



CITY OF WESTFIELD, IN
BoardofPublicWorks_Meeting_Agenda_04_24_2014

Thursday, April 24, 2014 at 03:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Thursday, April 24, 2014 at 03:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1: Minutes- March 27, 2014

Documents: [Minutes- 3/27/14](#)

Presentations

None

Ordinances and/or Resolutions

None

Quote Approval

None

Bid Approval

Action Item #2: 161st Street and Carey Road Roundabout Construction Bid Award

Documents: [161st Street & Carey Road Roundabout Project](#)

Construction Standards & Specifications Changes

Action Item #3: Update to Construction Standards and Specifications

Documents: [Update to Construction Standards and Specifications](#)

Change Orders

None

Contracts/Leases

None

Agreements and/or Memorandum of Understanding (MOU)

Action Item #4: Joint Maintenance Agreement- Westfield, INDOT & McDonald's
Documents: [Joint Maintenance Agreement](#)

Consent Agenda

None

Department Reports

Fire

Documents: [WFD Report](#)

Parks and Recreation

Documents: [WPRD Report](#)

Police

Documents: [WPD Report](#)

Public Works

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY March 27, 2014

The Westfield Board of Public Works and Safety met on March 27, 2014 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Kate Snedeker, Records Manager Kim Strang and City Attorney Brain Zaiger. Kate Snedeker called the meeting to order at 3:00 P.M.

Meeting Minutes Consideration for Approval:

Mayor Cook made the motion to approve the February 27, 2014 meeting minutes as presented and this was seconded by Kate Snedeker. Vote: Yes-2; No-0. Motion carried.

Presentations:

None

Ordinances and /or Resolutions:

None

Quote Approval:

None

Bid Approval:

Action Item #2: 2014 Resurfacing Bid Results

Ken Alexander and Rob Kmetz presented explaining the resurfacing will be done in 2 phases (Spring/Summer) for cash flow purposes. Areas were put into phases depending on location and areas with high usage being priority.

Mayor Cook made the motion to approve the resurfacing bids. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Change Orders:

Action Item #3: Ridgewood Change Order #1

Ken Alexander introduced, Sam, with VS Engineering, to explain the changes that needed to be done to the current contract. Changes totaled \$10,030.22.

Mayor Cook made the motion to approve changes to the contract. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #4: Farr Hills Change Order #2

Sam with VS Engineering gave details of the changes that need to be made to current contract. Changes totaled \$41,077.38.

Mayor Cook made the motion to approve the changes. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Contracts/Leases:

None

Agreements and/or Memorandum of Understanding (MOU):

Action Item #5: Water/Sewer Inspection Service Agreement

Item to be presented to City Council

Action Item #6: Public Works Vehicle Lease & Obsolescence Plan

Ken Alexander presented requesting to obtain six 2014 F-350 XL trucks and a new street sweeper for the Public Works Department.

Mayor Cook made the motion to approve the 3yr. loan/lease to obtain the vehicles. Kate Snedeker seconded. Vote: Yes-2; No-0. Motion carried.

Consent Agenda

INDOT Utility Easement Offer Acceptance

Ken Alexander presented explaining this is a request from INDOT to purchase an easement from the City to allow for installation and maintenance of storm water utility infrastructures due to the reconstruction (US 31) project.

Kate Snedeker made the motion to accept INDOT'S request. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Performance and Maintenance Bond Release.

Ken Alexander presented stating the Public Works Department is requesting the release of twelve Performance Bonds and one Maintenance Bond.

Kate Snedeker made the motion to accept the request to release the bonds. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Fire Department Patient Account Write-Offs.

Item to be presented to City Council.

Department Reports:

- **Fire Documents-** Joe Lyons
- **Parks and Recreation-** Melody Jones
- **Police-** Joel Rush
- **Public Works-**Ken Alexander

Mayor Cook made the motion to adjourn, seconded by Kate Snedeker
Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 4:00 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety



**City of Westfield Fire Department
Board of Public Works & Safety Report
March 1st– March 31st, 2014**

**Contact: Fire Chief
Joe Lyons
or Nikki Hartman
804-3304**

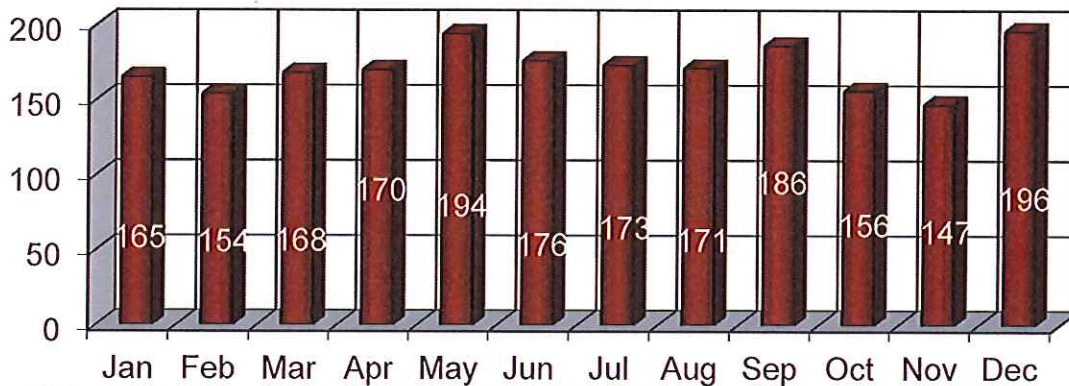


Westfield Fire Department 2014 Incident Statistics By Fire / Medical Groups

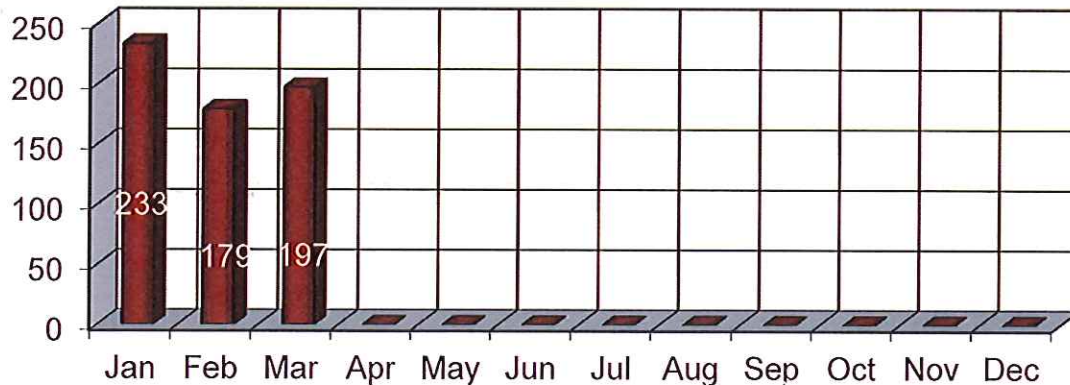


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	130	86	88										304	49.9%
Total WFD Medical Incidents	103	93	109										305	50.1%
Total WWFD Incidents	233	179	197	0	0	0	0	0	0	0	0	0	609	100%

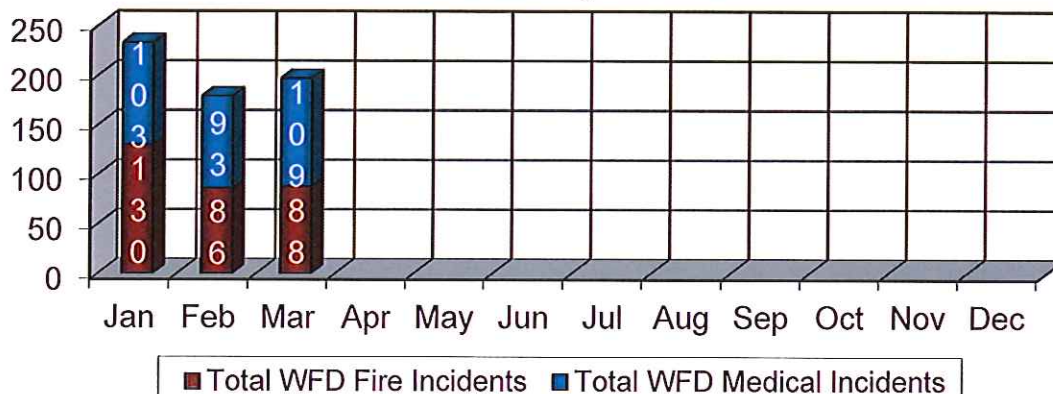
Westfield Fire Department
2013 Total Incidents



Westfield Fire Department
2014 Total Incidents



Westfield Fire Department
2014 Incidents by Fire/Medical



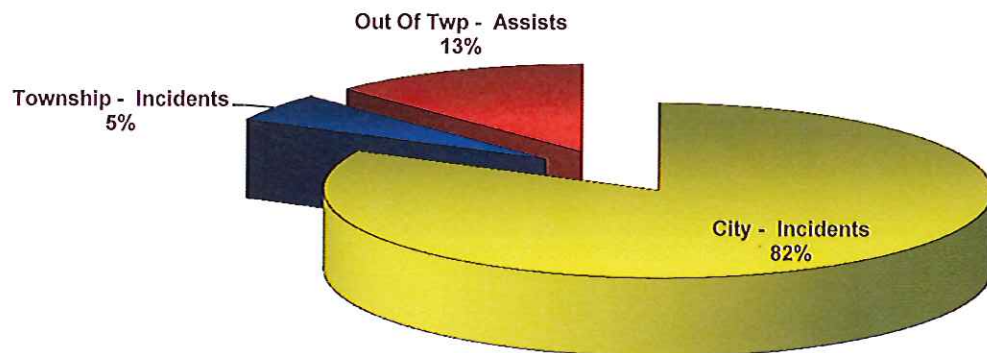


Westfield Fire Department 2014 Fire/Medical Incidents By Governmental Area



2014 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	192	149	160										501	82.3%
Township - Incidents	9	10	13										32	5.3%
Out Of Twp - Assists	32	20	24										76	12.5%

Westfield Fire Department 2014 Incidents by Governmental Areas



■ City - Incidents
 ■ Township - Incidents
 ■ Out Of Twp - Assists



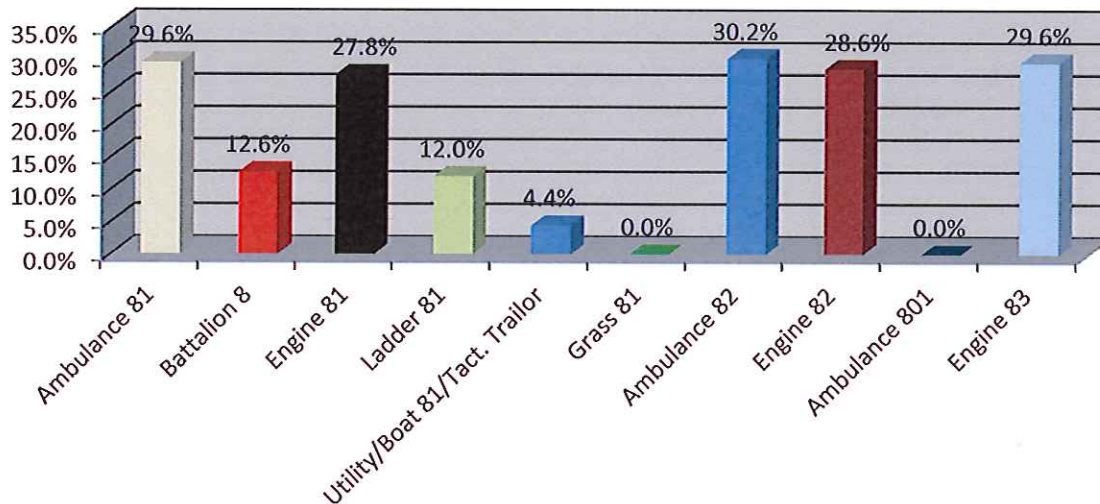
Westfield Fire Department **2014 Total Apparatus Responses** **By Unit & Station**



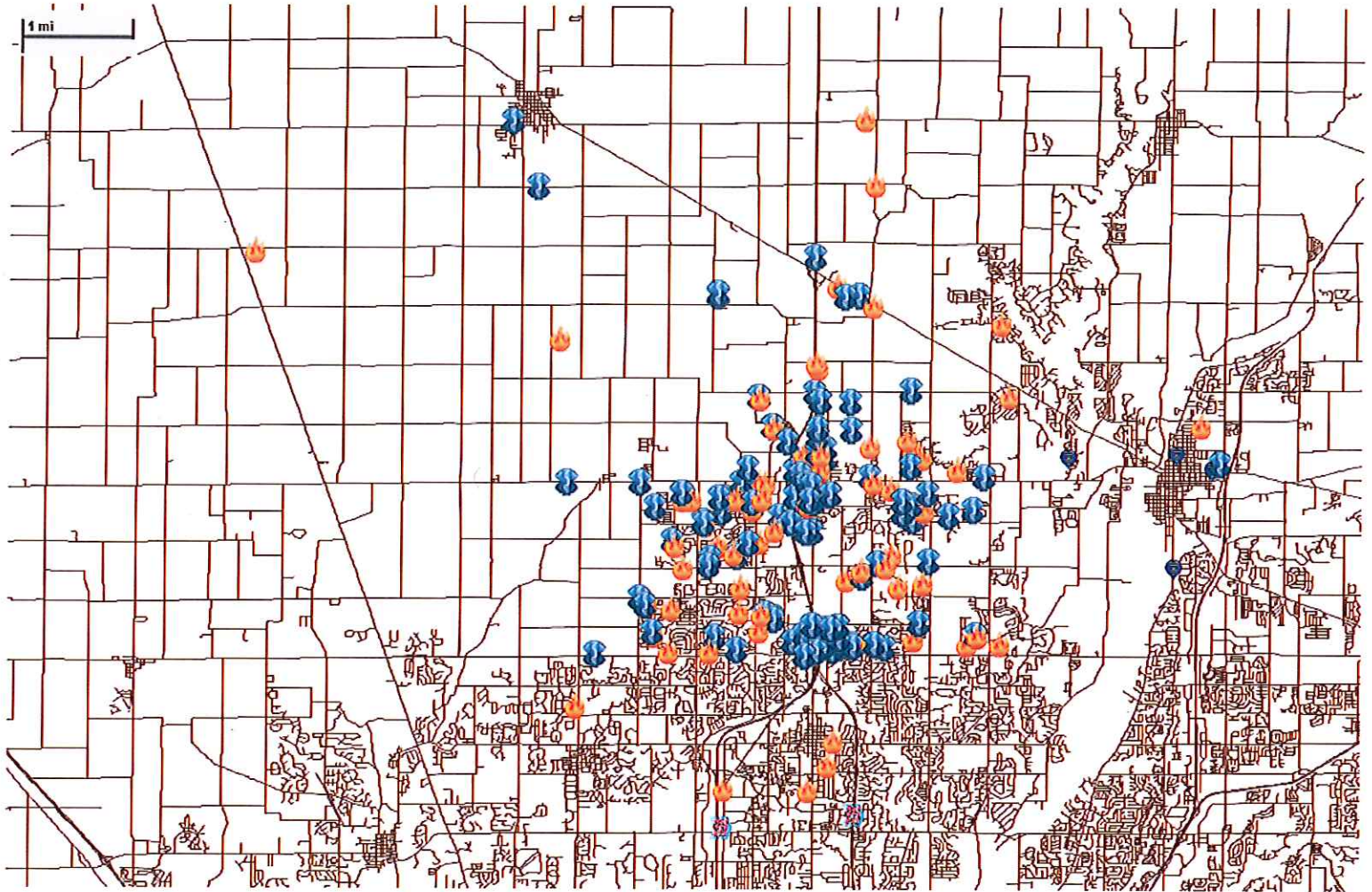
<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	62	61	57										180	29.6%
Battalion 8	35	25	17										77	12.6%
Engine 81	72	52	45										169	27.8%
Ladder 81	36	22	15										73	12.0%
Utility/Boat 81/Tact. Trailer	20	3	4										27	4.4%
Grass 81	0	-											0	0.0%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	59	59	66										184	30.2%
Engine 82	58	56	60										174	28.6%
Ambulance 801	0	-	-										0	0.0%
<u>Station 83 Responses</u>													Totals	%
Engine 83	68	59	53										180	29.6%

Westfield Fire Department **2014 Total Apparatus Responses**



FIRE AND MEDICAL RUNS FOR THE MONTH OF MARCH



Westfield Fire Department

Kristen Custom Report

Alarm Date Between {03/01/2014} And {03/31/2014}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	1.01%	\$51,000	86.29%
131 Passenger vehicle fire	2	1.01%	\$8,100	13.70%
142 Brush or brush-and-grass mixture fire	2	1.01%	\$0	0.00%
	<u>6</u>	<u>3.04%</u>	<u>\$59,100</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.50%	\$0	0.00%
320 Emergency medical service, other	3	1.52%	\$0	0.00%
321 EMS call, excluding vehicle accident with	103	52.28%	\$0	0.00%
322 Motor vehicle accident with injuries	4	2.03%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	2.03%	\$0	0.00%
360 Water & ice-related rescue, other	2	1.01%	\$0	0.00%
	<u>117</u>	<u>59.39%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.50%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	1.01%	\$0	0.00%
424 Carbon monoxide incident	1	0.50%	\$0	0.00%
444 Power line down	2	1.01%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.50%	\$0	0.00%
	<u>7</u>	<u>3.55%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	1	0.50%	\$0	0.00%
511 Lock-out	1	0.50%	\$0	0.00%
531 Smoke or odor removal	1	0.50%	\$0	0.00%
542 Animal rescue	1	0.50%	\$0	0.00%
550 Public service assistance, Other	6	3.04%	\$0	0.00%
551 Assist police or other governmental agency	16	8.12%	\$0	0.00%
553 Public service	1	0.50%	\$0	0.00%
554 Assist invalid	5	2.53%	\$0	0.00%
561 Unauthorized burning	1	0.50%	\$0	0.00%
	<u>33</u>	<u>16.75%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	16	8.12%	\$0	0.00%
621 Wrong location	1	0.50%	\$0	0.00%
651 Smoke scare, odor of smoke	3	1.52%	\$0	0.00%

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {03/01/2014} And {03/31/2014}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
652 Steam, vapor, fog or dust thought to be	1	0.50%	\$0	0.00%
	21	10.65%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	3	1.52%	\$0	0.00%
733 Smoke detector activation due to	1	0.50%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.50%	\$0	0.00%
740 Unintentional transmission of alarm, Other	3	1.52%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.50%	\$0	0.00%
743 Smoke detector activation, no fire -	3	1.52%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.50%	\$0	0.00%
	13	6.59%	\$0	0.00%

Total Incident Count: 197

Total Est Loss:

\$59,100



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: April 24, 2014

RE: Parks Department Report for April 2014

Dear Board Members:

Grant Award: We have been interviewing for the Urban Forestry Internship and have had a great response from qualified candidates. We hope to fill the position by May 1 and start work as soon as possible. As previously noted, this grant will pay the salary of an intern for the summer to complete the City tree inventory. The funds have been released by IDNR, and we may start work immediately.

Maintenance Division: The winter parks tree inventory assessment has been completed, and inventory of trails trees is underway. The second parks tree inventory assessment is set to begin in August. Much of the Maintenance Division's time has been spent on winter recovery and preparing/finishing equipment and structures for the warm season.

Programming: Very positive feedback has been received on the progression of the Grand Guide, as Brittany Goger has put great effort into developing it to be a better marketing tool. We have had several inquiries about English as a Second Language (ESL) classes listed in the Grand Guide. The ESL classes are set to begin in May. In an effort to improve our offerings to seniors; Bingo Brunch will begin in the late summer. Magnolia Springs has been kind enough to sponsor the first three events.

Special Events: Final preparations are being made for the Arbor Day Tree Planting and Giveaway this weekend by the entire team. Holes are being dug, volunteers coordinated and information updated.

Melody Vandusen has been hired as the Programming and Special Events Intern. She is scheduled to start May 19th and we are very excited about her joining our team this summer to assist with event execution and develop her planning/coordinating skills. Melody will join us from Lake Superior State University in Sault Ste., Michigan. Her B.S. in Parks and Recreation, experience in recreational programming and strong work ethic will be valuable assets to the City of Westfield.

The push to create event partnerships is in full swing. Signed commitments have been made by companies such as Brickman, Context, IMMI, Cross Roads Church, Chick-Fil-A and Collision Cure.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

March 2014

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WESTFIELD POLICE DEPARTMENT

March 2014

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	2
Admin- K-9 Detail	0
Admin- Log Information	0
Admin-Public Relations	0
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	5
Admin- Warning Correction	0
Alarm- Bank	2
Alarm- Business	49
Alarm- Residence	62
Animal- Complaints	24
Assault- Battery	0
Assault- Sexual	3
Assist- Fire Incident	4
Assist- Medical Incident	12
Assist- Other Agencies	22
Bomb Found/ Suspicious Pkg	0
Burglary/ Home Invasion	5
Damage/ Vandalism/ Mischief	13
Deceased- All Others	1
Disturbance- Fireworks Cmplt	0
Disturbance- Loud Party	1
Disturbance- Noise Complaint	4
Disturbance- Nuisance	1
Disturbance- Physical (fight)	3
Disturbance- Verbal	3
Domestic Disturbance	7
Drugs- Complaint	2
Fraud- Criminal Deception	0
Fraud- Forgery	12
Fraud- Prescription	0
Harassment/ Stalking/ Threat	10
Indecency / Lewdness	1
Intoxicated- Possible DUI	6
Mental/ Emotional	16
Miscellaneous	12

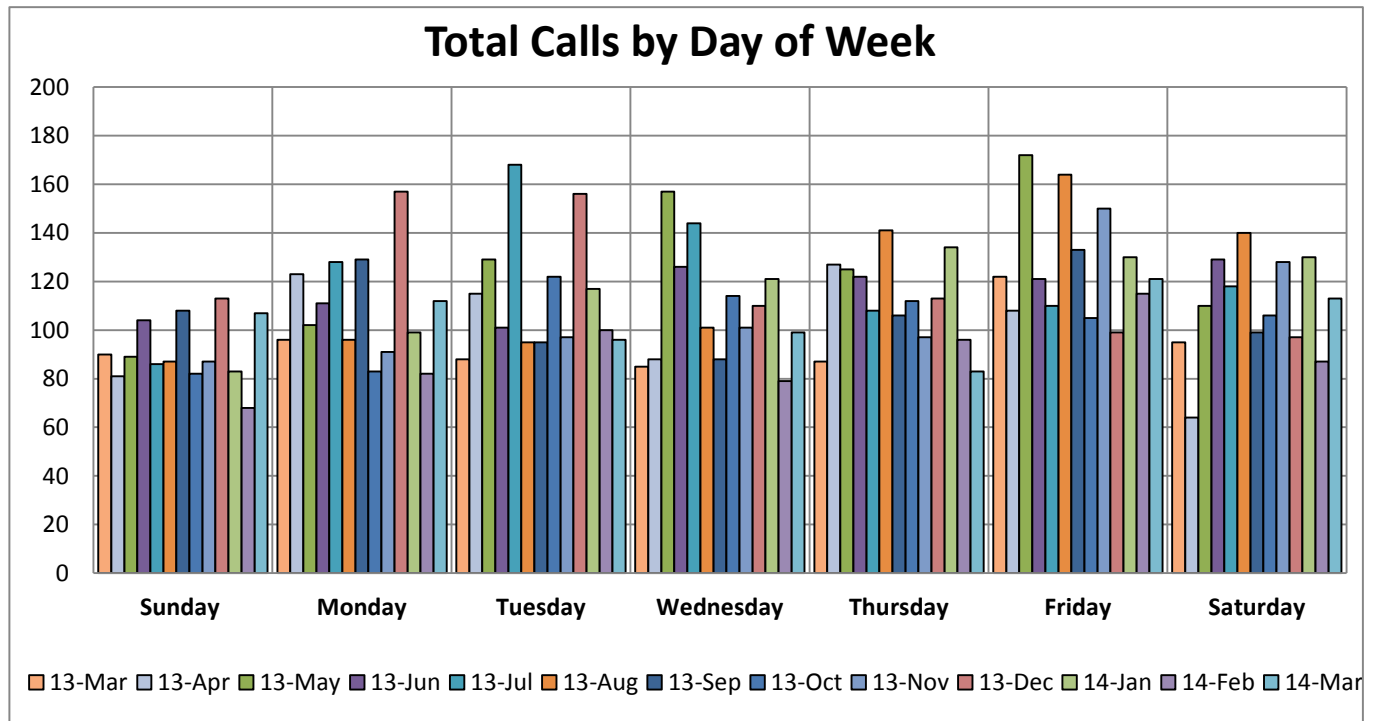
Person-Missing	2
Persons- Runaway	1
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	8
Service Call- Damage to Property	6
Service Call- Found Property	10
Service Call- Keep the Peace	29
Service Call- Lost Property	5
Service Call- Notification	2
Service Call- Security Check	3
Service Call- Vehicle Lockout	59
Service Call- Vin Check	27
Service Call- Welfare Check	31
Suicidal- Attempted	0
Suicidal- Persons Threatening	5
Supplemental- Case Follow Up	22
Suspicious- Noises	3
Suspicious- Open Door/ Window	4
Suspicious- Person/Prowler	22
Suspicious- Solicitor	19
Suspicious- Vehicle	23
Theft- From a Vehicle	3
Theft- Of a Vehicle	0
Theft- Others	23
Theft- Shoplifting	6
Trespassing/ Unwanted Person	0
Trfc Complaint - Abandoned Veh	4
Trfc Complaint- Driving Issues	40
Trfc Complaint- Parking Issues	6
Trfc Hazard- Debris in Road	7
Trfc Hazard- Disabled Vehicle	13
Trfc Hazard- Trfc Signal Out	2
Trnsprtn Acdnt- MV Hit & Run	7
Trnsprtn Acdnt- MV Prop Damg	39
Trnsprtn Acdnt- MV Prsnl Inj	3
Wanted- Warrant Service	6
Weapons- Person Carrying	0
Weapons- Shot Fired	1

WESTFIELD POLICE DEPARTMENT

March 2014

Total # of Calls by Day of Week (non-self initiated)

DAY	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
Sunday	90	81	89	104	86	87	108	82	87	113	83	68	107
Monday	96	123	102	111	128	96	129	83	91	157	99	82	112
Tuesday	88	115	129	101	168	95	95	122	97	156	117	100	96
Wednesday	85	88	157	126	144	101	88	114	101	110	121	79	99
Thursday	87	127	125	122	108	141	106	112	97	113	134	96	83
Friday	122	108	172	121	110	164	133	105	150	99	130	115	121
Saturday	95	64	110	129	118	140	99	106	128	97	130	87	113
TOTAL	663	706	884	814	862	824	758	724	751	845	814	627	731



WESTFIELD POLICE DEPARTMENT

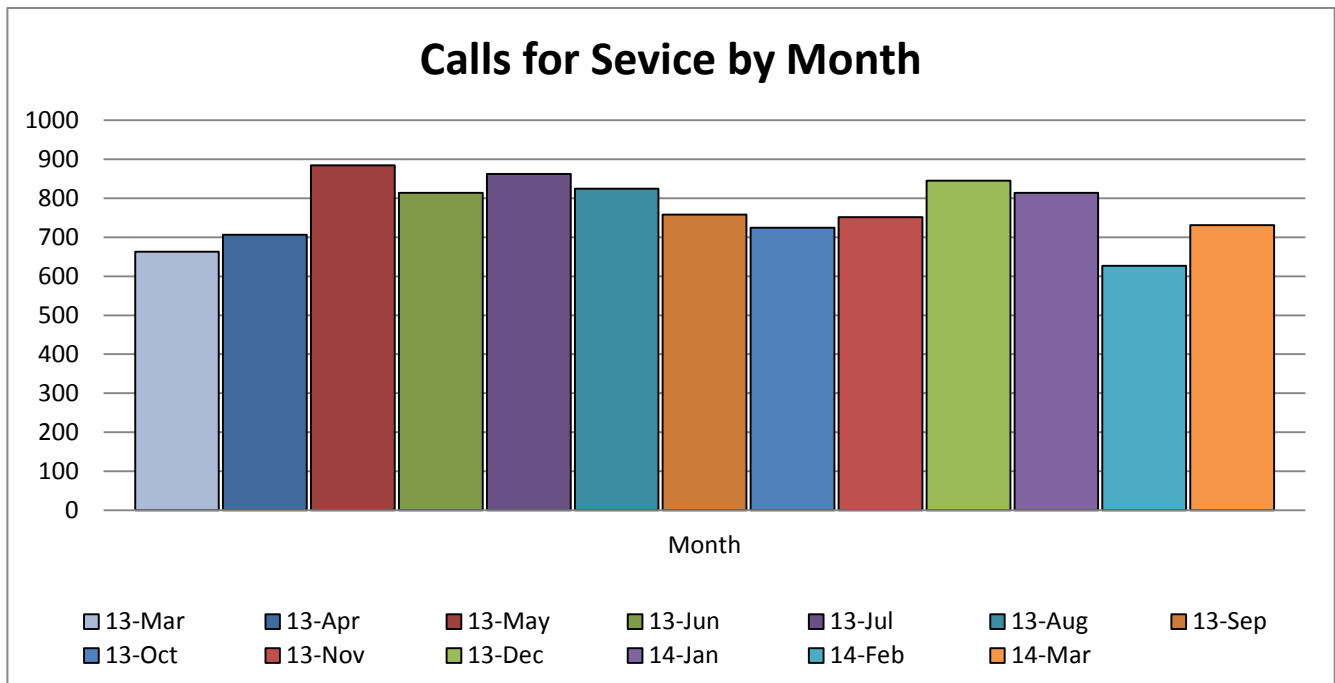
March 2014

Total # of Calls by Hour of Day (non-self initiated)

HOURL	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
0	20	16	20	26	31	17	16	25	13	30	17	17	12
1	9	12	24	21	24	18	12	12	12	15	16	11	16
2	10	11	13	10	15	7	15	8	9	20	7	10	7
3	4	15	9	12	11	8	8	9	15	10	6	9	6
4	11	12	5	7	11	4	5	5	8	6	16	6	7
5	6	5	6	8	10	9	10	9	10	6	8	9	7
6	13	14	17	18	12	16	9	14	11	16	20	13	13
7	25	27	22	17	21	27	31	25	23	31	35	25	26
8	32	38	36	34	30	39	40	23	34	25	34	33	32
9	34	41	42	40	33	41	39	31	38	47	37	33	32
10	34	35	47	32	33	37	37	32	29	41	40	32	35
11	46	32	45	43	40	43	42	53	48	41	39	32	34
12	38	37	42	35	49	46	43	42	36	52	50	45	42
13	40	49	53	61	58	50	46	34	46	44	41	35	50
14	50	44	65	39	58	51	48	55	52	65	60	39	41
15	45	45	64	50	50	42	43	55	50	60	60	34	57
16	28	43	65	42	46	48	35	44	52	58	51	37	52
17	38	38	62	52	51	65	50	46	49	52	59	45	55
18	41	42	38	44	52	45	46	43	47	57	53	33	51
19	33	32	45	54	51	47	51	44	50	36	44	32	43
20	27	37	39	34	45	45	37	30	35	40	36	30	30
21	33	32	47	47	46	46	40	34	28	40	32	23	36
22	27	26	42	57	56	34	28	30	24	33	30	23	22
23	19	23	36	31	29	39	27	21	32	20	23	21	25
TOTAL	663	706	884	814	862	824	758	724	751	845	814	627	731

WESTFIELD POLICE DEPARTMENT

March 2014



WESTFIELD POLICE DEPARTMENT

March 2014

UCR OFFENSES

OFFENSE	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
Arson	0	0	0	1	0	0	0	0	0	0	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	2	0	0	0
Rape	0	0	0	1	0	0	0	0	0	0	0	0	0
Robbery	1	1	1	0	0	1	0	0	0	1	1	0	0
Assault (all)	12	12	10	12	12	13	14	7	15	15	10	10	7
Burglary	2	12	6	7	9	1	4	5	4	8	5	2	1
Theft	31	26	34	24	53	40	41	32	41	34	31	16	27
Motor Vehicle Theft	2	0	1	0	0	1	0	1	1	2	1	1	1
TOTAL	48	51	52	45	74	56	59	45	61	62	48	29	36

WESTFIELD POLICE DEPARTMENT

March 2014

NON UCR OFFENSES

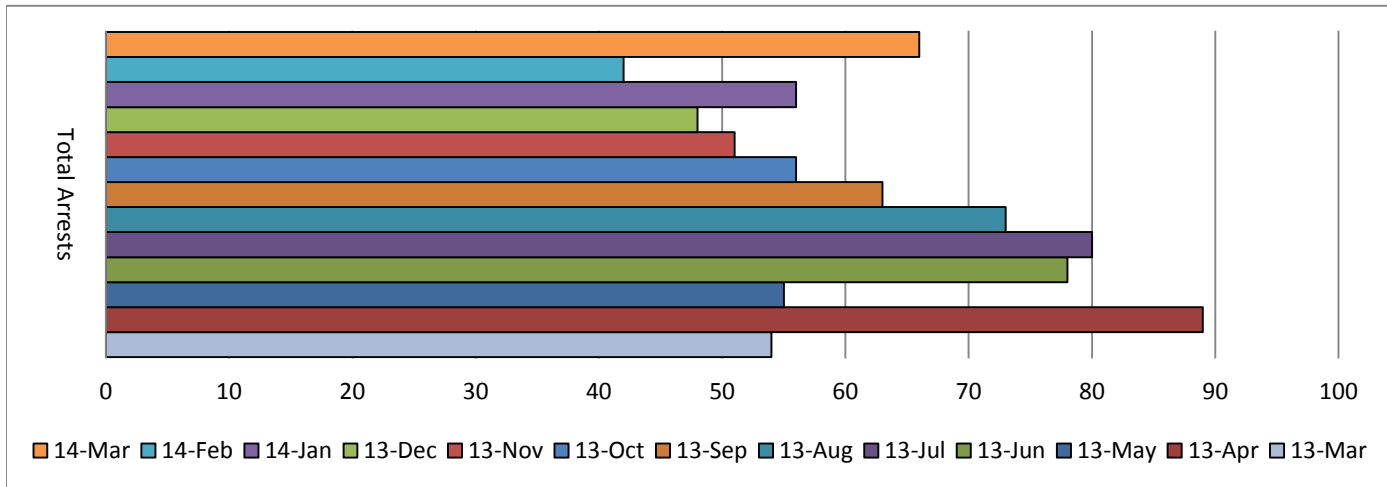
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	2
ASSIST OTHER AGENCY	5
CHECK DECEPTION	0
CHILD ABUSE REPORTED	5
CHILD CUSTODY DISPUTE	2
CHILD NEGLECT REPORTED	2
CIVIL DISPUTE	8
CRIMINAL CONFINEMENT	0
CRIMINAL MISCHIEF/VANDALISM	12
CRIMINAL RECKLESSNESS	0
DAMAGED PROPERTY	6
DEATHS OTHER THAN HOMICIDE/SUICIDE	1
DISORDERLY CONDUCT	0
DISTURBANCE/ARGUMENTS/FIGHTS	5
DOMESTIC DISTURBANCE	7
DRIVING WHILE SUSPENDED	17
DRUG ABUSE VIOLATIONS	11
FALSE INFORMING OR REPORTING	2
FORGERY/COUNTERFEITING	4
FRAUD	14
HARASSMENT	7
INCORRIGIBILITY	4
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	3
JUVENILE COMPLAINT	5

LEAVING THE SCENE/HIT AND RUN	2
LIQUOR LAW VIOLATIONS	3
LOSS OF PROPERTY	5
MENTAL PERSON/DEMENTED	0
MISSING PERSON/LOST	1
OPERATING WHILE INTOXICATED	12
OPERATOR NEVER LICENSED	11
POSS MARIJUANA	11
PROPERTY FOUND	10
PUBLIC INTOXICATION	1
RECKLESS DRIVING	1
RESIDENTIAL ENTRY	0
RESISTING LAW ENFORCEMENT	1
RUNAWAY	4
SOLICITING	0
STALKING	0
SUICIDE/ATTEMPTS/THREATS OF	8
SUSPICIOUS INCIDENT/PERSON	10
THREATS/INTIMIDATION	14
TRAFFIC ACCIDENTS	2
TRAFFIC VIOLATIONS	37
TRESPASSING	3
UNLAWFUL ENTRY OF A VEHICLE	0
VIOLATION OF RESTRAINING ORDER	1
WEAPON VIOLATION	0
WELFARE CHECK	3

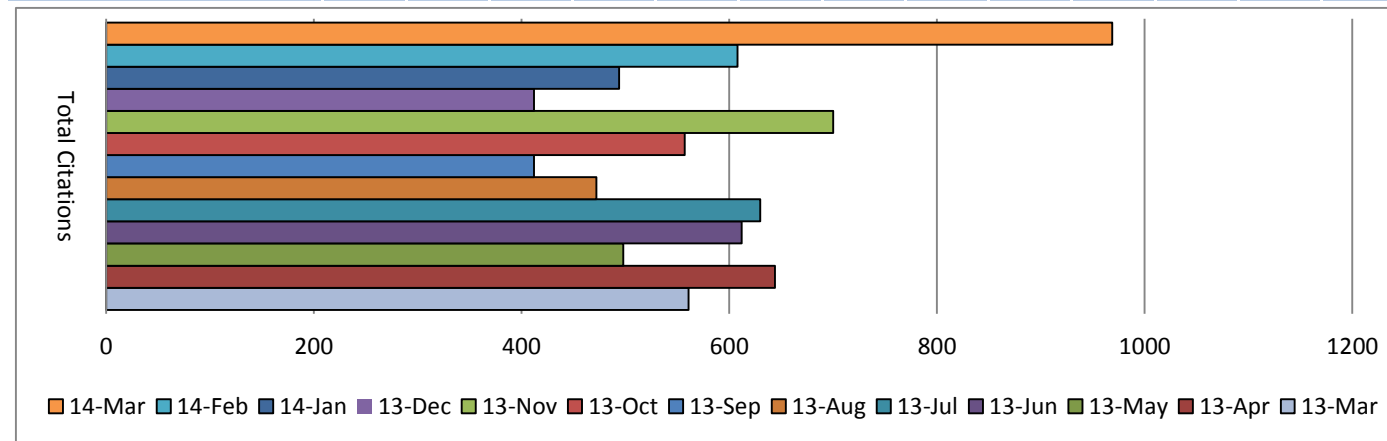
WESTFIELD POLICE DEPARTMENT

March 2014

Arrest Reports Taken	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
Alcohol/ Drug Related	16	42	17	38	28	33	28	27	13	24	16	15	27
Felony Charges	16	21	14	17	25	12	25	6	15	14	11	9	17
Misdemeanor Charges	56	101	58	92	91	104	74	74	57	55	59	48	78
Traffic Arrest Charges	38	54	43	48	57	73	47	48	37	33	39	33	51
Total Arrests	54	89	55	78	80	73	63	56	51	48	56	42	66



Traffic	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
Total Citations	561	644	498	612	630	472	412	557	700	412	494	608	969
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Written Warnings	1013	1049	897	1053	1414	1375	1232	1183	1048	723	604	753	1052
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Traffic Accidents	35	47	63	38	51	54	64	46	54	49	70	56	41
<i>Hit and Run</i>	3	5	7	4	4	8	4	1	9	5	3	5	0
<i>Personal Injury</i>	6	8	13	5	8	10	10	11	6	5	10	8	4
<i>*Fatality</i>	0	1	0	0	0	0	0	0	0	0	0	1	0
<i>Property Damage</i>	26	33	43	29	39	36	50	34	39	39	57	42	37

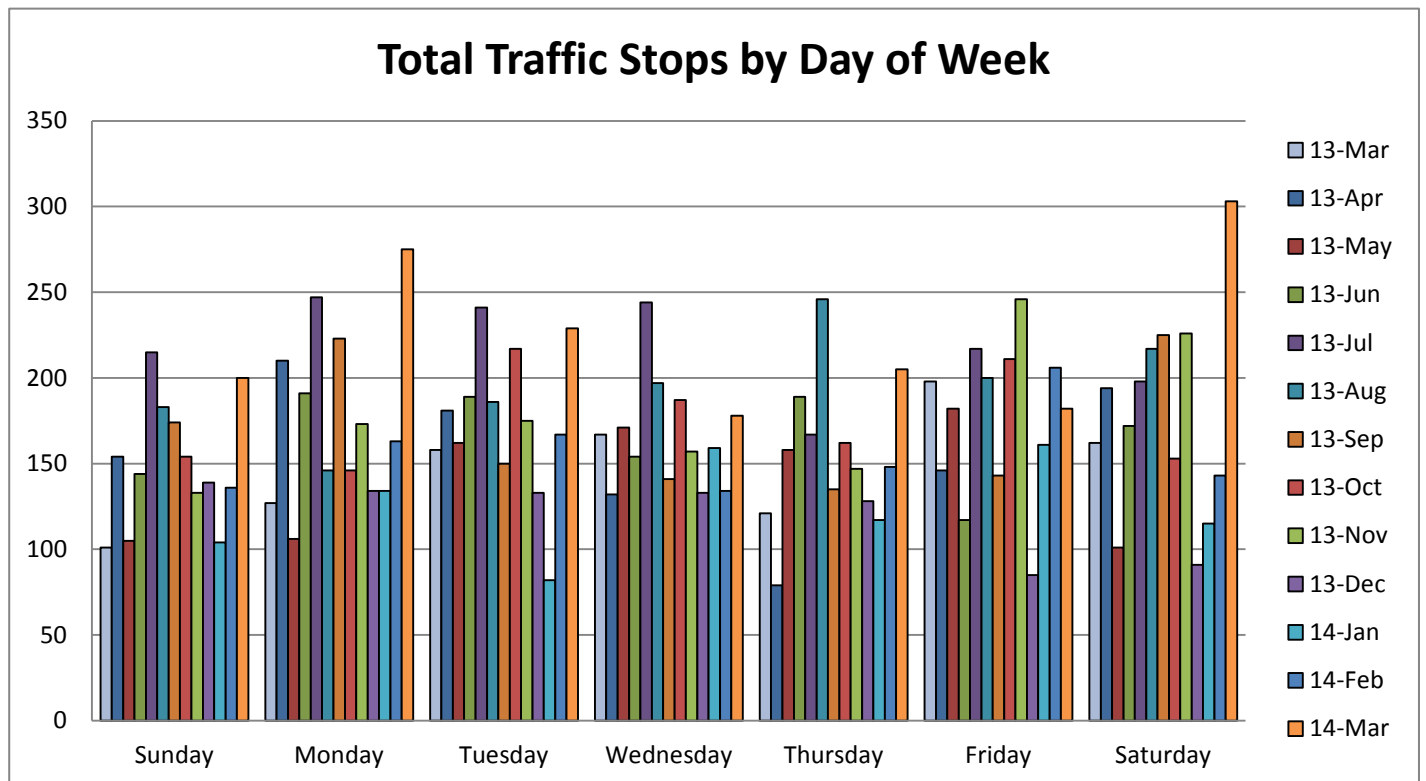


WESTFIELD POLICE DEPARTMENT

March 2014

Traffic Stops: SELF INITIATED by Day of Week

Day:	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
Sunday	101	154	105	144	215	183	174	154	133	139	104	136	200
Monday	127	210	106	191	247	146	223	146	173	134	134	163	275
Tuesday	158	181	162	189	241	186	150	217	175	133	82	167	229
Wednesday	167	132	171	154	244	197	141	187	157	133	159	134	178
Thursday	121	79	158	189	167	246	135	162	147	128	117	148	205
Friday	198	146	182	117	217	200	143	211	246	85	161	206	182
Saturday	162	194	101	172	198	217	225	153	226	91	115	143	303
TOTAL	1034	1096	985	1156	1529	1375	1191	1230	1257	843	872	1097	1572



WESTFIELD POLICE DEPARTMENT

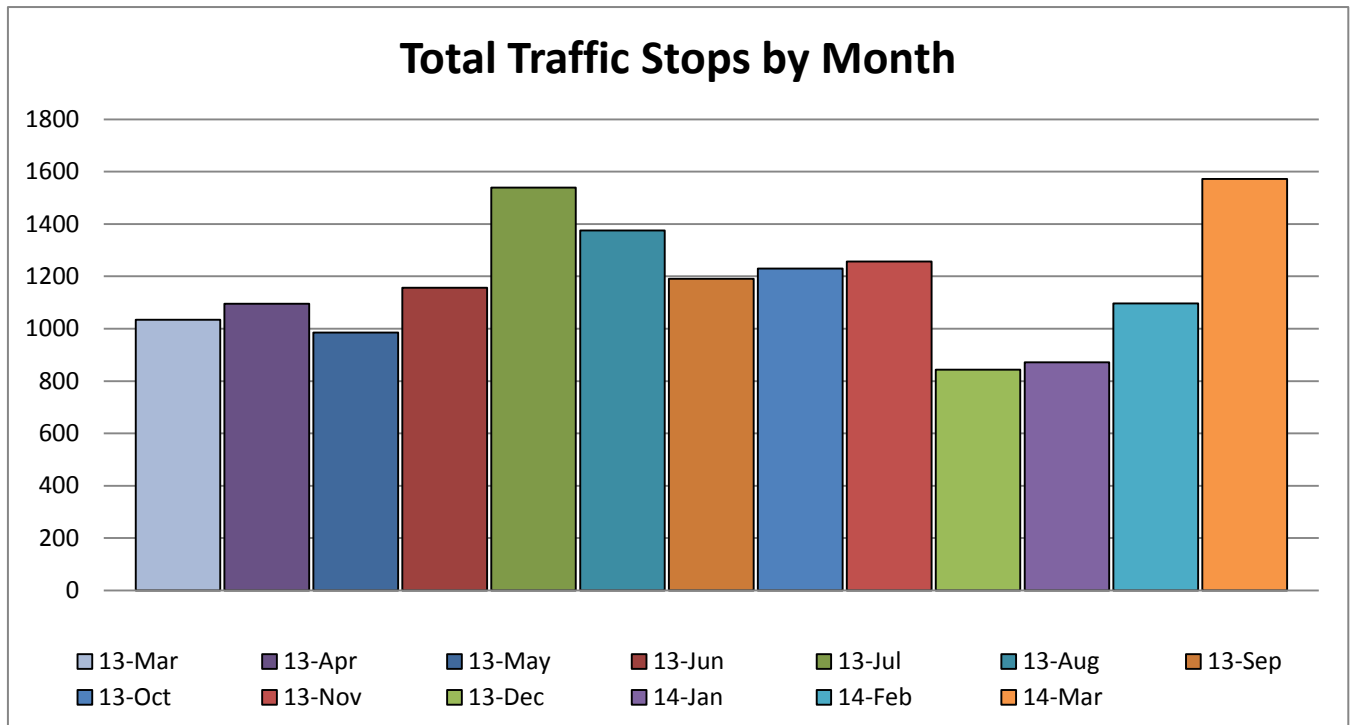
March 2014

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug	13-Sep	13-Oct	13-Nov	13-Dec	14-Jan	14-Feb	14-Mar
0	60	58	38	45	74	93	65	76	73	51	37	34	63
1	58	50	24	42	84	50	45	57	53	31	27	28	48
2	28	24	22	14	44	35	30	25	21	11	8	9	18
3	11	9	11	10	14	24	13	9	12	6	4	5	8
4	16	14	9	10	26	23	12	14	12	11	3	7	21
5	21	18	28	16	47	27	16	15	29	18	7	20	21
6	10	23	31	28	49	29	16	10	13	6	8	12	16
7	30	58	72	101	190	111	95	71	79	45	58	77	92
8	52	73	82	92	70	70	77	75	93	56	66	75	82
9	46	52	64	59	60	47	54	69	94	56	71	68	110
10	34	60	61	65	80	63	44	66	80	41	65	79	111
11	27	27	26	50	32	25	25	43	30	16	35	39	39
12	37	22	29	50	35	35	27	28	34	13	29	35	83
13	56	39	57	69	45	44	31	50	62	28	36	78	119
14	46	43	42	56	29	62	42	59	58	27	66	73	79
15	34	28	34	41	49	40	56	40	49	24	60	67	92
16	31	22	30	50	33	20	21	21	32	13	27	40	75
17	31	39	28	19	29	28	29	20	24	17	20	24	59
18	51	52	28	32	66	63	57	32	30	30	17	28	44
19	115	116	81	95	152	125	132	141	106	91	63	77	120
20	56	62	30	41	77	65	63	49	40	41	52	47	54
21	61	63	48	47	66	86	57	65	52	52	29	45	58
22	63	85	61	59	85	99	92	92	97	77	42	65	76
23	60	59	49	65	103	111	92	103	84	82	42	65	84
TOTAL	1034	1096	985	1156	1539	1375	1191	1230	1257	843	872	1097	1572

WESTFIELD POLICE DEPARTMENT

March 2014



**Westfield Police Department
Community Events
Mach 2014**

3/17 Internet Safety for Local \$-H Chapter – Det. Lt. Lilly

3/22 K-9 Demonstration for Girl Scouts – Officer Kang

3/22 Westfield School Health Fair – Officer Daniels and Denise Gilreath

3/25 WeCan Meeting – Chief Rush and Assistant Chief Jordan

3/27 Pines of Westfield HOA Meeting – Assistant Chief Jordan

12 car seat installations

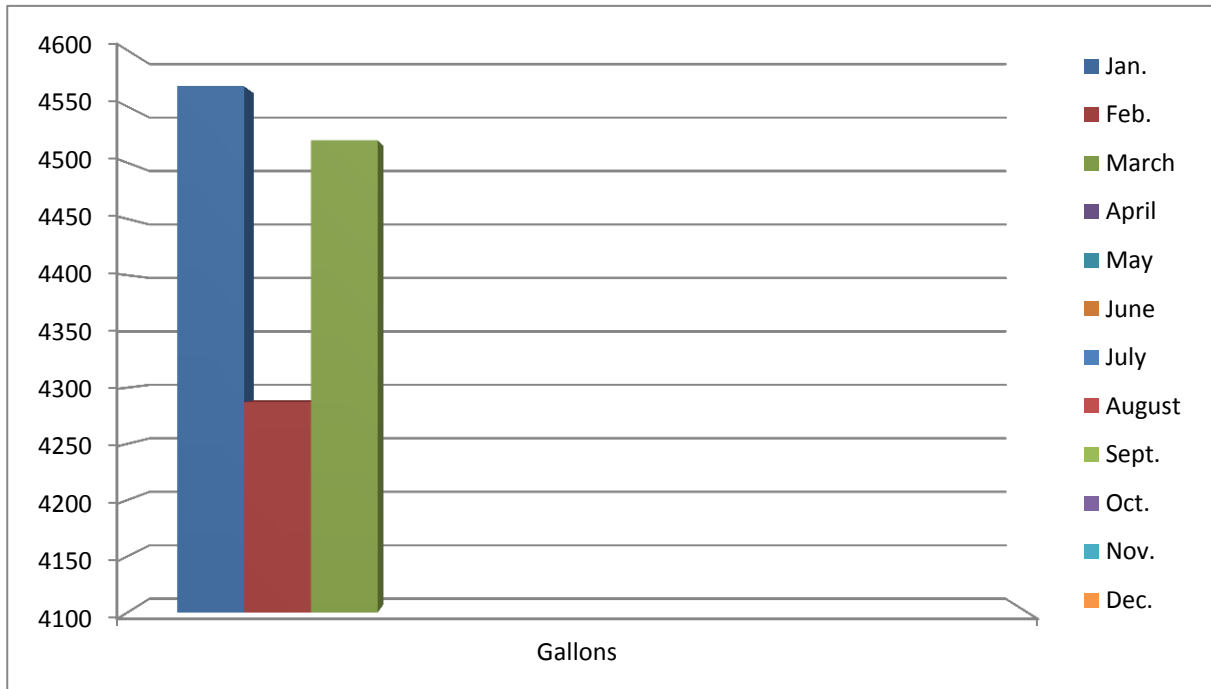
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2013/2014

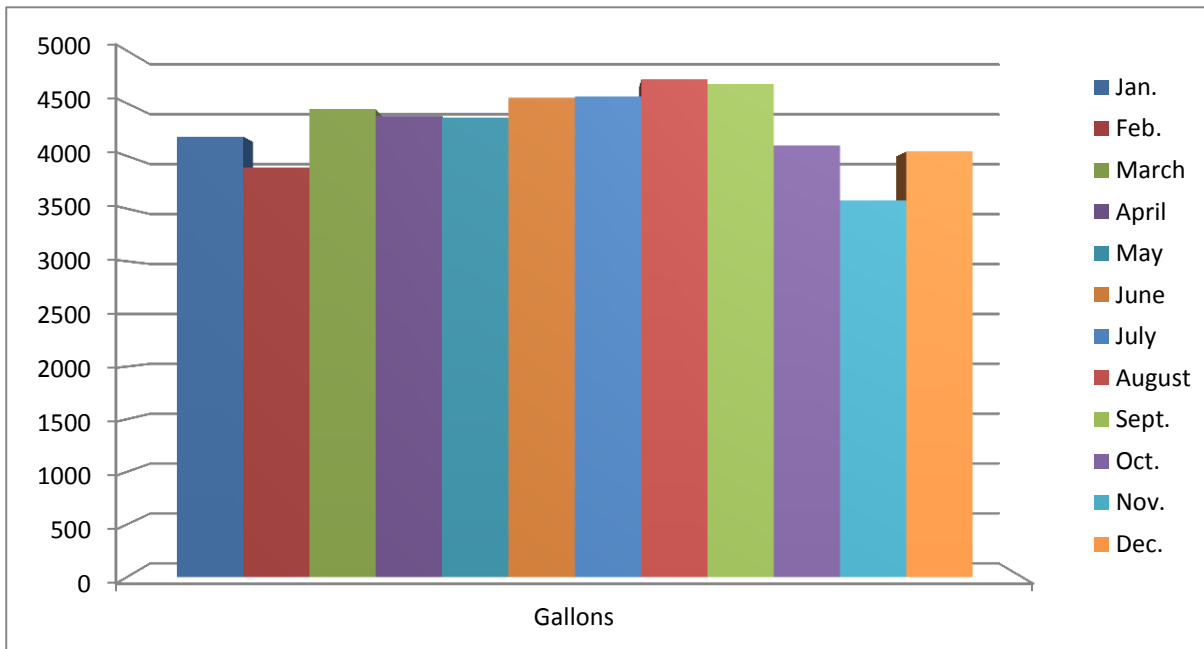
Fuel Purchases 2014

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4568	4287	4520									



Fuel Purchases 2013

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4185	3890	4444	4379	4366	4552	4564	4727	4682	4100	3576	4042



**Westfield Police Department
Monthly Training Summary
March 2014**

3/6 Monthly K-9

3/17-21 ESU

3/20-21 Advanced ALICE – Officer Martin

Breath Test Certification – Numerous classes and officers

MAINTENANCE AGREEMENT

This Maintenance Agreement (the "Agreement") is hereby entered into effective this ____ day of _____, 2014 ("Effective Date"), by and between the City of Westfield, Indiana ("City"), the Indiana Department of Transportation ("INDOT") and McDonald's Real Estate Company ("McDonald's"); hereinafter, City, INDOT and McDonald's may be referred to jointly as the "Parties", as follows:

- A. The City is the fee owner of the real estate and any and all improvements located thereon (which consist of a retention area) as described on Exhibit A attached hereto (the "Property"). City acquired the Property by a Quitclaim Deed dated _____, and recorded in the Office of the Recorder of Hamilton County, Indiana (the "Recorder"), as Instrument No. _____.
- B. INDOT, McDonald's (and certain other parties as set forth in the Plat, as hereinafter defined) are possessors of interest in the Property as set forth in that certain 32 at 31-Henke Center Secondary Plat as recorded with the Recorder as Instrument No. 2013032164 (the "Plat").
- C. The City and INDOT agree to maintain the Property in good condition and repair at their cost and expense.
- D. McDonald's shall have the right, but not the obligation, to augment the maintenance of the Property at its own expense and if it invokes such right, then McDonald's shall be granted free access to the Property for such maintenance right. However, such right of access may be revoked at any time by the City or INDOT upon prior written notice to McDonald's.
- E. Nothing in this Agreement shall be construed as an assumption by the Parties of any responsibilities and/or duties of the Hamilton County Drainage Board with regard to the drainage of the Property or the surrounding watershed.

This Agreement may be executed by the Parties in counterparts, each of which shall be deemed to be an original, and all of which together shall constitute one and the same instrument. Facsimile signatures shall have the same force and effect as if in original ink.

IN WITNESS HEREOF, the Parties have executed and delivered this Agreement as of the date set forth above, and the below signed individuals acknowledged their authority to bind their respective Parties.

This instrument prepared by: Brian J. Zaiger, Esq. 12800 N. Meridian Suite 300 Carmel, IN
ALL DUE CARE HAS BEEN DONE TO DELETE OR REDACT ANY SS#S

ALL OF WHICH IS APPROVED THIS _____DAY OF _____2014.

WESTFIELD BOARD OF PUBLIC WORKS & SAFETY

Andy Cook

Randy Graham

Kate Snedeker

ATTEST:

Cindy Gossard, Clerk Treasurer

161st Street & Carey Road Roundabout Project

The City of Westfield Public Works Department is requesting that the Board of Public Works and Safety consider the following bids for consideration and make a recommendation for award.

This project consists of converting an existing 4-way stop intersection at 161st Street and Carey Road into a modern roundabout. The improvements will consist of installing storm sewer piping, dry detention basins, curb, asphalt roadway, and multi-use path.

The City of Westfield Public Works Department had four (4) responsive bidders for the project. Below are the results of the 161st Street & Carey Road Roundabout Project bid which were opened on Wednesday April 16, 2014 at 11:00 AM.

161st Street and Carey Road Roundabout Bid Evaluation

	Bid Amount
Engineer's Estimate	\$ 2,622,213.90
E & B Paving, Inc.	\$ 2,351,918.00
Rieth Riley Construction Co, Inc.	\$ 2,486,350.00
Morphey Construction, Inc.	\$ 2,586,962.10
Crider & Crider, Inc.	\$ 2,689,503.85

All Bids have been reviewed by DLZ and the Public Works Engineering Division. The successful bidder for this project is E & B Paving, Inc. at a price of \$2,351,918.00.

Therefore, the Westfield Public Works Department Recommends to the Board of Public Works Department to authorize the Public Works Director to execute the agreement for Contractual Services with E & B Paving, Inc. for the Construction of the 161st Street and Carey Road Roundabout Project.

Construction Standards & Specifications Changes

WPWD has reviewed and revised its Construction Standards and Specification. The last update to the entire set of specifications was in 2006. WPWD is requesting approval of these Standards and Specifications to be adopted and to take effect immediately. This is a routine update to the standards that reflex changes in construction practices and eliminates conflicting statements in the previous version. Below are a few of the bigger changes made to the standards.

- Removal of the WPWD and the City of Westfield from all water and sanitary text
- Clearer definition of the power poles being located outside of the right of way
- Option for Low Impact Development when designing storm detention (using alternative, more green, methods by reducing land disturbance and the use of BMP(s) such as rain gardens). This will help reduce the size of the big ponds if this option is chosen by the engineer. The developer/engineer still has the option to do the conventional “big pond” method.
- Addition of a new section for Trails and Sidewalks