER WESTFIELD COMMENTS 8/13/12 DCM
ALL	REVISED PER WESTFIELD COMMENTS 8/23/12 DCM
C302, C700-C703	REVISED PER CLIENT'S REQUEST 10/16/12 DCM



SOILS MAP
SCALE: 1"=1000'

Map Unit: Br - Brookston silt clay loam

Br - Brookston silt clay loam
This poorly drained soil has a seasonal high water table above the surface or within 1.0 ft. and is in depressions. Slopes are 0 to 2 percent. The native vegetation is water tolerant grasses and hardwoods. The surface layer is silty clay loam and has moderate or high organic matter content (2.0 to 5.0 percent). Permeability is moderately slow (0.2 to 0.6 in/hr) in the most restrictive layer above 60 inches. Available water capacity is high (10.0 inches in the upper 60 inches). The pH of the surface layer in non-limed areas is 6.1 to 7.3. This soil is hydric. Wetness is a management concern for crop production. This soil responds well to tile drainage.

Map Unit: CRA - Crosby silt loam, 0 to 2 percent slopes

CRA - Crosby silt loam, 0 to 2 percent slopes
This is a somewhat poorly drained soil and has a seasonal high water table at 0.5 to 2.0 ft. and is on rises on uplands. Slopes are 0 to 2 percent. The native vegetation is hardwoods. The surface layer is silt loam and has moderately low or moderate organic matter content (1.0 to 3.0 percent). Permeability is very slow (< 0.06 in/hr) in the most restrictive layer above 60 inches. Available water capacity is moderate (6.2 inches in the upper 60 inches). The pH of the surface layer in non-limed areas is 5.1 to 6.0. Droughtiness and wetness are management concerns for crop production. This soil responds well to tile drainage.

Map Unit: MmB2 - Miami silt loam, 2 to 6 percent slopes, eroded

MmB2 - Miami silt loam, 2 to 6 percent slopes, eroded
This gently sloping, deep, well drained soil is on rises on till plains and along drainage-ways and areolas. The mapped areas range from 1 to 50 acres in size. In a typical profile the surface layer is dark grayish brown silt loam about 7 inches thick. The subsoil is dark yellowish brown and brown, firm clay loam about 23 inches thick. The substrate, to a depth of 60 inches, is yellowish brown loam that contains fine carbonates. In a few areas the lower part of the subsoil is stratified sandy loam, loamy sand and sandy clay loam. The depth to till is more than 40 inches in some areas. Included with this soil in mapping are small areas of Crosby soils, small areas of severely eroded soils that have a surface layer of clay loam, small areas of soils have slopes of more than 6 percent, and small areas of soils that have gravel and cobble on the surface.

DESIGN DATA

WATERMAIN EXTENSION	
DITCH ROAD	1,504 L.F.
STATE ROAD 32	40 L.F.
PROPOSED EAGLE CREEK PARKWAY	2,518 L.F.
TOTAL	4,062 L.F.
OPTION A	
M/H HOMES WATERS EDGE EXTENSION	325 L.F.
TOTAL	325 L.F.
OPTION B	
PROPOSED EAGLE CREEK PARKWAY/CASEY ROAD	1,085 L.F.
FUTURE BRIDLE BOULEVARD	175 L.F.
TOTAL	1,260 L.F.

PLANS PREPARED BY:
STOEPPEL WERTH & ASSOCIATES, INC.
CONSULTING ENGINEERS & LAND SURVEYORS
7965 E. 106TH STREET, FISHERS, INDIANA 46038
PHONE: (317)-849-5935
FAX: (317)-849-5942
CONTACT PERSON: BRIAN ROBINSON

PLANS CERTIFIED BY:

David J. Stoepelwerth 4/20/12
DAVID J. STOEPPEL WERTH
PROFESSIONAL LAND SURVEYOR
NO. 19358



EXHIBIT C

Project Name:

Developer Name:

Credit Due to Developer	\$95,275.00
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Reimbursement Due to Developer

(Reimbursement cash payments shall be paid only when the full amount for reimbursement is available in the reimbursement account and based on prioritization (first in first out) of agreement)

Earth Resources bid
 12" Ductile Iron = \$373,435
 8" PVC = \$278,160
Difference = \$95,275

Division 2 - Site																																																																																																																																																															
Springmill Trails Ditch Rd, Eagle Pkwy, Casey Rd Westfield, IN		Bid Contractor's name <u>EARTH RESOURCES</u> Bid contractor's Approval signature for accuracy and completion of bid pack <u>[Signature]</u> Bid due date: 09/27/12 Bid due by: 2:00 PM																																																																																																																																																													
<table border="1"> <thead> <tr> <th>Item</th> <th>EA</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Mobilization/Demobilization</td> <td>EA</td> <td>—</td> <td>—</td> <td>N/A</td> </tr> <tr> <td colspan="5">Erosion Control:</td> </tr> <tr> <td>- Construction Entrance</td> <td>EA</td> <td>1</td> <td>1,800.00</td> <td>1,800.00</td> </tr> <tr> <td>- Silt Fence</td> <td>LF</td> <td>710</td> <td>1.80</td> <td>1,278.00</td> </tr> <tr> <td>- Temporary Seed & Erosion Blankets</td> <td>SF</td> <td>100,215</td> <td>0.07</td> <td>7,015.05</td> </tr> <tr> <td colspan="3">Sub Total Erosion Control</td> <td></td> <td>10,093.05</td> </tr> <tr> <td colspan="5">Water Mains:</td> </tr> <tr> <td>- 12" Ductile Iron (D.I.)</td> <td>LF</td> <td>5142</td> <td>36.40</td> <td>187,168.80</td> </tr> <tr> <td>- 16" Ductile Iron (D.I.)</td> <td>LF</td> <td>40</td> <td>125.00</td> <td>5,000.00</td> </tr> <tr> <td>- 8" C900</td> <td>LF</td> <td>146</td> <td>24.25</td> <td>3,540.50</td> </tr> <tr> <td>- 16" Valve & Box</td> <td>EA</td> <td>2</td> <td>2,100.00</td> <td>4,200.00</td> </tr> <tr> <td>- 12" Valve & Box</td> <td>EA</td> <td>9</td> <td>1,650.00</td> <td>14,850.00</td> </tr> <tr> <td>- 8" Valve & Box</td> <td>EA</td> <td>2</td> <td>850.00</td> <td>1,700.00</td> </tr> <tr> <td>- 2" Valve & Box</td> <td>EA</td> <td></td> <td></td> <td></td> </tr> <tr> <td>- 12" 45° Bend</td> <td>EA</td> <td>5</td> <td>384.00</td> <td>1,920.00</td> </tr> <tr> <td>- 12" 22.5° Bend</td> <td>EA</td> <td>5</td> <td>140.00</td> <td>700.00</td> </tr> <tr> <td>- 12" 11.25° Bend</td> <td>EA</td> <td>8</td> <td>146.25</td> <td>1,170.00</td> </tr> <tr> <td>- 2" 90° Bend</td> <td>EA</td> <td></td> <td></td> <td></td> </tr> <tr> <td>- 12"x8" Tee</td> <td>EA</td> <td>2</td> <td>200.00</td> <td>400.00</td> </tr> <tr> <td>- 12"x16" Cross</td> <td>EA</td> <td>1</td> <td>410.00</td> <td>410.00</td> </tr> <tr> <td>- 6"x4" Tee</td> <td>EA</td> <td></td> <td></td> <td></td> </tr> <tr> <td>- 4"x2" Tee</td> <td>EA</td> <td></td> <td></td> <td></td> </tr> <tr> <td>- Fire Hydrant</td> <td>EA</td> <td>19</td> <td>3,225.00</td> <td>61,275.00</td> </tr> <tr> <td>- Bore & Jack: State Road 32.</td> <td>LF</td> <td>140</td> <td>186.00</td> <td>26,040.00</td> </tr> <tr> <td>Poly Bore Ditch Road</td> <td>LF</td> <td>50</td> <td>120.00</td> <td>6,000.00</td> </tr> <tr> <td>Poly Bore Washington Twp Drain</td> <td>LF</td> <td>74</td> <td>122.00</td> <td>9,028.00</td> </tr> <tr> <td>- Wet Tap: Ditch Road</td> <td>EA</td> <td>1</td> <td>500.00</td> <td>500.00</td> </tr> <tr> <td>- Granular Fill</td> <td>CY</td> <td>3400</td> <td>11.60</td> <td>39,440.00</td> </tr> <tr> <td colspan="3">Sub Total Water Mains</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Total: Division 2 - Site</td> <td></td> <td></td> </tr> </tbody> </table>					Item	EA				Mobilization/Demobilization	EA	—	—	N/A	Erosion Control:					- Construction Entrance	EA	1	1,800.00	1,800.00	- Silt Fence	LF	710	1.80	1,278.00	- Temporary Seed & Erosion Blankets	SF	100,215	0.07	7,015.05	Sub Total Erosion Control				10,093.05	Water Mains:					- 12" Ductile Iron (D.I.)	LF	5142	36.40	187,168.80	- 16" Ductile Iron (D.I.)	LF	40	125.00	5,000.00	- 8" C900	LF	146	24.25	3,540.50	- 16" Valve & Box	EA	2	2,100.00	4,200.00	- 12" Valve & Box	EA	9	1,650.00	14,850.00	- 8" Valve & Box	EA	2	850.00	1,700.00	- 2" Valve & Box	EA				- 12" 45° Bend	EA	5	384.00	1,920.00	- 12" 22.5° Bend	EA	5	140.00	700.00	- 12" 11.25° Bend	EA	8	146.25	1,170.00	- 2" 90° Bend	EA				- 12"x8" Tee	EA	2	200.00	400.00	- 12"x16" Cross	EA	1	410.00	410.00	- 6"x4" Tee	EA				- 4"x2" Tee	EA				- Fire Hydrant	EA	19	3,225.00	61,275.00	- Bore & Jack: State Road 32.	LF	140	186.00	26,040.00	Poly Bore Ditch Road	LF	50	120.00	6,000.00	Poly Bore Washington Twp Drain	LF	74	122.00	9,028.00	- Wet Tap: Ditch Road	EA	1	500.00	500.00	- Granular Fill	CY	3400	11.60	39,440.00	Sub Total Water Mains					Total: Division 2 - Site				
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- 12" Ductile Iron (D.I.)	LF	5142	36.40	187,168.80																																																																																																																																																											
- 16" Ductile Iron (D.I.)	LF	40	125.00	5,000.00																																																																																																																																																											
- 8" C900	LF	146	24.25	3,540.50																																																																																																																																																											
- 16" Valve & Box	EA	2	2,100.00	4,200.00																																																																																																																																																											
- 12" Valve & Box	EA	9	1,650.00	14,850.00																																																																																																																																																											
- 8" Valve & Box	EA	2	850.00	1,700.00																																																																																																																																																											
- 2" Valve & Box	EA																																																																																																																																																														
- 12" 45° Bend	EA	5	384.00	1,920.00																																																																																																																																																											
- 12" 22.5° Bend	EA	5	140.00	700.00																																																																																																																																																											
- 12" 11.25° Bend	EA	8	146.25	1,170.00																																																																																																																																																											
- 2" 90° Bend	EA																																																																																																																																																														
- 12"x8" Tee	EA	2	200.00	400.00																																																																																																																																																											
- 12"x16" Cross	EA	1	410.00	410.00																																																																																																																																																											
- 6"x4" Tee	EA																																																																																																																																																														
- 4"x2" Tee	EA																																																																																																																																																														
- Fire Hydrant	EA	19	3,225.00	61,275.00																																																																																																																																																											
- Bore & Jack: State Road 32.	LF	140	186.00	26,040.00																																																																																																																																																											
Poly Bore Ditch Road	LF	50	120.00	6,000.00																																																																																																																																																											
Poly Bore Washington Twp Drain	LF	74	122.00	9,028.00																																																																																																																																																											
- Wet Tap: Ditch Road	EA	1	500.00	500.00																																																																																																																																																											
- Granular Fill	CY	3400	11.60	39,440.00																																																																																																																																																											
Sub Total Water Mains																																																																																																																																																															
Total: Division 2 - Site																																																																																																																																																															

*SALES TAX NOT INCLUDED
 IF REQUIRED: ADD \$15,000.00

\$ 373,435.35

Proposal			
Earth Resources			
7210 South State Road 267			
Lebanon, IN 46052			
Voice: (317) 769-4966 Fax: (317) 769-4977			
Attention : Beau Wilfong		Fax:	
Proposal Submitted To:		Project Name	
Eagletown Three, LLC		Watermain Extension	
Address		Project Location	
17830 Casey Road		Westfield, IN	
City, State Zip		Date of proposal	
Westfield, IN 46074		9/27/2012	
		Engineer	
		Stoeppelwerth	
We hereby submit an estimate for the specifications as provided per the plans as follows:			
Watermain (W/8" C-900 PVC)		\$278,160.75	
We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: \$ 278,160.75			
Payments are to be made as follows: Due on the 10th			
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.		TERMS: NET AS PER CONTRACT AGREEMENT If your account is not paid in full when due, a FINANCE CHARGE, computed at the PERIODIC RATE of 1.5% per month, which is an ANNUAL PERCENTAGE of 18%, will be imposed on the past due balance on the due date.	
Note: This proposal may be withdrawn by us if not accepted within 30 days.		Authorized Signature	
Acceptance of Proposal-the above prices, specifications and conditions are satisfactory and are hereby accepted. By my signature below, I am authorizing Earth Resources to do the work as specified and guarantee that payment will be carried out as outlined above		David Graham, President	

Page 1

DATE: September 26th, 2012

CUSTOMER: Eagletown Three, LLC

JOB NAME: Watermain Extension - Wilfong PUD

LOCATION: Westfield, IN



755 West Carmel Dr. Ste. 207
Carmel, IN 46032
Office - 317-769-6922
Fax - 317-769-5525

VALENTI-HELD CONTRACTOR / DEVELOPER, INC. agrees to furnish and install the necessary materials, equipment, and labor, in the manner described below, and to perform such construction in a workmanlike manner, and as expeditiously as the construction schedule and weather conditions permit (but schedule and prices subject to changes from causes beyond our control; such as strikes, shortage of labor, fires, accidents, or acts of God). Our workmanship and material is guaranteed for one year from the date of job completion. In the event that defective workmanship or materials are determined to have occurred, **VALENTI-HELD CONTRACTOR / DEVELOPER, INC.** shall be liable only for the replacement of same. ***This proposal is valid for 15 days & is subject to increase due to fluctuation in labor and fuel costs if not started within 30 days.***

This proposal is based on drawings and specifications prepared by Stoeppelwerth & Associates dated 4/20/12 with revisions through 8/23/12

WATERMAIN EXTENSION - WILFONG PUD	
Water Main	\$ 417,464.00
PROJECT TOTAL >	\$ 417,464.00

INCLUDES

I. WATER MAINS

- VHI's bid assumes that the water line in areas that are deeper than the 54" minimum cover can be raised using fittings to keep 54" of minimum cover from top of pipe to the existing ground. If the line needs to be deeper due to future cuts over the line, VHI's number will need to be adjusted.
- Excavation and placement of +/- 4,742' of 12" CL350 and +/- 40' of 16" CL250 ductile iron water main pipe as shown on the prints for the main line and Option "B".
- Excavation and placement of +/- 146' of 8" DR18 C-900 PVC water main pipe as shown on the prints for the main line and Option "B".
- Directional drill +/- 50' of 12" CL350 ductile iron water main pipe with field-lok gaskets beneath Ditch Road.

- Directional drill +/- 400' of 12" DIPS 13.5 polyethylene pipe beneath the proposed creek. Due to the depth, VHI has bid this from fire hydrant to fire hydrant.
- Jack and bore +/- 100' of 24" X.375" steel casing beneath SR 32. Carrier pipe will be 12" CL350 ductile iron and will be installed and blocked with traditional wood blocking and the ends sealed.
- Removal of two large trees at the intersection of SR32 & Ditch Road and removal of one tree along Casey Road.
- Open cut existing Casey Road. Open cut includes, flowable fill to within 1' of final pavement, VHI will then have a 1' concrete cap and 1.5" asphalt surface patch.
- Asphalt patch existing asphalt drive on Ditch Road.
- Repair of existing ditch that will be crossed on the west side of Ditch Road near SR 32.
- Repair existing stone driveways to pre-construction conditions.
- Connection to existing fire hydrant on the east side of Ditch Road.
- Backfill existing driveway crossings with fill sand and compact to 95% Standard Proctor.
- Installation of 16" butterfly valves, 12" and 8" gate valves as shown on the prints.
- Installation of bends and fittings as shown on the print for the main line and Option "B".
- Grading and seeding areas that are disturbed by VHI; VHI's bid assumes temporary seeding can be used in the field areas.
- Maintenance bond as required by the City of Westfield.
- Staking as needed for VHI work.
- As-builts.
- Blue pavement markings to indicate fire hydrants that are to be installed next to an existing roadway.
- Testing as required.

E Deducted cost if 12" water is done as 8" DR18 C900 PVC water main.

DEDUCT = (\$93,562.00)

- Indiana State Sales Tax.
- Option "A" or providing tee's or valves for option "A".
- INDOT permit for boring beneath SR 32.
- Grouting voids in the casing pipe for the jack and bore beneath SR 32.
- Installation of temporary construction fencing.
- Performance or payment bonds.
- Soils testing.
- Permits, inspection fees, access or availability fees or tap charges.
- Relocation of existing utilities.
- Replacing trees that are removed during construction.
- All spoils that are generated on site from the installation of the water main has been bid to remain on-site or in the field area.
- Removal of buried concrete or debris from previous filling of site.
- Replacing or fixing field tiles that are hit or destroyed during construction. ****Please see alternate below for this work.****

ALTERNATES

I. Cost to repair damaged field tiles per occurrence and size

6" ADD = \$335.00
8" ADD = \$365.00
10" ADD = \$395.00
12" ADD = \$425.00

Deducted cost if 12" water is done as 8" DR18 C900 PVC water main.

DEDUCT = (\$93,562.00)

Valenti Held
12" Ductile Iron = \$417,464
8" PVC deduct \$93,562 =
\$323,902

Difference \$93,562

Weihe Construction bids for 12" Ductile Iron vs. 8" PVC water main

12" = \$409,278

8" = \$305,513

Difference: \$103,765

Division 2 - Site BASE BID

Springmill Trails

Ditch Rd, Eagle Pkwy, Casey Rd
Westfield, IN

Bid Contractor's name: Weihe Construction, Inc.
Bid contractor's Approval signature for accuracy and
completion of bid pack: _____
Bid due date: 09/27/12
Bid due by: 2:00 PM

Item	Unit	Quantity	Unit \$	Sub Ttl
Mobilization/Demobilization:	EA	1	\$2,331.00	\$2,331.00
Performance Bond:	EA	1	\$8,495.00	\$8,495.00
Clearing:	EA	1	\$3,706.00	\$3,706.00
Staking:	EA	1	\$9,630.00	\$9,630.00

Erosion Control:

Construction Entrance	EA	1	\$6,227.00	\$6,227.00
Silt Fence	LF	870	\$1.29	\$1,122.30
Silt Basin	EA	1	\$1,592.00	\$1,592.00
Temporary Seed & Erosion Blankets	SF	186,534	\$0.07	\$12,255.28
Sub Total Erosion Control				\$21,196.58

Water Mains:

12" Open Cut Stone Drive	EA	1	\$3,452.00	\$3,452.00
12" Ductile Iron (D.I.)	LF	5,142	\$38.15	\$196,187.87
16" Ductile Iron (D.I.)	LF	40	\$51.78	\$2,071.20
8" C900	LF	146	\$16.62	\$2,426.52
16" Valve & Box	EA	2	\$2,993.00	\$5,986.00
12" Valve & Box	EA	9	\$2,270.00	\$20,430.00
8" Valve & Box	EA	2	\$1,315.00	\$2,630.00
12" 45° Bend	EA	5	\$800.21	\$4,001.05
12" 22.5° Bend	EA	5	\$497.14	\$2,485.70
12" 11.25° Bend	EA	9	\$530.75	\$4,776.75
12"x8" Tee	EA	2	\$1,081.26	\$2,162.52
12"x16" Cross	EA	1	\$2,623.41	\$2,623.41
Fire Hydrant	EA	19	\$4,412.52	\$83,837.88
Bore & Jack: State Road 32.	LF	140	\$386.31	\$54,083.40
Poly Bore Ditch Road	LF	50	\$170.60	\$8,530.00
Poly Bore Washington Twp Drain	LF	74	\$141.44	\$10,466.56
Wet Tap: Ditch Road	EA	1	\$1,415.00	\$1,415.00
Granular Fill	CY	122	\$14.04	\$1,712.88
Sub Total Water Mains:				\$409,278.74

Total: Division 2 - Site

Division 2 - Site ALTERNATE # 2

Springmill Trails

Ditch Rd, Eagle Pkwy, Casey Rd
Westfield, IN

Bid Contractor's name: Weihe Construction, Inc.
Bid contractor's Approval signature for accuracy and
completion of bid pack: _____
Bid due date: 09/27/12
Bid due by: 2:00 PM

Item	Unit	Quantity	Unit \$	Sub Ttl
Mobilization/Demobilization:	EA	1	\$2,331.00	\$2,331.00
Performance Bond:	EA	1	\$6,527.00	\$6,527.00
Clearing:	EA	1	\$3,706.00	\$3,706.00
Staking:	EA	1	\$9,630.00	\$9,630.00

Erosion Control:

Construction Entrance	EA	1	\$6,227.00	\$6,227.00
Silt Fence	LF	870	\$1.29	\$1,122.30
Silt Basin	EA	1	\$1,592.00	\$1,592.00
Temporary Seed & Erosion Blankets	SF	186,534	\$0.07	\$12,255.28
Sub Total Erosion Control				\$21,196.58

Water Mains:

8" Open Cut Stone Drive	EA	1	\$3,088.00	\$3,088.00
16" Ductile Iron (D.I.)	LF	40	\$51.78	\$2,071.20
8" C900	LF	5,288	\$20.36	\$107,663.68
16" Valve & Box	EA	2	\$2,993.00	\$5,986.00
8" Valve & Box	EA	11	\$1,315.00	\$14,465.00
8" 45° Bend	EA	5	\$489.00	\$2,445.00
8" 22.5° Bend	EA	5	\$338.50	\$1,692.50
8" 11.25° Bend	EA	9	\$325.11	\$2,925.99
8"x8" Tee	EA	3	\$630.46	\$1,891.38
8"x16" Cross	EA	1	\$2,104.00	\$2,104.00
Fire Hydrant	EA	19	\$4,209.00	\$79,971.00
Bore & Jack: State Road 32.	LF	140	\$382.41	\$53,537.40
Poly Bore Ditch Road	LF	50	\$135.22	\$6,761.00
Poly Bore Washington Twp Drain	LF	74	\$108.37	\$8,019.38
Wet Tap: Ditch Road	EA	1	\$1,407.00	\$1,407.00
Granular Fill	CY	818	\$14.04	\$11,484.72

Sub Total Water Mains: \$305,513.25

Total: Division 2 - Site



**City of Westfield Fire Department
Board of Public Works & Safety Report
November 1st- 30th, 2012**

**Contact: Chief Todd Burtron
or Kristen Sparks
804-3333**

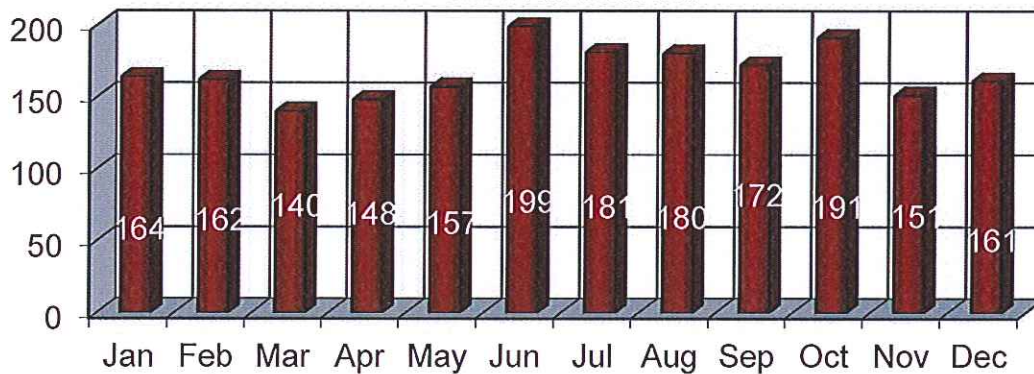


Westfield Fire Department 2012 Incident Statistics By Fire / Medical Groups

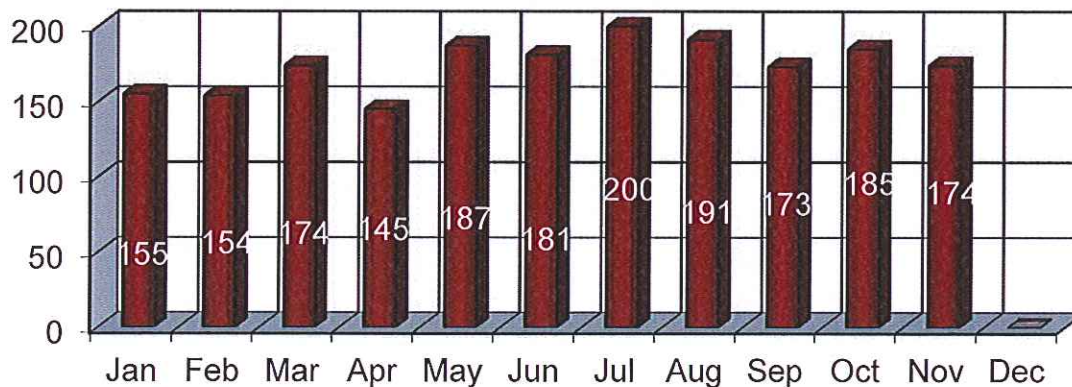


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	34	40	62	48	61	70	82	64	49	62	60		632	32.9%
Total WFD Medical Incidents	121	114	112	97	126	111	118	127	124	123	114		1287	67.1%
Total WWFD Incidents	155	154	174	145	187	181	200	191	173	185	174	0	1919	100%

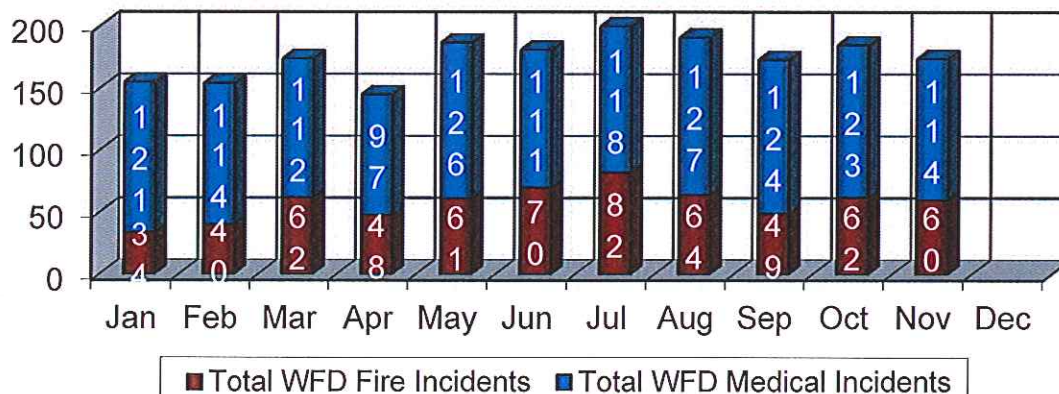
Westfield Fire Department
2011 Total Incidents



Westfield Fire Department
2012 Total Incidents



Westfield Fire Department
2012 Incidents by Fire/Medical



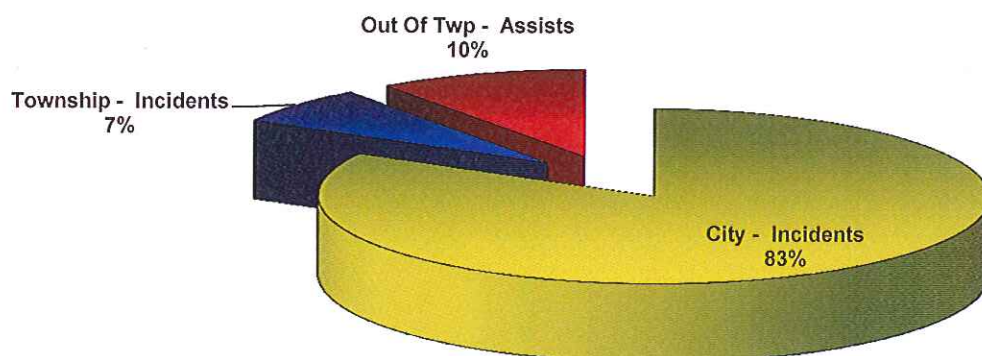


Westfield Fire Department 2012 Fire/Medical Incidents By Governmental Area



2012 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	132	139	149	115	160	143	161	151	143	152	146		1591	82.9%
Township - Incidents	14	6	13	7	10	15	14	16	14	14	11		134	7.0%
Out Of Twp - Assists	8	9	12	23	17	23	25	24	16	19	17		193	10.1%

Westfield Fire Department 2012 Incidents by Governmental Areas



■ City - Incidents
 ■ Township - Incidents
 ■ Out Of Twp - Assists



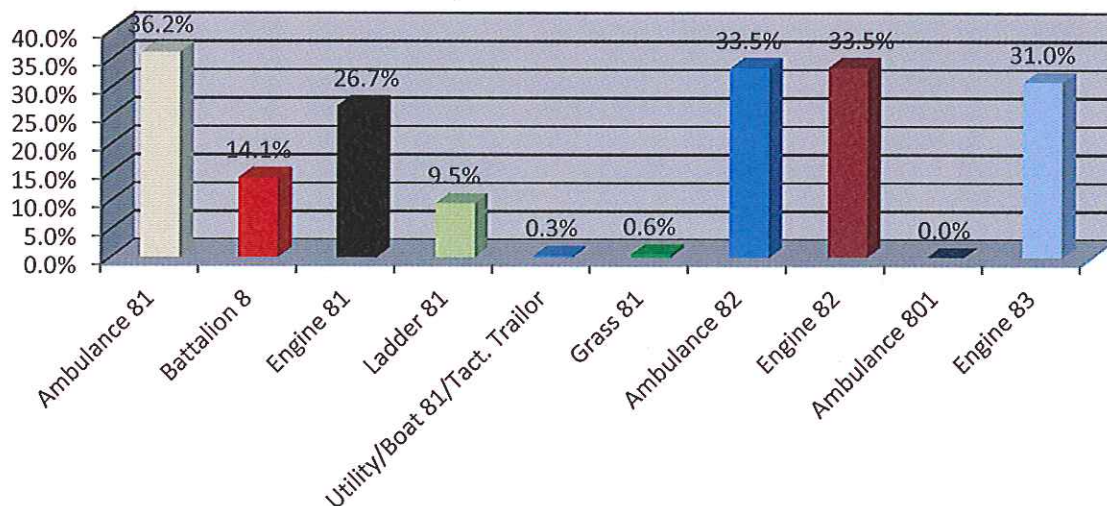
Westfield Fire Department **2012 Total Apparatus Responses** **By Unit & Station**



<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	62	55	71	48	78	57	72	70	60	60	62		695	36.2%
Battalion 8	23	23	27	22	24	20	27	34	24	24	22		270	14.1%
Engine 81	48	40	46	44	55	34	45	56	45	52	48		513	26.7%
Ladder 81	15	18	17	15	21	7	22	22	15	17	14		183	9.5%
Utility/Boat 81/Tact. Trailer	1	1	-	-	1	-	-	-	-	2	1		6	0.3%
Grass 81	1	-	3	-	-	2	-	2	-	2	2		12	0.6%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	63	64	58	49	57	53	63	70	56	56	53		642	33.5%
Engine 82	60	66	58	44	59	63	64	62	52	53	62		643	33.5%
Ambulance 801	0	-	-	-	-	-	-	-	-	-	-		0	0.0%
<u>Station 83 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Engine 83	43	48	66	37	53	55	61	61	59	61	50		594	31.0%

Westfield Fire Department **2012 Total Apparatus Responses**

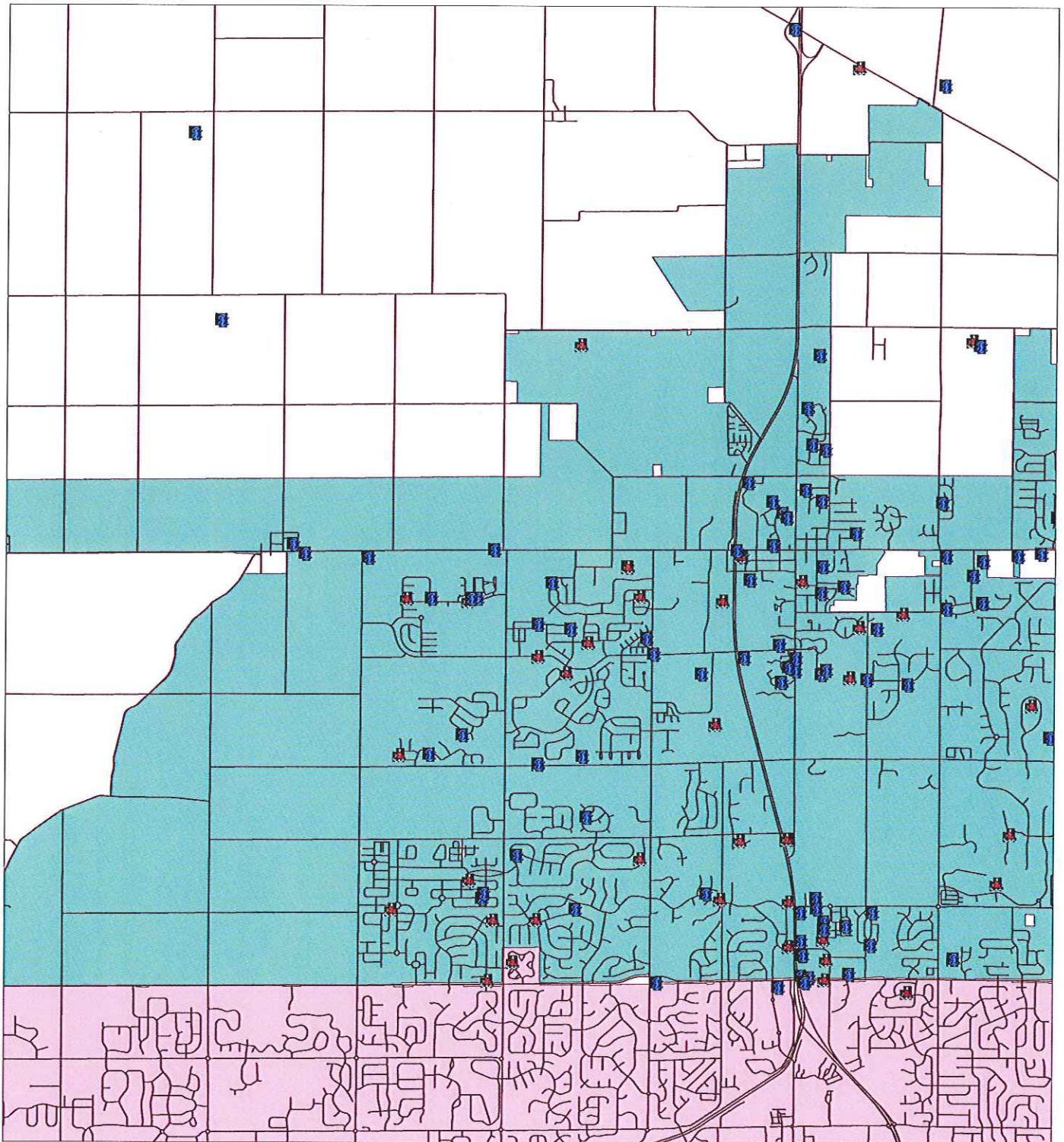


Scale : 1 Inch = 5264 Feet.

Date : 12/12/2012

NOBLESVILLE COMMUNICATIONS DEPARTMENT

Fire and EMS runs for the month of November 2012



Westfield Fire Department

Kristen Custom Report

Alarm Date Between {11/01/2012} And {11/30/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	2	1.14%	\$0	0.00%
111 Building fire	1	0.57%	\$0	0.00%
113 Cooking fire, confined to container	3	1.72%	\$0	0.00%
140 Natural vegetation fire, Other	2	1.14%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.57%	\$0	0.00%
160 Special outside fire, Other	1	0.57%	\$0	0.00%
	10	5.74%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	1.14%	\$0	0.00%
321 EMS call, excluding vehicle accident with	86	49.42%	\$0	0.00%
322 Motor vehicle accident with injuries	8	4.59%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	2.29%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.57%	\$0	0.00%
	101	58.04%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	2	1.14%	\$0	0.00%
412 Gas leak (natural gas or LPG)	8	4.59%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.57%	\$0	0.00%
	11	6.32%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.57%	\$0	0.00%
511 Lock-out	2	1.14%	\$0	0.00%
531 Smoke or odor removal	3	1.72%	\$0	0.00%
550 Public service assistance, Other	5	2.87%	\$0	0.00%
551 Assist police or other governmental agency	12	6.89%	\$0	0.00%
554 Assist invalid	3	1.72%	\$0	0.00%
561 Unauthorized burning	1	0.57%	\$0	0.00%
	27	15.51%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	1	0.57%	\$0	0.00%
611 Dispatched & cancelled en route	4	2.29%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.14%	\$0	0.00%
631 Authorized controlled burning	1	0.57%	\$0	0.00%
651 Smoke scare, odor of smoke	2	1.14%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.57%	\$0	0.00%

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {11/01/2012} And {11/30/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	11	6.32%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	1.14%	\$0	0.00%
733 Smoke detector activation due to	4	2.29%	\$0	0.00%
736 CO detector activation due to malfunction	2	1.14%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.57%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.57%	\$0	0.00%
744 Detector activation, no fire -	2	1.14%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.57%	\$0	0.00%
	13	7.47%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	0.57%	\$0	0.00%
	1	0.57%	\$0	0.00%

Total Incident Count: 174

Total Est Loss:

\$0



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: December 30, 2012

RE: Park Improvements as of December 2012

Dear Board Members:

The Maintenance Team has been very busy attempting to finish up projects before the end of the year and before the nice weather ran out. Mother Nature got the best of us and we have a few uncompleted projects that we will continue to work on through the cold weather.

We are expanding our team. Stephanie Baumann will be changing titles. Stephanie will be the new Program Coordinator for the department. A new part time Administrative Assistant will be starting at the end of January. We are very excited about expanding recreational opportunities to the City.

PARKS

ASA BALES

The maintenance crew will continue to work on the retaining wall and railing in Asa Bales Park. This will be weather depended.

We have some bridge repairs to complete and hope to have this done next week.

GRAND JUNCTION PLAZA

We will be closing on four properties in January. Demolition will be scheduled after closing. That should be a total of five properties to be demolished at that time. We removed two buildings in December. We will be placing project signs on Jersey, Park and Mill Streets so the community

will understand what is going on. We also plan on working with Public Affairs on social media project updates.

Once the 50% plans are completed this month, the hydraulic permits can be submitted. The City will move forward to requests quotes for final design of Grand Junction Park and Plaza in February.

Simon Moon

The sledding hill is very popular with all the snow. Additional parking is being provided at City Service Center.

TRAILS

Monon Trail

Construction of the Monon Trail pedestrian bridge over 146th Street has not been completed. We are waiting on a project report from Hamilton County.

Midland Trace Trail

Phase 3 of the Midland Trace (trail from Carey east to Gunther) has been paved. The concrete work will be completed as soon as the weather permits.

Special Events or Programs

Westfield in Bloom (WIB) sponsored the Downtown Business Holiday Lighting Competition again this year in connection with Westfield in Lights (WIL). This year's winner was Erica's Restaurant. They will be recognized at the January Chamber Luncheon.

The 8th annual Race to the New Year was held on Saturday, December 29th. With the heavy snow on the ground the overall numbers of participants were down this year. Per registered numbers were on the same level as the previous year. I would like to extend a special thank you to the Police Department for their assistance with street closures. The Street Department and Park Maintenance Team were plowing roads.

The Parks and Recreation Department will start training with the ActiveNetwork team in January. We hope to go live with the programming and scheduling system in March. Programming will begin in May 2013.

We received notification that we have been awarded a \$75,000 Safe Routes to School Grant by INDOT. These funds will be used to write and implement a plan for children walking and biking to Oak Trace Elementary School. Neil VanTrees and I met with INDOT for our pre-contract meeting.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

The contract will be reviewed and presented to the Mayor for his signature.
That will begin the grant process.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

November 2012

Table of Contents

	Page
1. Field Activity Performance Measures	
a) Events by Nature/Calls for Service	1
b) Calls by Day of Week	2
c) Calls by Hour of Day	3
d) Total Calls by Month Chart	4
e) UCR Offenses	5
f) Non-UCR Offenses	6
g) Arrests	7
h) Traffic Accidents	7
i) Traffic Stops Citations & Warnings	7
j) Traffic Stops by Day of Week	8
k) Traffic Stops by Hour of Day	9
l) Traffic Stops by Month Chart	10
m) Administrative Assistant Activity	11
2. Personnel Performance Measures	
a) Monthly Measures	12
b) Monthly Additional Compensation	13
c) YTD Measures	14
d) YTD Additional Compensation	15
e) Police Monthly Measures Comparison Chart	16
f) Civilian Monthly Measures Comparison Chart	17
3. Community Events	
a) November Summary	18
4. Fuel Purchases	
a) Monthly Fuel Purchases	19
5. Training	
a) November Summary	20
6. Performance Awards	
a) Letter of Commendation	

WESTFIELD POLICE DEPARTMENT

Novemeber 2012

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	0
Admin- K-9 Detail	0
Admin- Log Information	1
Admin-Public Relations	1
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	3
Admin- Warning Correction	0
Alarm- Bank	1
Alarm- Business	38
Alarm- Residence	57
Animal- Complaints	29
Assault- Battery	6
Assault- Sexual	0
Assist- Fire Incident	6
Assist- Medical Incident	4
Assist- Other Agencies	20
Bomb Found/ Suspicious Pkg	1
Burglary/ Home Invasion	3
Damage/ Vandalism/ Mischief	16
Deceased- All Others	1
Disturbance- Fireworks Cmplt	0
Disturbance- Loud Party	3
Disturbance- Noise Complaint	8
Disturbance- Nuisance	0
Disturbance- Physical (fight)	2
Disturbance- Verbal	3
Domestic Disturbance	10
Drugs- Complaint	5
Fraud- Criminal Deception	0
Fraud- Forgery	12
Fraud- Prescription	0
Harassment/ Stalking/ Threat	13
Indecency / Lewdness	1
Intoxicated- Possible DUI	9
Mental/ Emotional- Behavioral	11
Miscellaneous	9

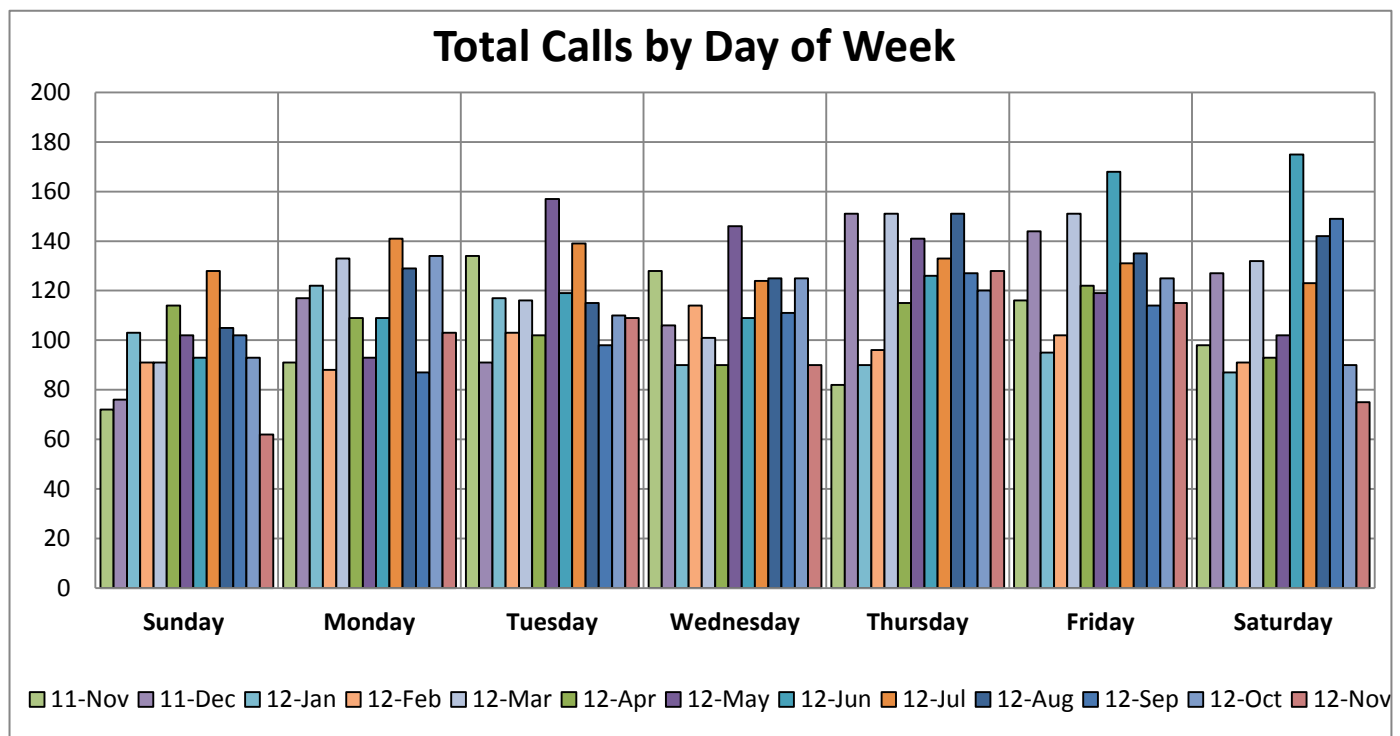
Person-Missing	0
Persons- Runaway	0
Robbery-Carjacking	1
Service Call- 9-1-1 Hang Up	14
Service Call- Damage to Property	7
Service Call- Found Property	8
Service Call- Keep the Peace	23
Service Call- Lost Property	3
Service Call- Notification	3
Service Call- Security Check	4
Service Call- Vehicle Lockout	58
Service Call- Vin Check	22
Service Call- Welfare Check	27
Suicidal- Attempted	1
Suicidal- Persons Threatening	0
Supplemental- Case Follow Up	20
Suspicious- Noises	0
Suspicious- Open Door/ Window	3
Suspicious- Person/Prowler	22
Suspicious- Solicitor	4
Suspicious- Vehicle	22
Theft- From a Vehicle	0
Theft- Of a Vehicle	3
Theft- Others	28
Theft- Shoplifting	7
Trespassing/ Unwanted Person	0
Trfc Complaint- Driving Issues	18
Trfc Complaint- Parking Issues	9
Trfc Hazard- Debris in Road	1
Trfc Hazard- Disabled Vehicle	19
Trfc Hazard- Trfc Signal Out	3
Trfc Violation- Traffic Stop	0
Trnsprtn Acdnt- MV Hit & Run	3
Trnsprtn Acdnt- MV Prop Damg	53
Trnsprtn Acdnt- MV Prsnl Inj	9
Wanted- Warrant Service	2
Weapons- Person	1
Weapons- Shot Fired	1

WESTFIELD POLICE DEPARTMENT

Novemeber 2012

Total # of Calls by Day of Week (non-self initiated)

DAY	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
Sunday	72	76	103	91	91	114	102	93	128	105	102	93	62
Monday	91	117	122	88	133	109	93	109	141	129	87	134	103
Tuesday	134	91	117	103	116	102	157	119	139	115	98	110	109
Wednesday	128	106	90	114	101	90	146	109	124	125	111	125	90
Thursday	82	151	90	96	151	115	141	126	133	151	127	120	128
Friday	116	144	95	102	151	122	119	168	131	135	114	125	115
Saturday	98	127	87	91	132	93	102	175	123	142	149	90	75
TOTAL	721	812	704	685	875	745	860	899	919	902	788	797	682



WESTFIELD POLICE DEPARTMENT

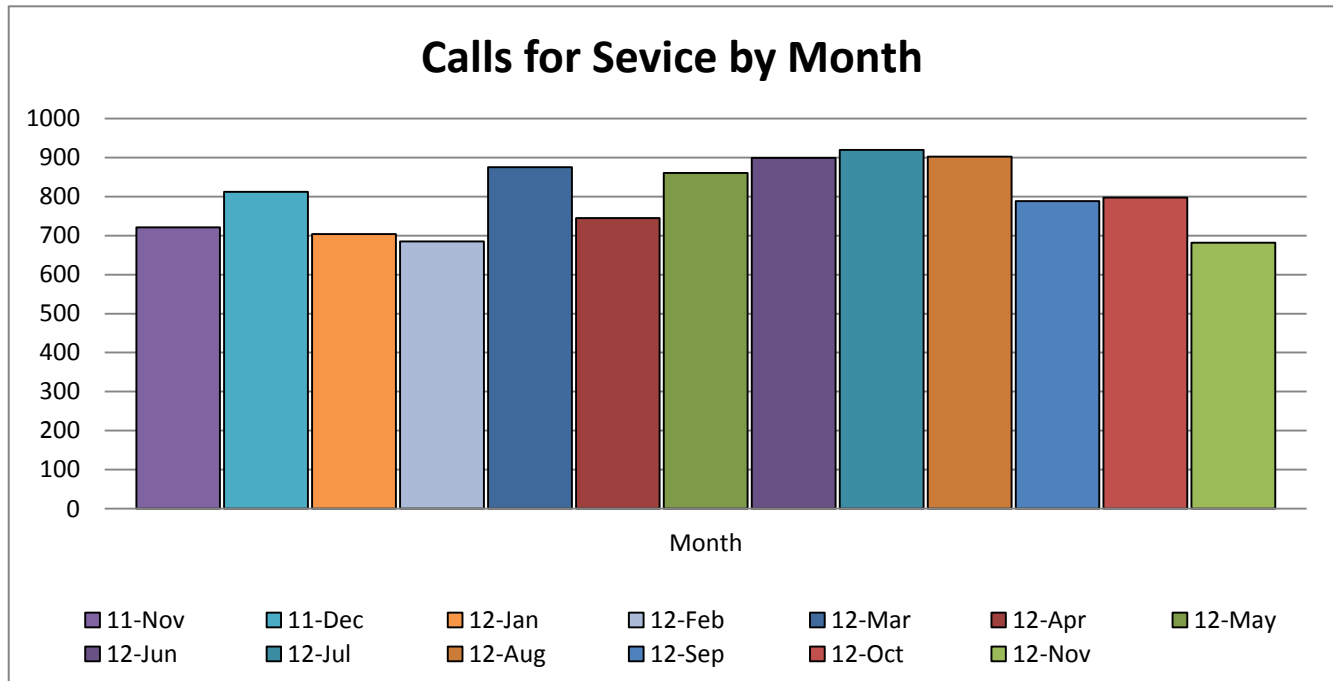
November 2012

Total # of Calls by Hour of Day (non-self initiated)

HOURL	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
0	22	24	23	14	22	20	26	22	33	22	21	25	12
1	9	16	16	12	25	20	19	19	22	21	7	9	15
2	7	12	12	8	16	14	11	11	10	13	9	7	12
3	6	8	8	15	15	16	10	16	18	15	9	8	9
4	6	7	7	7	5	10	9	16	15	9	11	10	9
5	9	10	6	9	12	7	10	5	11	12	8	13	9
6	17	13	11	9	13	17	18	12	11	18	19	32	13
7	33	18	29	25	35	17	27	23	22	27	20	21	33
8	30	49	27	20	40	37	29	33	35	36	36	37	35
9	36	31	33	33	39	38	28	40	41	48	36	45	40
10	24	48	27	46	32	40	50	41	46	45	52	36	40
11	36	41	44	42	42	43	49	58	62	40	38	45	40
12	42	43	50	43	57	36	48	47	52	56	43	47	36
13	44	55	35	40	53	39	53	43	35	60	51	46	47
14	49	45	49	41	57	50	53	54	42	55	45	60	44
15	51	63	49	56	62	44	60	54	67	73	54	53	44
16	41	51	49	48	61	50	58	65	60	52	41	40	46
17	49	53	38	39	49	57	52	63	51	54	63	52	34
18	46	47	43	38	46	44	58	50	58	47	59	45	35
19	51	41	30	31	53	40	49	50	49	50	34	47	30
20	32	44	36	30	57	29	49	53	44	34	45	44	31
21	35	35	29	29	31	27	30	48	53	37	41	36	26
22	32	32	28	23	33	29	36	44	47	44	24	24	18
23	14	26	25	27	20	21	28	32	35	34	22	15	24
TOTAL	721	812	704	685	875	745	860	899	919	902	788	797	682

WESTFIELD POLICE DEPARTMENT

Novemeber 2012



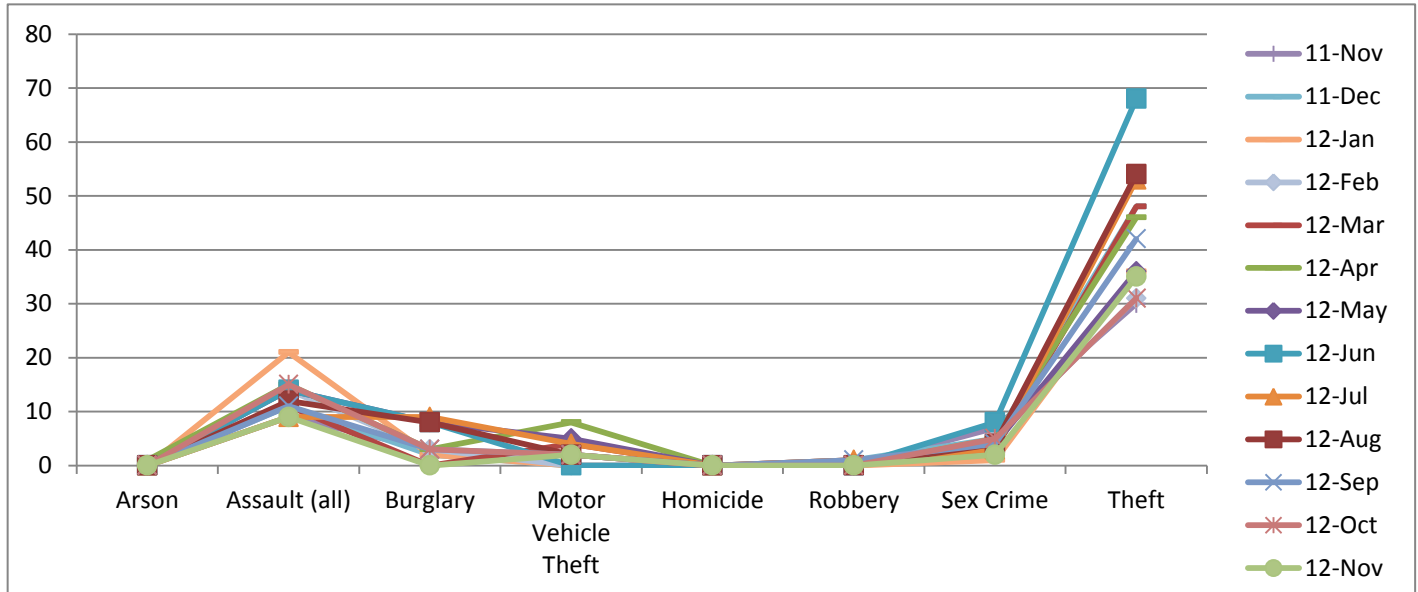
WESTFIELD POLICE DEPARTMENT

Novemeber 2012

UCR OFFENSES*

OFFENSE	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
Arson	0	0	0	0	1	1	0	0	0	0	0	0	0
Assault (all)	9	11	21	14	11	15	14	14	9	12	11	15	9
Burglary	3	2	2	3	0	3	8	8	9	8	3	3	0
Motor Vehicle Theft	0	0	0	0	4	8	5	0	4	2	2	2	2
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	1	0	0	1	0	0	0	1	0	1	0	0
Sex Crime	7	5	1	5	3	5	4	8	3	4	4	5	2
Theft	30	48	36	31	48	46	36	68	53	54	42	31	35
TOTAL	49	67	60	53	68	78	67	98	79	80	63	56	48

*hierarchy rule was not used in calculating results



WESTFIELD POLICE DEPARTMENT

Novemeber 2012

NON UCR OFFENSES

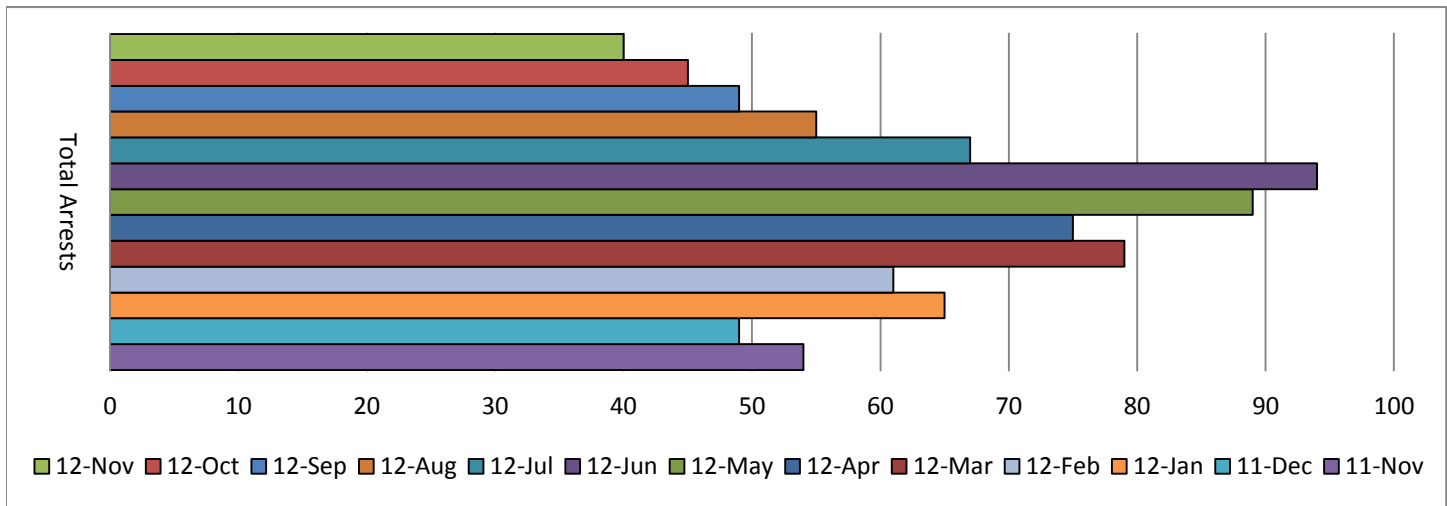
ALARMS	1
ANIMALS/ INCLUDING DOG BITES	2
ASSIST OTHER AGENCY	3
CHECK DECEPTION	0
CHILD ABUSE REPORTED	8
CHILD CUSTODY DISPUTE	1
CHILD NEGLECT REPORTED	7
CIVIL DISPUTE	3
CRIMINAL CONFINEMENT	1
CRIMINAL MISCHIEF/VANDALISM	14
CRIMINAL RECKLESSNESS	1
DAMAGED PROPERTY	6
DEATHS OTHER THAN HOMICIDE/SUICIDE	2
DISORDERLY CONDUCT	0
DISTURBANCE/ARGUMENTS/FIGHTS	4
DOMESTIC DISTURBANCE	5
DRIVING WHILE SUSPENDED	7
DRUG ABUSE VIOLATIONS	13
FALSE INFORMING OR REPORTING	0
FORGERY/COUNTERFEITING	1
FRAUD	4
FRAUD-CREDIT CARD	5
HARASSMENT	3
HARASSMENT/TELEPHONE	4
INCORRIGIBILITY	3
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	2

JUVENILE COMPLAINT	8
LEAVING THE SCENE/HIT AND RUN	3
LIQUOR LAW VIOLATIONS	3
LOSS OF PROPERTY	5
MENTAL PERSON/DEMENTED	4
MISSING PERSON/LOST	0
OPERATING WHILE INTOXICATED	2
OPERATOR NEVER LICENSED	7
POSS MARIJUANA	5
PROPERTY FOUND	5
PUBLIC INTOXICATION	0
RECKLESS DRIVING	1
RESIDENTIAL ENTRY	1
RESISTING LAW ENFORCMENT	0
RUNAWAY	0
SOLICITING	0
STALKING	0
SUICIDE/ATTEMPTS/THREATS OF	5
SUSPICIOUS INCIDENT/PERSON	4
THREATS/INTIMIDATION	1
TRAFFIC ACCIDENTS	2
TRAFFIC VIOLATIONS	17
TRESPASSING	0
UNLAWFUL ENTRY OF A VEHICLE	0
VIOLATION OF RESTRAINING ORDER	0
WEAPON VIOLATION	0
WELFARE CHECK	6

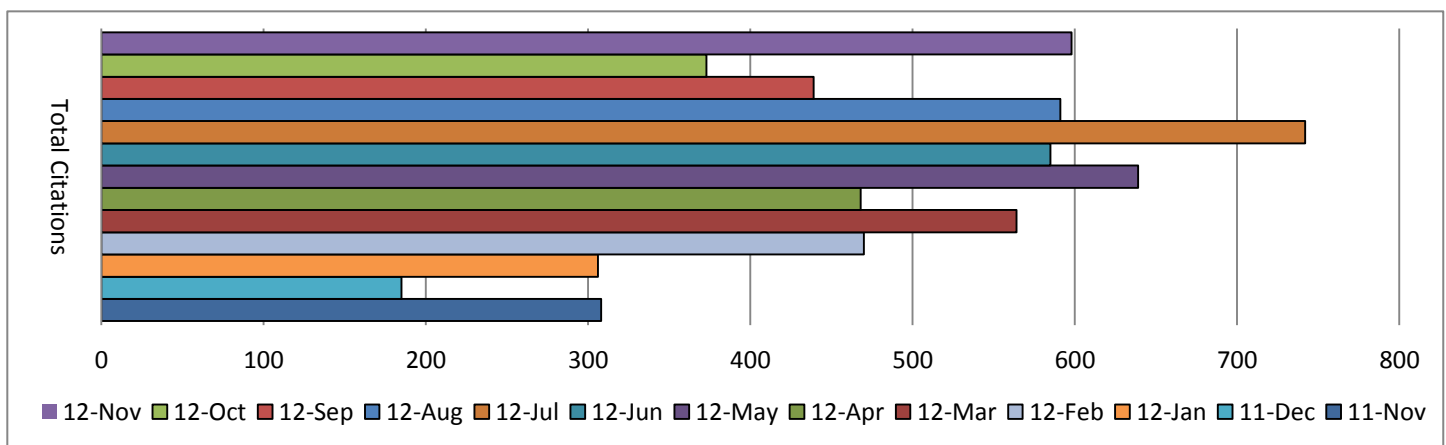
WESTFIELD POLICE DEPARTMENT

November 2012

Arrest Reports Taken	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
Alcohol/ Drug Related	21	21	29	29	34	26	41	37	31	25	24	23	14
Felony Charges	9	10	18	26	21	30	20	24	18	11	16	11	14
Misdemeanor Charges	66	67	79	81	90	82	118	111	70	58	61	56	42
Traffic Arrest Charges	49	49	31	51	42	52	65	49	42	31	34	28	17
Total Arrests	54	49	65	61	79	75	89	94	67	55	49	45	40



Total Citations	308	185	306	470	564	468	639	585	742	591	439	373	598
<i>Bike Patrol</i>	0	0	0	0	1	0	0	0	0	0	0	0	0
Total Written Warnings	535	536	743	733	802	811	1092	813	811	724	714	633	735
<i>Bike Patrol</i>	0	0	0	0	8	0	0	0	0	0	0	0	0
Total Traffic Accidents	56	53	45	48	54	38	70	52	53	64	45	55	50
<i>Hit and Run</i>	3	3	3	5	7	1	8	6	4	4	2	3	1
<i>Personal Injury</i>	6	4	7	13	7	13	10	5	14	16	9	7	10
<i>*Fatality</i>	1	0	0	0	0	0	0	0	0	0	0	0	0
<i>Property Damage</i>	46	46	35	30	40	24	52	41	35	44	34	45	39

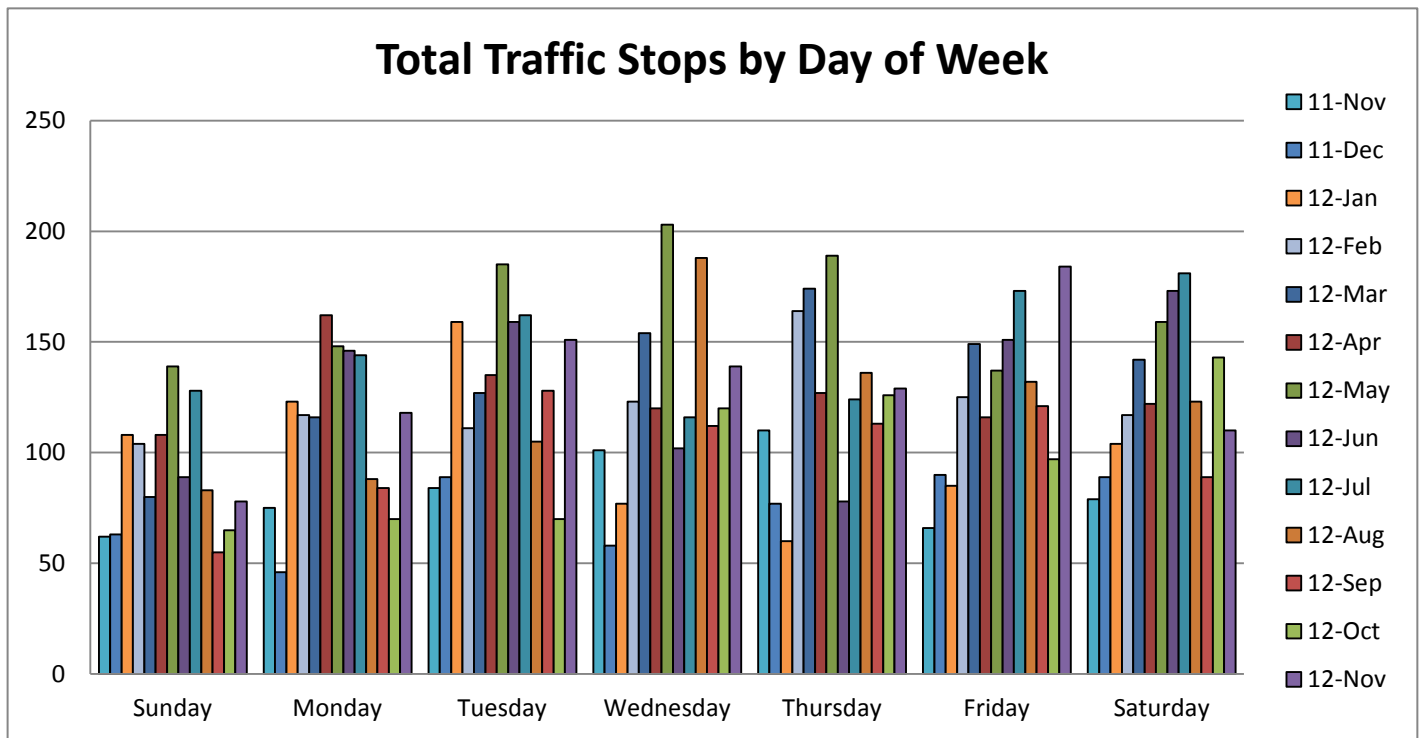


WESTFIELD POLICE DEPARTMENT

November 2012

Traffic Stops: SELF INITIATED by Day of Week

Day:	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
Sunday	62	63	108	104	80	108	139	89	128	83	55	65	78
Monday	75	46	123	117	116	162	148	146	144	88	84	70	118
Tuesday	84	89	159	111	127	135	185	159	162	105	128	70	151
Wednesday	101	58	77	123	154	120	203	102	116	188	112	120	139
Thursday	110	77	60	164	174	127	189	78	124	136	113	126	129
Friday	66	90	85	125	149	116	137	151	173	132	121	97	184
Saturday	79	89	104	117	142	122	159	173	181	123	89	143	110
TOTAL	577	512	716	861	942	890	1160	898	1028	855	702	691	909



WESTFIELD POLICE DEPARTMENT

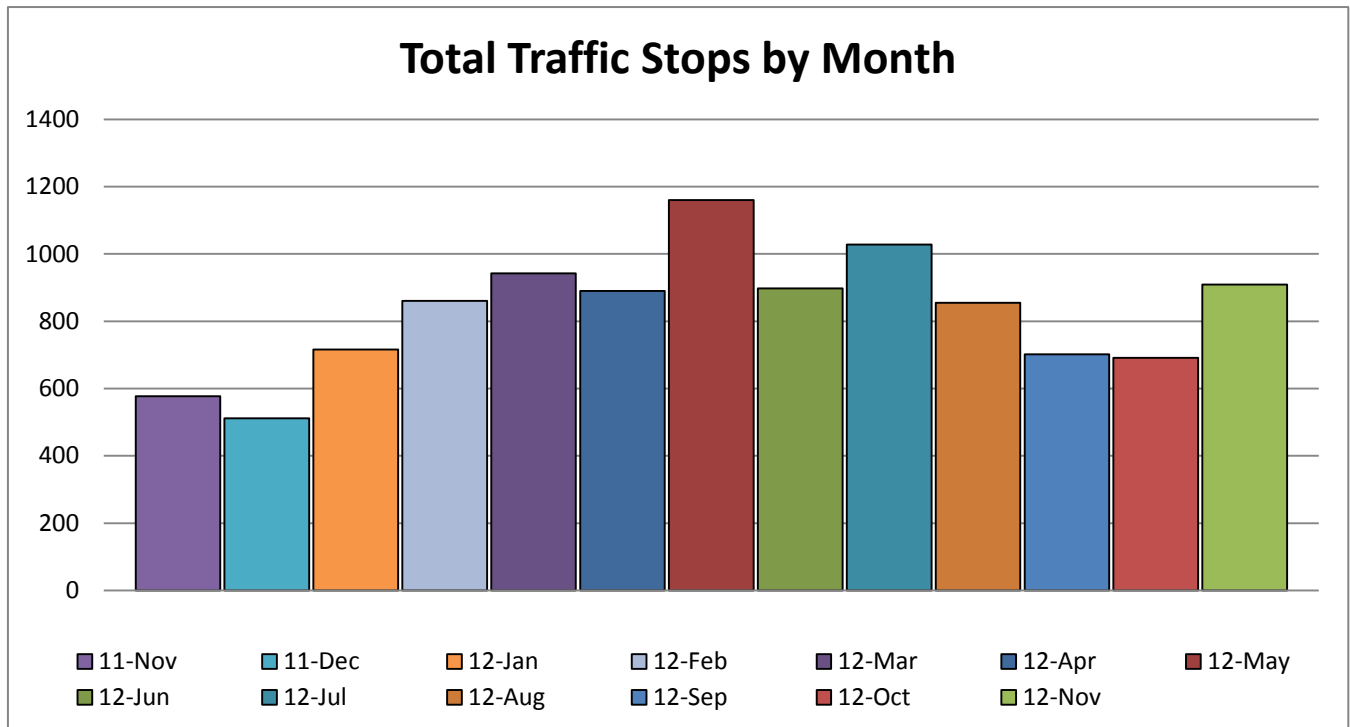
November 2012

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
0	32	22	34	44	49	48	63	30	24	29	36	31	36
1	24	24	24	32	27	38	34	33	17	22	14	18	19
2	10	7	6	18	14	15	20	20	12	6	11	13	7
3	1	3	3	4	2	6	3	9	5	7	6	7	11
4	0	5	6	9	5	3	24	11	5	5	11	17	14
5	1	8	7	11	4	8	17	16	5	4	11	16	10
6	16	13	18	10	16	13	11	4	8	7	6	6	2
7	24	29	30	38	25	20	28	25	26	35	15	16	15
8	49	33	37	29	31	15	43	36	44	54	43	34	45
9	48	38	29	25	36	26	49	32	54	55	36	32	58
10	51	47	16	26	57	26	54	49	75	47	49	53	58
11	18	26	7	21	29	9	20	22	39	37	11	24	38
12	16	14	15	28	39	26	23	24	55	44	31	22	41
13	26	26	38	38	48	41	33	48	71	55	56	25	62
14	49	31	28	29	54	44	41	41	72	60	53	23	63
15	29	15	29	30	43	36	35	42	73	52	31	24	42
16	28	13	24	16	38	19	31	42	66	33	18	23	36
17	21	8	20	34	30	23	19	31	38	20	16	8	22
18	20	17	63	81	110	114	133	56	50	50	26	28	39
19	22	10	49	90	67	82	113	109	75	69	63	78	74
20	30	20	39	41	42	40	59	44	64	30	36	53	41
21	9	28	76	61	57	74	93	50	41	33	26	40	43
22	29	35	76	79	57	91	102	71	54	48	43	61	78
23	24	40	42	67	62	73	112	53	55	53	54	39	55
TOTAL	577	512	716	861	942	890	1160	898	1028	855	702	691	909

WESTFIELD POLICE DEPARTMENT

Novemeber 2012



WESTFIELD POLICE DEPARTMENT

Novemeber 2012

of Calls: Reception

# of Calls	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
Administration	247	212	198	181	157	143	127	131	160	181	203	273	303
Dispatch	53	39	42	50	39	47	32	27	44	48	51	57	55
Fire Department	0	0	0	0	0	0	0	0	0	0	0	0	0
IT Department	0	0	0	0	0	0	0	0	0	0	0	0	0
Law Enforcement	40	38	31	42	29	27	24	30	48	52	38	60	57
Logistics	14	10	11	7	3	5	8	2	8	3	4	9	0
TOTAL	354	299	282	280	228	222	191	190	260	284	296	399	415

of Walk-Ins

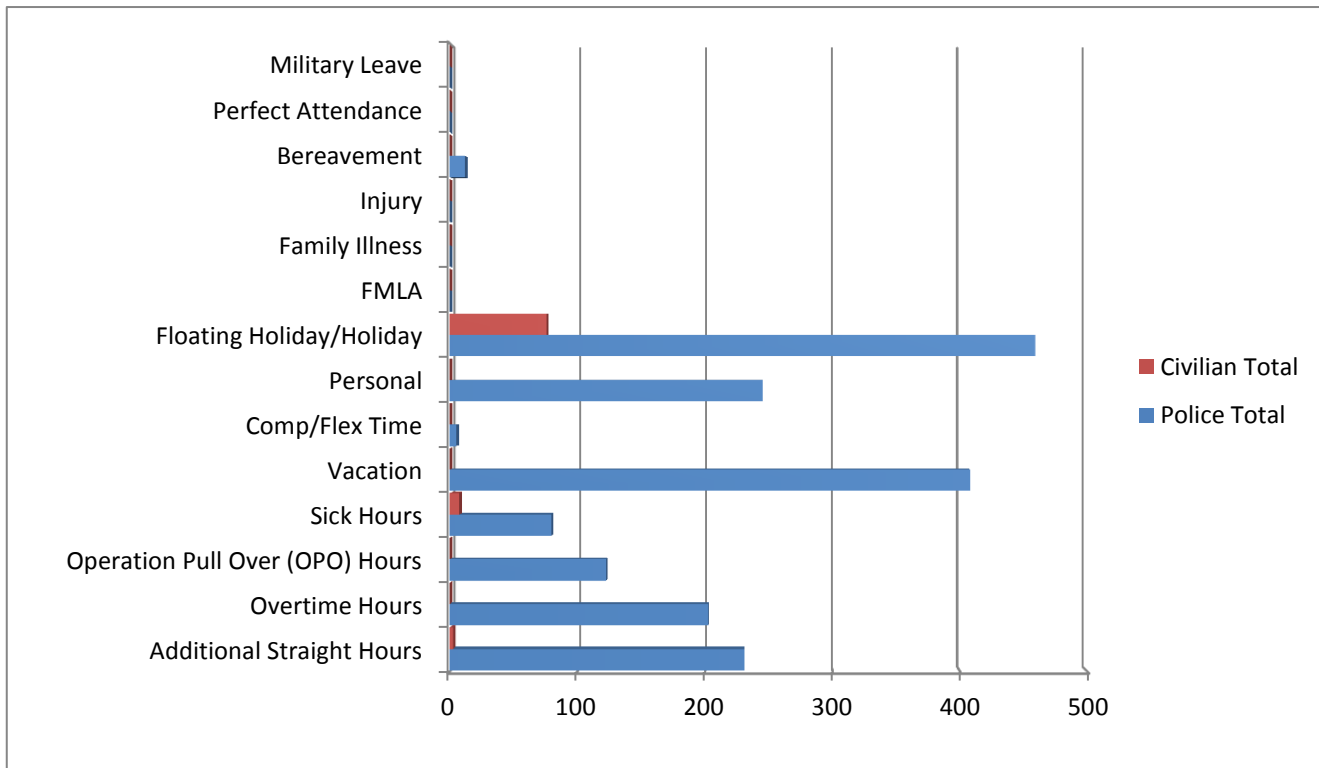
# of Walk-Ins	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov
Background Checks	0	0	4	3	1	0	0	0	5	1	2	0	5
Car Seat Installation	7	16	11	7	4	9	17	13	10	17	9	7	8
Deliveries	6	3	8	20	16	27	18	6	41	34	28	19	17
Directions	0	0	0	1	0	0	0	0	5	0	0	0	0
Fingerprints	6	8	5	8	11	10	6	9	15	19	10	8	14
Fire Dept Walk-Ins	0	0	0	0	0	0	0	0	0	0	2	0	0
Gun Permit Pickup	4	5	5	2	1	4	3	2	9	7	6	10	13
Gun Permits	12	17	31	23	21	22	26	30	17	22	19	28	24
Insurance Viewing	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Pickup	7	4	3	4	6	9	11	4	5	10	12	18	11
Public Rec. Requests	54	41	38	27	40	32	36	28	48	56	34	58	47
Tow Slips	16	15	11	13	9	15	13	8	12	19	13	21	13
Walk-In to Dispatch	38	31	40	52	39	31	38	36	47	54	42	54	41
TOTAL	150	140	156	160	148	159	168	136	214	239	177	223	193

WESTFIELD POLICE DEPARTMENT

November 2012

Monthly Personnel Performance Measures

Personnel Performance Measures	Police Total	Civilian Total
Additional Straight Hours	230.75	2.5
Overtime Hours	202.5	0
Operation Pull Over (OPO) Hours	122.5	0
Sick Hours	79.5	7.5
Vacation	408	0
Comp/Flex Time	5	0
Personal	245	0
Floating Holiday/Holiday	459	76
FMLA	0	0
Family Illness	0	0
Injury	0	0
Bereavement	12	0
Perfect Attendance	0	0
Military Leave	0	0



Pay Periods 23-24

Time Frame

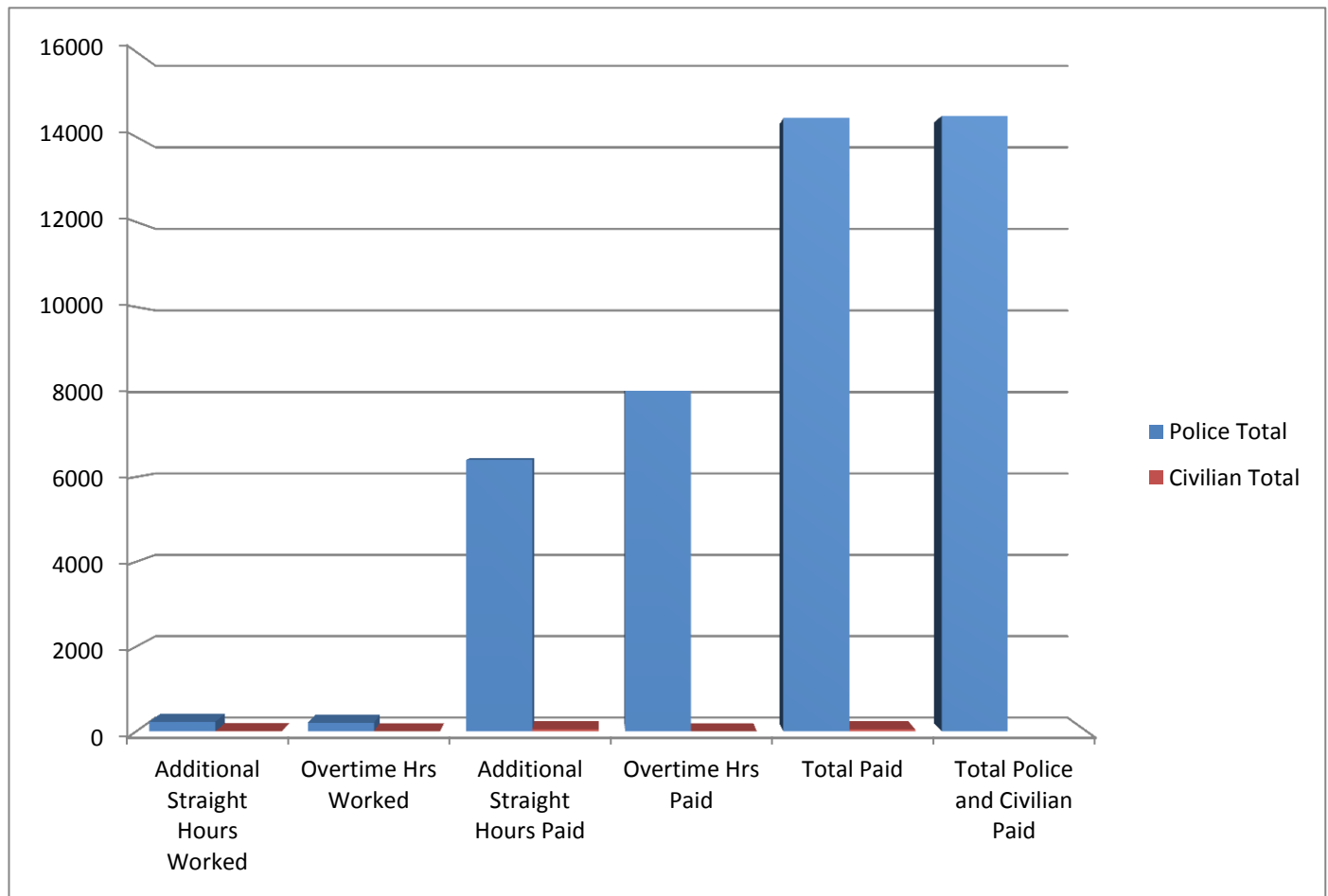
11/4/12-12/1/12

WESTFIELD POLICE DEPARTMENT

November 2012

Monthly Personnel Performance Measures

<u>Monthly Additional Compensation</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours Worked	230.75	2.5
Overtime Hrs Worked	202.5	0
Additional Straight Hours Paid	\$6,403.89	\$52.52
Overtime Hrs Paid	\$8,037.45	\$0.00
Total Paid	\$14,441.34	\$52.52
Total Police and Civilian Paid	\$14,493.85	



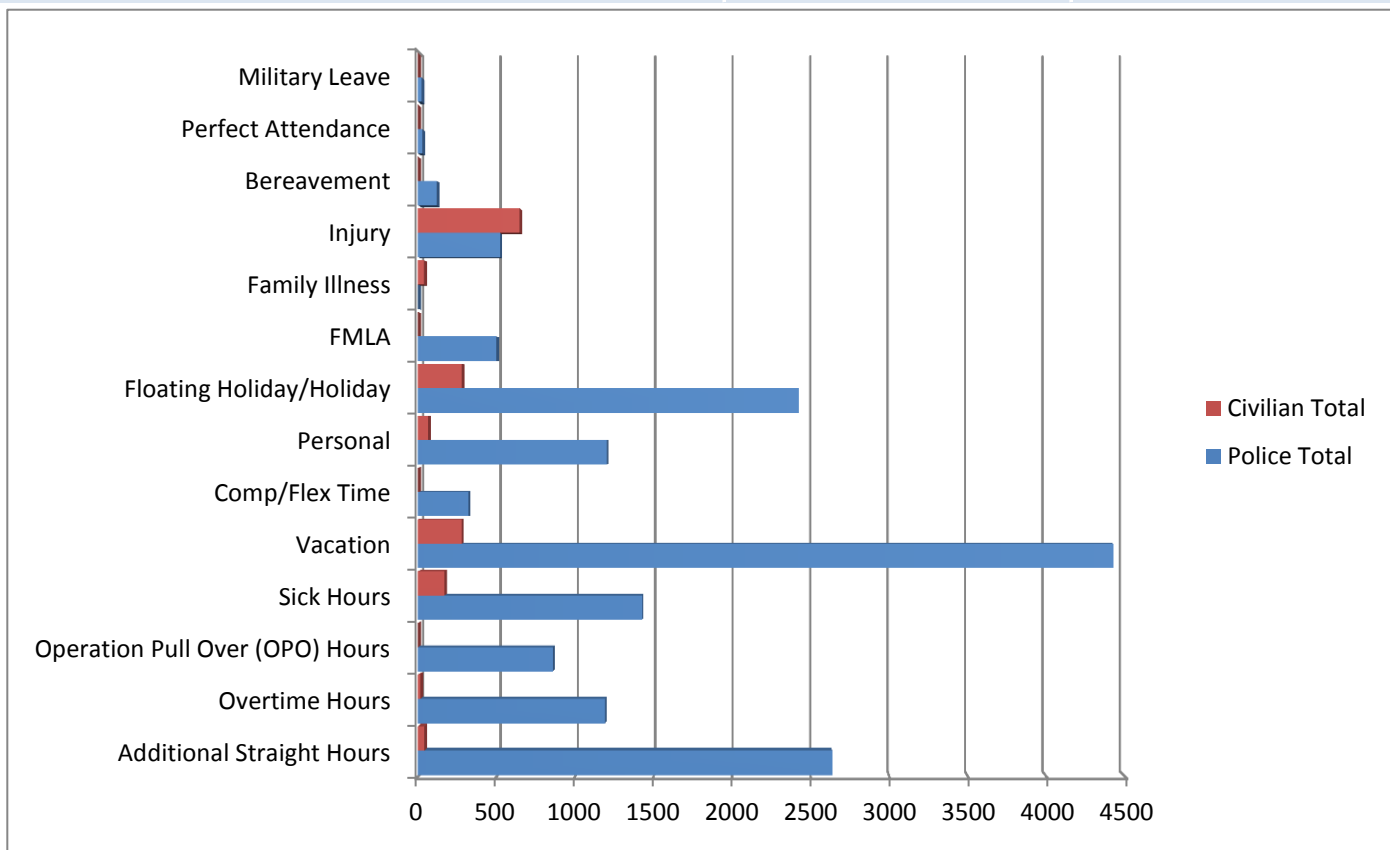
Pay Periods 23-24
Time Frame
11/4/12-12/1/12

WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

<u>Personnel Performance Measures</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours	2636.75	40.25
Overtime Hours	1192.25	14
Operation Pull Over (OPO) Hours	857.75	0
Sick Hours	1427	166.5
Vacation	4426	276.25
Comp/Flex Time	319.5	0
Personal	1203	65
Floating Holiday/Holiday	2424.5	278.5
FMLA	500	0
Family Illness	0	37.5
Injury	521.5	648
Bereavement	120	0
Perfect Attendance	28	0
Military Leave	24	0

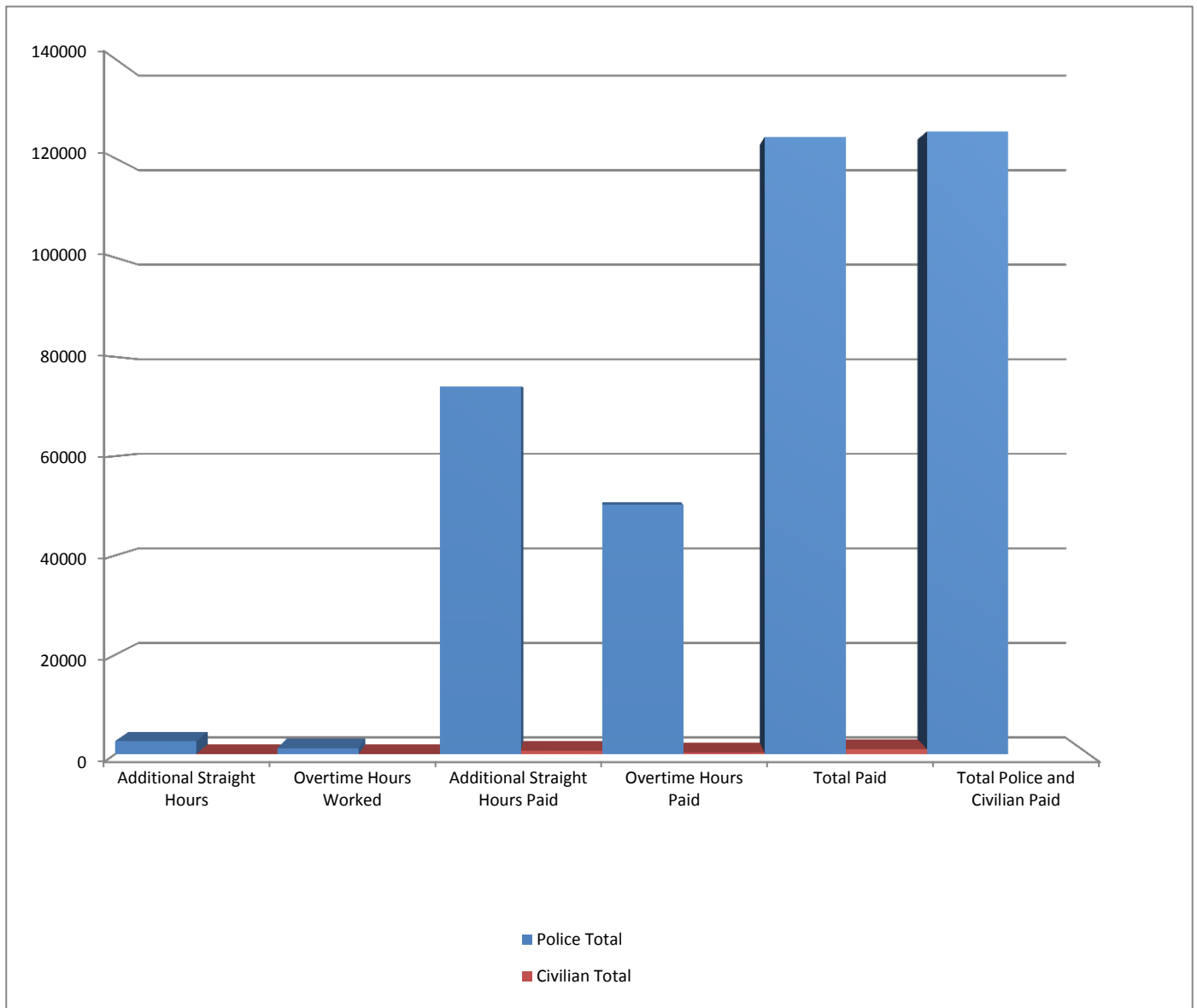


WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

YTD Additional Compensation	Police Total	Civilian Total
Additional Straight Hours	2636.75	40.25
Overtime Hours Worked	1192.25	14
Additional Straight Hours Paid	\$74,030.90	\$765.34
Overtime Hours Paid	\$50,219.28	\$319.34
Total Paid	\$124,250.17	\$1,084.68
Total Police and Civilian Paid	\$125,334.85	

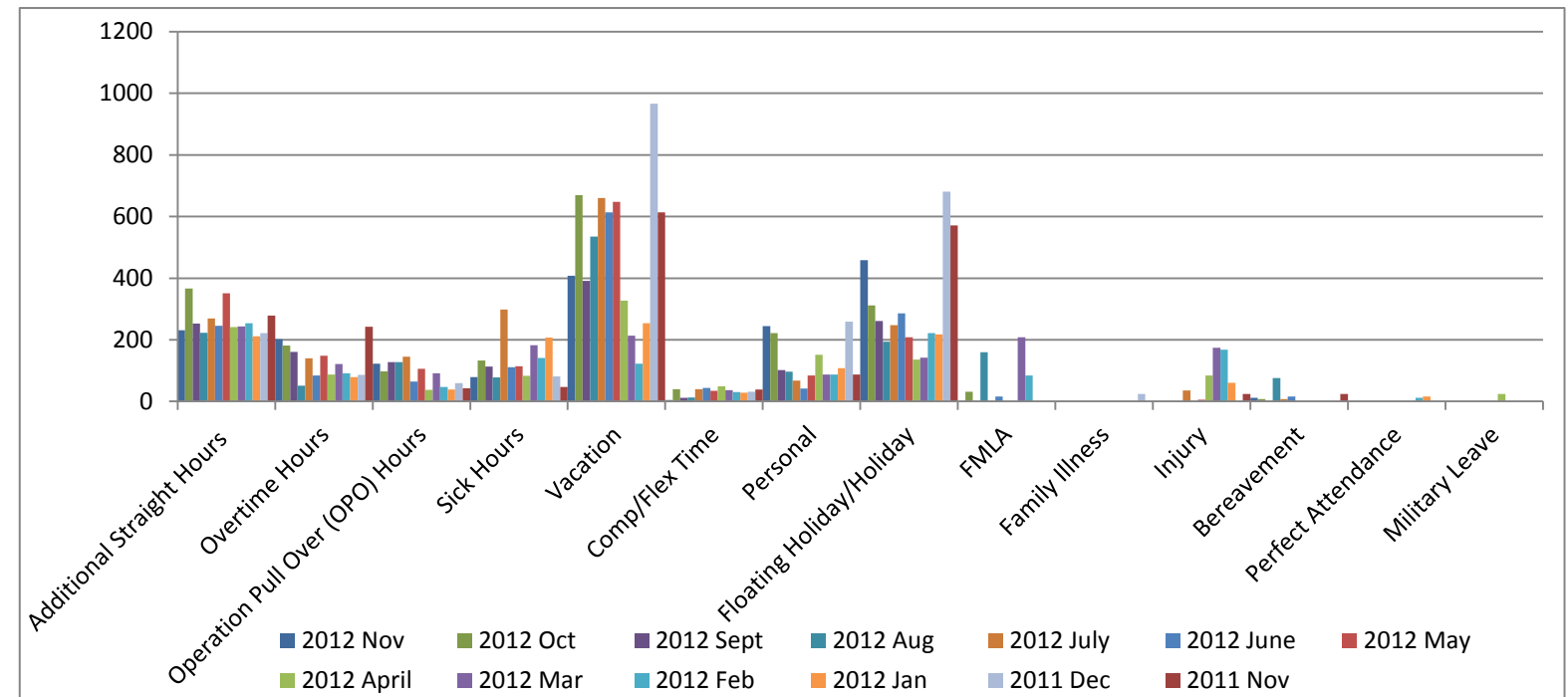


WESTFIELD POLICE DEPARTMENT

Police Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 Nov	2012 Oct	2012 Sept	2012 Aug	2012 July	2012 June	2012 May	2012 April	2012 Mar	2012 Feb	2012 Jan	2011 Dec	2011 Nov
Additional Straight Hours	230.75	366.25	252.5	223.25	269.75	245.75	351.5	241	243.5	254	211.25	221.25	278.25
Overtime Hours	202.5	181.5	160.75	51.25	140.5	84	148.5	87.75	121.75	91	79.25	86	242.5
Operation Pull Over (OPO) Hours	122.5	97.75	127.25	128	145	64.5	105.5	37.5	92	47	39	59	42.5
Sick Hours	79.5	133	113.5	78.5	298	111	113.75	83.5	182	141	207	81.5	47.5
Vacation	408	669	391	535	660	614	648	327	213	122	254	966	614
Comp/Flex Time	5	40	12	12.5	39.5	44	35	49	36.5	30	28	32	38.5
Personal	245	222	102	96.5	67.5	42	84	151	87.5	87.5	108	259	87
Floating Holiday/Holiday	459	312	261	194	248	285.5	208	136	142	222	218	681	571
FMLA	0	32	0	160	0	16	0	0	208	84	0	0	0
Family Illness	0	0	0	0	0	0	0	0	0	0	0	24	0
Injury	0	0	0	0	36	0	5.5	84	174	168	60	0	24
Bereavement	12	8	0	76	8	16	0	0	0	0	0	0	24
Perfect Attendance	0	0	0	0	0	0	0	0	0	12	16	0	0
Military Leave	0	0	0	0	0	0	0	24	0	0	0	0	0

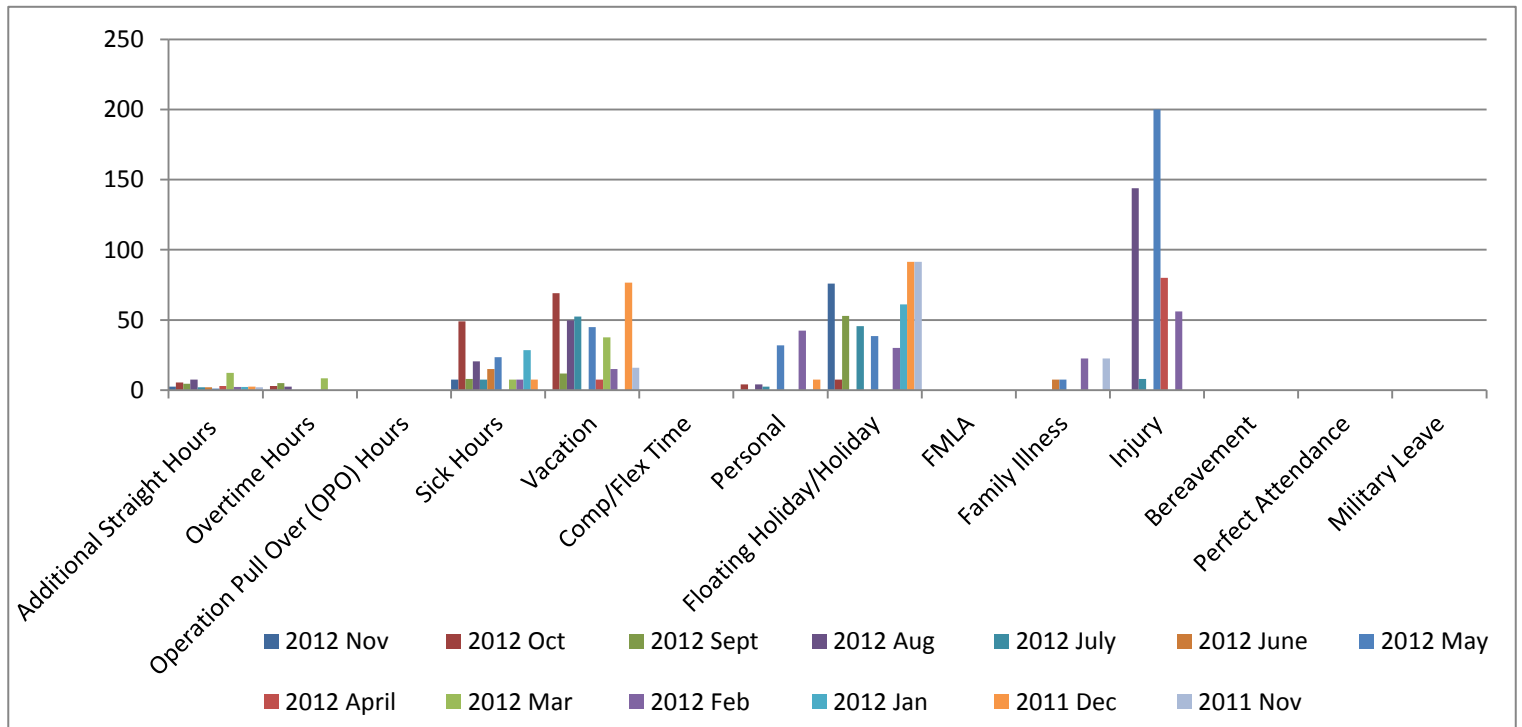


WESTFIELD POLICE DEPARTMENT

Civilian Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 Nov	2012 Oct	2012 Sept	2012 Aug	2012 July	2012 June	2012 May	2012 April	2012 Mar	2012 Feb	2012 Jan	2011 Dec	2011 Nov
Additional Straight Hours	2.5	5.5	4.5	7.5	2	2	1	3	12.25	2.25	2.25	2.5	2
Overtime Hours	0	3	5	2.5	0	0	0	0	8.5	0	0	0	0
Operation Pull Over (OPO) Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Sick Hours	7.5	49	8	20.5	7.5	15	23.5	0	7.5	7.5	28.5	7.5	0
Vacation	0	69	11.75	49.75	52.5	0	45	7.5	37.5	15	0	76.5	16
Comp/Flex Time	0	0	0	0	0	0	0	0	0	0	0	0	0
Personal	0	4	0	4	2.5	0	32	0	0	42.5	0	7.5	0
Floating Holiday/Holiday	76	7.5	53	0	45.5	0	38.5	0	0	30	61	91.5	91.5
FMLA	0	0	0	0	0	0	0	0	0	0	0	0	0
Family Illness	0	0	0	0	0	7.5	7.5	0	0	22.5	0	0	22.5
Injury	0	0	0	144	8	0	200	80	0	56	0	0	0
Bereavement	0	0	0	0	0	0	0	0	0	0	0	0	0
Perfect Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0
Military Leave	0	0	0	0	0	0	0	0	0	0	0	0	0



**Westfield Police Department
Community Events
November 2012**

11/1 Safety Talk – Maple Glen Elementary – Officer Larrison

11/1 Citizens Academy

11/5 Cub Scout tour – Officer Larrison

11/8 Citizens Academy

11/9 Honor Guard – Washington Woods Elementary – Officer Kang

11/10 Rule the Road – Indy Executive Airport – Sgt. Adams, Chief Rush, Capt. Lowes and Lt. Gorrell

11/13 Cub Scout Tour – Nights A

11/15 Daisy Scout Tour – Capt. Lowes and Lt. Hollowell

11/15 Cub Scout Tour – Nights B

11/17 Scout Tour – Days A

11/27 WeCan

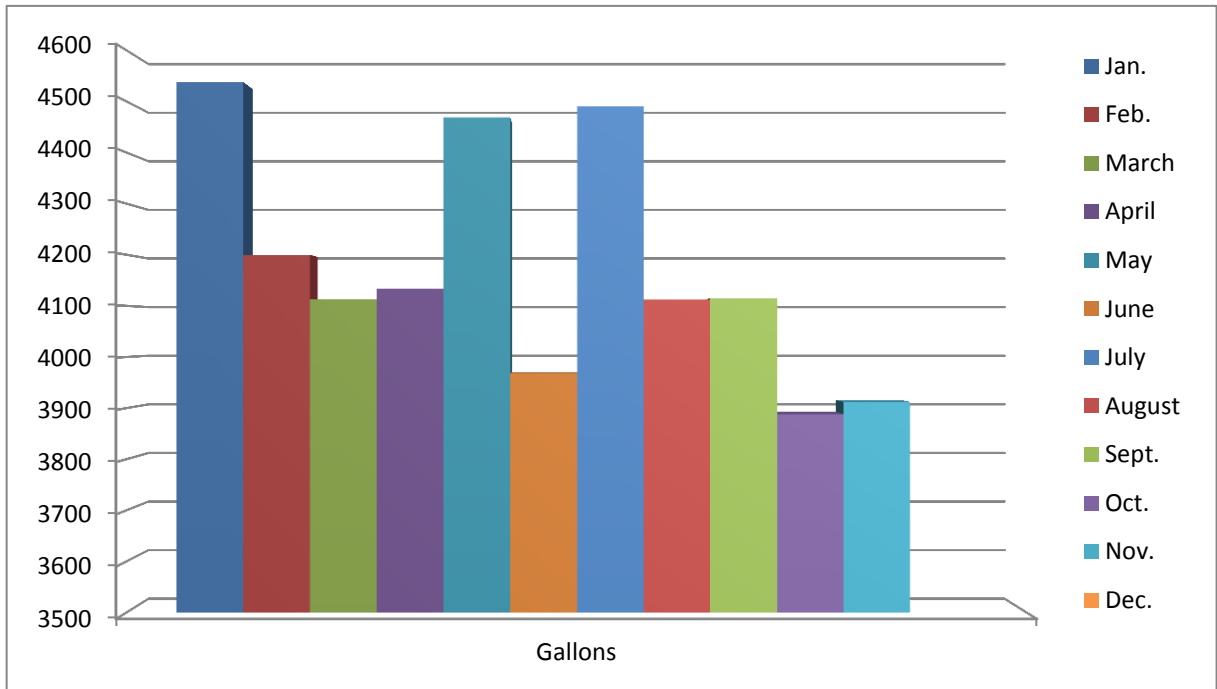
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2011/2012

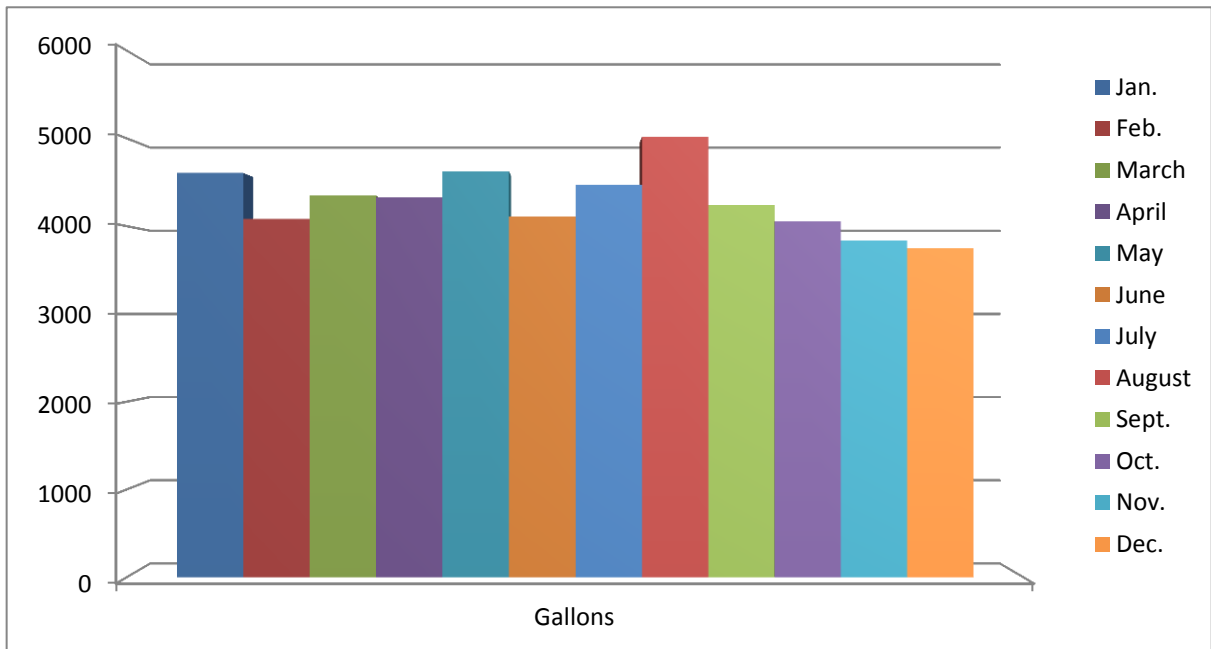
Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538	4200	4113	4134	4469	3968	4490	4112	4115	3888	3912	



Fuel Purchases 2011

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4608	4083	4347	4326	4624	4113	4473	5016	4238	4056	3834	3750



Monthly Training Summary

November 2012

11/1-2 2012 K-9 Patrol School – Officers Kang and Swiatkowski

11/5-8 Firearms – Departmental

11/6-8 K-9 Recertification – Officer Swiatkowski

11/6-16 Spanish Language Emersion – Sgt. Dine

11/8 Monthly ESU – Sgt. Siara, Officers Todd and Harrell

11/13-14 Physical Tactics – Officer Scheller

11/17 Mike Maintenance – Officer Nichols

11/28 IDACS – Officers Tribbett and Scheller

November 19, 2012

Sergeant Billy Adams
17535 Dartown Road
Westfield, Indiana 46074

Letter of Commendation:

On November 10, 2012, our Department participated along with the Indiana Criminal Justice Institute in sponsoring our first "Rule the Road" event at the Indy Executive Airport. The program targeted teenage drivers from the Hamilton County area providing a hands-on educational experience providing safe driving strategies. Area teens were able to get behind the wheel of a police car with a certified EVO instructor in the passenger seat. They were given the opportunity to perform basis braking and steering techniques along with learning how to respond to the vehicle in a sliding, skidding situation. Students were also taught the values of driving while alcohol, drug and texting free.

In 2012, our Department has done an outstanding job "reaching out" to the community with various programs and events. Each time we reach out to the community through these events we build a stronger relationship with those we serve and thus become a better Department.

On behalf of the entire Department I would like to thank you for all of your work with the Rule the Road event. Without your initiative, this event would never have happened. You, along with the coordinator from the Criminal Justice Institute, planned, organized and gave your time in an effort to educate over forty teens from our area. I'm certain the program made an everlasting impact on their lives and a great impression of the Westfield Police Department.

Respectfully submitted,

Joel D. Rush
Chief of Police

CC: Personnel File
Board of Public Works and Safety