



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda_03_01_2012

Thursday, March 01, 2012 at 12:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Thursday, March 01, 2012 at 12:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1: February 1, 2012

Documents: [Minutes 2/1/12](#)

Presentations

Utility Rate Adjustment Update

Ordinances:

Action Item #2: Ordinance 12-01: Water Rate Adjustment

Documents: [Water Rate Adjustment](#)

Action Item #3: Ordinance 12-02: Wastewater Rate Adjustment

Documents: [Wastewater Rate Adjustment](#)

Resolutions:

None

Quote Approval

None

Bid Approval

None

Construction Standards & Specifications Changes

Action Item #4: Decorative Street Sign Post Standards

Documents: [Decorative Street Sign Post Standards](#)

Performance and/or Maintenance Bond Release

None

Change Orders

Action Item #5: Village Park TIF- 151st Street and Carey Road RAB

Documents: [Village Park TIF- 151st Street and Carey Road RAB](#)

Action Item #6: Village Park TIF- Western Way and Greyhound Pass

Documents: [Village Park TIF- Western Way and Greyhound Pass](#)

Contracts/Leases

Action Item #7: Duke Energy Power Share Contract

Documents: [Duke Energy Power Share Contract](#)

Agreements and/or Memorandum of Understanding (MOU)

Action Item #8: INDOT Water, Wastewater & Fiber Utility Extraordinary Cost

Agreements

Documents: [INDOT Water, Wastewater & Fiber Utility Extraordinary Cost Agreements](#)

Consent Agenda

None

Department Reports

Fire Dept

Documents: [WFD Report](#)

Informatics Dept

Documents: [WID Report](#)

Parks and Recreation Dept

Documents: [WPRD Report](#)

Police Dept

Documents: [WPD Report](#)

Public Works Dept

Documents: [WPWD Report](#)

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY February 1, 2012

The Westfield Board of Public Works and Safety met in regular session Wednesday February 1, 2012 at the Westfield City Service Center. Members present were Mayor Andy Cook, Mark Heirbrandt and Jack Hart. Also present were Deputy Clerk-Treasurer Teresa Skelton and Attorney Brian Zaiger from Krieg DeVault, LLC. Mark Heirbrandt called the meeting to order at 3:10 P.M.

There was a change in order of the agenda. It was determined that the Department Reports would be heard as the first item.

Department Reports:

- *Police* – Chief Joel Rush described the hiring process for the new Officer position and explained the department's 2012 goals.
- *Fire* – Chief Todd Burtron described some of the statistics and gave an update on Station 83.
- *Public Works* – Director Kurt Wanninger said that much of his report would be included in this meeting as action items.

Meeting Minutes Consideration for Approval:

Action Item #1: December 8, 2011

Jack Hart moved to approve the December 8, 2011 minutes as submitted and was seconded by Mayor Cook. Upon a call to vote the minutes were approved as submitted. Vote: Yes-3; No-0.

Presentations:

Utility Rate Adjustment

Director of Public Works, Kurt Wanninger described the rate change and that it was introduced to the City Council in January. He presented a chart of structure and comparisons.

Performance and / or Maintenance Bond Releases:

Action Item #2

Centennial South (Streets, Water, Sanitary, Storm, Sidewalk, Erosion Control)

Development Construction Supervisor Harry Nikides explained that all requirements had been met.

Mayor Cook moved to accept the Performance Bond for Centennial South and was seconded by Jack Hart. Upon a call to vote the Performance Bond was accepted. Vote: Yes-3; No-0.

Noblesville Block Grant

Kurt Wanninger explained that all requirements had been met with the exception of seeding to meet Block Grant Requirements. Mr. Wanninger recommended that after reviewing documentation and seeding was complete that he be authorized to review and submit.

Jack Hart moved to authorize the Director of Public Works to sign and submit the Noblesville Block Grant after all contingencies were met and this was seconded by Mayor Cook. Upon a call to vote the motion was approved. Vote: Yes-3; No-0.

Maintenance Bond Acceptance:

Centennial South (Streets, Water, Sanitary, Storm, Sidewalk Erosion Control)

Harry Nikides explained that all requirements had been satisfied.

Mayor Cook moved to approve the Centennial South Maintenance Bond Acceptance as presented and this was seconded by Jack Hart. Upon a call to vote the motion was approved as presented. Vote: Yes-3; No-0.

Maintenance Bond Release:

Maple Village a.k.a Sonoma (Streets, Water, Sanitary, Sidewalk)

Jack Hart moved to release the Maintenance Bond for Maple Village a.k.a. Sonoma as presented and was seconded by Mayor Cook. Upon a call to vote the motion was approved. Vote: Yes-3; No-0. ✕

Consent Agenda:

Action Item # 5: Approval of Sworn Police Officer Position

Conflict of Interest for Clerk-Treasurer's Office

Police Chief Joel Rush presented the selected Police Officer applicant.

Deputy Clerk-Treasurer Teresa Skelton explained that this is a procedural step before recording for two positions in the Clerk-Treasurer's office.

Jack Hart moved to approve the two items under Consent Agenda as presented and this was seconded by Mayor Cook. Upon a call to vote the Consent Agenda was approved. Yes-3; No-0.

Jack Hart moved to adjourn the meeting and this motion was seconded by Mayor Cook. Upon a call to vote the motion was approved. Vote: Yes-3; No-0.

With no further business the meeting was adjourned at 4:10 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety

Ordinance 12-01 - Water Rate Adjustment Summary

This Water Rate Ordinance is being proposed to the Westfield City Council to establish a just and reasonable fee within the City of Westfield, Indiana. The Public Works Department, under the jurisdiction of the City Council owns and operates the water utility and implements the ordinances ordained by the City Council.

This Water Rate Ordinance is designed to recover and pay the cost of rendering water services to the users of the water system. This water user rate is established so as to maintain adequate fund reserves to provide for reasonably expected variations in the cost of providing services, to meet bond and payment obligations for the distribution and treatment of water, and to meet the compliance requirements codes for water operations within the State of Indiana, as well as variation in the demand for services.

These rates shall be evaluated annually as to its sufficiency to satisfy the budgetary needs of the City's water utility as required pursuant to IC 8-1.5-3-8.

Additionally, a Public Notice of the hearing on such rates and charges shall be published per state statute 10 days prior to the public hearing in the newspaper.

Water Rate Adjustment as defined in the proposed Ordinance 12-01

Water Service Rates and Charges							
Metered Rates - All Users							
Residential Monthly Base Charge -5/8" Meter			2012	2013	2014	2015	2016
			\$ 8.75	\$ 9.63	\$ 10.11	\$ 10.41	\$ 10.62
All Other Users - Monthly Base Charges:							
<u>Meters</u>		<u>Area Ratio</u>	2012	2013	2014	2015	2016
1	inch or less	2.5	\$ 20.00	\$ 22.00	\$ 23.10	\$ 23.79	\$ 24.27
1.25	Inch Meter	4.0	32.00	35.20	36.96	38.06	38.83
1.5	Inch Meter	5.8	46.40	51.04	53.59	55.19	56.31
2	Inch Meter	10.0	80.00	88.00	92.40	95.16	97.08
3	Inch Meter	23.0	184.00	202.40	212.52	218.87	223.28
4	Inch Meter	40.0	320.00	352.00	369.60	380.64	388.32
6	Inch Meter	91.0	728.00	800.80	840.84	865.96	883.43
Monthly Usage Per 1,000 Gallons			2012	2013	2014	2015	2016
First 5,000 gallons			\$ 3.00	\$ 3.50	\$ 3.68	\$ 3.79	\$ 3.87
Next 5,000 gallons			3.00	3.50	3.68	3.79	3.87
Over 10,000 gallons - Residential			5.00	5.00	5.25	5.41	5.52
Over 10,000 gallons - Non-Res.			3.00	3.00	3.15	3.24	3.30
<u>Hydrant Service Fees -- Inside City</u> -			2012	2013	2014	2015	2016
Private Hydrant Service Fee Per Year			\$ 948.38	\$ 1,043.22	\$ 1,095.38	\$ 1,128.24	\$ 1,150.80
Public Fire Protection Service Fee Per Month			2.76	3.11	3.27	3.37	3.44
<u>Meters</u>		<u>Area Ratio</u>	2012	2013	2014	2015	2016
5/8 - 3/4	Inch Meter	1.0	\$ 2.83	\$ 3.11	\$ 3.27	\$ 3.37	\$ 3.44
1	Inch Meter	2.5	7.08	7.78	8.18	8.43	8.60
1.25	Inch Meter	4.0	11.32	12.44	13.08	13.48	13.76
1.5	Inch Meter	5.8	16.41	18.04	18.97	19.55	19.95
2	Inch Meter	10.0	28.30	31.10	32.70	33.70	34.40
3	Inch Meter	23.0	65.09	71.53	75.21	77.51	79.12
4	Inch Meter	40.0	113.20	124.40	130.80	134.80	137.60
6	Inch Meter	91.0	257.53	283.01	297.57	306.67	313.04
Sprinkler Systems-Annual Service Fee							
<u>Meter Size</u>			2012	2013	2014	2015	2016
2 inches			\$ 189.11	\$ 208.02	\$ 218.42	\$ 224.97	\$ 229.47
3 inches			379.64	417.60	438.48	451.63	460.66
4 inches			568.75	625.63	656.91	676.62	690.15
6 inches			948.38	1,043.22	1,095.38	1,128.24	1,150.80
8 inches			1,707.65	1,878.42	1,972.34	2,031.51	2,072.14
10 inches			3,402.71	3,742.98	3,930.13	4,048.03	4,128.99
<u>Hydrant Service Fees -- Outside City</u> -			2012	2013	2014	2015	2016
Private Hydrant Service Fee Per Year			\$ 948.38	\$ 1,043.22	\$ 1,095.38	\$ 1,128.24	\$ 1,150.80
Public Fire Protection Service Fee Per Month			5.66	6.23	6.54	6.74	6.87
<u>Meters</u>		<u>Area</u>	2012	2013	2014	2015	2016

		<u>Ratio</u>						
5/8 - 3/4	Inch Meter	1.0	\$ 5.66	\$ 6.23	\$ 6.54	\$ 6.74	\$ 6.87	
1	Inch Meter	2.5	14.15	15.58	16.35	16.85	17.18	
1.25	Inch Meter	4.0	22.64	24.92	26.16	26.96	27.48	
1.5	Inch Meter	5.8	32.83	36.13	37.93	39.09	39.85	
2	Inch Meter	10.0	56.60	62.30	65.40	67.40	68.70	
3	Inch Meter	23.0	130.18	143.29	150.42	155.02	158.01	
4	Inch Meter	40.0	226.40	249.20	261.60	269.60	274.80	
6	Inch Meter	91.0	515.06	566.93	595.14	613.34	625.17	

Timeline for Implementation of Water Ordinance 12-01

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January						
1	2	3	4	5	6	7
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15	16	17	18	19	20	21

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February						
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March						
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April						
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The following is the time line as established by Indiana Code for the implementation of Water Rate Adjustment Ordinance:

- January 23, 2012 - Introduce Ordinance to Town Council
- February 8, 2012 – Introduction of Water Ordinance to the Pre-Council Members.
- February 13, 2012 – First Reading of the Water Rate Ordinance to the City Council regarding water rate adjustment
- February 14, 2012 - Notice of Public Hearing received by newspaper for publication. (Noon 2 Business Days Prior –Indy Star) or (Noblesville Ledger and Noblesville Time)
- February 17, 2012 - Notice of Public Hearing published in the paper.
- February 27, 2012 – City Council holds a public hearing on the Water Rate Ordinance.
- March 12, 2012 – Second Reading and consideration for adoption by the City Council regarding Water Rate Ordinance.
- March 17, 2012 – Objection period expires. (5 Days after Adoption)
- April 15, 2012 – Water rate adjustment billing begins for services rendered.

The Westfield Public Works Department recommends that these updates be forwarded to the Westfield City Council for a First Reading on this day, February 13, 2012, a Public Hearing on February 27, 2012, and a Second Reading and consideration for adoption on March 12, 2012

Ordinance 12-02 Wastewater Rate Adjustment Summary

This Wastewater Rate Ordinance is being proposed to the Westfield City Council to establish a just and reasonable fee within the City of Westfield, Indiana. The Public Works Department, under the jurisdiction of the City Council owns and operates the wastewater utility and implements the ordinances ordained by the City Council.

This Wastewater Rate Ordinance is designed to recover and pay the cost of rendering wastewater services to the users of the wastewater system. This wastewater user rate is established so as to maintain adequate fund reserves to provide for reasonably expected variations in the cost of providing services, to meet bond and payment obligations for the collection and treatment of wastewater, and to meet the compliance requirements codes for wastewater operations within the State of Indiana, as well as variation in the demand for services, pursuant to IC 36-9-23-25.

These rates shall be evaluated annually as to its sufficiency to satisfy the budgetary needs of the City's wastewater utility.

Additionally, a Public Notice of the hearing on such rates and charges shall be published per state statute 10 days prior to the public hearing in the newspaper.

Wastewater Rate Adjustment as defined in the proposed Ordinance 12-02

City of Westfield Wastewater Rates and Charges								
Variable Treatment Rate - All Usage								
			Present	2012	2013	2014	2015	2016
Rate per 1,000 Gallons			\$ 5.08	\$ 5.87	\$ 6.40	\$ 6.66	\$ 6.86	\$ 7.00
Proposed Base Charges - Oversized Meters								
Meter Size	Area Ratio	Min.Gallons	Base	2012	2013	2014	2015	2016
5/8 - 3/4 Inch Meter	1.0	5,000	\$ 11.70	\$ 13.51	\$ 14.73	\$ 15.32	\$ 15.78	\$ 16.10
1 Inch Meter	2.5	12,500	\$ 29.25	33.78	36.82	38.29	39.44	40.23
1 1/4 Inch Meter	4.0	20,000	\$ 46.80	54.05	58.91	61.27	63.11	64.37
1 1/2 Inch Meter	5.8	29,000	\$ 67.86	78.38	85.43	88.85	91.52	93.35
2 Inch Meter	10.0	50,000	\$ 117.00	135.14	147.30	153.19	157.79	160.95
3 Inch Meter	23.0	115,000	\$ 269.10	310.81	338.78	352.33	362.90	370.16
4 Inch Meter	40.0	200,000	\$ 468.00	540.54	589.19	612.76	631.14	643.76
6 Inch Meter	91.0	455,000	\$ 1,064.70	1,229.73	1,340.41	1,394.03	1,435.85	1,464.57
Proposed Minimum Charges - Per Meter								
Meter Size	Area Ratio	Min.Gallons	Minimum	2012	2013	2014	2015	2016
5/8 - 3/4 Inch Meter	1.0	5,000	\$ 37.10	\$ 42.86	\$ 46.73	\$ 48.62	\$ 50.08	\$ 51.10
1 Inch Meter	2.5	12,500	\$ 92.75	107.16	116.82	121.54	125.19	127.73
1 1/4 Inch Meter	4.0	20,000	\$ 148.40	171.45	186.91	194.47	200.31	204.37
1 1/2 Inch Meter	5.8	29,000	\$ 215.18	248.61	271.03	281.99	290.46	296.35
2 Inch Meter	10.0	50,000	\$ 371.00	428.64	467.30	486.19	500.79	510.95
3 Inch Meter	23.0	115,000	\$ 853.30	985.86	1,074.78	1,118.23	1,151.80	1,175.16
4 Inch Meter	40.0	200,000	\$ 1,484.00	1,714.54	1,869.19	1,944.76	2,003.14	2,043.76
6 Inch Meter	91.0	455,000	\$ 3,376.10	3,900.58	4,252.41	4,424.33	4,557.15	4,649.57
Residential Sewer Rate				2012	2013	2014	2015	2016
Maximum Monthly Rate based on 9,000 gallons				\$ 66.33	\$ 72.31	\$ 75.22	\$ 77.48	\$ 79.04
Monthly Rate for unmetered Residential user based on 9,000 gallons				\$ 66.33	\$ 72.31	\$ 75.22	\$ 77.48	\$ 79.04

Timeline for Implementation of Wastewater Ordinance 12-02

The following is the time line as established by Indiana Code for the implementation of Wastewater Rates and Charges:

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- January 23, 2012 - Introduce Rate Adjustment to City Council
- February 8, 2011 – Introduction of Wastewater Ordinance to the Pre-Council Members.
- February 13, 2012 – First Reading of the Wastewater Rate Ordinance to the City Council regarding wastewater rate adjustment
- February 14, 2012 - Notice of Public Hearing received by newspaper for publication. (Noon 2 Business Days Prior –Indy Star) or (Noblesville Ledger and Noblesville Time)
- February 17, 2012 - Notice of Public Hearing published in the Newspaper
- February 27, 2012 – City Council holds a public hearing on the Wastewater Rate Ordinance
- March 12, 2012 – Second Reading and consideration for adoption by the City Council regarding Wastewater Rate Ordinance.
- March 17, 2012 – Objection period expires. (5 Days after Adoption)
- April 15, 2012 – Wastewater rate adjustment billing begins for services rendered.

Therefore, the Westfield Public Works Department recommends to the Westfield City Council to consider this Ordinance for a First Reading on this day, February 13, 2012, a Public Hearing on February 27, 2012, and a Second Reading and consideration for adoption on March 12, 2012

Action Item#2 – City of Westfield Decorative Street Sign Post Standard

The City of Westfield Public Works Department (WPWD) installs standard “U” channel posts or square posts in the public right-of-way for the mounting of regulatory, warning, and informational/guide signs. WPWD will allow the installation of decorative signposts by residential developers and neighborhood associations on a case-by-case basis provided that their installation does not result in an adverse impact to the public safety or future roadway construction projects and that there is no cost to the City for installation or maintenance. It should be noted that this policy and the requirements listed below are only applicable on City maintained streets. Contact the Indiana Department of Transportation (INDOT) at (317) 467-3459 for decorative signpost requests on state maintained roads.

Design and Submittal Requirements

All requests for decorative signpost installations in the public right-of-way must meet the following installation/ maintenance and submittal requirements. Verification of the items listed below is required with the request submittal package.

- Signposts must be designed to be “breakaway” in accordance with NCHRP Report 350. A detail/specification sheet of the proposed signpost(s) with verification of breakaway design provided in submittal package.
- All signs (regulatory, warning, and informational/guide) must be in conformance with the *Manual on Uniform Traffic Control Devices* (MUTCD), US Department of Transportation/Federal Highway Administration, with respect to color, size, and shape. Street name sign lettering is white on green background.
- Residential Developer/Neighborhood Association is responsible for providing and installing all signs on decorative signposts. All MUTCD signs are to be of high intensity, retro-reflective sheeting with verification provided in submittal package.
- Signposts must be of sufficient height to mount the sign in conformance with MUTCD requirements. Most typical installations require a vertical clearance of 7 feet from the bottom edge of the sign to the ground surface.
- Signposts at intersections must be installed in locations as provided in the [The City of Westfield Construction Standards & Specifications \(WCSS\)](#).
- Signposts cannot be installed closer than 8 feet from the face-of-curb or edge-of-pavement unless impeded visually or by right-of-way limits.
- WPWD must approve the color (other than black) of signposts and any requested sign mounting/trim.
- Only signs and only one sign can be mounted on a signpost (exception: 1) 2 street name signs can be mounted on a signpost – [\(WCSS\)](#). 2) Supplemental plates on warning signs as approved by WPWD on a case-by-case basis).
- Residential Developer requested installations require documentation of an incorporated Homeowner’s Association (HOA); copy of Covenants/Restrictions with items indicating HOA responsibility for any outstanding installation costs, maintenance costs, and acknowledgement of the transferability of requirements for the decorative signposts installation as included in the Installation Agreement. Submittal also to include a scaled subdivision street/site plan indicating the location/identification of all proposed signing.
- Signs attached to a backboard or framed with decorative trim cannot alter the sign size, shape, or visibility.
- WPWD reserves the right to install temporary replacement signs using standard sign post mounting when decorative sign posts and signs are damaged. Contact WPWD for removal of temporary sign posts when replacement can be installed.

- Routine maintenance/replacement of damaged signposts and any sign mounting backboard/trim is the responsibility of the Neighborhood Association/Residential Developer.
- The City reserves the right to remove or relocate, or require the removal or relocation, of signs.
- The City reserves the right to install additional signs that are not mounted on decorative signposts.
- Enter into an agreement with the City covering hold harmless provisions.

Any work within the public right-of-way that requires closure of the sidewalk or travel lanes during installation of the decorative signposts requires a right-of-way encroachment permit. The contractor is responsible for ensuring that all closures are in conformance with *The City's Construction Standards and Specifications*. The right-of-way encroachment permit must be obtained from The City of Westfield's Customer Service Department - 2728 E 171st St, Westfield, IN 46140 (317) 804-3153, prior to the beginning of work.

All requests for neighborhood decorative signpost installations are to be submitted to the WPWD Engineering Department, 2706 E 171st St, Westfield, IN 46140.

Action Item#3 –Village Park TIF – 151st Street and Carey Road RAB Change Orders

Contract Amount	\$1,148,000.00
Change Order 1 – Previously approved 4/30/09	\$41,500.83
Change Order 2	<u>\$147,365.09</u>
Total Change Order Amount	\$188,865.92
Revised Contract Amount with Change Orders	\$1,336,865.92

Percentage of Change Orders per Original Contract Amount - 16%

Therefore the Westfield Public Works Department recommends that the Board of Public Works and Safety consider these Change Orders for approval.

Action Item#4 –Village Park TIF – Western Way and Greyhound Pass Change Orders

Contract Amount	\$1,783,000.00
Change Order 1 – Previously approved 4/30/09	\$34,436.08
Change Order 2 – Previously approved 6/30/10	\$52,569.37
Change Order 3	<u>\$135,186.96</u>
Total Change Order Amount	\$222,192.41
Revised Contract Amount with Change Orders	\$2,005,192.41

Percentage of Change Orders per Original Contract Amount – 12.5%

Therefore the Westfield Public Works Department recommends that the Board of Public Works and Safety consider these Change Orders for approval.

Action Item#5 – 2012 Power Share Program for the River Road Water Treatment Plant and Wastewater Treatment Plant

Included in this Packet

1. A summary of the 2012 Power Share Program
2. The River Road Power Share Agreement
3. The Wastewater Treatment Plant Power Share Agreement
4. Contact Information

This year's Power Share program is very similar to our Power Share program for 2011. Based upon our potential load reduction incentive credits are issued to our electrical bill, we in turn agree to reduce electrical consumption for 8 hour periods at Duke Energy's discretion. The program runs for a 12 month period beginning in June.

The contract specifies a maximum of 15 Call events and 10 Emergency Call events that could be called at Duke Energy, or the Midwest ISO at their discretion. The events are limited to weekdays and exclude holidays. The call period runs from 12:00 P.M. thru 8:00 P.M. Each call event will be preceded by a 24 hour notice and each Emergency event is preceded by a 6 hour notice. Further details are included on the enclosed literature for the program from Duke Energy.

It is our general practice to reduce our load as much as possible through changes in operation and utilization of available elevated storage capacity on the water system. However to maintain continuity of operations, it is necessary to continue to use power at these facilities. As in past years, the Westfield Public Works Department (WPWD) will be weighing the costs of paying higher electrical costs for the called events to our emergency generation costs. Typically the increased power costs during a power share event are much lower than producing power with our on-site generators, therefore under normal circumstances WPWD opts to pay the higher costs of power. Overall the premium payments for participating in the program are minimally impacted by the increased power costs.

A change for 2012 is the commitment for 10 Emergency Call events as oppose to the 5 events for 2011. These events have a shorter notification window, 6 hours as oppose to 17, and they carry stricter requirements for reducing our power consumption. Committing to these requirements is a condition of participation in the program. The contractual requirements are clearly defined and the content of the contract has been changed to leave no doubt as to the ramifications should WPWD not be able to comply. If circumstances dictate WPWD will have to take power during these events, it could mean the risk forfeiting the premium for that month, higher power costs for the event, and possibly being removed from the Power Share program.

The last time it was necessary to exercise this option was 1999 and Duke is estimating that it is unlikely that this would occur in the future. However the requirement is part of the agreement and could be exercised by Duke at their discretion. Weighing the risks against the benefits of the program the Westfield Public Works Department does not anticipate an Emergency Power Share Call significantly impacting the financial advantages of participating in this program.

Duke Power Share Agreement

This agreement (See Attached) permits the City of Westfield Public Works Department to enter into a Power Share Program with Duke Energy. This Power Share Program is an energy program that allows Duke Energy to manage the peak demands on their electrical system in Central Indiana by reducing the electrical load utilizing alternative operation of facilities by the use of on site generators at the Public Works River Road Water Treatment and Wastewater Treatment Facilities.

The Power Share Program pays premiums for participation in the program and an additional credit for power reduction during events. Additional credits are typically available during events, however not knowing how many events will be called, and the cost of each, makes an estimation of those benefits difficult.

Below is a detail of the 2012 estimated premiums and the estimated final premiums paid for 2011. The premium typically makes up the bulk of the cost savings realized by this program.

River Road Water Treatment Plant

2011 Final Premium: \$5,719.36 *

2012 Estimated Premium: \$7,538.00

Wastewater Treatment Plant

2011 Final Premium: \$10,486.05 *

2012 Estimated Premium: 11,652.00

The 2012 Total Potential Credit Combined: \$19,190.00

* - Estimated final numbers, the finalized numbers will be calculated in May.

Actual Past Credit Savings:

	<i>Water</i>	<i>Wastewater</i>	<i>Total</i>
2006	\$6,482.59	\$7,701.60	\$14,184.19
2007	\$9,372.54	\$9,780.16	\$19,152.70
2008	\$5,459.18	\$10,669.20	\$16,128.38
2009	\$7,270.00	\$12,107.00	\$19,377.00
2010	\$7,123.53	\$10,486.05	\$17,609.58
2011 *	\$5,719.36	\$11,136.85	\$16,856.21

The Westfield Public Works Department has participated in the program over the past 6 years with a combined cost savings of \$103,308.06.

The Public Works Department recommends the Board of Public Works and Safety authorize the Public Works Director to execute the agreement with Duke Energy to enter into the Duke Energy Power Share Agreement for 2012.

* - Estimated final numbers, the finalized numbers will be calculated in May.

2012 Power Share Program Summary

Important Program Dates

- Registration Period begins March 1st and needs to be completed by March 15th.
- Annual Power Share Test Event will be held in mid May.
- Annual Generator Test performed in late May or early June.

Program Highlights

- 32 per kW – 120 hours (15 events) Day-ahead notice.
- 27 per kW – 80 hours (10 events) Day-ahead notice.
- 17 per KW – 50 hours (5 events) Day-ahead notice
- Event hours run from 12:00 P.M. through 8:00 P.M.
- Emergency Call Events – These are initiated by MISO with 6 hour notice. These are limited to 5 times for the entire program period. Based on previous history, conditions have not reached a point where this would be exercised since 1999.

History of Events

- 2002-2003 – 1 Winter
- 2003-2004 – None
- 2004-2005 – None
- 2005-2006 – 7 Summer
- 2006-2007 – 4 Summer, 2 Winter
- 2007-2008 – 2 Summer
- 2008-2009 – None
- 2009-2010 – 4 Summer
- 2010-2011 – 7 Summer

Therefore the Westfield Public Works Department recommends that the Board of Public Works and Safety consider the 2012 Duke Power Share Agreement for approval.

Action Item#6 – INDOT Utility Extraordinary Cost Agreements for the Water, Wastewater and Fiber Utility

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider entering into an agreement with the Indiana Department of Transportation regarding the Extraordinary Cost Agreements for the required City of Westfield Utility Relocations associated with the US 31 Major Moves Freeway Corridor Project.

Pursuant to Indiana Code, the State of Indiana cannot financial burden a municipal utility with utility relocations in the State of Indiana that are associated with road improvements on State owned and operated roads and highways.

There are basically two types of Extraordinary Cost share agreements, the first being an agreement with the State for the State to move the municipality's facility's with their road contract. The second agreement permits the municipality to contract locally via a bid or quotes to perform utility relocations that are associated with the proposed road improvements. Each agreement defines the procedures and requirements associated with each agreement.

For the proposed US 31 Major Moves Freeway Corridor Project, the City of Westfield Public Works Department would like to enter into both agreements for the water, wastewater, and fiber utility. The reason for entering to both agreements is related to the timing of relocating these facility's, the sensitivity of some of these critical infrastructure relocations, and desire to have specialized contractor's work on certain aspects of these relocations. Each specific utility's relocation will be analyzed to ensure that the proper agreement is entered into for each relocation.

For these Extraordinary Cost Agreements, the cost to relocate these facilities cannot exceed 10% of the previous year's net operating revenue associated with that specific utility. So for an example, if the cost for the relocation of the wastewater facilities is \$5M, the Wastewater would only be required to pay approximately 10% of the previous year's revenue which is approximated at \$4.55 million, or 10% of that which would be \$455K.

The cost for engineering, R/W, appraisals, R/W purchasing, construction and inspection is defined in each of these agreements. The only item not covered under this agreement is if the Utility wants to upgrade facilities or add existing or additional lines to the system.

Therefore, due to proposed increased timeline associated with the proposed US 31 Major Moves Freeway Corridor Project, the Westfield Public Works Department is recommending to the Board of Public Works to authorize the Director of Public Works to enter into these agreements with the State of Indiana at the appropriate time that these agreements are finalized and agreed upon between both parties.



**City of Westfield Fire Department
Board of Public Works & Safety Report
January 1st- 31st, 2012**

**Contact: Chief Todd Burtron
or Kristen Sparks
804-3333**

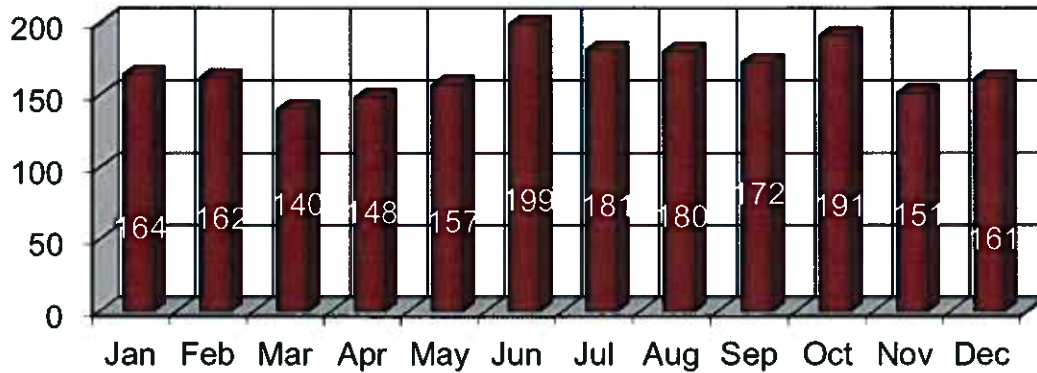


Westfield Fire Department 2012 Incident Statistics By Fire / Medical Groups

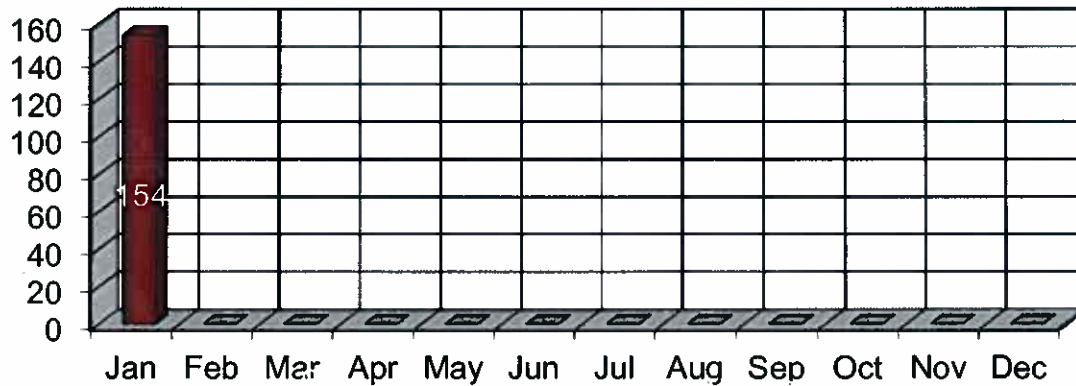


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	34												34	22.1%
Total WFD Medical Incidents	120												120	77.9%
Total WWFD Incidents	154	0	0	0	0	0	0	0	0	0	0	0	154	100%

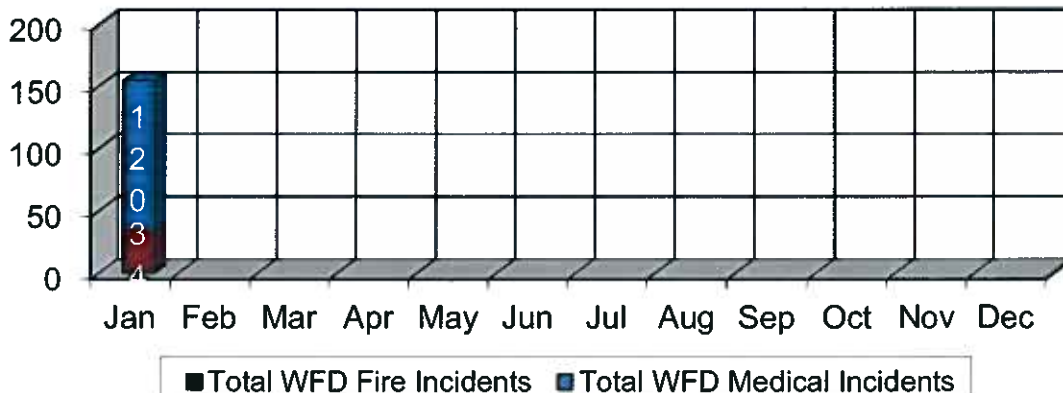
Westfield Fire Department
2011 Total Incidents



Westfield Fire Department
2012 Total Incidents



Westfield Fire Department
2012 Incidents by Fire/Medical



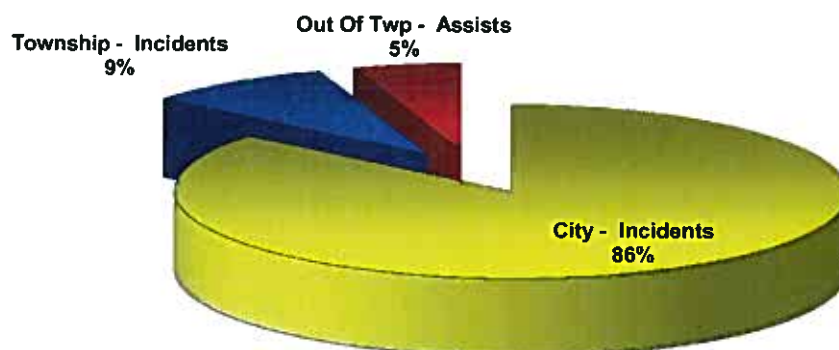


Westfield Fire Department 2012 Fire/Medical Incidents By Governmental Area



2012 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	132												132	85.7%
Township - Incidents	14												14	9.1%
Out Of Twp - Assists	8												8	5.2%

Westfield Fire Department 2012 Incidents by Governmental Areas



■ City - Incidents
 ■ Township - Incidents
 ■ Out Of Twp - Assists



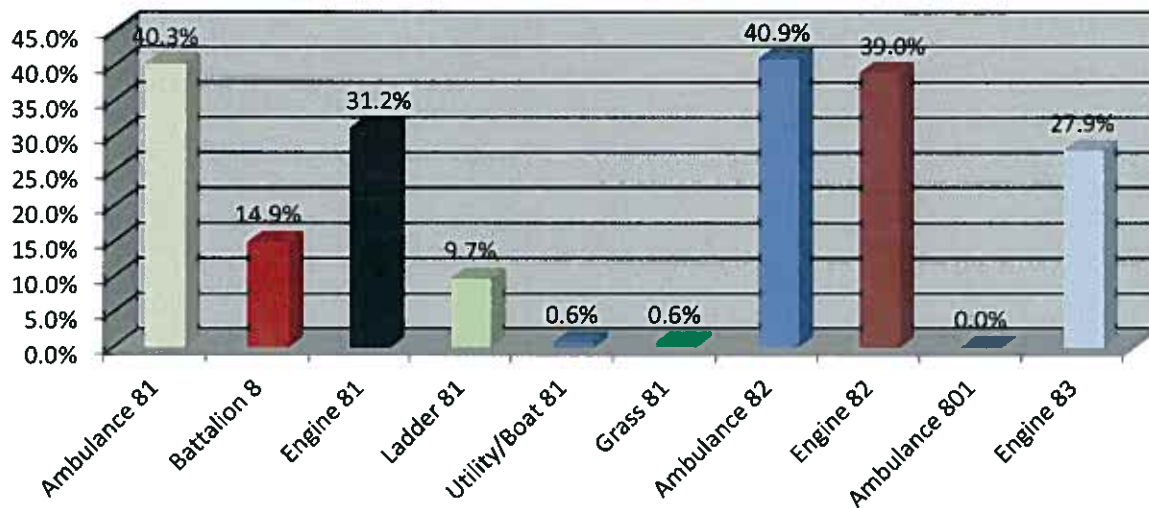
Westfield Fire Department 2012 Total Apparatus Responses By Unit & Station



<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	62												62	40.3%
Battalion 8	23												23	14.9%
Engine 81	48												48	31.2%
Ladder 81	15												15	9.7%
Utility/Boat 81	1												1	0.6%
Grass 81	1												1	0.6%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	63												63	40.9%
Engine 82	60												60	39.0%
Ambulance 801	0												0	0.0%
<u>Station 83 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Engine 83	43												43	27.9%

Westfield Fire Department 2012 Total Apparatus Responses

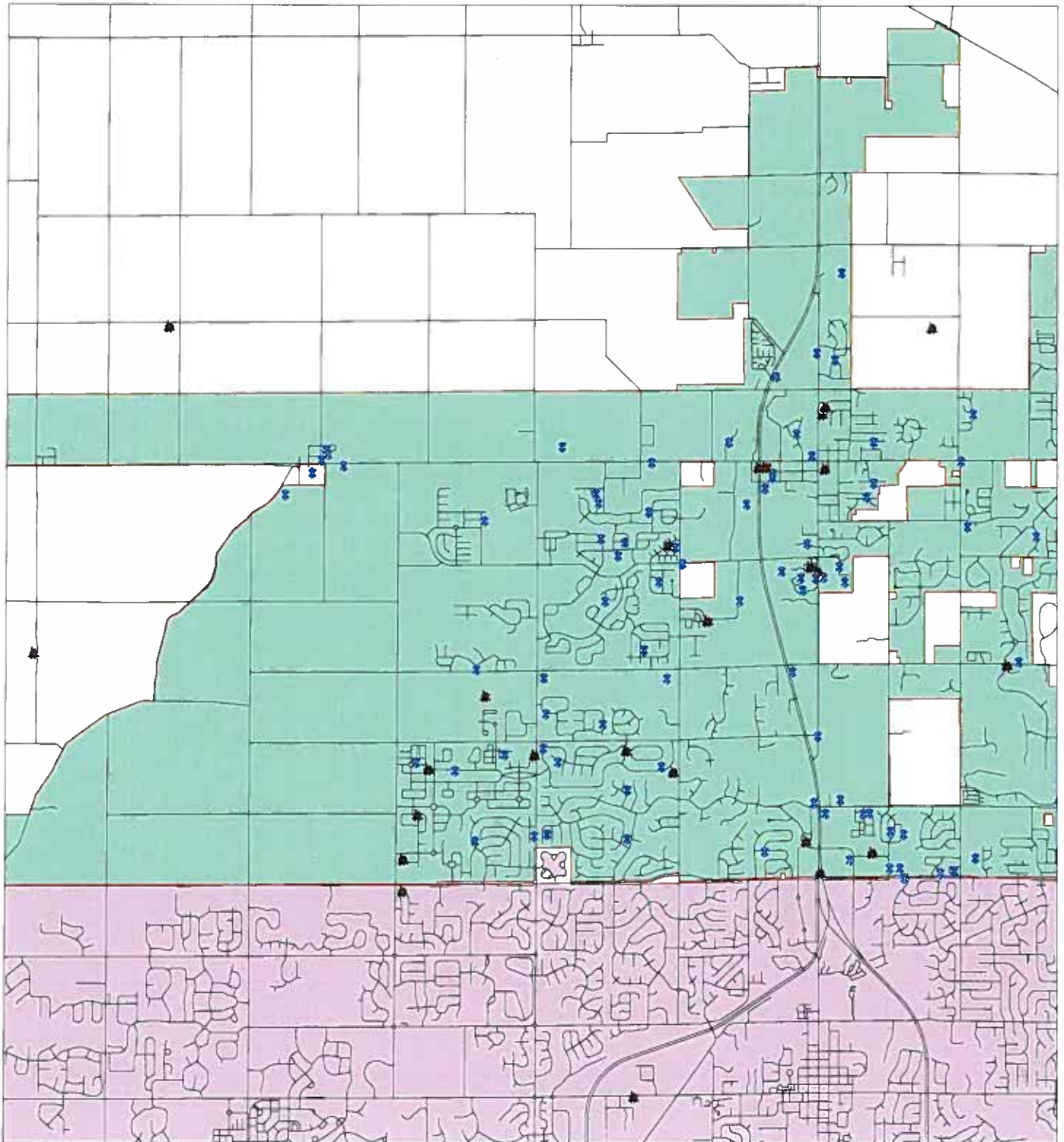


Scale : 1 Inch = 5423 Feet.

Date : 2/8/2012

NOBLESVILLE COMMUNICATIONS DEPARTMENT

Fire and EMS Runs for the Month of January 2012



Westfield Fire Department

Kristen Custom Report

Alarm Date Between {01/01/2012} And {01/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.64%	\$3,000	13.04%
114 Chimney or flue fire, confined to chimney	1	0.64%	\$0	0.00%
138 Off-road vehicle or heavy equipment fire	1	0.64%	\$20,000	86.95%
143 Grass fire	2	1.29%	\$0	0.00%
	5	3.24%	\$23,000	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	0.64%	\$0	0.00%
321 EMS call, excluding vehicle accident with	105	68.18%	\$0	0.00%
322 Motor vehicle accident with injuries	5	3.24%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	1.94%	\$0	0.00%
	114	74.02%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	0.64%	\$0	0.00%
444 Power line down	2	1.29%	\$0	0.00%
	3	1.94%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.64%	\$0	0.00%
510 Person in distress, Other	1	0.64%	\$0	0.00%
511 Lock-out	1	0.64%	\$0	0.00%
550 Public service assistance, Other	1	0.64%	\$0	0.00%
551 Assist police or other governmental agency	8	5.19%	\$0	0.00%
553 Public service	1	0.64%	\$0	0.00%
	13	8.44%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	3	1.94%	\$0	0.00%
651 Smoke scare, odor of smoke	2	1.29%	\$0	0.00%
671 HazMat release investigation w/no HazMat	2	1.29%	\$0	0.00%
	7	4.54%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	4	2.59%	\$0	0.00%
730 System malfunction, Other	1	0.64%	\$0	0.00%
733 Smoke detector activation due to	1	0.64%	\$0	0.00%

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {01/01/2012} And {01/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	2	1.29%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.64%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.64%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.64%	\$0	0.00%
	11	7.14%	\$0	0.00%

8 Severe Weather & Natural Disaster

800 Severe weather or natural disaster, Other	1	0.64%	\$0	0.00%
	1	0.64%	\$0	0.00%

Total Incident Count: 154

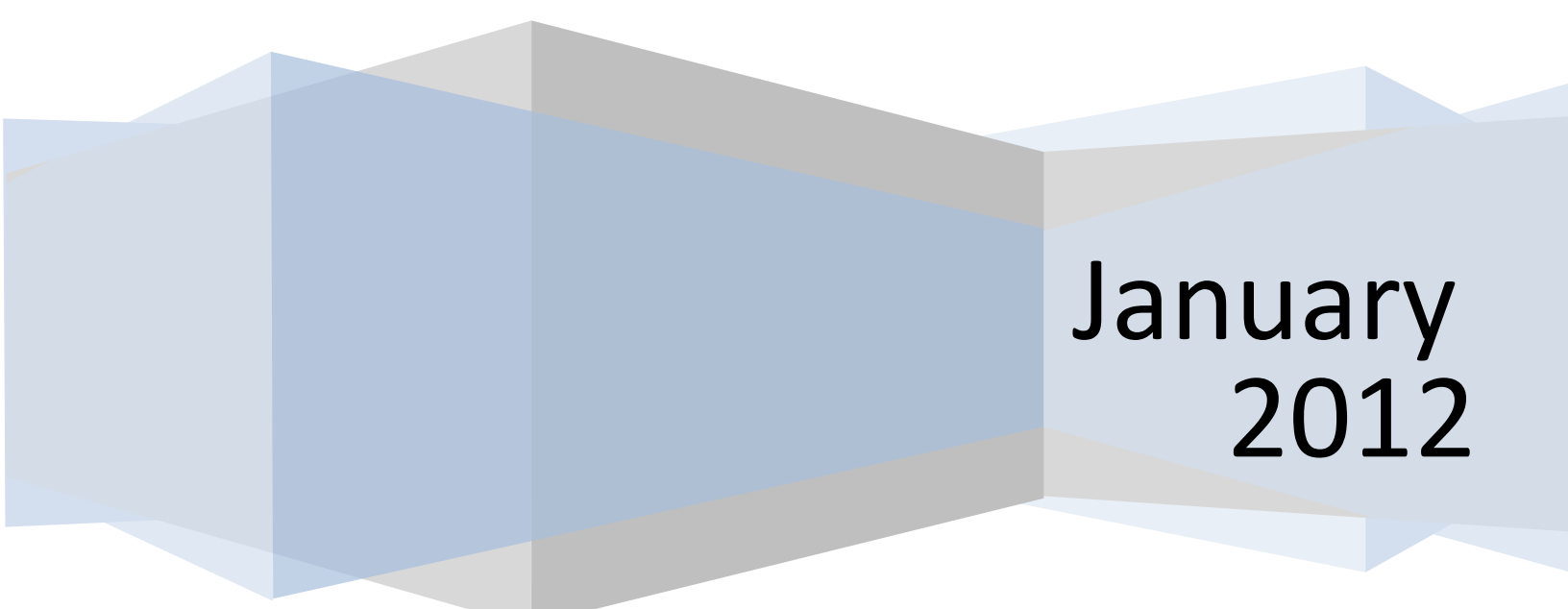
Total Est Loss:

\$23,000

Informatics

Monthly Operating Letter

City of Westfield



**January
2012**

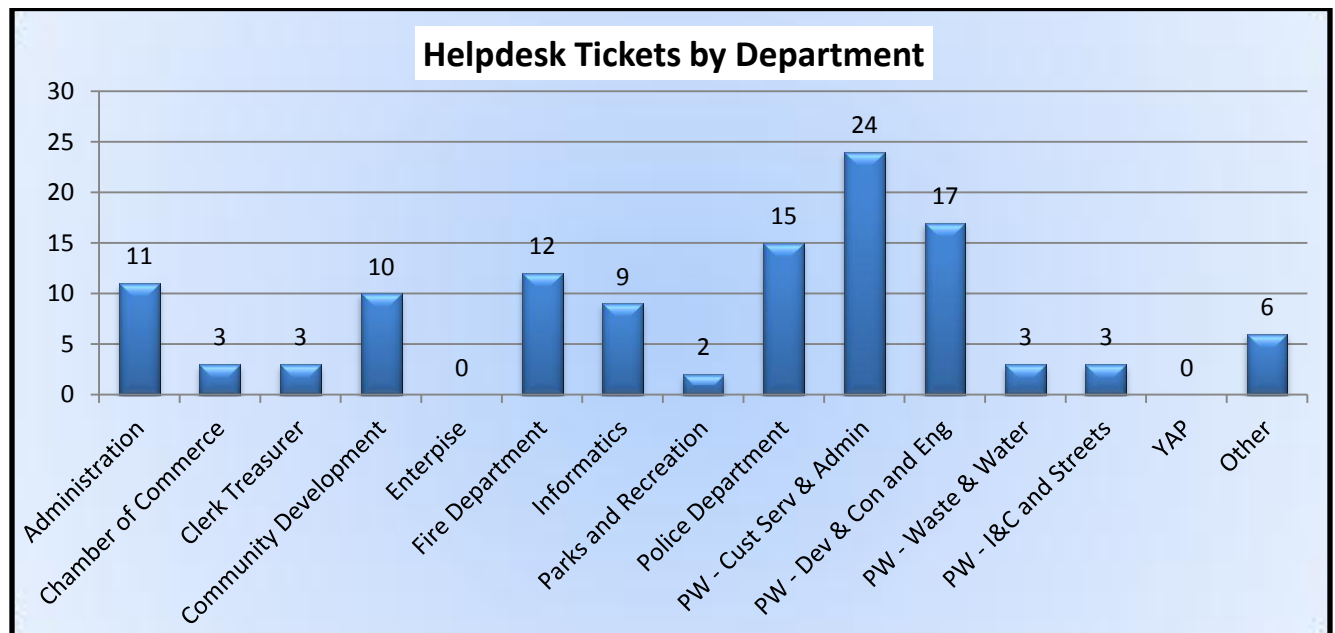
HIGHLIGHTS:

- Distribution of monthly Informatics Bulletin
- Completed a series of network switch upgrades at fire stations 82 and 83.
- Developing a comprehensive budget and spending site for Informatics that may be available for other departments to use in the future.

Technical Services

Helpdesk

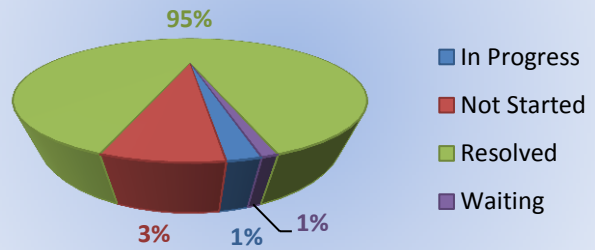
- End of the month Helpdesk:
 - Ticket Carryover: 1 of 1 work orders Resolved
 - 118 tickets created in Jan.
 - Resolved: 108
 - In Progress: 2
 - Not Started: 7
 - Waiting on Manufacturer/Supplier/Requestor: 1
 - Invalid/Duplicate: 0



Top Helpdesk Users

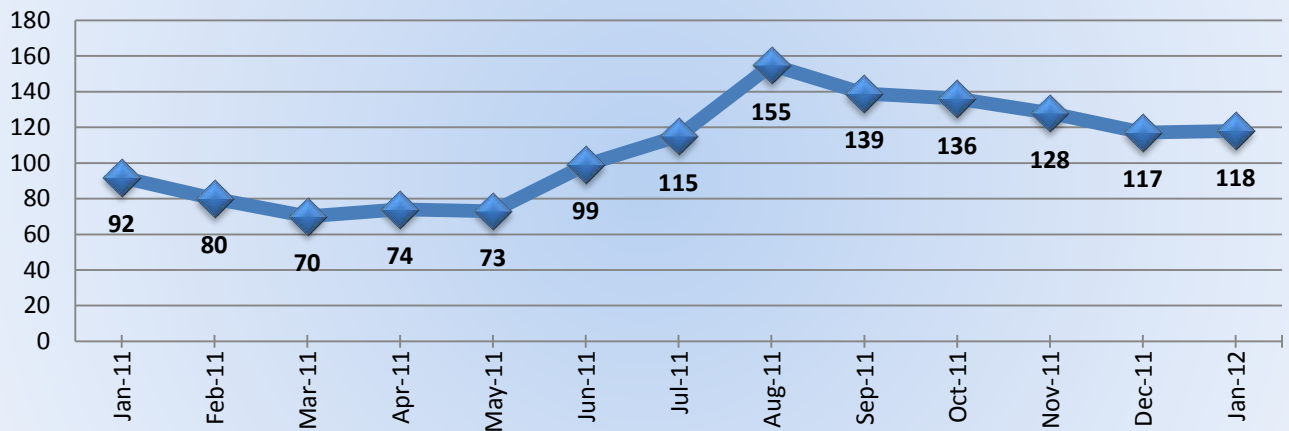
- | | |
|------------------|------------------|
| 1. Leane Kmetz | 6. Kim Herrick |
| 2. Anne Cotham | 7. Pat Leuteritz |
| 3. Sam Rivard | 8. Pam Taylor |
| 4. Neil VanTrees | 9. Sarah Reed |
| 5. Eric Becker | 10. Teresa Evans |

Dec Helpdesk Status

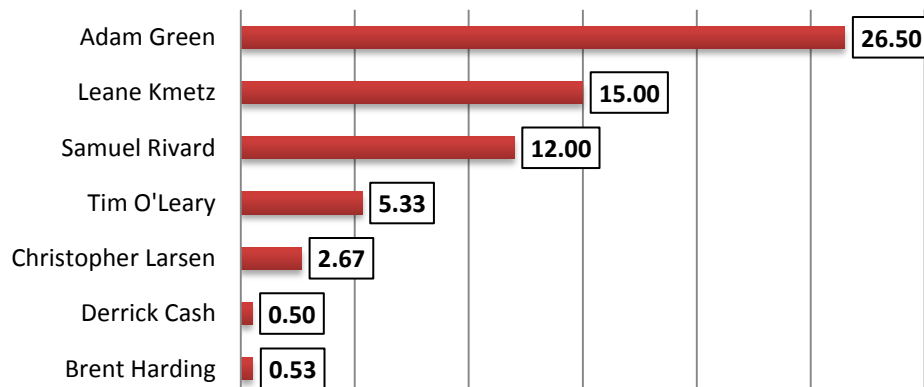


Field and GIS Services

Open Ticket Totals Over a Year

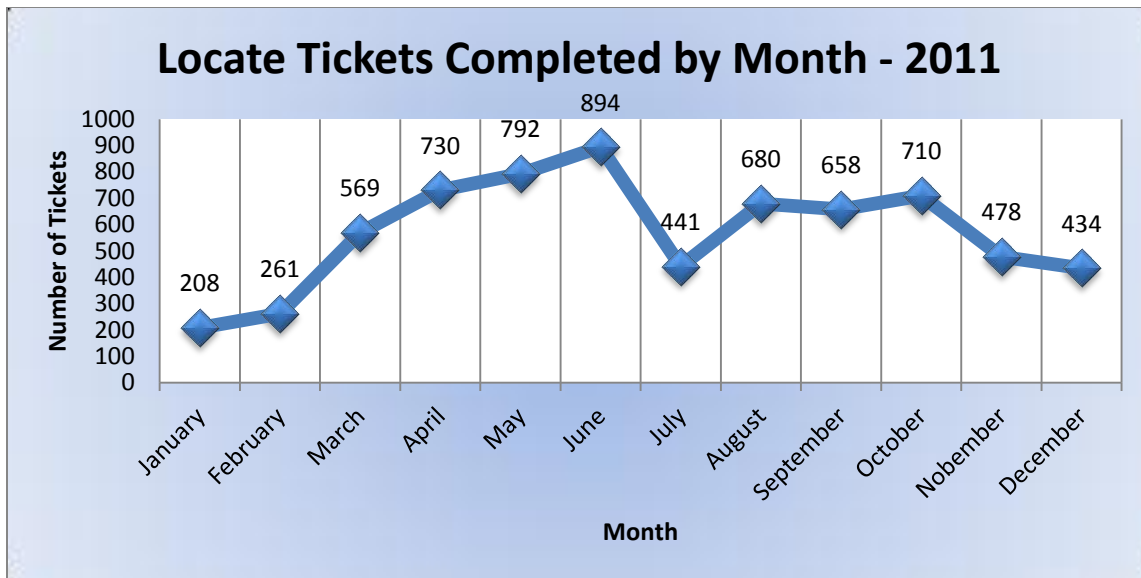


Hours on HelpDesk Tickets



- **Field Services**

- o Tim located 434 tickets and processed 2,023 GPS Points



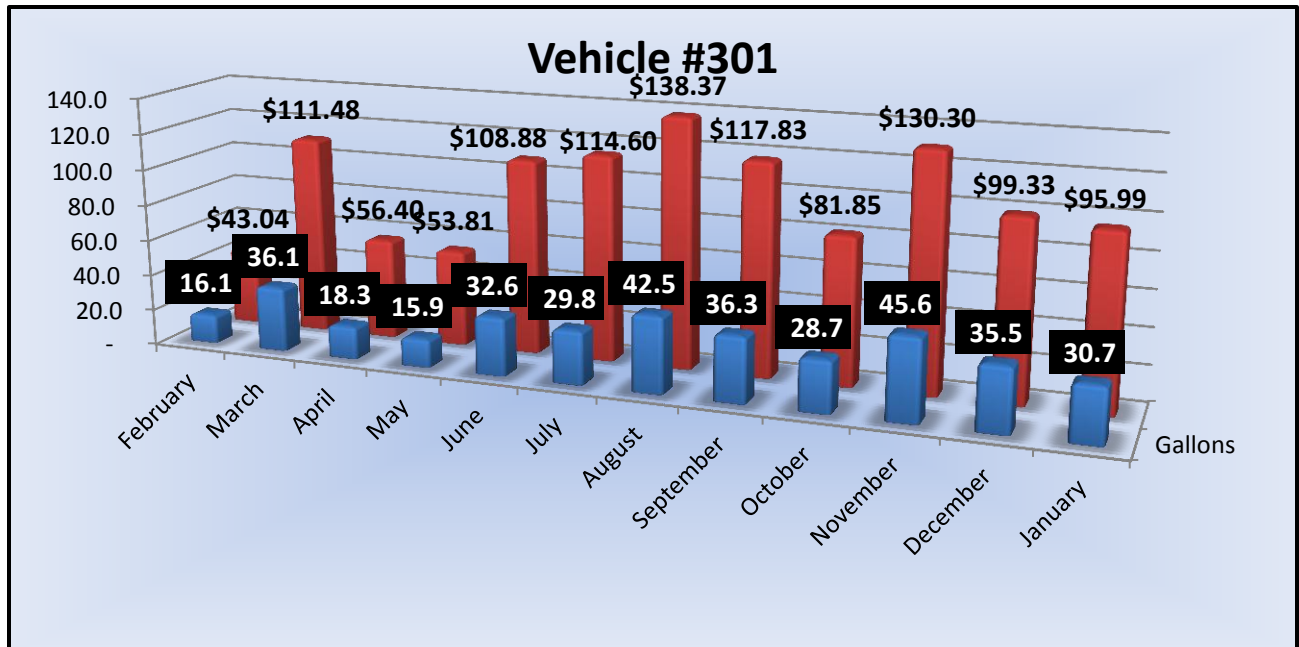
Volunteerism: 6 hours of volunteer work completed.

- Leane volunteered 2 hour as a YAP Mentor.

Training:

- Leane attended the class PJM 6000 for 12 hours
- Leane attended BAS Census Training for 9 hours
- Tim attended web training for ArcGIS 10 for 18 hours
- Leane attended the HAGTAG event in Carmel for 3 hours.

Fuel Consumption:





Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: February 21, 2012

RE: Park Improvements as of February 2012

Dear Board Members:

February was been a month of planning and organizing for the upcoming season.

PARKS

Signage

Due to the weather the park identification monument signs have not been completed. CSI will keep us updated on the completion date.

Old Friends Cemetery Park interpretive signs are in the final design stage. Staff has been meeting regularly with the Browning Day team. They will go out for quotes in March.

Trees

Most of the tree work in the parks and along the trails has been completed. Wet/soft ground has made it impossible to get to a few sites. We have two trees that will need to have professionals remove. We will be requesting quotes in March.

OTHER ITEMS

Trail Overlay

The Trail Overlay Zoning Ordinance continues to be worked on by the Councils Ordinance Committee. We have met with the Little Eagle Creek community and continue to work with those folks regarding their area.

Grand Junction

Traynor and Associates are currently working on appraisals for Grand Junction. We are waiting on the first completed documents. We plan to meet with some neighbors next week.

Park Impact Fee Ordinance

The Parks Department and Brian Zaiger have begun to review the Park Impact Fee Ordinance according to the Indiana State statute. It has been five years since the last revision.

Special Events or Programs

WIB – Build – A- Box Workshop

The Westfield in Bloom Environmental Awareness Committee is hosting a bird house building workshop for families on Saturday, March 10th in the Public Works Break Room at the City Service Center. Backyard habitat information will be given by Amanda Smith. We have room for 30 families. The event is free but you must register.

Easter Egg Hunt

We are partnering with Washington Twp. Parks to host the 2012 Easter Egg Hunt at Asa Bales Park on Saturday, March 31st.

Arbor Day

The 2012 Arbor Day Tree Planting and Seedling Giveaway will take place at Freedom Trail Park. Our corporate sponsor this year is HNTB. And we are working with Silver Lake HOA as a neighborhood sponsor. This year event will take place on Saturday, April 28th starting at 10AM. Please join us.

Many other events are currently being planned throughout the year.

I am sorry I cannot attend today's meeting. I have been appointed to the Indiana State Trails Advisory Board and this afternoon is our first yearly meeting. If you have any questions about any park and recreation project please don't hesitate to get with me directly.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

January 2012

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WESTFIELD POLICE DEPARTMENT

January 2012

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	5
Admin- K-9 Detail	2
Admin- Log Information	0
Admin-Public Relations	1
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	8
Admin- Warning Correction	0
Alarm- Bank	2
Alarm- Business	55
Alarm- Residence	48
Animal- Complaints	20
Assault- Battery	7
Assault- Sexual	0
Assist- Fire Incident	3
Assist- Medical Incident	13
Assist- Other Agencies	18
Bomb Found/ Suspicious Pkg	1
Burglary/ Home Invasion	2
Damage/ Vandalism/ Mischief	12
Deceased- All Others	1
Disturbance- Fireworks Cmplt	0
Disturbance- Loud Party	0
Disturbance- Noise Complaint	12
Disturbance- Nuisance	0
Disturbance- Physical (fight)	2
Disturbance- Verbal	4
Domestic Disturbance	26
Drugs- Complaint	8
Fraud- Criminal Deception	3
Fraud- Forgery	10
Fraud- Prescription	0
Harassment/ Stalking/ Threat	14
Indecency / Lewdness	0
Intoxicated- Possible DUI	3
Mental/ Emotional- Behavioral	14
Miscellaneous	1

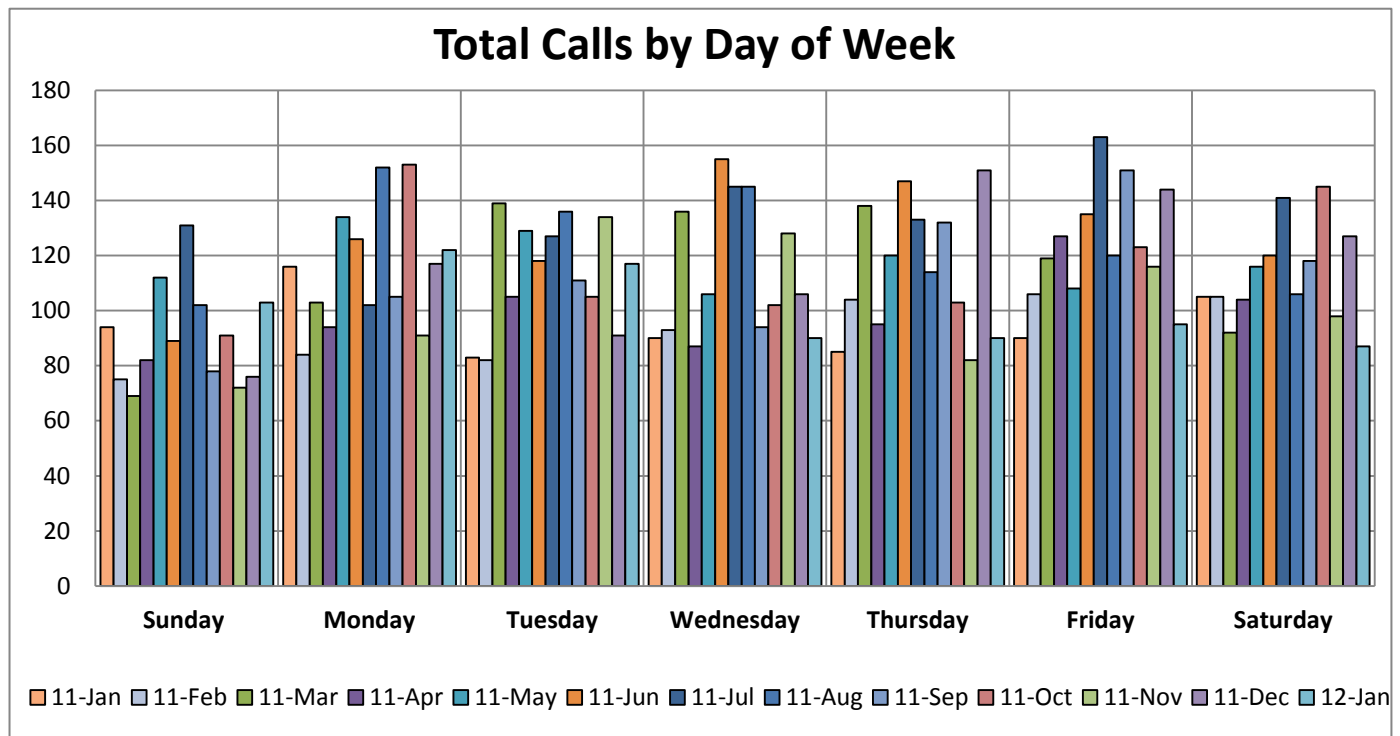
Person-Missing	1
Persons- Runaway	2
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	20
Service Call- Damage to Property	6
Service Call- Found Property	5
Service Call- Keep the Peace	19
Service Call- Lost Property	5
Service Call- Notification	4
Service Call- Security Check	6
Service Call- Vehicle Lockout	47
Service Call- Vin Check	15
Service Call- Welfare Check	25
Suicidal- Attempted	1
Suicidal- Persons Threatening	6
Supplemental- Case Follow Up	19
Suspicious- Noises	2
Suspicious- Open Door/ Window	5
Suspicious- Person/Prowler	11
Suspicious- Solicitor	7
Suspicious- Vehicle	20
Theft- From a Vehicle	9
Theft- Of a Vehicle	2
Theft- Others	14
Theft- Shoplifting	9
Trespassing/ Unwanted Person	5
Trfc Complaint- Driving Issues	35
Trfc Complaint- Parking Issues	3
Trfc Hazard- Debris in Road	11
Trfc Hazard- Disabled Vehicle	29
Trfc Hazard- Trfc Signal Out	1
Trfc Violation- Traffic Stop	0
Trnsprtn Acdnt- MV Hit & Run	7
Trnsprtn Acdnt- MV Prop Damg	50
Trnsprtn Acdnt- MV Prsnl Inj	5
Wanted- Warrant Service	0
Weapons- Person	0
Weapons- Shot Fired	1

WESTFIELD POLICE DEPARTMENT

January 2012

Total # of Calls by Day of Week

DAY	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Sunday	94	75	69	82	112	89	131	102	78	91	72	76	103
Monday	116	84	103	94	134	126	102	152	105	153	91	117	122
Tuesday	83	82	139	105	129	118	127	136	111	105	134	91	117
Wednesday	90	93	136	87	106	155	145	145	94	102	128	106	90
Thursday	85	104	138	95	120	147	133	114	132	103	82	151	90
Friday	90	106	119	127	108	135	163	120	151	123	116	144	95
Saturday	105	105	92	104	116	120	141	106	118	145	98	127	87
TOTAL	663	649	796	694	825	890	942	875	789	822	721	812	704



WESTFIELD POLICE DEPARTMENT

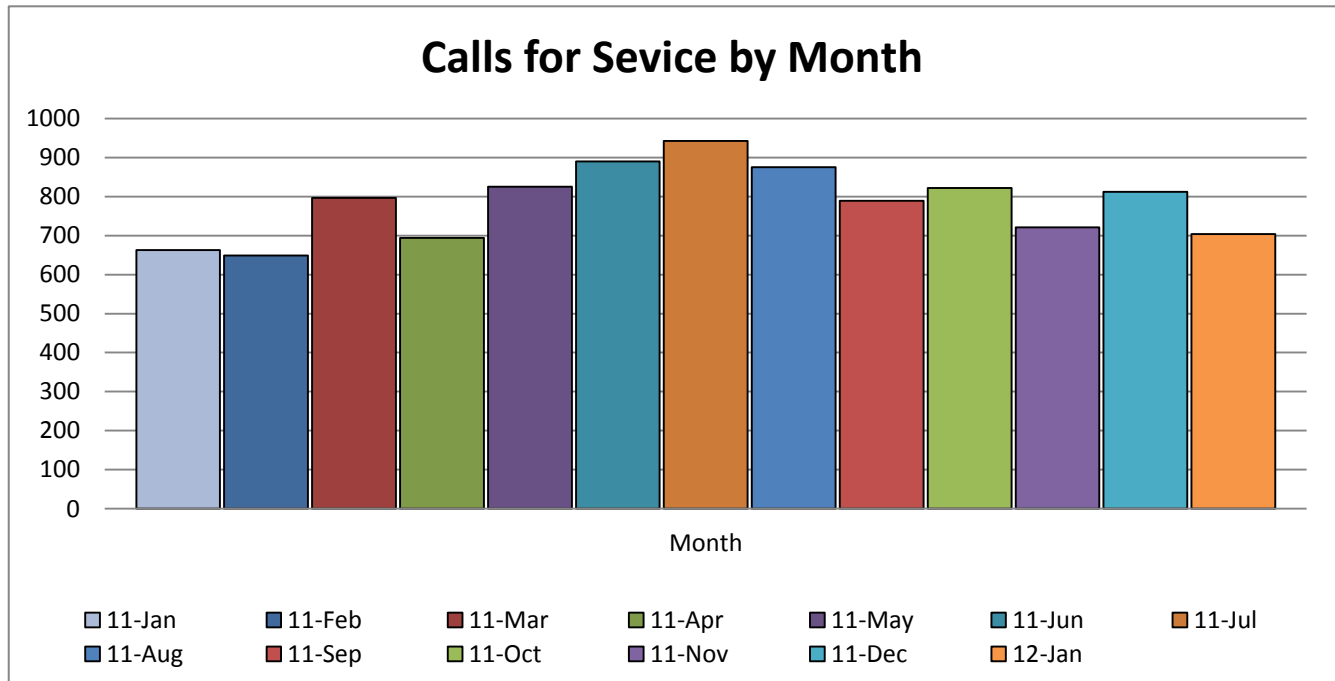
January 2012

Total # of Calls by Hour of Day

HOURL	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
0	19	17	19	19	17	24	32	23	11	16	22	24	23
1	9	13	22	12	8	15	24	15	7	21	9	16	16
2	9	9	16	11	19	12	16	17	12	9	7	12	12
3	8	11	9	13	8	18	13	13	8	11	6	8	8
4	5	4	12	5	3	8	10	10	2	8	6	7	7
5	15	9	10	10	14	10	11	14	6	11	9	10	6
6	8	14	14	11	13	17	15	14	20	20	17	13	11
7	28	20	26	14	25	20	22	26	21	31	33	18	29
8	29	22	24	24	34	34	41	38	34	34	30	49	27
9	30	36	43	29	41	41	33	47	29	31	36	31	33
10	44	33	48	40	28	52	37	27	61	46	24	48	27
11	43	42	36	26	40	47	64	43	37	41	36	41	44
12	39	41	46	32	54	55	46	42	41	41	42	43	50
13	34	37	45	55	42	47	50	36	50	54	44	55	35
14	39	35	43	50	45	58	68	50	50	53	49	45	49
15	44	49	54	48	52	49	50	59	56	52	51	63	49
16	49	39	52	47	61	54	60	60	54	48	41	51	49
17	41	34	59	50	61	48	67	67	60	65	49	53	38
18	46	37	53	43	63	51	47	54	45	60	46	47	43
19	34	39	41	39	50	42	59	43	53	35	51	41	30
20	27	33	27	37	44	50	45	53	39	47	32	44	36
21	24	32	35	31	45	52	43	41	41	35	35	35	29
22	25	24	34	21	33	44	47	39	21	31	32	32	28
23	14	19	28	27	25	42	42	44	31	22	14	26	25
TOTAL	663	649	796	694	825	890	942	875	789	822	721	812	704

WESTFIELD POLICE DEPARTMENT

January 2012

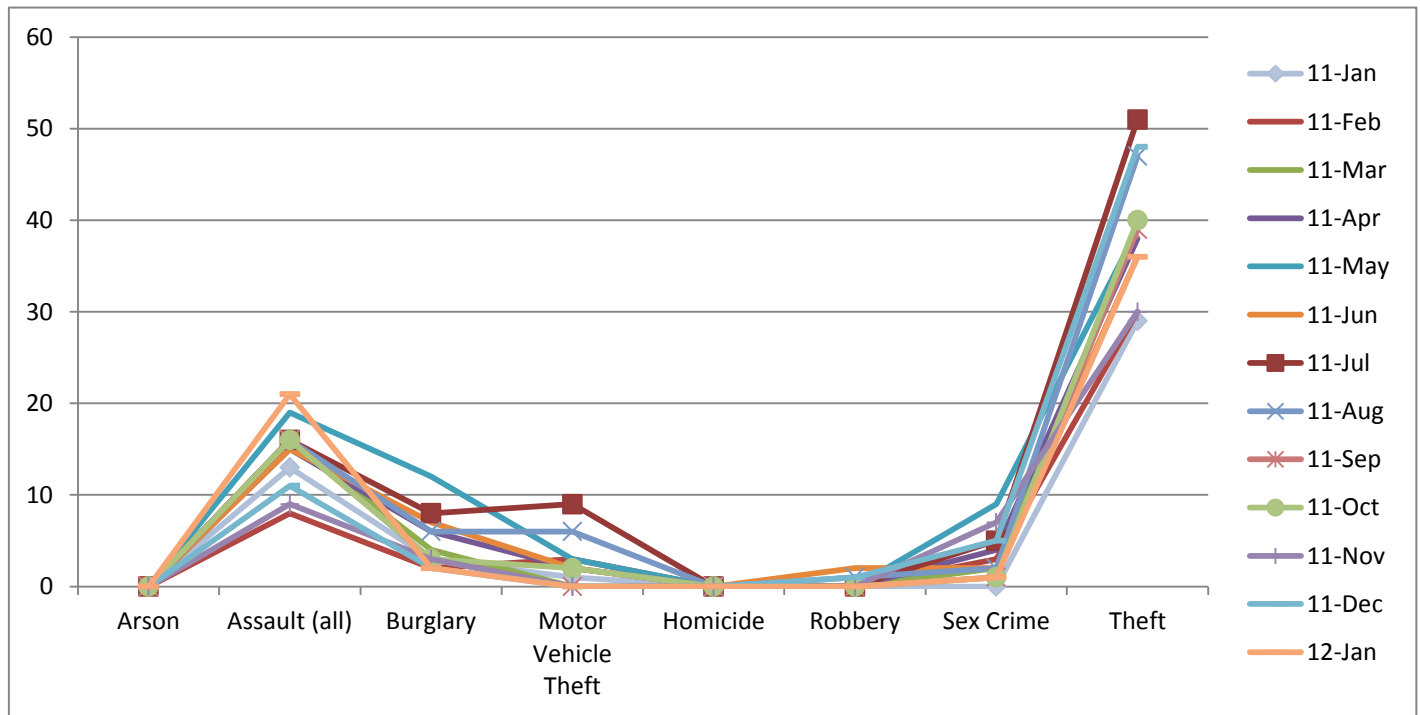


WESTFIELD POLICE DEPARTMENT

January 2012

UCR OFFENSES

OFFENSE	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault (all)	13	8	16	15	19	15	16	16	16	16	9	11	21
Burglary	3	2	4	6	12	7	8	6	3	3	3	2	2
Motor Vehicle Theft	1	3	0	2	3	2	9	6	0	2	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	2	0	1	0	0	0	1	0
Sex Crime	0	3	2	4	9	2	5	2	1	1	7	5	1
Theft	29	30	39	38	39	36	51	47	39	40	30	48	36
TOTAL	46	46	61	65	82	64	89	78	59	62	49	67	60



WESTFIELD POLICE DEPARTMENT

January 2012

NON UCR OFFENSES

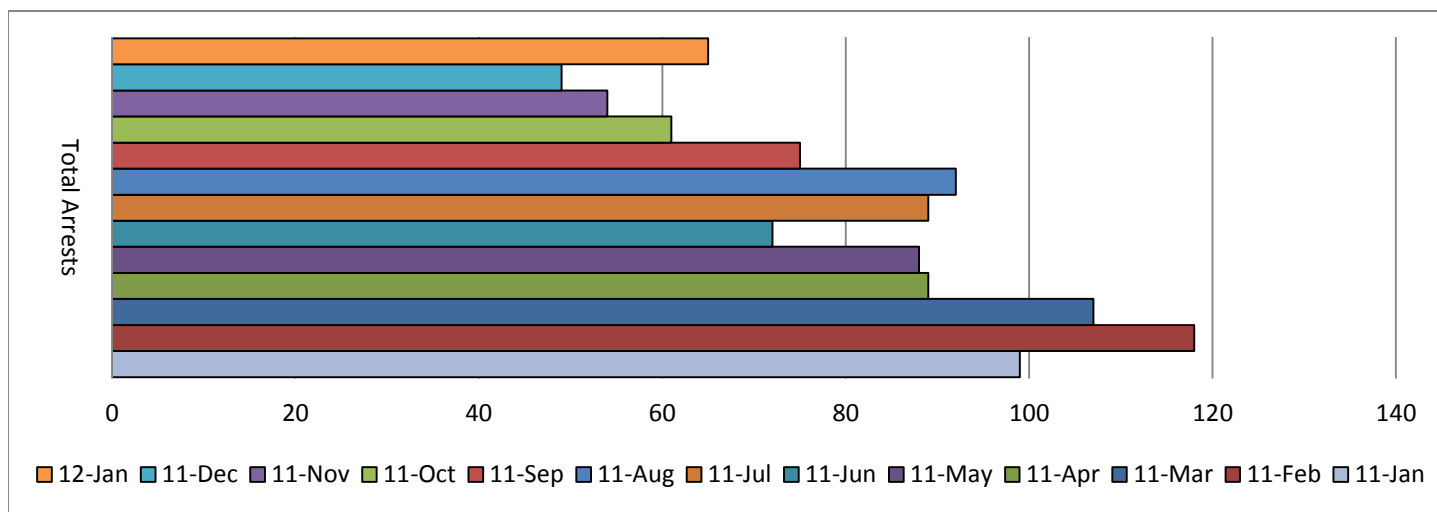
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	3
ASSIST OTHER AGENCY	4
CHECK DECEPTION	0
CHILD ABUSE REPORTED	11
CHILD CUSTODY DISPUTE	1
CHILD NEGLECT REPORTED	5
CIVIL DISPUTE	5
CRIMINAL MISCHIEF	17
CRIMINAL MISCHIEF/VANDALISM	6
CRIMINAL CONFINEMENT	0
DAMAGED PROPERTY	6
DEATHS OTHER THAN HOMICIDE/SUICIDE	2
DISORDERLY CONDUCT	0
DISTURBANCE/ARGUMENTS/FIGHTS	7
DOMESTIC DISTURBANCE	13
DRIVING WHILE SUSPENDED	12
DRUG ABUSE VIOLATIONS	23
FALSE INFORMING OR REPORTING	1
FORGERY/COUNTERFEITING	0
FRAUD	6
FRAUD-CREDIT CARD	4
HARASSMENT	4
HARASSMENT/TELEPHONE	4
INCORRIGIBILITY	7
INTERFERENCE WITH REPORTING A CRIME	1
INVASION OF PRIVACY	3

JUVENILE COMPLAINT	6
LEAVING THE SCENE/HIT AND RUN	6
LIQUOR LAW VIOLATIONS	4
LOSS OF PROPERTY	4
MENTAL PERSON/DEMENTED	5
MISSING PERSON/LOST	1
OPERATING WHILE INTOXICATED	5
OPERATOR NEVER LICENSED	10
POSS MARIJUANA	4
PROPERTY FOUND	4
PUBLIC INTOXICATION	1
RECKLESS DRIVING	0
RESIDENTIAL ENTRY	1
RESISTING LAW ENFORCEMENT	1
RUNAWAY	4
SOLICITING	0
STALKING	0
SUICIDE/ATTEMPTS/THREATS OF	5
SUSPICIOUS INCIDENT/PERSON	2
THREATS/INTIMIDATION	3
TRAFFIC ACCIDENTS	4
TRAFFIC VIOLATIONS	10
TRESPASSING	2
UNLAWFUL ENTRY OF A VEHICLE	1
VIOLATION OF RESTRAINING ORDER	0
WEAPON VIOLATION	3
WELFARE CHECK	9

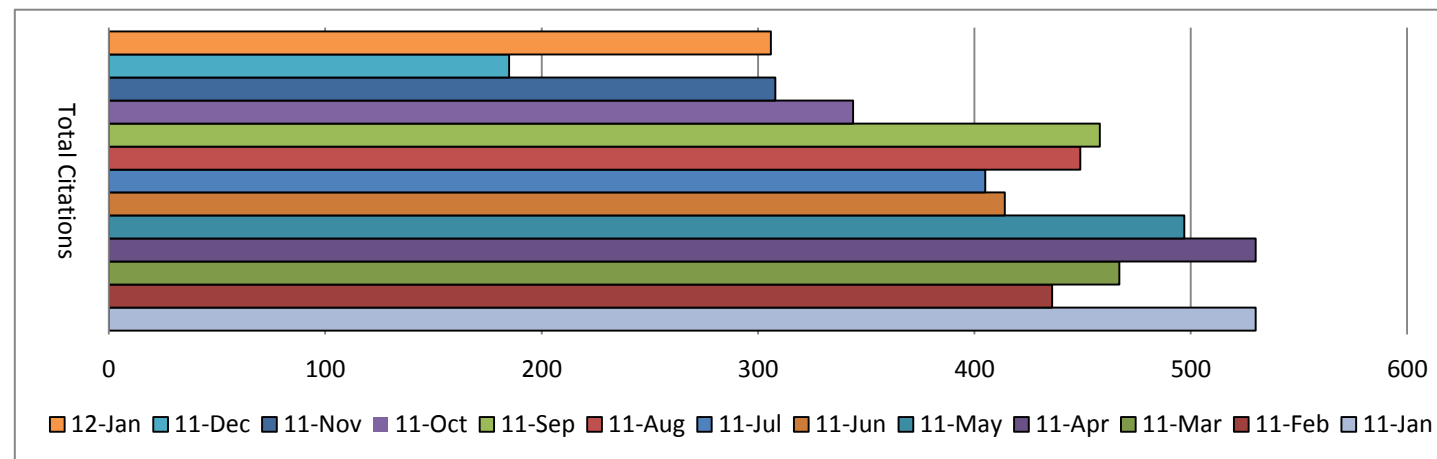
WESTFIELD POLICE DEPARTMENT

January 2012

Arrest Reports Taken	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Alcohol/ Drug Related	31	40	43	27	37	27	34	47	24	24	21	21	29
Felony Charges	20	22	26	13	26	7	21	31	22	30	9	10	18
Misdemeanor Charges	124	141	132	110	100	90	104	119	88	65	66	67	79
Traffic Arrest Charges	82	101	94	84	66	42	50	783	60	43	49	49	31
Total Arrests	99	118	107	89	88	72	89	92	75	61	54	49	65



Traffic	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Total Citations	530	436	467	530	497	414	405	449	458	344	308	185	306
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Written Warnings	914	846	872	830	678	606	664	702	588	585	535	536	743
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Traffic Accidents	57	34	43	34	51	63	48	57	43	54	56	53	45
<i>Hit and Run</i>	3	2	4	2	9	8	2	5	3	4	3	3	3
<i>Personal Injury</i>	9	5	6	8	12	15	5	9	11	11	6	4	7
<i>*Fatality</i>	0	0	0	0	0	0	0	0	1	0	1	0	0
<i>Property Damage</i>	45	29	33	24	30	40	41	43	28	39	46	46	35

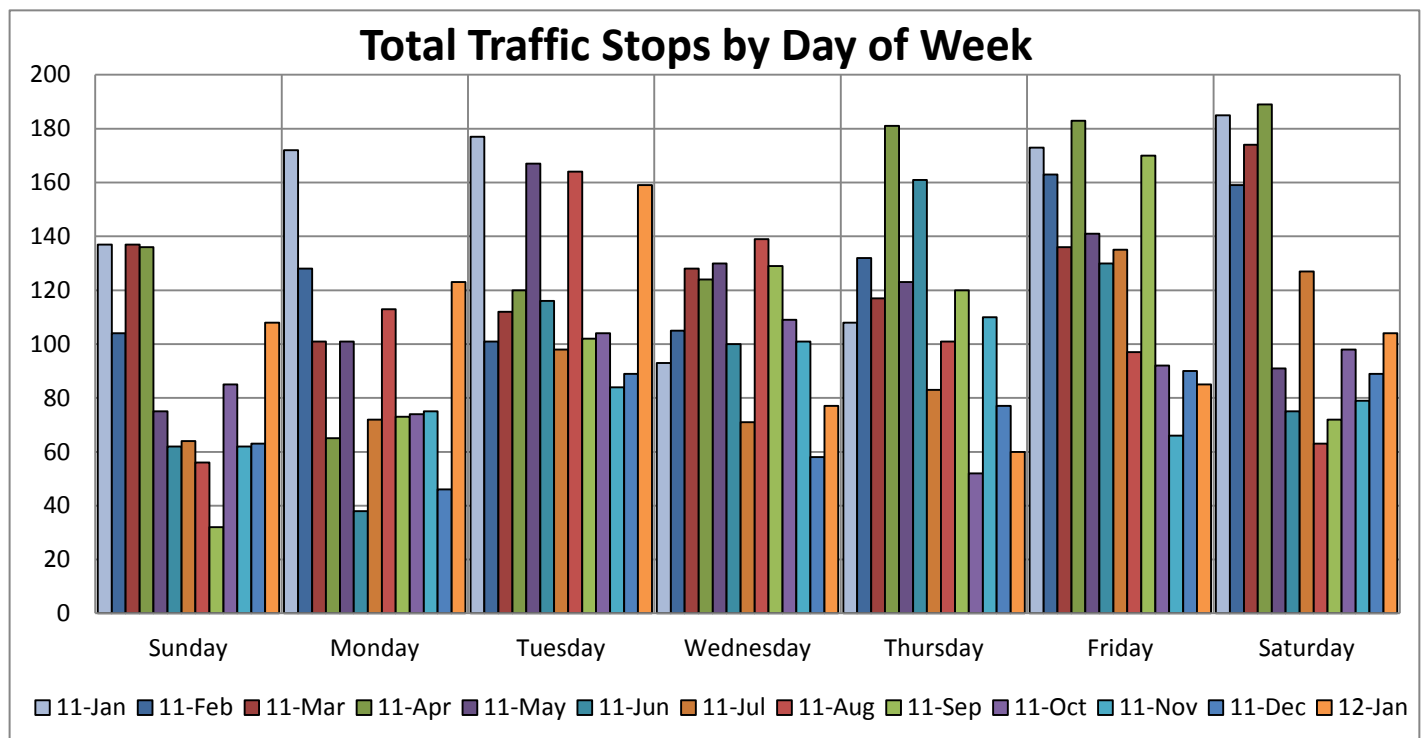


WESTFIELD POLICE DEPARTMENT

January 2012

Traffic Stops: SELF INITIATED by Day of Week

Day:	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Sunday	137	104	137	136	75	62	64	56	32	85	62	63	108
Monday	172	128	101	65	101	38	72	113	73	74	75	46	123
Tuesday	177	101	112	120	167	116	98	164	102	104	84	89	159
Wednesday	93	105	128	124	130	100	71	139	129	109	101	58	77
Thursday	108	132	117	181	123	161	83	101	120	52	110	77	60
Friday	173	163	136	183	141	130	135	97	170	92	66	90	85
Saturday	185	159	174	189	91	75	127	63	72	98	79	89	104
TOTAL	1045	892	905	998	828	682	650	733	698	614	577	512	716



WESTFIELD POLICE DEPARTMENT

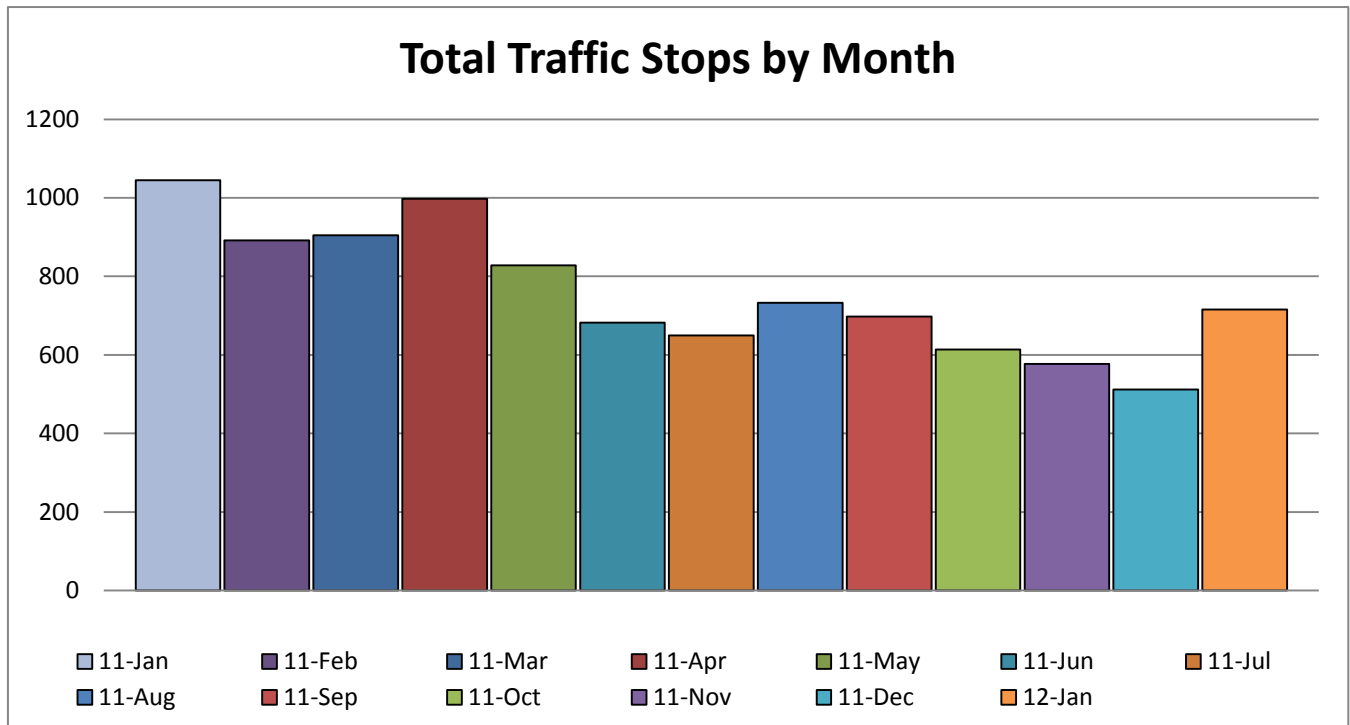
January 2012

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
0	45	43	48	30	34	27	23	21	24	31	32	22	34
1	52	34	39	22	37	28	16	26	21	19	24	24	24
2	32	18	29	30	18	16	13	8	8	12	10	7	6
3	15	20	14	11	7	9	19	7	4	10	1	3	3
4	16	10	7	7	3	3	9	5	6	8	1	5	6
5	18	12	5	9	8	13	6	1	10	7	16	8	7
6	28	34	20	28	23	13	15	18	14	9	24	13	18
7	63	48	32	51	42	16	28	25	44	33	49	29	30
8	59	54	62	58	55	39	30	36	28	32	48	33	37
9	52	41	53	78	62	56	36	50	37	44	51	38	29
10	74	33	53	84	77	57	36	55	54	43	18	47	16
11	28	19	17	44	38	56	19	32	43	37	16	26	7
12	23	20	25	35	44	45	29	32	43	28	26	14	15
13	32	41	74	70	44	56	28	52	65	45	49	26	38
14	59	65	56	65	50	30	36	58	66	43	29	31	28
15	66	52	43	48	39	29	34	34	50	29	28	15	29
16	41	33	32	35	34	27	37	34	43	23	21	13	24
17	22	33	31	26	25	26	18	24	15	8	20	8	20
18	48	51	29	26	26	23	32	11	14	17	22	17	63
19	56	28	44	49	37	23	43	43	17	23	30	10	49
20	63	42	33	48	33	18	32	34	17	23	9	20	39
21	54	51	51	43	33	21	36	44	9	25	29	28	76
22	49	58	59	58	28	28	36	46	37	34	24	35	76
23	50	52	49	43	31	23	39	37	29	31		40	42
TOTAL	1045	892	905	998	828	682	650	733	698	614	577	512	716

WESTFIELD POLICE DEPARTMENT

January 2012



WESTFIELD POLICE DEPARTMENT

January 2012

of Calls: Reception

# of Calls	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Administration	201	221	287	328	311	308	276	327	298	261	247	212	198
Dispatch	65	66	72	63	51	70	62	89	72	68	53	39	42
Fire Department	10	2	3	18	7	2	0	2	4	0	0	0	0
IT Department	9	0	0	0	0	0	0	0	0	0	0	0	0
Law Enforcement	76	74	81	83	68	79	71	83	78	51	40	38	31
Logistics	25	30	15	45	29	42	30	21	26	18	14	10	11
TOTAL	386	393	458	537	466	501	439	522	478	398	354	299	282

of Walk-Ins

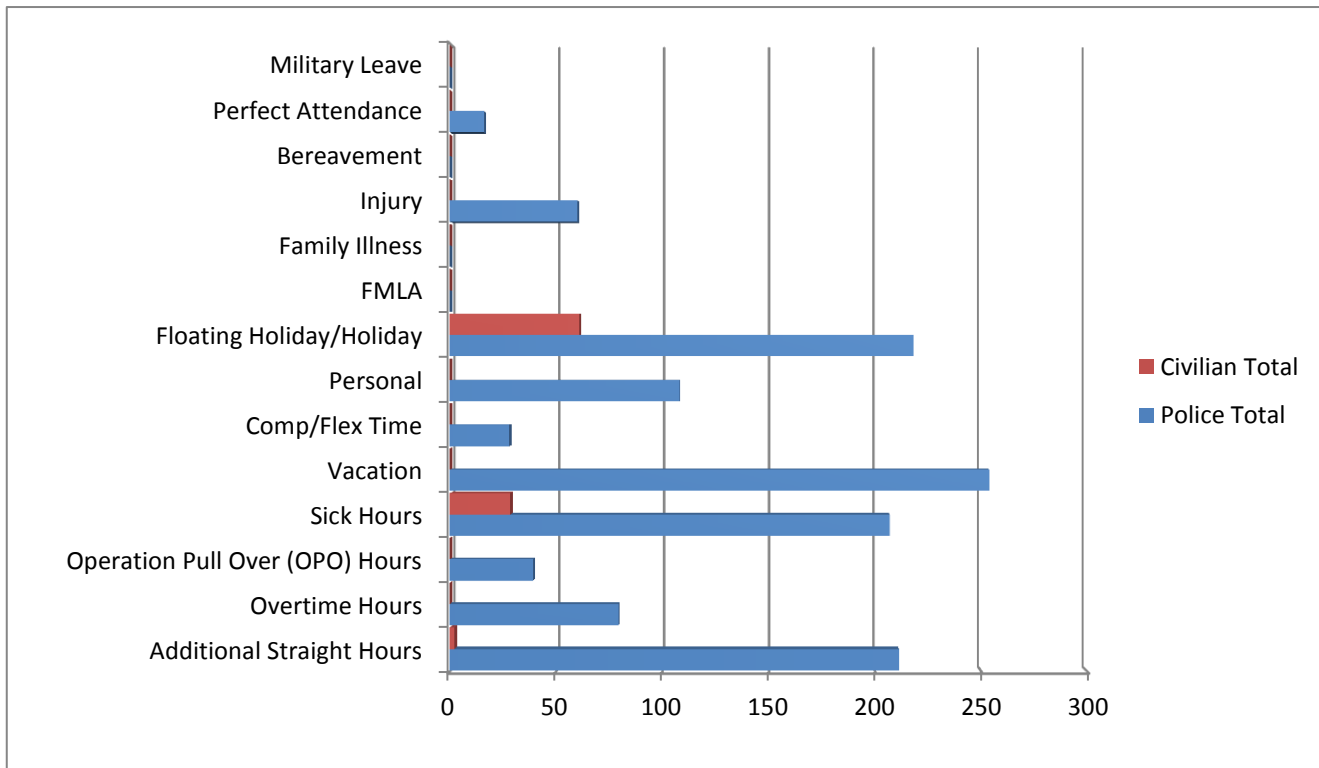
# of Walk-Ins	11-Jan	11-Feb	11-Mar	11-Apr	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan
Background Checks	7	3	9	6	5	3	4	5	7	4	0	0	4
Car Seat Installation	4	3	5	9	11	13	19	15	17	13	7	16	11
Deliveries	8	3	9	21	8	9	14	26	9	7	6	3	8
Directions	3	1	3	1	4	6	4	1	2	0	0	0	0
Fingerprints	8	6	12	14	17	11	9	22	14	10	6	8	5
Fire Dept Walk-Ins	3	1	7	11	4	1	2	0	0	0	0	0	0
Gun Permit Pickup	15	17	22	10	3	5	6	7	11	6	4	5	5
Gun Permits	30	15	33	25	20	15	18	16	7	8	12	17	31
Insurance Viewing	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Pickup	0	6	11	3	1	6	4	2	8	5	7	4	3
Public Rec. Requests	98	63	81	67	54	71	70	87	73	61	54	41	38
Tow Slips	29	22	33	30	27	17	11	29	37	21	16	15	11
Walk-In to Dispatch	46	33	51	53	44	37	46	59	53	48	38	31	40
TOTAL	251	173	276	250	198	194	207	269	238	183	150	140	156

WESTFIELD POLICE DEPARTMENT

January 2012

Monthly Personnel Performance Measures

Personnel Performance Measures	Police Total	Civilian Total
Additional Straight Hours	211.25	2.25
Overtime Hours	79.25	0
Operation Pull Over (OPO) Hours	39	0
Sick Hours	207	28.5
Vacation	254	0
Comp/Flex Time	28	0
Personal	108	0
Floating Holiday/Holiday	218	61
FMLA	0	0
Family Illness	0	0
Injury	60	0
Bereavement	0	0
Perfect Attendance	16	0
Military Leave	0	0



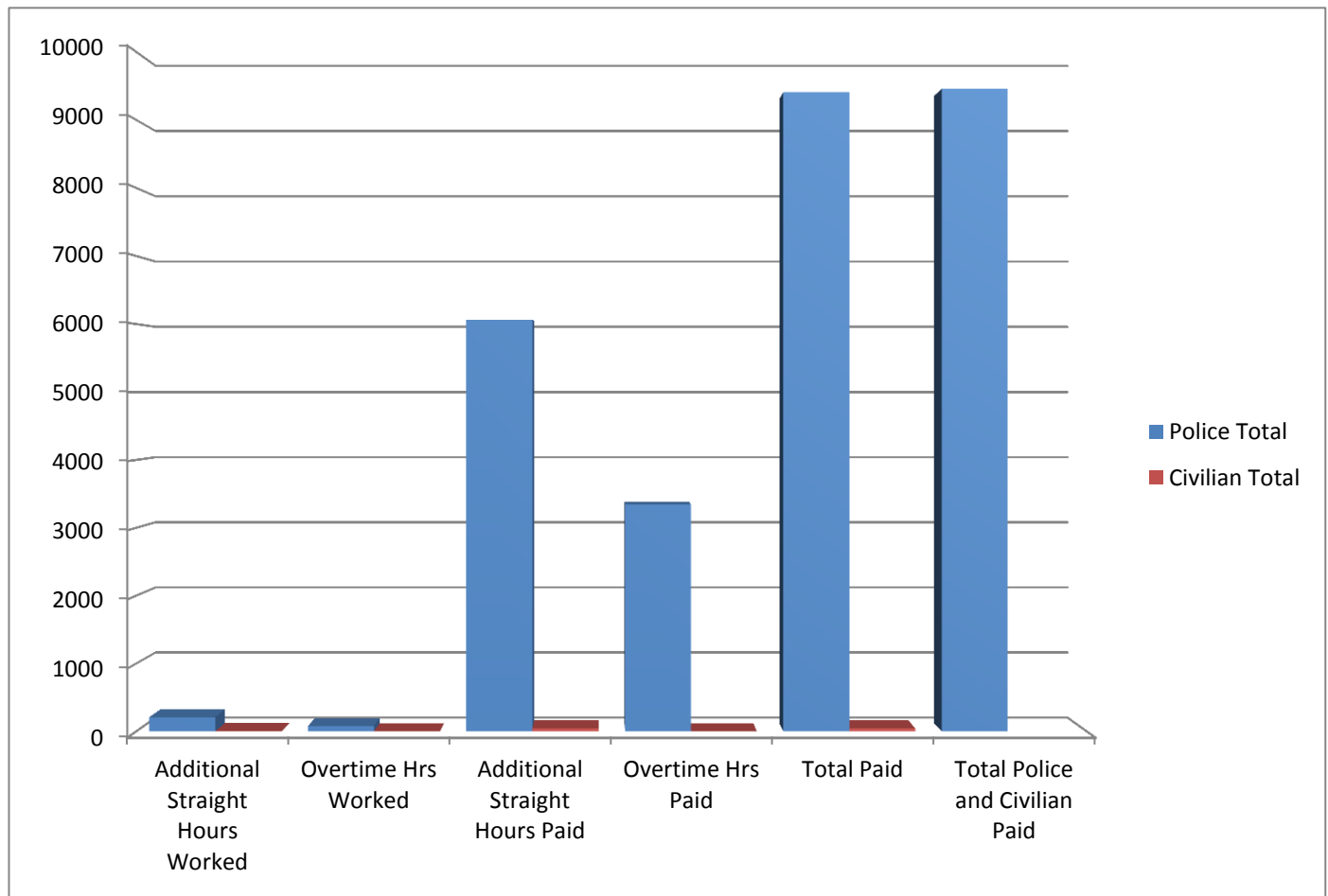
Pay Periods 1-2
Time Frame
1/1/12-1/28/12

WESTFIELD POLICE DEPARTMENT

January 2012

Monthly Personnel Performance Measures

<u>Monthly Additional Compensation</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours Worked	211.25	2.25
Overtime Hrs Worked	79.25	0
Additional Straight Hours Paid	\$6,064.74	\$46.65
Overtime Hrs Paid	\$3,345.55	\$0.00
Total Paid	\$9,410.29	\$46.65
Total Police and Civilian Paid	\$9,456.93	



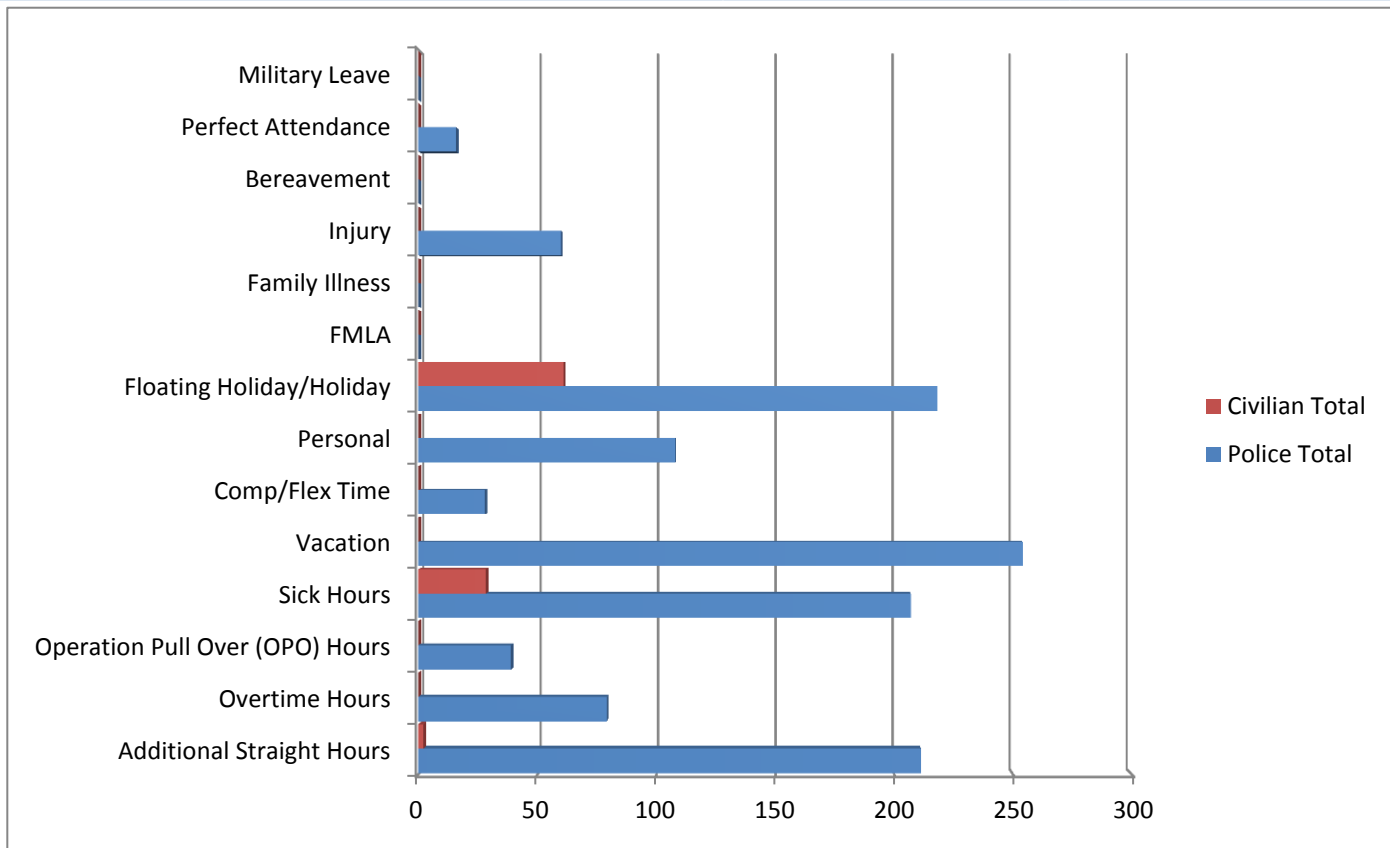
Pay Periods 1-2
Time Frame
1/1/12-1/28/12

WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

<u>Personnel Performance Measures</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours	211.25	2.25
Overtime Hours	79.25	0
Operation Pull Over (OPO) Hours	39	0
Sick Hours	207	28.5
Vacation	254	0
Comp/Flex Time	28	0
Personal	108	0
Floating Holiday/Holiday	218	61
FMLA	0	0
Family Illness	0	0
Injury	60	0
Bereavement	0	0
Perfect Attendance	16	0
Military Leave	0	0

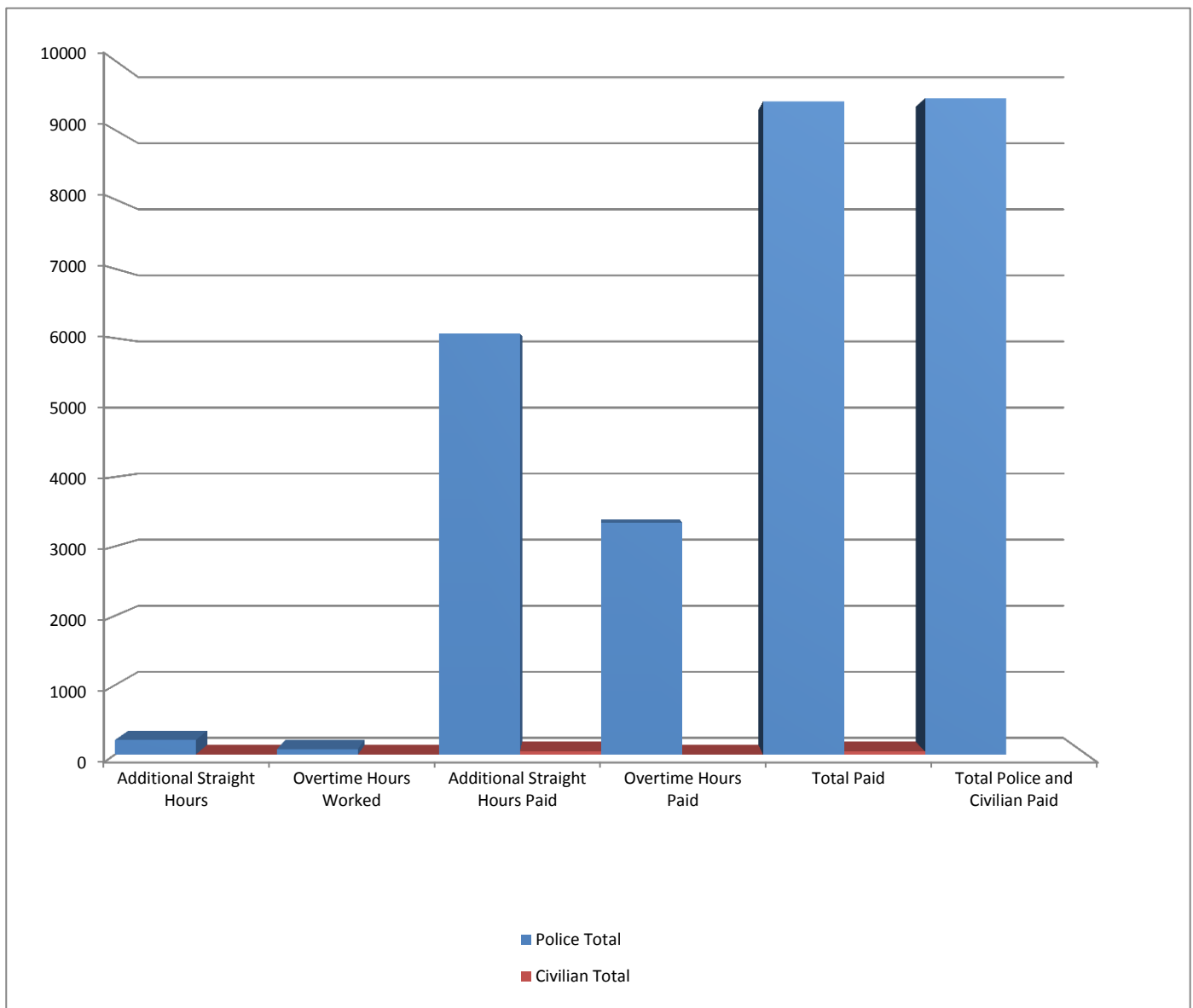


WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

YTD Additional Compensation	Police Total	Civilian Total
Additional Straight Hours	211.25	2.25
Overtime Hours Worked	79.25	0
Additional Straight Hours Paid	\$6,064.63	\$46.65
Overtime Hours Paid	\$3,345.55	\$0.00
Total Paid	\$9,410.18	\$46.65
Total Police and Civilian Paid	\$9,456.83	

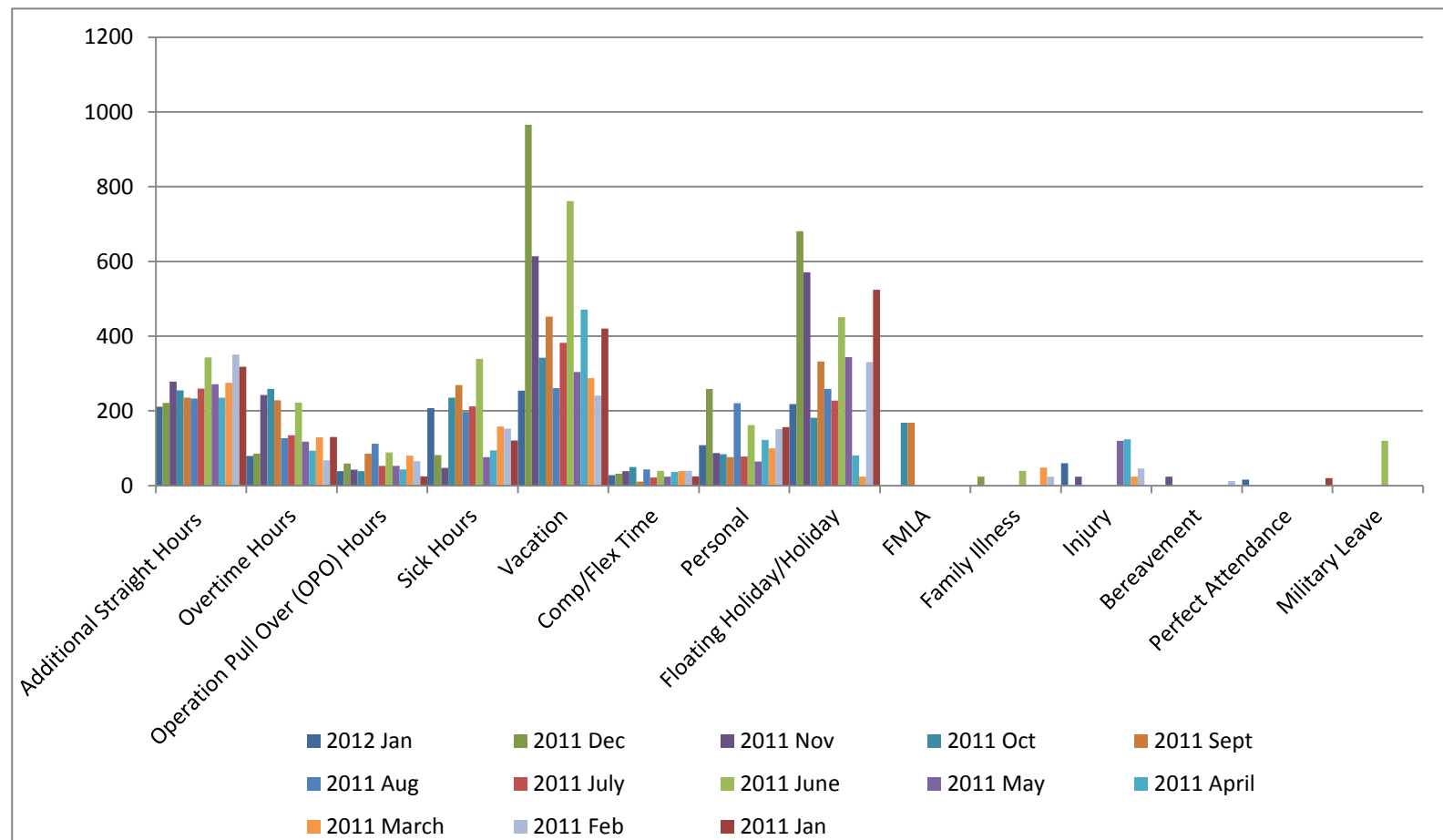


WESTFIELD POLICE DEPARTMENT

Police Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 Jan	2011 Dec	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May	2011 April	2011 March	2011 Feb	2011 Jan
Additional Straight Hours	211.25	221.25	278.25	255	236	233	260	343	271	236	276	351	318
Overtime Hours	79.25	86	242.5	259	229	127	135	223	117.5	94	129	68	130
Operation Pull Over (OPO) Hours	39	59	42.5	39	85.5	113	53	89	53	44	81	66	25
Sick Hours	207	81.5	47.5	236	269	197	212	339	76	94	158	153	121
Vacation	254	966	614	342	452	261	382	761	304	471	288	241	421
Comp/Flex Time	28	32	38.5	49.5	10.8	43.3	21.5	40	24	37	39	40	25
Personal	108	259	87	83.8	76	221	77.5	163	64.5	123	100	152	157
Floating Holiday/Holiday	218	681	571	182	332	259	228	451	344	81	24	331	524
FMLA	0	0	0	168	168	0	0	0	0	0	0	0	0
Family Illness	0	24	0	0	0	0	0	40	0	0	48	24	0
Injury	60	0	24	0	0	0	0	0	120	124	24	46	0
Bereavement	0	0	24	0	0	0	0	0	0	0	0	12	0
Perfect Attendance	16	0	0	0	0	0	0	0	0	0	0	0	20
Military Leave	0	0	0	0	0	0	0	120	0	0	0	0	0

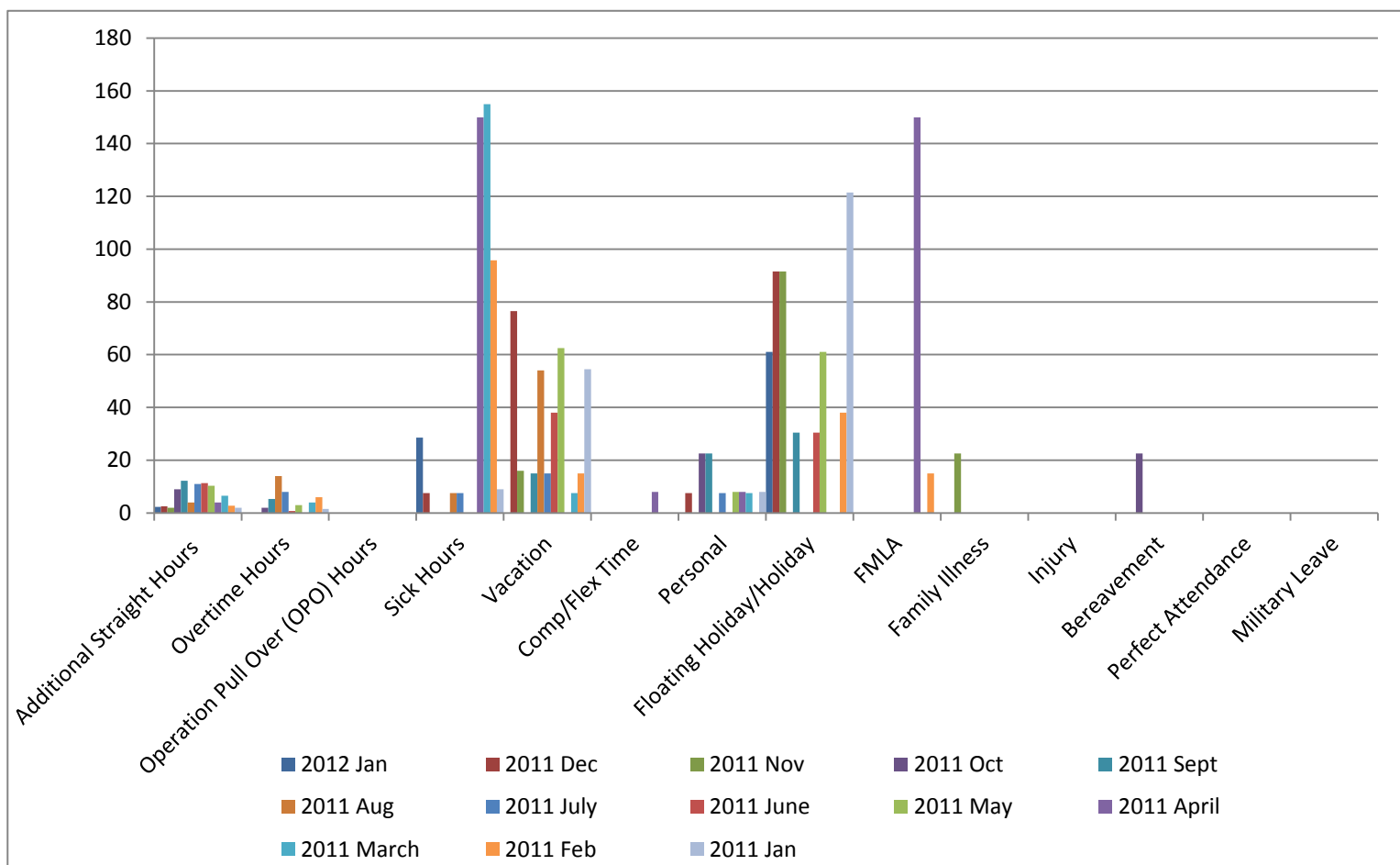


WESTFIELD POLICE DEPARTMENT

Civilian Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 Jan	2011 Dec	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May	2011 April	2011 March	2011 Feb	2011 Jan
Additional Straight Hours	2.25	2.5	2	9	12.25	4	11	11.25	10.25	4	7	3	2
Overtime Hours	0	0	0	2	5.25	14	8	0.75	3	0	4	6	2
Operation Pull Over (OPO) Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Sick Hours	28.5	7.5	0	0	0	7.5	7.5	0	0	150	155	96	9
Vacation	0	76.5	16	0	15	54	15	38	62.5	0	8	15	55
Comp/Flex Time	0	0	0	0	0	0	0	0	0	8	0	0	0
Personal	0	7.5	0	22.5	22.5	0	7.5	0	8	8	8	0	8
Floating Holiday/Holiday	61	91.5	91.5	0	30.5	0	0	30.5	61	0	0	38	122
FMLA	0	0	0	0	0	0	0	0	0	150	0	15	0
Family Illness	0	0	22.5	0	0	0	0	0	0	0	0	0	0
Injury	0	0	0	0	0	0	0	0	0	0	0	0	0
Bereavement	0	0	0	22.5	0	0	0	0	0	0	0	0	0
Perfect Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0
Military Leave	0	0	0	0	0	0	0	0	0	0	0	0	0



**Westfield Police Department
Community Events
January 2012**

Run With a Cop – Every Thursday

City Connect – Quarterly Meeting – Chief Rush

Village Farms HOA Meeting – Captain Lowes

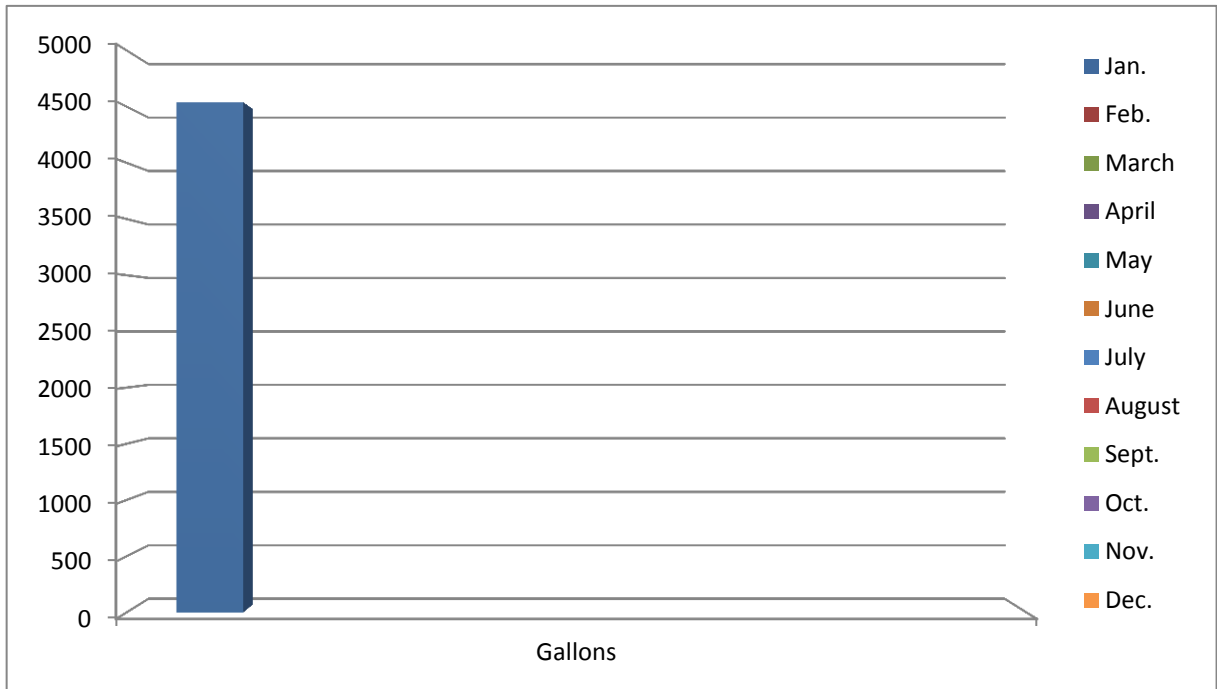
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2011/2012

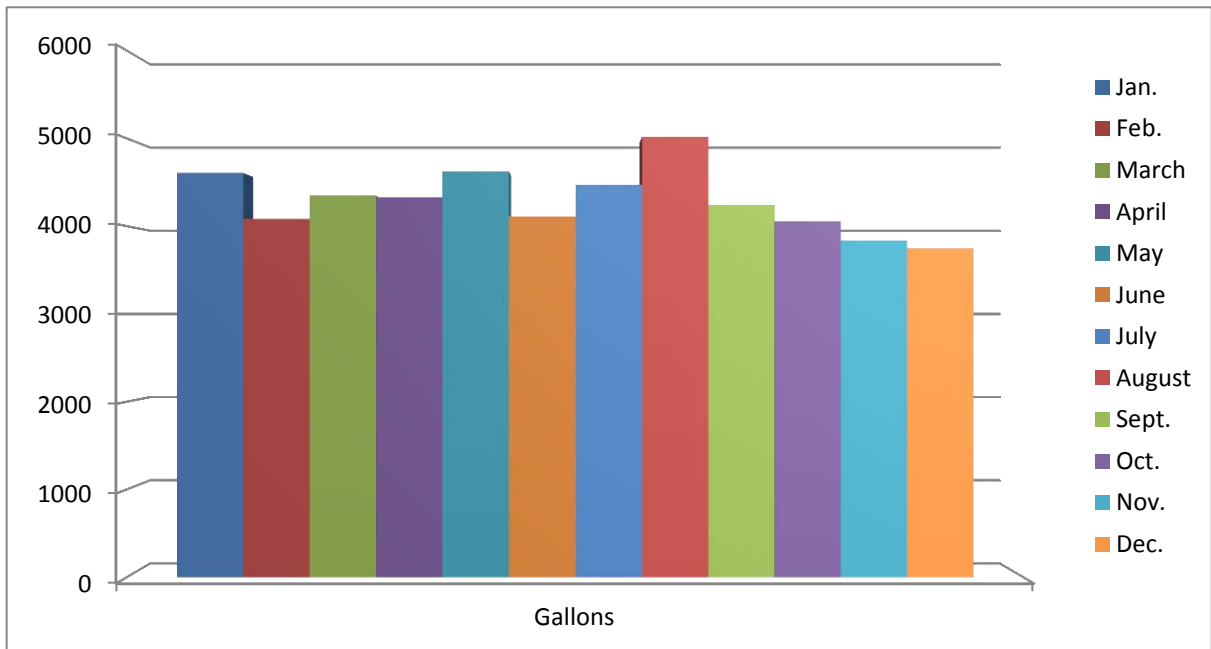
Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538											



Fuel Purchases 2011

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4608	4083	4347	4326	4624	4113	4473	5016	4238	4056	3834	3750



Monthly Training Summary

January 2012

- 5th Monthly K-9 Training – Officer Kang and Swiatkowski
- 12th Monthly ESU – Sgt. Siara, Officer Todd and Harrell
- 24th Leads online – Det. Marlow
- 25th-27th Indiana Association of Chiefs of Police Mid-Winter Conference – Chief Rush, Assistant Chief Jordan, Captain Houston and Lowes

PERFORMANCE COUNSELING STATEMENT

Supervisor Cap. Brodie S. Houston

Employee Det. Brett Bays

Date 1/14/12

PERFORMANCE/ BEHAVIOR

On 1/14/12 I received the below e-mail from Chief Joel Rush (WPD) in reference to WPD Incident Report #12-000116.
"I'm glad our Department could help. We have a very long history of assisting each other. Det. Bays hasn't been in investigation long but has become in just a short amount of time, a huge asset to the Department. Thanks for your comments.

Chief Rush,

I wanted to personally drop you an e-mail to commend the help my department received from one of your officers on 1-14-12. Our police department received a bomb threat on 1-14-12. We were able to find a possible suspect in the area of the pd. The problem was that we obviously could not use our own interview rooms due to the evacuation because of the bomb threat. I contacted a Lieutenant (sorry didn't get his name) that was working and asked if we could use an interview room at your department. He said absolutely and met us when we arrived. He led us up to your Investigations area where we were met by Detective Bays who was working. Bays set up an interview room for us. We gave him a run down of what we had and he was familiar with the suspect and another possible suspect in the case. He without asking provided us valuable intel on both subjects and briefed us on a case WPD CID has on both subjects. He even dropped what he was doing and started doing some background checks on the subject we had. It was a lengthy interview (2-3 hours) and Bays stayed the entire time and offered any help he could. He was very accommodating throughout the process. I think we even kept him there a while past his shift. Detective Bays showed great helpfulness to myself and the detective who were conducting the interview. he even brewed up some coffee for us. Thanks again for the help we received from your department. If myself or my department can be of service to any of your officers let us know.

PERFORMANCE OBJECTIVES/ GOALS

2012 Goals and Objectives:

Community Partnerships/Outreach:

"Continue to build collaborative partnerships with the community we serve."

Professionalism: "Ensuring our work product and our service to the community is at a high level." "Setting a good example for others to emulate in all things we do."

SUSPENSE DATE

Immediately

EMPLOYEE COMMENT

Signing this form does not necessarily indicate agreement. Signature indicates that the employee was counseled on the performance noted above.

Supervisor: Capt. Brodie S. Houston Employee: Det. Brett Bays

PERFORMANCE COUNSELING STATEMENT

Supervisor	Capt. Brodie S. Houston
Employee	Det. Greg Marlow, Officer Tony Howard, Sgt. Mike Siara
Date	1/18/12

PERFORMANCE/ BEHAVIOR

On 1/18/12 I received the below e-mail from A/C Jordan in reference to WPD Incident Report #12-000144.

"Today I had lunch with Lord of Life Pastor, [REDACTED]. Pastor [REDACTED] was present this morning at the unattended death on [REDACTED] Court, due to the fact the family attends his church. Pastor [REDACTED] shared that he was very impressed by all of the officers on the scene and said their presence was reassuring and comforting to the family. He said the officers' calm demeanor as well as the manner the situation was handled put the family at ease, during a very difficult circumstance. It is nice to receive this type of feedback from a member of the community who doesn't routinely interact with our department. To my knowledge the officers present were Sergeant Siara, Officer Howard, and Detective Marlow."

PERFORMANCE OBJECTIVES/ GOALS

2012 Goals and Objectives: Professionalism:
"Ensuring our work product and service to the community is at a high level."

WPD Policy and Procedure: Section #5.05 (a) Conduct Toward the Public:
"Officers shall conduct themselves toward the public in a civil and professional manner that reflects a service orientation and that will foster public respect and cooperation."

SUSPENSE DATE

Immediately

EMPLOYEE COMMENT

Signing this form does not necessarily indicate agreement. Signature indicates that the employee was counseled on the performance noted above.

Supervisor: Capt. Brodie S. Houston

Employee: Det. Greg Marlow, Officer Tony Howard, Sgt. Mike Siara



Board of Works

Andy Cook
John Hart
Mark Heirbrandt

Clerk Treasurer

Cindy J. Gossard

Public Works Department

(317) 804-3150 office
(317) 804-3181 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Memorandum

To: Westfield Board of Public Works & Safety

Date: March 1, 2012

Re: Public Works & Matters

Memo to Board Members

Dear Board Members, I would like to take this opportunity to update you regarding some of the activities that have taken place within the Public Works Department over the last month.

Fees Collected

(See Attachment 1)

Safety Statistics

(See Attachment 2)

Public Works Progress Report

(See Attachment 3)

Employee of the Month for November & December

The City Services Going the Extra Mile Employee of the Month selection for January 2012 was Gary Smith, Public Works Development and Construction Inspector.

Please join me in congratulating Gary Smith on this significant achievement.

ATTACHMENT #1

Yearly Permit Fees-2012

2012 Permit Fees												
Type of Fees	January	February	March	April	May	June	July	August	September	October	November	December
Encroachment Permits	\$ 225.00											
Sewer Availability Fees	\$ 11,613.48											
Sewer Tap Fees	\$ 6,000.00											
Subsequent Sewer Connection	\$ 1,820.91											
Water Availability Fees	\$ 5,683.08											
Water-3/4" Tap Fees	\$ 3,000.00											
Water-1" Tap Fees	\$ -											
Water-1 1/2" or Greater	\$ -											
Subsequent Water Connection	\$ -											
Lawn Irrigation Fees	\$ 120.00											
Road Impact Fees	\$ 7,200.00											
Plan Review Fees	\$ 1,325.00											
Inspection Fees	\$ 5,531.50											
Map Fees	\$ -											
Erosion Control Appl. Fees	\$ 500.00											
Erosion Control Penalty Fees	\$ 500.00											
Sanitary Sewer Permit Fees	\$ -											
Water Permit Fees	\$ -											
Water Service Line Protection	\$ 288.00											
Totals per Month	\$ 43,806.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2012 Year to Date				
	2012 Totals	2010 Totals	2009 Totals	2008 Totals
Encroachment Permits	\$ 225.00	\$ 17,300.00	\$ 15,634.00	\$ 25,106.20
Sewer Availability Fees	\$ 11,613.48	\$ 638,150.33	\$ 218,300.00	\$ 892,942.20
Sewer Tap Fees	\$ 6,000.00	\$ 297,966.00	\$ 288,072.00	\$ 647,081.00
Subsequent Sewer Connection	\$ 1,820.91	\$ 209,436.00	\$ 208,072.00	\$ 131,851.00
Water Availability Fees	\$ 5,683.08	\$ 35,528.93	\$ 41,543.60	\$ 13,851.00
Water-3/4" Tap Fees	\$ 3,000.00	\$ 400,031.17	\$ 112,252.50	\$ 609,995.80
Water-1" Tap Fees	\$ -	\$ 112,757.50	\$ 126,495.00	\$ 289,725.00
Water-1 1/2" or Greater	\$ -	\$ 0.00	\$ 0.00	\$ 1,750.00
Subsequent Water Conn.	\$ -	\$ 0.00	\$ 0.00	\$ 0.00
Lawn Irrigation Fees	\$ 120.00	\$ 7,200.00	\$ 7,865.00	\$ 3,525.00
Road Impact Fees	\$ 7,200.00	\$ 310,766.12	\$ 214,012.00	\$ 407,237.54
Plan Review Fees	\$ 1,325.00	\$ 29,267.00	\$ 23,867.50	\$ 45,735.00
Inspection Fees	\$ 5,531.50	\$ 24,760.43	\$ 23,993.94	\$ 50,605.00
Map Fees	\$ -	\$ 0.00	\$ 0.00	\$ 276.25
Erosion Control Appl. Fees	\$ 500.00	\$ 24,028.00	\$ 15,300.00	\$ 25,800.25
Erosion Control Penalty Fees	\$ 500.00	\$ 8,000.00	\$ 7,750.00	\$ 20,650.00
Sanitary Sewer Permit Fees	\$ -	\$ 2,700.00	\$ 600.00	\$ 13,300.00
Water Permit Fees	\$ -	\$ 3,300.00	\$ 900.00	\$ 7,000.00
Water Service Line Protection	\$ 288.00	\$ 6,675.78	\$ 12,147.00	\$ 952.00
Gross Total for 2012	\$ 43,806.97	\$ 1,847,753.87	\$ 1,084,124.90	\$ 2,188,657.07

2011 Totals				
	2011 Totals	2010 Totals	2009 Totals	2008 Totals
Encroachment Permits	\$ 225.00	\$ 17,300.00	\$ 15,634.00	\$ 25,106.20
Sewer Availability Fees	\$ 11,613.48	\$ 638,150.33	\$ 218,300.00	\$ 892,942.20
Sewer Tap Fees	\$ 6,000.00	\$ 297,966.00	\$ 288,072.00	\$ 647,081.00
Subsequent Sewer Connection	\$ 1,820.91	\$ 209,436.00	\$ 208,072.00	\$ 131,851.00
Water Availability Fees	\$ 5,683.08	\$ 35,528.93	\$ 41,543.60	\$ 13,851.00
Water-3/4" Tap Fees	\$ 3,000.00	\$ 400,031.17	\$ 112,252.50	\$ 609,9

ATTACHMENT #2

WESTFIELD PUBLIC WORKS MONTHLY ACCIDENT STATISTICAL REPORT FOR JANUARY 2012

Location	# of employees	# of Hours Worked	Employee Accidents/ Incidents Month	Disabling Accidents/ Month	Lost Work Days	Restricted Work Days	OSHA Recordable Accidents	# of Vehicles	# of Miles Driven	# of Vehicle Accidents for the Month	Chargeable Vehicle Accidents for the Month	# of Property Damage Accidents/ Incidents	Cost of Property Damage Accidents/ incidents
Administrative	3	447	0	0	0	0	0	1	752	0	0	0	\$0.00
CSC	6	870.5	0	0	0	0	0	1	57	0	0	0	\$0.00
Water	5	585.5	0	0	18	0	0	7	496	1	1	1	\$0.00
Wastewater	4	567.5	0	0	0	0	0	6	3021	0	0	0	\$0.00
Street-GRM	15	2086.5	2	2	4 625	0	2	17	92377.8	1	1	1	\$994.04
Dev/Con-ERM	8	1087.25	0	0	0	0	0	6	2463.5	0	0	0	\$0.00
Inst & Controls	2	288	0	0	0	0	0	1	994	0	0	0	\$0.00
2012	43	5885.25	2	2	22 625	0	2	39	20425.3	2	2	2	\$994.04
2011	41	5488.51	0	0	0	0	0	40	37868	0	0	0	0

January 3-6, 2012: Josh Picket 21 Ljlm-Spined Ankle
January 5-6, 2012: Chayenne Riley 16 Ljlm-S-Cracked Rib
January 11th, 2012: Jim Norzinkay Incident-Fender Bender 130/Sprngmtl
January 12th, 2012: Wes Road Incident-Truck 131 backed into plow
Bryan Folkner: still on Workers Comp from Incident back on November 15th, 2012.

ATTACHMENT #3

WESTFIELD BOARD OF PUBLIC WORKS MEETING

Westfield Public Works Executive Summary Progress Report

1. Village Park TIF Projects

- South Union to Western Way Drive (Westfield Blvd.)(aka West Access Road) – This project has been broken into 3 Segment Phases. Phase 1 is from US31 south to 151st Street. The alignment and location of this segment has not be determined. Phase 2 will be from 151st south and tie into Greyhound Pass. Phase 3 will consist of building a Round-A-Bout at the intersection of Western Way/Greyhound Pass and the new West Access Road Connection.

The professional services design for Phase 1 has been awarded to VSE Engineering. With this design a complete environmental assessment will be conducted for all 3 Phases. Additionally, in the Winter and Spring of 2011 the entire area was surveyed. VSE has begun the initial process of design for the construction of Phase 1.

2. Eastside TIF Projects – 161st Street and Carey Road. The design and engineering work on the 161st Street and Carey Road Round-a-bout project is complete, with R/W acquisition and utility coordination beginning in 2012. At this time, it appears that this project will likely be scheduled for utility relocations in late 2012 with construction in early 2013.
3. Beechwood Storm Sewer Project. The Beechwood Storm Sewer project is in the final design phases. The field survey, utility investigation, and engineering have been completed. VSE Engineering has finalized plans and prepared easement documentation and were sent to residents on July 29, 2011 This project is now shelf ready and ready to move forward in 2012. This Project will be bid in March and will be brought to the Board in April for approval and award. Construction for this project is not scheduled to start until after July 1 of 2012 in order to take advantage of the dry summer conditions and shorten the construction period.
4. Block Grant. This Project is complete with only minor punchlist items needing to be completed like final restoration and seeding. The 2011 Block Grant was submitted and we are awaiting approval from the Noblesville Housing Authority.
5. 2012 Resurfacing and Maintenance Improvement Project. The 2012 Resurfacing and MIP list has been generated and the Public Works Department will meet with the Mayor and City Administration to finalize the final list of 2012 Projects that will be completed.
6. Towne Road Bridge Replacement over the John Edwards Drain. The Public Works Engineering Division will be drafting an RFP for the design of a bridge for Towne Road. This bridge which was listed in the top 8 for replacement according to the City of Westfield Small Structure Inventory List is complete. Engineering will

begin in late 2012 with proposed construction of this bridge proposed for 2013 depending on funding.

7. Grand Park. The Public Works Engineering and Development/Construction Divisions are providing technical input into the planning and design of the Grand Park Sports Complex. The Public Works Department continues to assist in the design and financial analysis meetings associated with this project. The Public Works Department is also overseeing the construction and inspection activities associated with Meyer Najem and Crider and Crider.
8. 186th Street Extension. This project is in conjunction with the Grand Park Project and the proposed Main Street Project. This project was bid on January 27, 2012 and will be taken to the Redevelopment Commission on March 5, 2012 for approval and award.
9. Grand Junction. The Public Works Department continues to be the lead on the proposed Regional Detention Plan associated with the Anna Kendall (Cool Creek) Regulated Drain. The Public Works Department also has provided technical input in regards to the downtown thoroughfare plan, utility development, and trail development.
10. Public Safety Training Facility/ Public Works Horseshoe Water Utilities Property. The Public Works Department continues to look for opportunities to utilize the maximum extent of the available land for development and will be working with the DNR to revise the limits of the floodway for the future Safety Training Facility that will be developed in the future.
11. Horseshoe Well Development. Currently Well #14 and 15 are fully operational. The Public Works Department is currently accepting quotes to install a 3rd well, Well #16, on this property with the expectations that these 3 wells will produce 5MGD. Well 16 will be installed along with the associated valve vault, electrical, and instrumental apertures.
12. Oakridge Road and 161st Street Round-a-bout. The Public Works Department applied for CMAQ funds for a RAB at this intersection and these funds were approved at the August of 2011 by the MPO. The original funding was for construction only with the cost of design, R/W and utility acquisition by the City. The Public Works Department applied for additional funds for the cost of design, R/W and utility acquisition and these funds were also approved at the August 2012 MPO making this project 100% funded. Design will begin early 2012 and the Selection Team for the RFP has concluded their scoring sheets which were sent to INDOT for final approval. INDOT has approved United Consulting Engineers for the Design of the 161st Street Round-a-bout. Construction of the RAB is scheduled for the summer of 2013.
13. Springmill Road and 156th Street Round-A-bout. The Public Works Department applied for CMAQ funds for the construction of RAB's at this intersection and these funds were approved at the August of 2011 by the MPO. At the August MPO Policy Meeting the MPO members voted to approve the 156th Street and Springmill Road RAB for funding for construction and construction inspection. This intersection will be designed in late 2012 with construction in 2014.

14. Spring Mill Road (146th Street to SR32) and 161st Street (Springmill Road to US31)
The Public Works allied for funding through the MPO for funding to study the above corridor. The Funding was approved in late 2011 and we recently requested additional funding to expand the scope of the study. The MPO received and reviewed the revised scope of work submitted by United for the expanded Spring Mill Road and 161st Street study noting the increased total cost. The MPO was able to fund the federal portion of the expanded study with a total MPO contribution of \$78,800 and a local contribution of \$19,720 paid by the City of Westfield. The Department has selected United Consulting Engineers to complete this study and held a kick off meeting in February to finalize the contract and scope to begin the evaluation of these roads.
15. US 31 Freeway Project. The Public Works Department continues to meet with INDOT and the Design Team in regards to coordinating the design and utility relocations associated with this project. Recently this project has been accelerated and has increased the amount of time needed on this project.
16. Monon Trail TE Grant Funds. The City has officially been awarded TE funds for three projects. They are as follows:

Des. No.	Location	Amount
0900029	SR 32 to 216 th St.	\$846,000 (federal)/\$211,500(local)
1173079	SR 32 to 191 st St.	\$1,096,667 (federal)/\$822,583(local)
1173193	191 st to 216 th	\$1,000,000 (federal)/(\$1.4M (local)

A TIP amendment request was submitted and approved by the MPO which placed both the 09 and the 11 project into the TIP with the 09 labeled strictly for Design, Survey and R/W and the 11 labeled for construction and construction inspection. Currently, there is a RFP out for the Design and R/W acquisition for the Monon Trail. North of SR32 to the Monon Trails Elementary School.