



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda_06_21_2012

Thursday, June 21, 2012 at 03:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Thursday, June 21, 2012 at 03:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1: May 31, 2012

Documents: [Minutes- 5/31/12](#)

Presentations

None

Ordinances & Resolutions

None

Quote Approval

None

Bid Approval

Action Item #2: 2012 Resurfacing Contract- Gray Road

Documents: [2012 Resurfacing Contract- Gray Road](#)

Construction Standards & Specifications Changes

None

Performance and/or Maintenance Bond Release

Action Item #3: 2011 Sidewalk Maintenance Program

Documents: [2011 Sidewalk Maintenance Program](#)

Action Item #4: StorAmerica (Water, Storm & Erosion Control)

Documents: [StorAmerica \(Water, Storm & Erosion Control\)](#)

Change Orders

None

Contracts/Leases

Action Item #5: Monon Phase 3- Engineering and Design

Documents: [Monon Phase 3- Engineering and Design](#)

Agreements and/or Memorandum of Understanding (MOU)

Action Item #6: 191st Street & Tomlinson Road Engineering Agreement

Documents: [191st Street & Tomlinson Road Engineering Agreement](#)

Consent Agenda

Greyhound Pass Well No. 4- Vectren Right-of-Entry

Conditional Offer of Employment- Police Dept.

Department Reports

Fire

Documents: [WFD Report](#)

Informatics

Documents: [WID Report](#)

Parks and Recreation

Documents: [WPRD Report](#)

Police

Documents: [WPD Report](#)

Public Works

Documents: [WPWD Report](#)



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Andy Cook

City Council
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John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

TO: Westfield Board of Works and Safety

From: Melody Jones

CC: Todd Burtron

Date: June 15, 2012

RE: Monon Phase 3 – Engineering and Design Documents

Board of Works and Safety

Westfield Parks and Recreation Department is requesting the approval to contract with VS Engineering to complete plans for Phase 3 of the Monon Trail.

This request will complete a Topographic Survey, Engineering, Design and Bidding-Project Management for drainage and paving of the Monon Trail from 161st Street north to Oak Ridge Road. This does not include the construction.

A Request for Proposal went out on April 2nd to the planning rooms. Two companies submitted proposals; DLZ and VS Engineering.

VS Engineering's base proposal is \$25,700 in addition to that we would contract with them to be the Bidding-Project Manager at an hourly rate of \$152.30/hour; not to exceed \$2,000; totaling \$27,700.

DLZ's base proposal is \$34,800 and Bidding Services not to exceed \$3,000 for a total of \$37,800.

The difference in the two proposals amounts to \$10,100.

This project will be partially funded with the remainder of the DNR State Trail Grant (\$13,846.59) and with Park Impact Fees.

Parks and Recreation

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**City of Westfield Fire Department
Board of Public Works & Safety Report
May 1st- 31st, 2012**

**Contact: Chief Todd Burtron
or Kristen Sparks
804-3333**

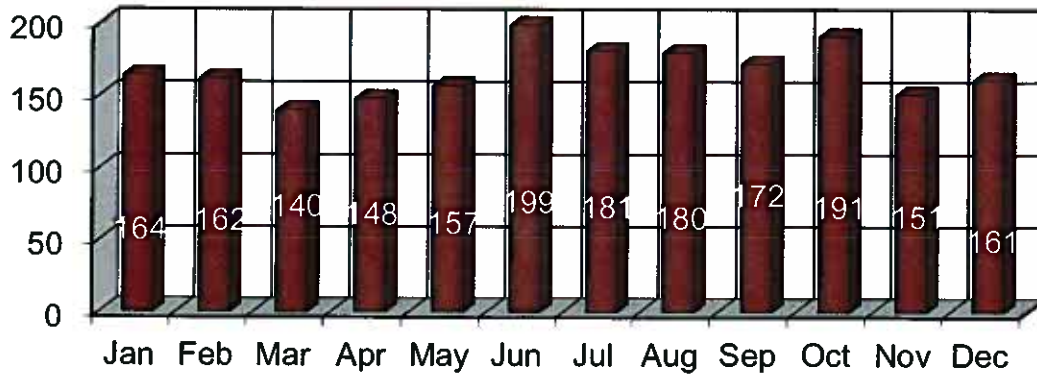


Westfield Fire Department 2012 Incident Statistics By Fire / Medical Groups

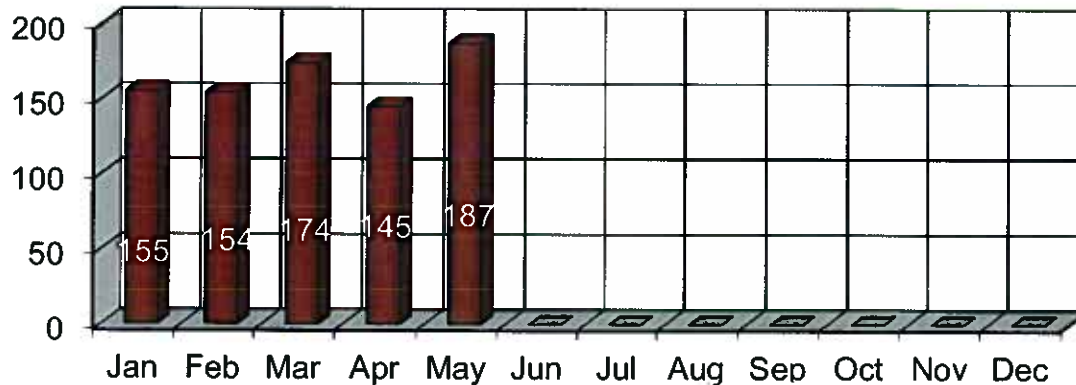


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	34	40	62	48	61								245	30.1%
Total WFD Medical Incidents	121	114	112	97	126								570	69.9%
Total WWFD Incidents	155	154	174	145	187	0	0	0	0	0	0	0	815	100%

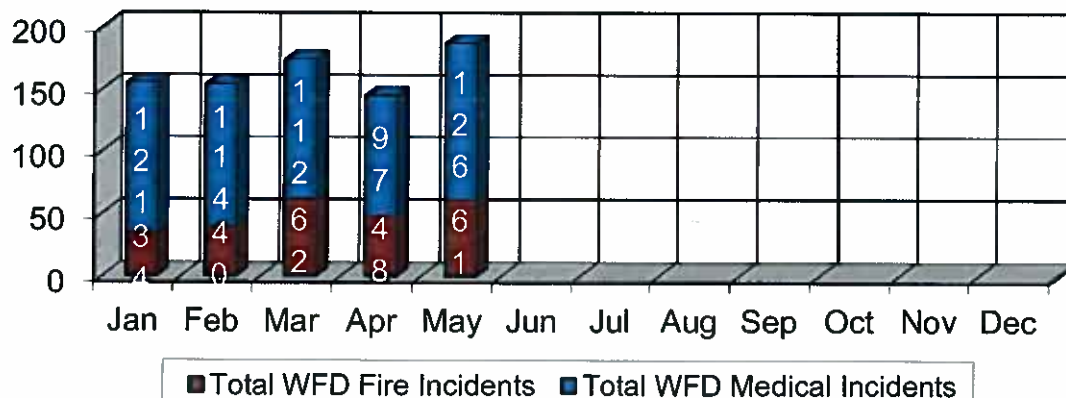
Westfield Fire Department
2011 Total Incidents



Westfield Fire Department
2012 Total Incidents



Westfield Fire Department
2012 Incidents by Fire/Medical



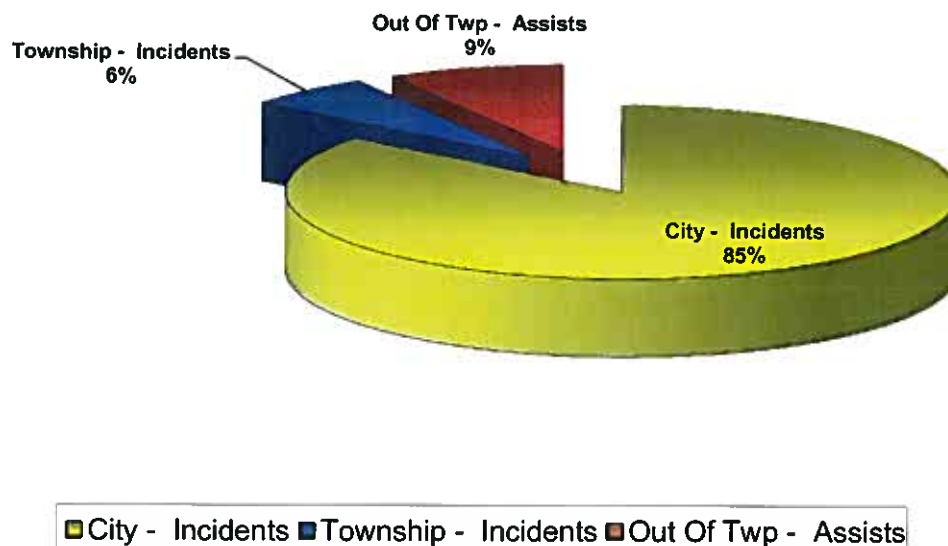


Westfield Fire Department 2012 Fire/Medical Incidents By Governmental Area



2012 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	132	139	149	115	160								695	85.3%
Township - Incidents	14	6	13	7	10								50	6.1%
Out Of Twp - Assists	8	9	12	23	17								69	8.5%

Westfield Fire Department 2012 Incidents by Governmental Areas





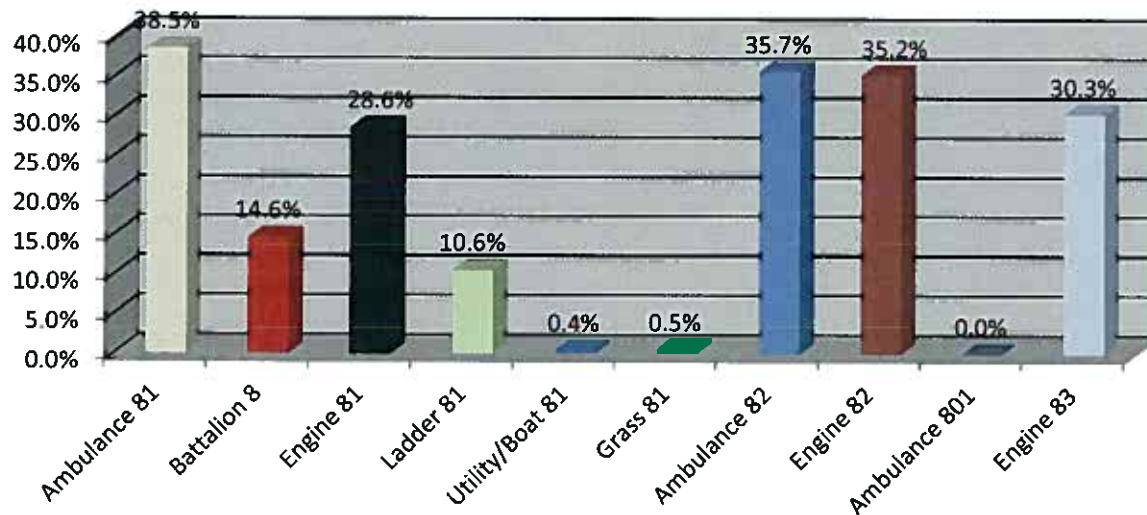
Westfield Fire Department 2012 Total Apparatus Responses By Unit & Station



Station 81 Responses														Totals	%
Ambulance 81	62	55	71	48	78									314	38.5%
Battalion 8	23	23	27	22	24									119	14.6%
Engine 81	48	40	46	44	55									233	28.6%
Ladder 81	15	18	17	15	21									86	10.6%
Utility/Boat 81	1	1	-	-	1									3	0.4%
Grass 81	1	-	3	-	-									4	0.5%

Station 82 Responses														Totals	%
Ambulance 82	63	64	58	49	57									291	35.7%
Engine 82	60	66	58	44	59									287	35.2%
Ambulance 801	0	-	-	-	-									0	0.0%
Station 83 Responses														Totals	%
Engine 83	43	48	66	37	53									247	30.3%

Westfield Fire Department 2012 Total Apparatus Responses

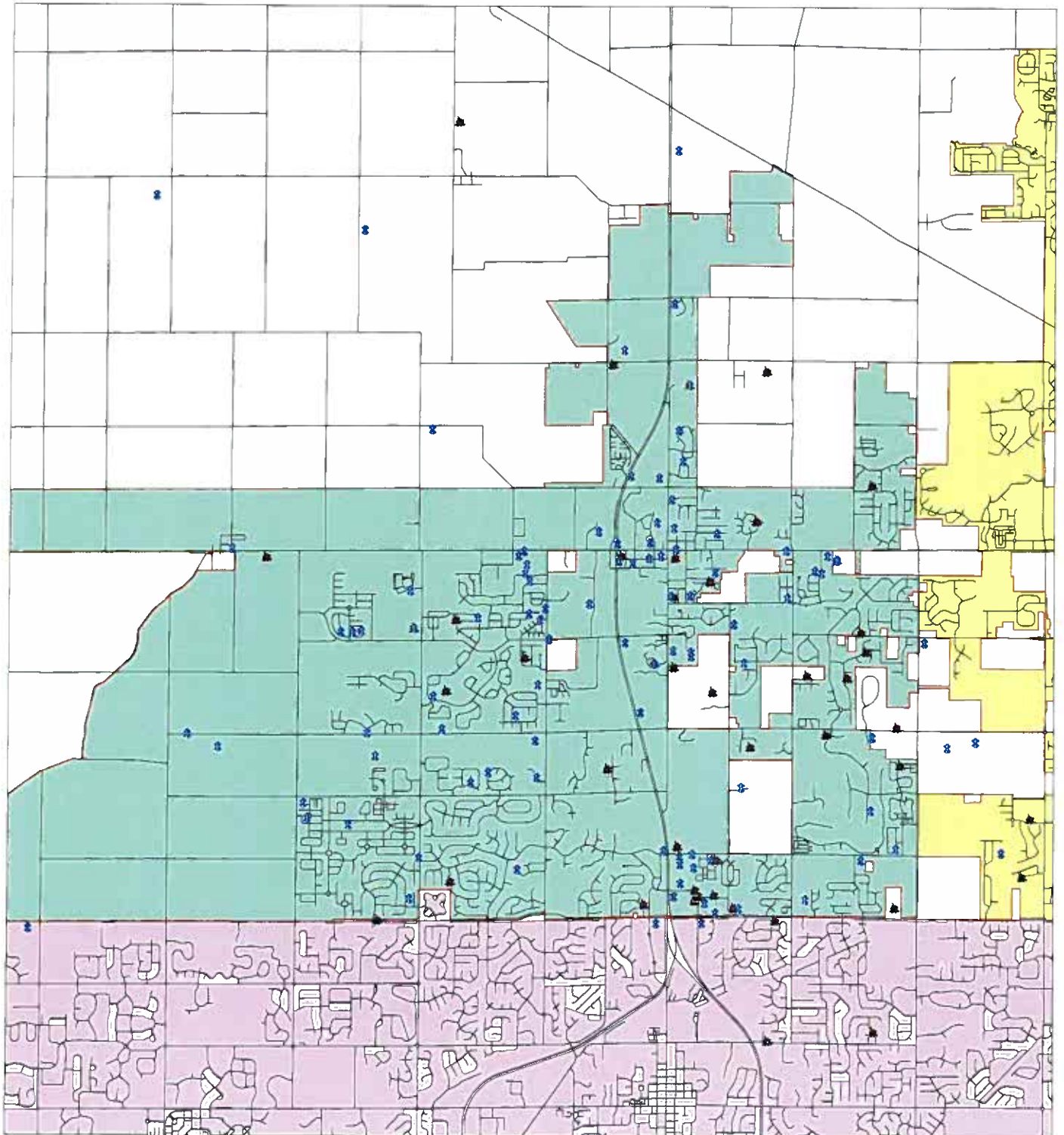


Scale : 1 Inch = 6132 Feet.

Date : 6/4/2012

NOBLESVILLE COMMUNICATIONS DEPARTMENT

Fire & EMS runs for the Month of May 2012



Westfield Fire Department

Kristen Custom Report

Alarm Date Between {05/01/2012} And {05/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	1	0.52%	\$0	0.00%
	1	0.52%	\$0	0.00%
1 Fire				
111 Building fire	1	0.52%	\$0	0.00%
113 Cooking fire, confined to container	1	0.52%	\$0	0.00%
131 Passenger vehicle fire	1	0.52%	\$0	0.00%
140 Natural vegetation fire, Other	2	1.04%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.52%	\$0	0.00%
143 Grass fire	2	1.04%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.52%	\$0	0.00%
160 Special outside fire, Other	3	1.56%	\$150	100.00%
	12	6.25%	\$150	100.00%
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	101	52.60%	\$0	0.00%
322 Motor vehicle accident with injuries	9	4.68%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	2	1.04%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	3.12%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.52%	\$0	0.00%
	119	61.97%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.52%	\$0	0.00%
412 Gas leak (natural gas or LPG)	3	1.56%	\$0	0.00%
422 Chemical spill or leak	1	0.52%	\$0	0.00%
	5	2.60%	\$0	0.00%
5 Service Call				
520 Water problem, Other	1	0.52%	\$0	0.00%
522 Water or steam leak	1	0.52%	\$0	0.00%
550 Public service assistance, Other	3	1.56%	\$0	0.00%
551 Assist police or other governmental agency	17	8.85%	\$0	0.00%
5531 Public education detail	1	0.52%	\$0	0.00%
554 Assist invalid	6	3.12%	\$0	0.00%
561 Unauthorized burning	1	0.52%	\$0	0.00%

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {05/01/2012} And {05/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	30	15.62%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	4	2.08%	\$0	0.00%
622 No Incident found on arrival at dispatch	4	2.08%	\$0	0.00%
	8	4.16%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	7	3.64%	\$0	0.00%
7001 False alarm , written notice on file.	1	0.52%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.52%	\$0	0.00%
733 Smoke detector activation due to	1	0.52%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.52%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.52%	\$0	0.00%
743 Smoke detector activation, no fire -	3	1.56%	\$0	0.00%
744 Detector activation, no fire -	1	0.52%	\$0	0.00%
	16	8.33%	\$0	0.00%
8 Severe Weather & Natural Disaster				
814 Lightning strike (no fire)	1	0.52%	\$0	0.00%
	1	0.52%	\$0	0.00%

Total Incident Count: 192

Total Est Loss:

\$150



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Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: June 15, 2012

RE: Park Improvements as of June 2012

Dear Board Members:

The hot dry weather is keeping the Park Maintenance Division very busy with watering trees and repairing irrigation. Despite the dry conditions the flowers and turf in the irrigated areas seem to be doing well throughout the park system. Newly planted trees are not fairing as well. We hope Mother Nature will provide some relief soon.

We have experience continuous delays with the completion of the park entrance signs due to a subcontractor. CSI Signs has now fired that subcontractor and assures us the signs will be completed soon.

PARKS

Asa Bales

Irrigation repairs continued to be worked on throughout the month. The wood bees have been sprayed twice in all shelters.

Preparations are being made for WR4. We want to make sure Asa looks great for this huge community event.

The Herron Art School student is finishing her sculpture that is to be installed at the east entrance to Asa Bales Park in June or early July. The footers have been poured. Coordination continues with the thermoplastic companies.

An Eagle Scout, Alec Brooks is researching installing a 9 whole disc golf course at Asa Bales Park.

Armstrong

We have contracted with Margretta Peterson, our former intern to continue with the concept plans for Armstrong Park. We plan to meet with the

Westfield Lions Club and the Countryside community in July to gain their input for the park design.

The electrically transformer box has been painted to cover up the graffiti. New benches and trash receptacles are being installed.

Old Friends Cemetery

We received a \$10,000 grant with the Hamilton County Convention and Visitors Bureau to help fund the interpretive signs for Old Friends. The Request for Quote was sent out last week.

We have two trees under warranty in the park that will be replaced by Becker Landscaping in the fall.

Quaker

The Splash Park opened without a hitch and is running effectively.

Due to the anticipated sale of the water utility we will be investigating a new control system after the closing of the splash park in September.

Freedom Trail

The new Arbor Day trees are being watered regularly and watering bags are being used on the trees large enough to hold them. So far they seem to be doing well.

The parking lot has been crack sealed and restriped.

Simon Moon

Six new picnic tables and two new trash receptacles have been installed in the shelter at Simon Moon. A game table has been installed at the top of the Hill. A seasonal irrigation system has been created using a generator and water from the ponds. (At a cost of less than \$300.) We hope this will help with sustaining the Hill's vegetation.

TRAILS

A request for quotes will go out next Monday for, what we call wing gates. These gates will be located at the high risk road/trail intersections to remind trail users to stop and keep vehicles off the trails. We plan to include 20 gates in the initial installation.

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Cool Creek Trail

Requests for quotes will be going out next week for seven trail identification signs for the new section of Cool Creek Trail that runs along Cool Creek Park Road, Greyhound Pass; 147th Street and continues through Cool Creek Commons Shopping Center. Many residents are not aware that this new trail exists.

Monon Trail

On today's agenda we are requesting the approval for VS Engineering to engineer and design Phase 3 of the Monon Trail. This section of trail currently has a stoned surface. We need to address some drainage concerns and make sure we are meeting all ADA standards. Once this work is completed, if funding is available we plan to pave this section of the Monon Trail from 161st Street to Oak Ridge Road.

Construction of the Monon Trail pedestrian bridge over 146th Street will begin in the next couple of weeks. Reith Riley Construction is the contractor for this Hamilton County project. The Monon will be closed during construction from the Greyhound Pass Trailhead to the Rohrer Road Trailhead. A detour will be provided on Greyhound Pass to Oak Ridge Road to Home Drive to Rohrer Road. Signage has been placed at the trail head. Information has been posted on the City website and Facebook page. November 15th is the expected completion date.

Midland Trace Trail

Letters and quit claim documents have been sent to the owners of four parcels on the Midland Trace Trail east of Carey Road. As part of their zoning commitments they agreed to donate this railroad right of way to the City. Plans include paving from Carey Road east to Gunther this year when these parcels are deeded to the City.

Grand Junction Trail

The parks maintenance team had to rework all the valves on this trail's irrigation system. It is working properly now.

We are trying to finalize a repair solution on the brick section of this trail. We have had three meetings with contractors and design team. We anticipate having a recommendation in the next month.

OTHER ITEMS

Grand Junction

Parks and Recreation

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On Friday, June 15th we closed on the second property in Grand Junction. We will close on two other properties this year. We are talking with six other owners at this time.

We continue to work on a demolition request for proposal and hope to tear down the structures as we purchase them.

The City continues work with BLA and Browning Day on the cost to finish the regional detention plans and the final design of Grand Junction Plaza.

Special Events or Programs

Westfield Rocks the 4th (WR4)

Plans are being finalized for this year's WR4 event. The website is updated regularly so please visit it often for information updates. The Parks Department staff and Executive Committee volunteers are working hard to make this year's event more spectacular than last year. The event begins at 4PM on July 4th and the Fireworks begin at 9:45PM. Please consider volunteering. We have over 50 openings for volunteers. I hope you can join us.

Friends of the Westfield Bark Park

Westfield is a finalist for the second year, in the \$100,000 contest from Pet Safe for the development of a dog park. Please go to their website <http://www.petsafe.net/barkforyourpark/>

And vote for Westfield every day until August 1st. You can vote twice, once using your email address and once using your Facebook.

Westfield in Bloom (WIB)

The four volunteer committees for WIB are very busy with this year's projects.

The Floral Committee: Judging for the floral completion will take place on June 23rd. We have more participants than we did last year.

As registrations come in we are using the City's flex map to populate the map with pink flowers. The public can use the map to know the locations of the gardens. This can be a self-guided garden tour.

The Community Committee's signature project is Plant a Row is in full swing. They planted the Kids Garden at the Farmer's Market and are maintaining 2 acres of gardens at Christ United Methodist Church. Community donations can be made at the Parks/WIB booth at the Farmer's Market or at Ameriana Bank.

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The Environmental Awareness Committee, This committee is promoting Adopt a Prairie at Freedom Trail Park. They had a work day on June 9th and another one scheduled for July 21st. They have prepared plant information and will work with the volunteers in maintaining the prairie throughout the year.

The Heritage Committee's main project this year is hosting "Voices from the Past". This will be our second year of offering this performance of some of Westfield's historical citizens. The performances take place in the Anti-Slavery Cemetery in Asa Bales Park and Old Friends Cemetery Park. We partner with the Westfield Historical Society and Westfield Players. This year we are host on two days. The performances on Friday during the day will be a school field trip, Friday evening performance will be disconnected for families and there will be Saturday performances. This is a ticketed event. More information will be coming.

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Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

May 2012

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WESTFIELD POLICE DEPARTMENT

May 2012

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	4
Admin- K-9 Detail	1
Admin- Log Information	0
Admin-Public Relations	1
Admin- Special Detail	1
Admin- Test Calls	0
Admin- Tow Release	6
Admin- Warning Correction	2
Alarm- Bank	3
Alarm- Business	61
Alarm- Residence	48
Animal- Complaints	37
Assault- Battery	2
Assault- Sexual	1
Assist- Fire Incident	6
Assist- Medical Incident	12
Assist- Other Agencies	20
Bomb Found/ Suspicious Pkg	0
Burglary/ Home Invasion	12
Damage/ Vandalism/ Mischief	13
Deceased- All Others	0
Disturbance- Fireworks Cmplt	0
Disturbance- Loud Party	1
Disturbance- Noise Complaint	14
Disturbance- Nuisance	0
Disturbance- Physical (fight)	1
Disturbance- Verbal	5
Domestic Disturbance	15
Drugs- Complaint	4
Fraud- Criminal Deception	0
Fraud- Forgery	8
Fraud- Prescription	0
Harassment/ Stalking/ Threat	15
Indecency / Lewdness	1
Intoxicated- Possible DUI	10
Mental/ Emotional- Behavioral	13
Miscellaneous	2

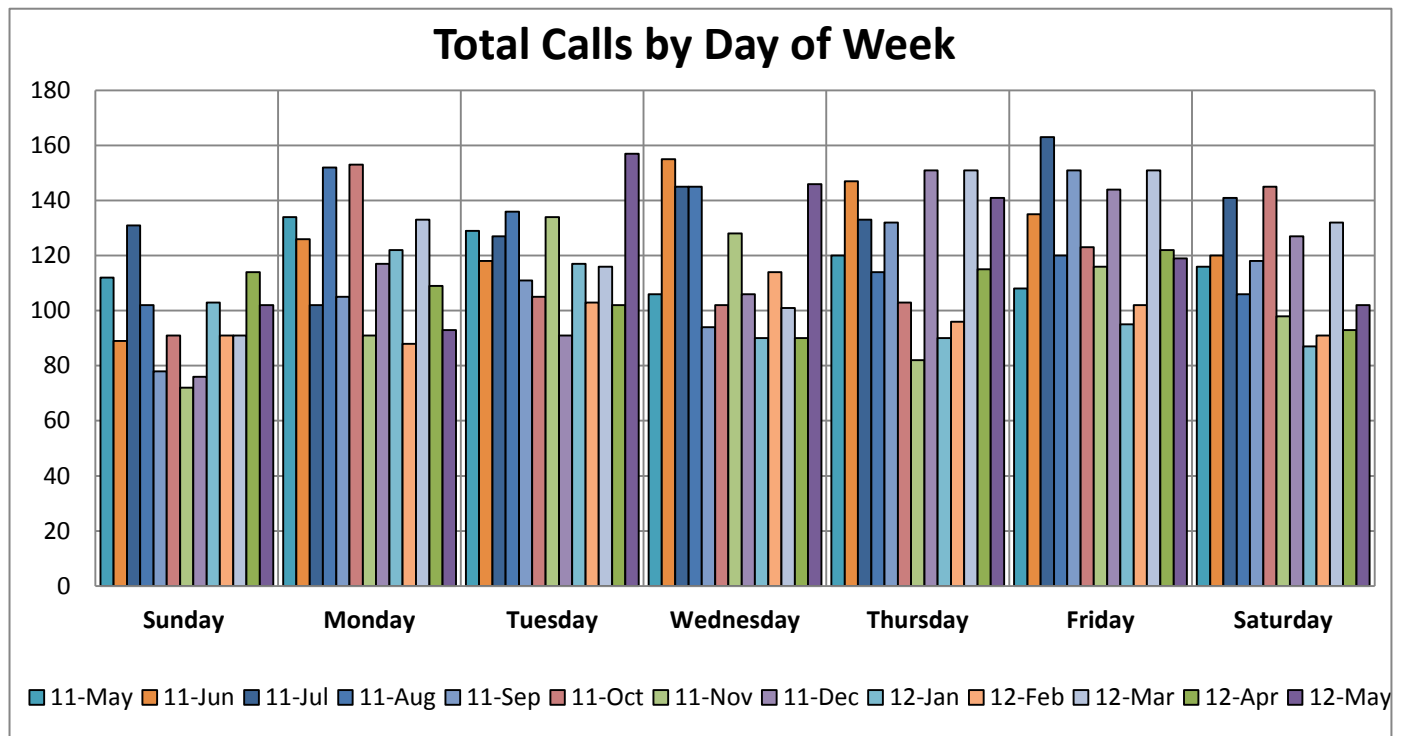
Person-Missing	3
Persons- Runaway	5
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	22
Service Call- Damage to Property	6
Service Call- Found Property	8
Service Call- Keep the Peace	45
Service Call- Lost Property	10
Service Call- Notification	0
Service Call- Security Check	7
Service Call- Vehicle Lockout	52
Service Call- Vin Check	47
Service Call- Welfare Check	34
Suicidal- Attempted	0
Suicidal- Persons Threatening	1
Supplemental- Case Follow Up	18
Suspicious- Noises	1
Suspicious- Open Door/ Window	5
Suspicious- Person/Prowler	12
Suspicious- Solicitor	11
Suspicious- Vehicle	14
Theft- From a Vehicle	7
Theft- Of a Vehicle	6
Theft- Others	17
Theft- Shoplifting	7
Trespassing/ Unwanted Person	10
Trfc Complaint- Driving Issues	46
Trfc Complaint- Parking Issues	9
Trfc Hazard- Debris in Road	3
Trfc Hazard- Disabled Vehicle	19
Trfc Hazard- Trfc Signal Out	0
Trfc Violation- Traffic Stop	0
Trnsprtn Acdnt- MV Hit & Run	12
Trnsprtn Acdnt- MV Prop Damg	65
Trnsprtn Acdnt- MV Prsnl Inj	10
Wanted- Warrant Service	2
Weapons- Person	1
Weapons- Shot Fired	2

WESTFIELD POLICE DEPARTMENT

May 2012

Total # of Calls by Day of Week

DAY	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
Sunday	112	89	131	102	78	91	72	76	103	91	91	114	102
Monday	134	126	102	152	105	153	91	117	122	88	133	109	93
Tuesday	129	118	127	136	111	105	134	91	117	103	116	102	157
Wednesday	106	155	145	145	94	102	128	106	90	114	101	90	146
Thursday	120	147	133	114	132	103	82	151	90	96	151	115	141
Friday	108	135	163	120	151	123	116	144	95	102	151	122	119
Saturday	116	120	141	106	118	145	98	127	87	91	132	93	102
TOTAL	825	890	942	875	789	822	721	812	704	685	875	745	860



WESTFIELD POLICE DEPARTMENT

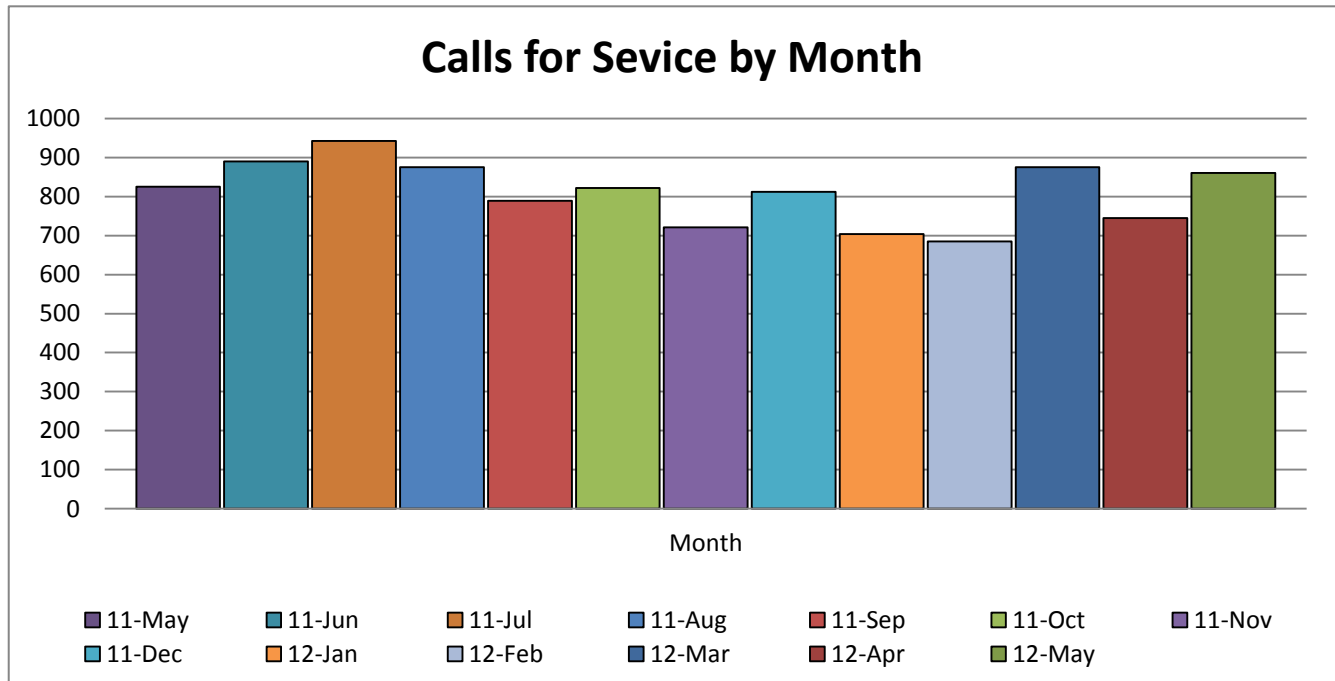
May 2012

Total # of Calls by Hour of Day

HOURL	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
0	17	24	32	23	11	16	22	24	23	14	22	20	26
1	8	15	24	15	7	21	9	16	16	12	25	20	19
2	19	12	16	17	12	9	7	12	12	8	16	14	11
3	8	18	13	13	8	11	6	8	8	15	15	16	10
4	3	8	10	10	2	8	6	7	7	7	5	10	9
5	14	10	11	14	6	11	9	10	6	9	12	7	10
6	13	17	15	14	20	20	17	13	11	9	13	17	18
7	25	20	22	26	21	31	33	18	29	25	35	17	27
8	34	34	41	38	34	34	30	49	27	20	40	37	29
9	41	41	33	47	29	31	36	31	33	33	39	38	28
10	28	52	37	27	61	46	24	48	27	46	32	40	50
11	40	47	64	43	37	41	36	41	44	42	42	43	49
12	54	55	46	42	41	41	42	43	50	43	57	36	48
13	42	47	50	36	50	54	44	55	35	40	53	39	53
14	45	58	68	50	50	53	49	45	49	41	57	50	53
15	52	49	50	59	56	52	51	63	49	56	62	44	60
16	61	54	60	60	54	48	41	51	49	48	61	50	58
17	61	48	67	67	60	65	49	53	38	39	49	57	52
18	63	51	47	54	45	60	46	47	43	38	46	44	58
19	50	42	59	43	53	35	51	41	30	31	53	40	49
20	44	50	45	53	39	47	32	44	36	30	57	29	49
21	45	52	43	41	41	35	35	35	29	29	31	27	30
22	33	44	47	39	21	31	32	32	28	23	33	29	36
23	25	42	42	44	31	22	14	26	25	27	20	21	28
TOTAL	825	890	942	875	789	822	721	812	704	685	875	745	860

WESTFIELD POLICE DEPARTMENT

May 2012

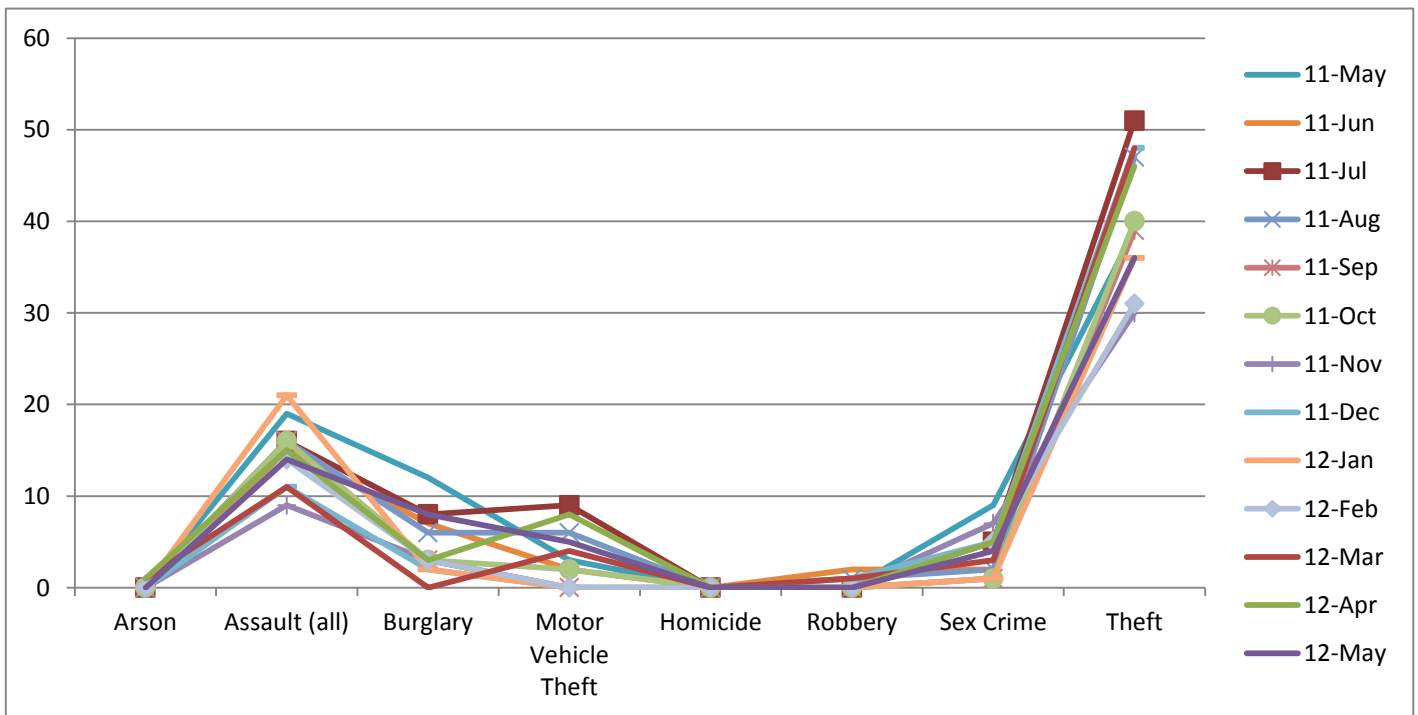


WESTFIELD POLICE DEPARTMENT

May 2012

UCR OFFENSES

OFFENSE	11-Ma	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
Arson	0	0	0	0	0	0	0	0	0	0	1	1	0
Assault (all)	19	15	16	16	16	16	9	11	21	14	11	15	14
Burglary	12	7	8	6	3	3	3	2	2	3	0	3	8
Motor Vehicle Theft	3	2	9	6	0	2	0	0	0	0	4	8	5
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	2	0	1	0	0	0	1	0	0	1	0	0
Sex Crime	9	2	5	2	1	1	7	5	1	5	3	5	4
Theft	39	36	51	47	39	40	30	48	36	31	48	46	36
TOTAL	82	64	89	78	59	62	49	67	60	53	68	78	67



WESTFIELD POLICE DEPARTMENT

May 2012

NON UCR OFFENSES

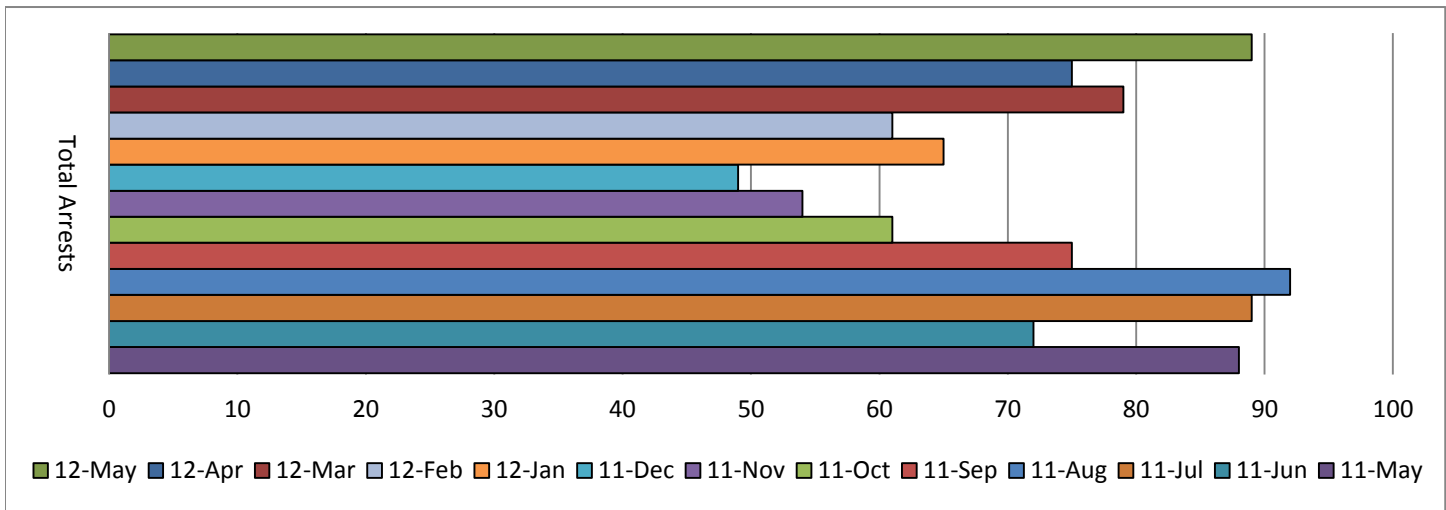
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	4
ASSIST OTHER AGENCY	8
CHECK DECEPTION	0
CHILD ABUSE REPORTED	13
CHILD CUSTODY DISPUTE	6
CHILD NEGLECT REPORTED	6
CIVIL DISPUTE	9
CRIMINAL CONFINEMENT	1
CRIMINAL MISCHIEF/VANDALISM	8
CRIMINAL RECKLESSNESS	0
DAMAGED PROPERTY	15
DEATHS OTHER THAN HOMICIDE/SUICIDE	0
DISORDERLY CONDUCT	1
DISTURBANCE/ARGUMENTS/FIGHTS	5
DOMESTIC DISTURBANCE	15
DRIVING WHILE SUSPENDED	13
DRUG ABUSE VIOLATIONS	15
FALSE INFORMING OR REPORTING	0
FORGERY/COUNTERFEITING	1
FRAUD	8
FRAUD-CREDIT CARD	0
HARASSMENT	5
HARASSMENT/TELEPHONE	1
INCORRIGIBILITY	4
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	2

JUVENILE COMPLAINT	7
LEAVING THE SCENE/HIT AND RUN	7
LIQUOR LAW VIOLATIONS	6
LOSS OF PROPERTY	3
MENTAL PERSON/DEMENTED	2
MISSING PERSON/LOST	2
OPERATING WHILE INTOXICATED	15
OPERATOR NEVER LICENSED	16
POSS MARIJUANA	5
PROPERTY FOUND	4
PUBLIC INTOXICATION	5
RECKLESS DRIVING	1
RESIDENTIAL ENTRY	2
RESISTING LAW ENFORCEMENT	2
RUNAWAY	5
SOLICITING	0
STALKING	1
SUICIDE/ATTEMPTS/THREATS OF	1
SUSPICIOUS INCIDENT/PERSON	13
THREATS/INTIMIDATION	10
TRAFFIC ACCIDENTS	6
TRAFFIC VIOLATIONS	29
TRESPASSING	7
UNLAWFUL ENTRY OF A VEHICLE	3
VIOLATION OF RESTRAINING ORDER	1
WEAPON VIOLATION	1
WELFARE CHECK	6

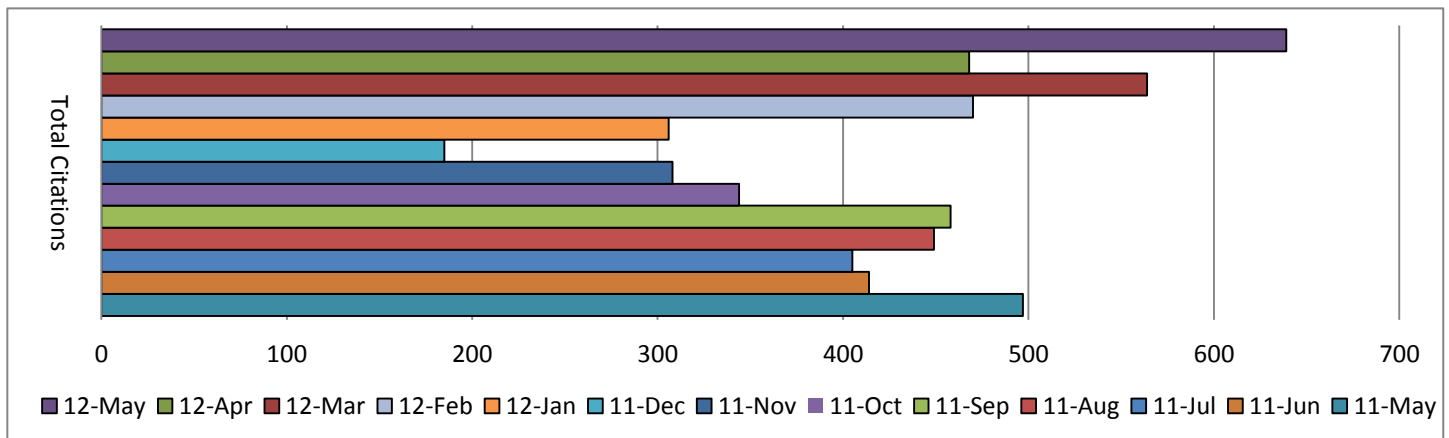
WESTFIELD POLICE DEPARTMENT

May 2012

Arrest Reports Taken	11-Ma	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
Alcohol/ Drug Related	37	27	34	47	24	24	21	21	29	29	34	26	41
Felony Charges	26	7	21	31	22	30	9	10	18	26	21	30	20
Misdemeanor Charges	100	90	104	119	88	65	66	67	79	81	90	82	118
Traffic Arrest Charges	66	42	50	783	60	43	49	49	31	51	42	52	65
Total Arrests	88	72	89	92	75	61	54	49	65	61	79	75	89



Total Citations	497	414	405	449	458	344	308	185	306	470	564	468	639
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	1	0	0
Total Written Warnings	678	606	664	702	588	585	535	536	743	733	802	811	1092
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	8	0	0
Total Traffic Accidents	51	63	48	57	43	54	56	53	45	48	54	38	70
<i>Hit and Run</i>	9	8	2	5	3	4	3	3	3	5	7	1	8
<i>Personal Injury</i>	12	15	5	9	11	11	6	4	7	13	7	13	10
<i>*Fatality</i>	0	0	0	0	1	0	1	0	0	0	0	0	0
<i>Property Damage</i>	30	40	41	43	28	39	46	46	35	30	40	24	52

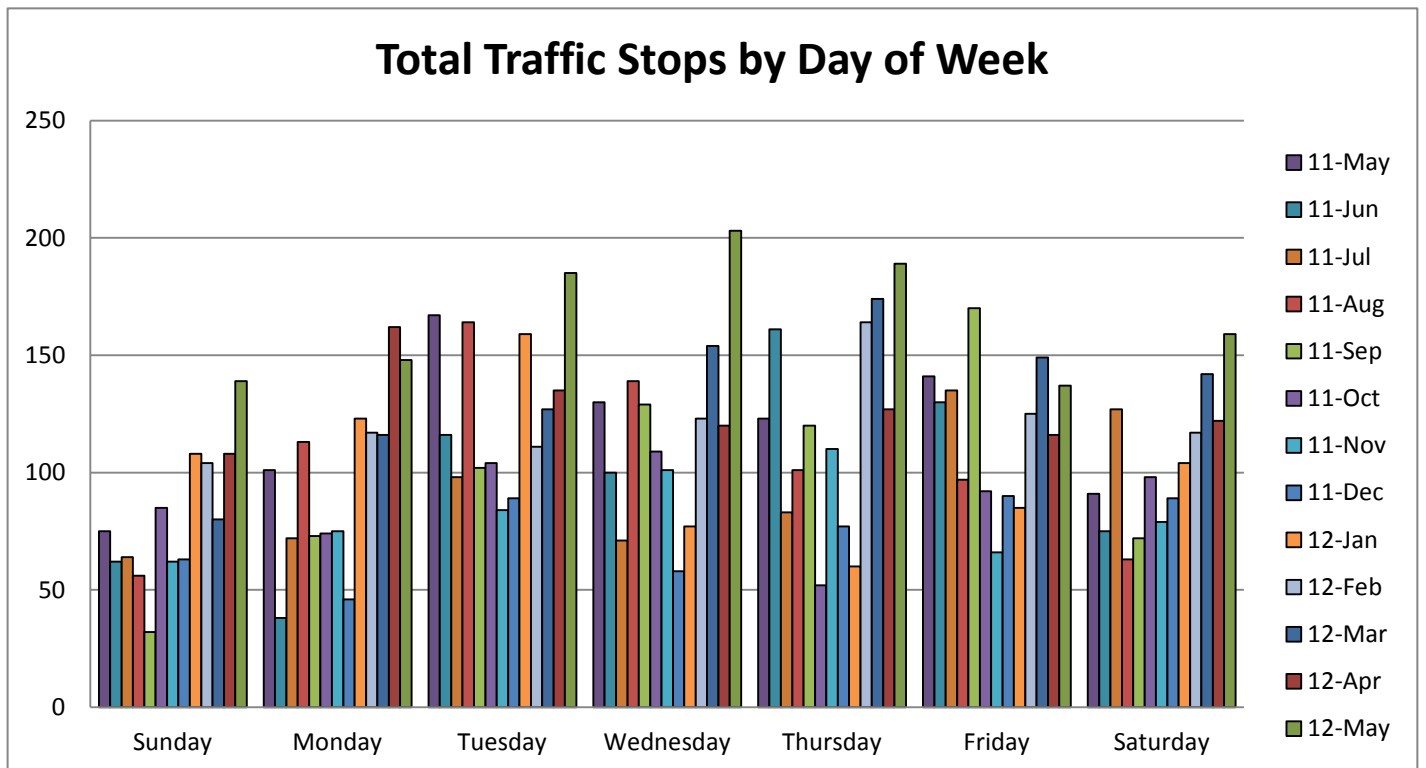


WESTFIELD POLICE DEPARTMENT

May 2012

Traffic Stops: SELF INITIATED by Day of Week

Day:	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
Sunday	75	62	64	56	32	85	62	63	108	104	80	108	139
Monday	101	38	72	113	73	74	75	46	123	117	116	162	148
Tuesday	167	116	98	164	102	104	84	89	159	111	127	135	185
Wednesday	130	100	71	139	129	109	101	58	77	123	154	120	203
Thursday	123	161	83	101	120	52	110	77	60	164	174	127	189
Friday	141	130	135	97	170	92	66	90	85	125	149	116	137
Saturday	91	75	127	63	72	98	79	89	104	117	142	122	159
TOTAL	828	682	650	733	698	614	577	512	716	861	942	890	1160



WESTFIELD POLICE DEPARTMENT

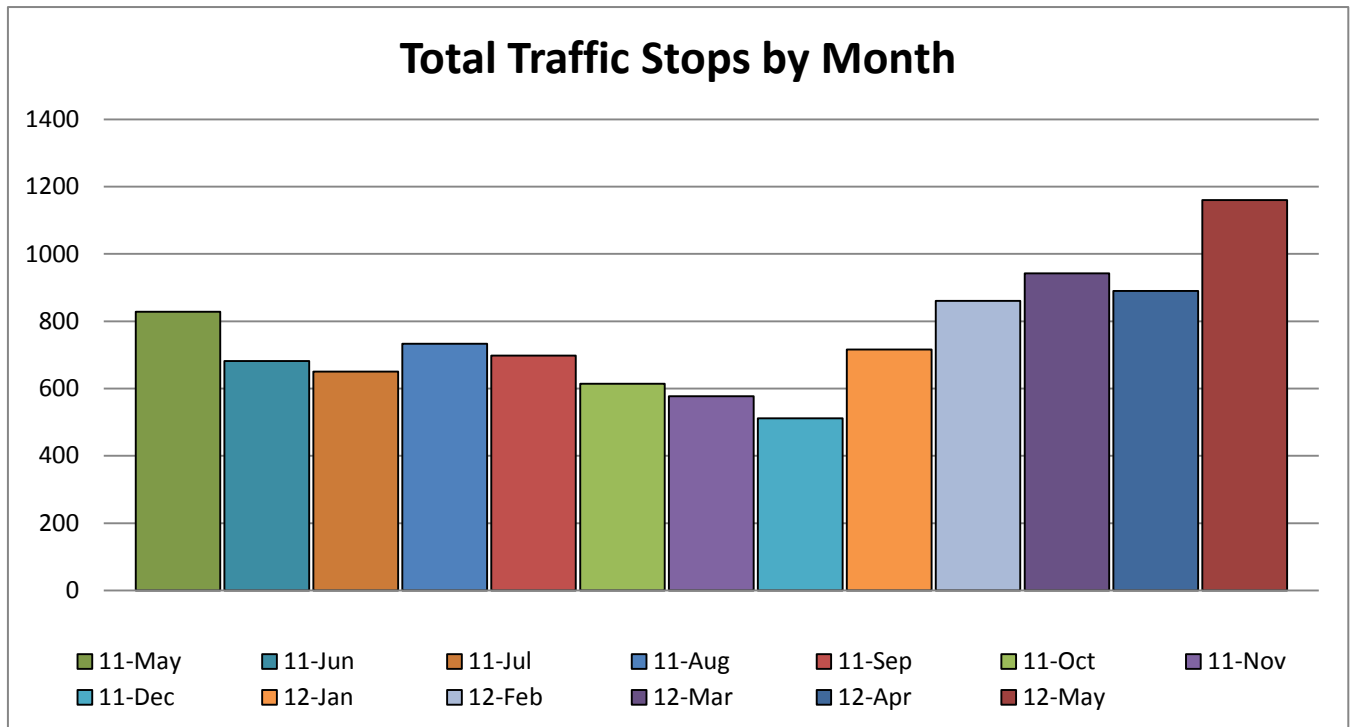
May 2012

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
0	34	27	23	21	24	31	32	22	34	44	49	48	63
1	37	28	16	26	21	19	24	24	24	32	27	38	34
2	18	16	13	8	8	12	10	7	6	18	14	15	20
3	7	9	19	7	4	10	1	3	3	4	2	6	3
4	3	3	9	5	6	8	0	5	6	9	5	3	24
5	8	13	6	1	10	7	1	8	7	11	4	8	17
6	23	13	15	18	14	9	16	13	18	10	16	13	11
7	42	16	28	25	44	33	24	29	30	38	25	20	28
8	55	39	30	36	28	32	49	33	37	29	31	15	43
9	62	56	36	50	37	44	48	38	29	25	36	26	49
10	77	57	36	55	54	43	51	47	16	26	57	26	54
11	38	56	19	32	43	37	18	26	7	21	29	9	20
12	44	45	29	32	43	28	16	14	15	28	39	26	23
13	44	56	28	52	65	45	26	26	38	38	48	41	33
14	50	30	36	58	66	43	49	31	28	29	54	44	41
15	39	29	34	34	50	29	29	15	29	30	43	36	35
16	34	27	37	34	43	23	28	13	24	16	38	19	31
17	25	26	18	24	15	8	21	8	20	34	30	23	19
18	26	23	32	11	14	17	20	17	63	81	110	114	133
19	37	23	43	43	17	23	22	10	49	90	67	82	113
20	33	18	32	34	17	23	30	20	39	41	42	40	59
21	33	21	36	44	9	25	9	28	76	61	57	74	93
22	28	28	36	46	37	34	29	35	76	79	57	91	102
23	31	23	39	37	29	31	24	40	42	67	62	73	112
TOTAL	828	682	650	733	698	614	577	512	716	861	942	890	1160

WESTFIELD POLICE DEPARTMENT

May 2012



WESTFIELD POLICE DEPARTMENT

May 2012

of Calls: Reception

# of Calls	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
Administration	311	308	276	327	298	261	247	212	198	181	157	143	127
Dispatch	51	70	62	89	72	68	53	39	42	50	39	47	32
Fire Department	7	2	0	2	4	0	0	0	0	0	0	0	0
IT Department	0	0	0	0	0	0	0	0	0	0	0	0	0
Law Enforcement	68	79	71	83	78	51	40	38	31	42	29	27	24
Logistics	29	42	30	21	26	18	14	10	11	7	3	5	8
TOTAL	466	501	439	522	478	398	354	299	282	280	228	222	191

of Walk-Ins

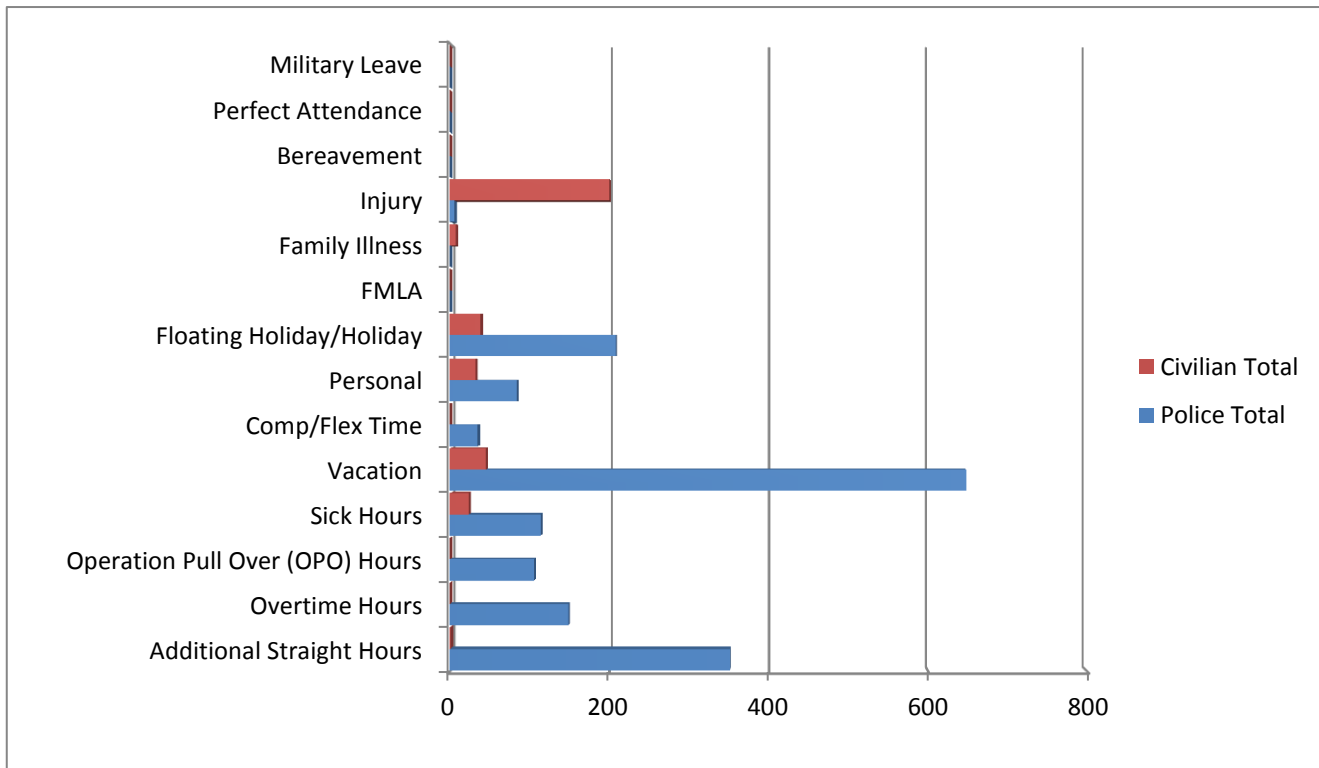
# of Walk-Ins	11-May	11-Jun	11-Jul	11-Aug	11-Sep	11-Oct	11-Nov	11-Dec	12-Jan	12-Feb	12-Mar	12-Apr	12-May
Background Checks	5	3	4	5	7	4	0	0	4	3	1	0	0
Car Seat Installation	11	13	19	15	17	13	7	16	11	7	4	9	17
Deliveries	8	9	14	26	9	7	6	3	8	20	16	27	18
Directions	4	6	4	1	2	0	0	0	0	1	0	0	0
Fingerprints	17	11	9	22	14	10	6	8	5	8	11	10	6
Fire Dept Walk-Ins	4	1	2	0	0	0	0	0	0	0	0	0	0
Gun Permit Pickup	3	5	6	7	11	6	4	5	5	2	1	4	3
Gun Permits	20	15	18	16	7	8	12	17	31	23	21	22	26
Insurance Viewing	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Pickup	1	6	4	2	8	5	7	4	3	4	6	9	11
Public Rec. Requests	54	71	70	87	73	61	54	41	38	27	40	32	36
Tow Slips	27	17	11	29	37	21	16	15	11	13	9	15	13
Walk-In to Dispatch	44	37	46	59	53	48	38	31	40	52	39	31	38
TOTAL	198	194	207	269	238	183	150	140	156	160	148	159	168

WESTFIELD POLICE DEPARTMENT

May 2012

Monthly Personnel Performance Measures

Personnel Performance Measures	Police Total	Civilian Total
Additional Straight Hours	351.5	1
Overtime Hours	148.5	0
Operation Pull Over (OPO) Hours	105.5	0
Sick Hours	113.75	23.5
Vacation	648	45
Comp/Flex Time	35	0
Personal	84	32
Floating Holiday/Holiday	208	38.5
FMLA	0	0
Family Illness	0	7.5
Injury	5.5	200
Bereavement	0	0
Perfect Attendance	0	0
Military Leave	0	0



Pay Periods 9-11

Time Frame

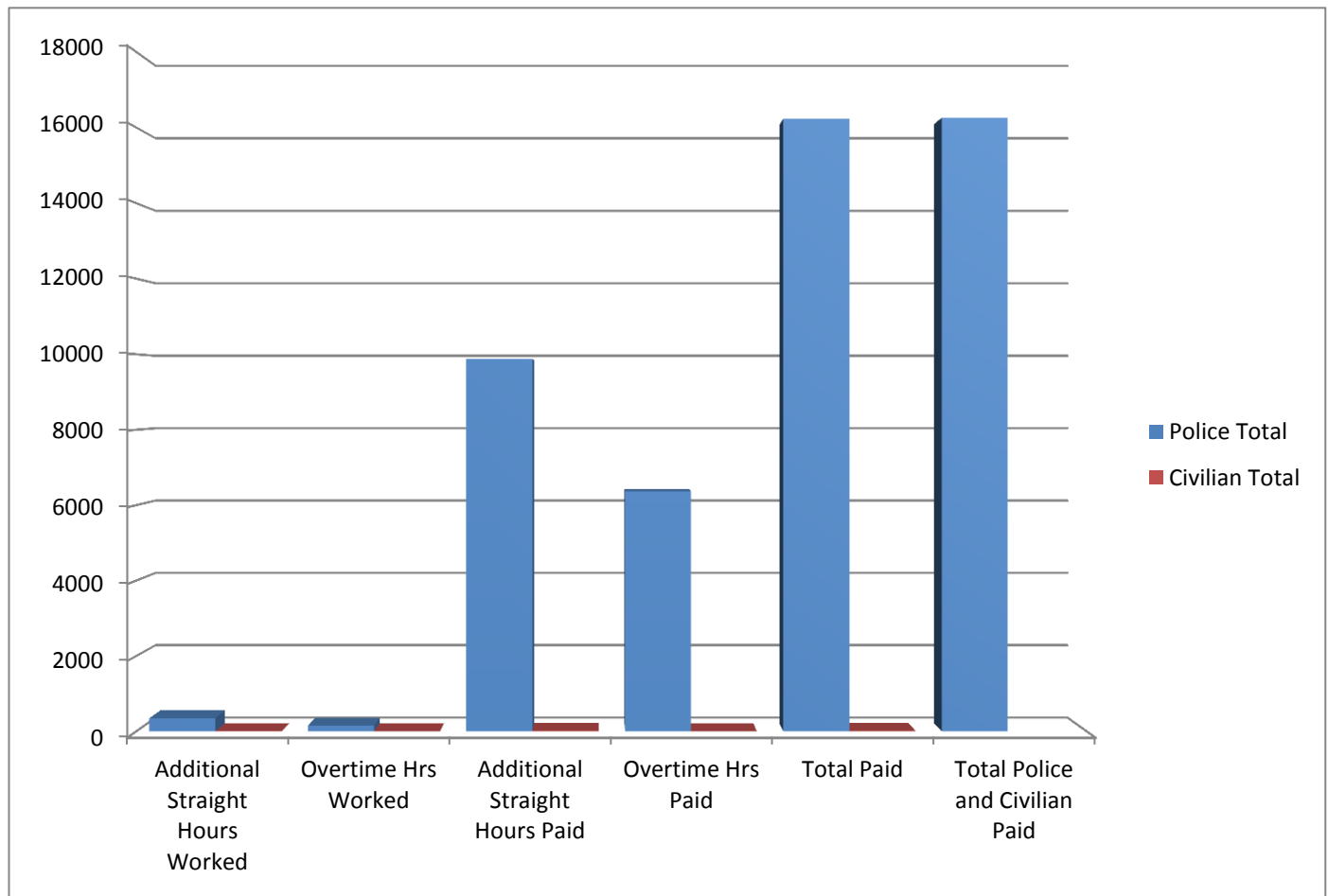
4/22/12-6/2/12

WESTFIELD POLICE DEPARTMENT

May 2012

Monthly Personnel Performance Measures

<u>Monthly Additional Compensation</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours Worked	351.5	1
Overtime Hrs Worked	148.5	0
Additional Straight Hours Paid	\$9,867.91	\$19.83
Overtime Hrs Paid	\$6,367.93	\$0.00
Total Paid	\$16,235.84	\$19.83
Total Police and Civilian Paid	\$16,255.67	



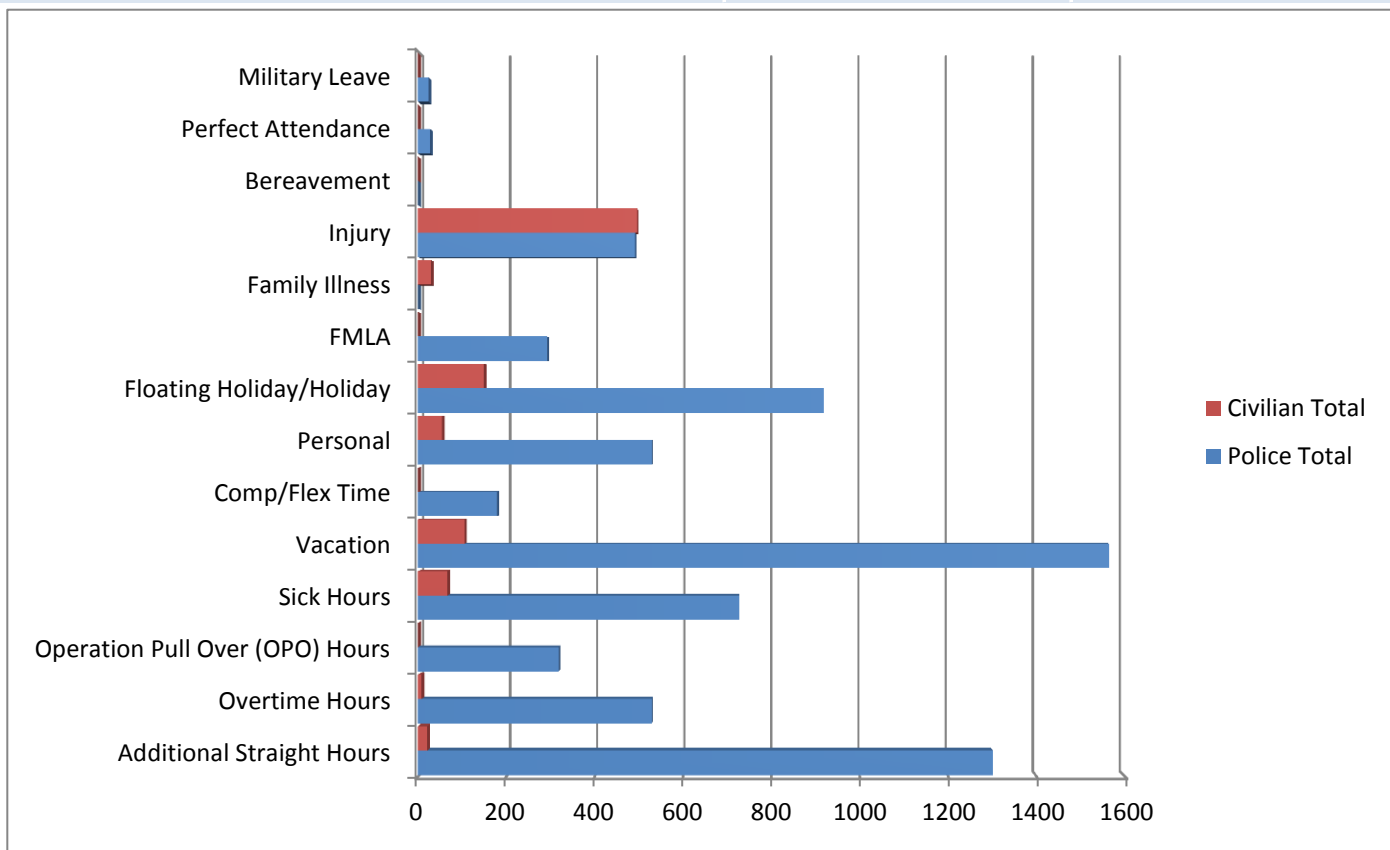
Pay Periods 9-11
Time Frame
4/22/12-6/2/12

WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

<u>Personnel Performance Measures</u>	<u>Police Total</u>	<u>Civilian Total</u>
Additional Straight Hours	1301.25	20.75
Overtime Hours	529.75	8.5
Operation Pull Over (OPO) Hours	318	0
Sick Hours	727.25	67
Vacation	1564	105
Comp/Flex Time	178.5	0
Personal	530	54.5
Floating Holiday/Holiday	918	149.5
FMLA	292	0
Family Illness	0	30
Injury	491.5	496
Bereavement	0	0
Perfect Attendance	28	0
Military Leave	24	0

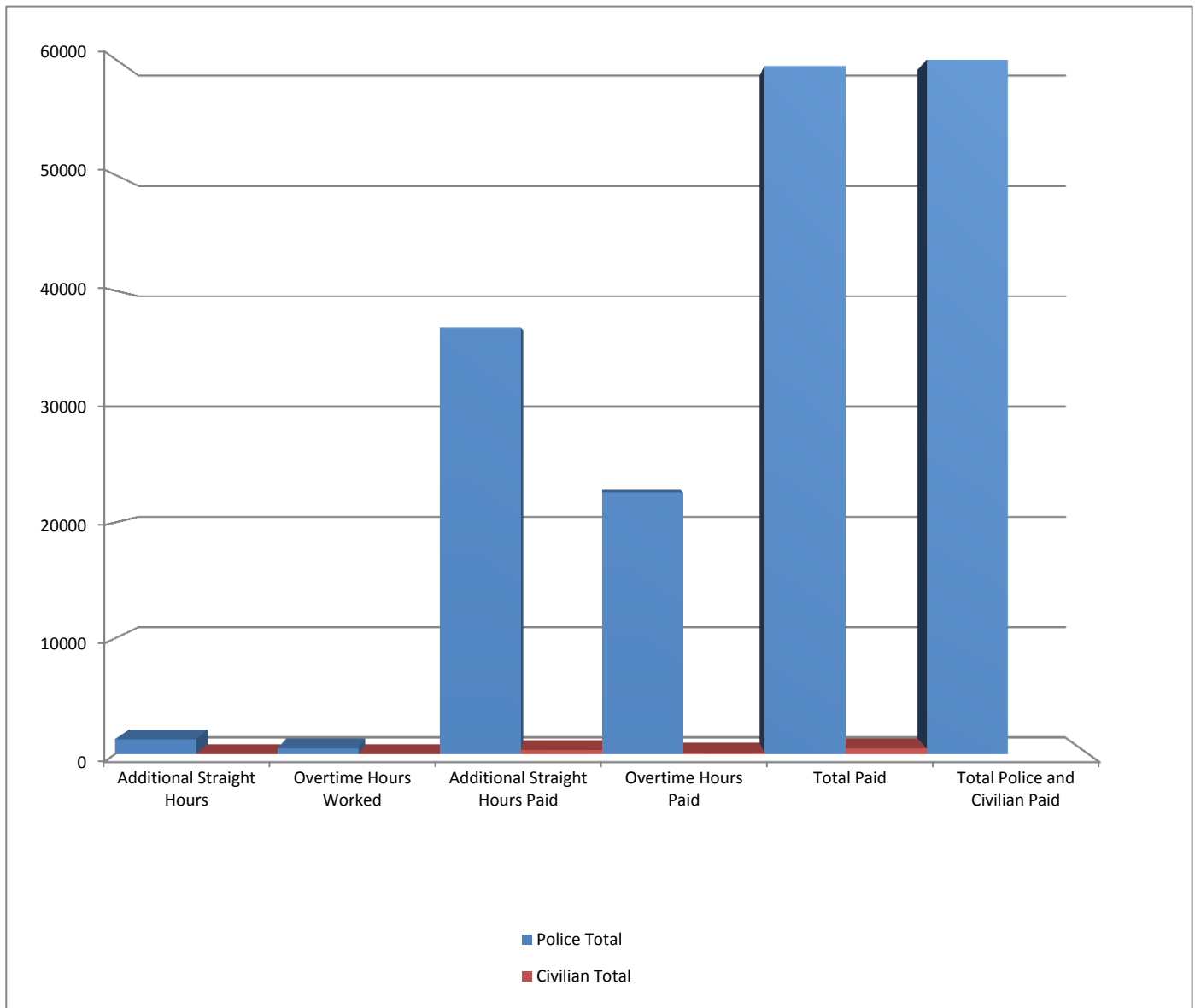


WESTFIELD POLICE DEPARTMENT

2012 Year-to-Date

Monthly Personnel Performance Measures

YTD Additional Compensation	Police Total	Civilian Total
Additional Straight Hours	1301.25	20.75
Overtime Hours Worked	529.75	8.5
Additional Straight Hours Paid	\$36,796.27	\$367.91
Overtime Hours Paid	\$22,574.93	\$155.21
Total Paid	\$59,371.20	\$523.12
Total Police and Civilian Paid	\$59,894.31	

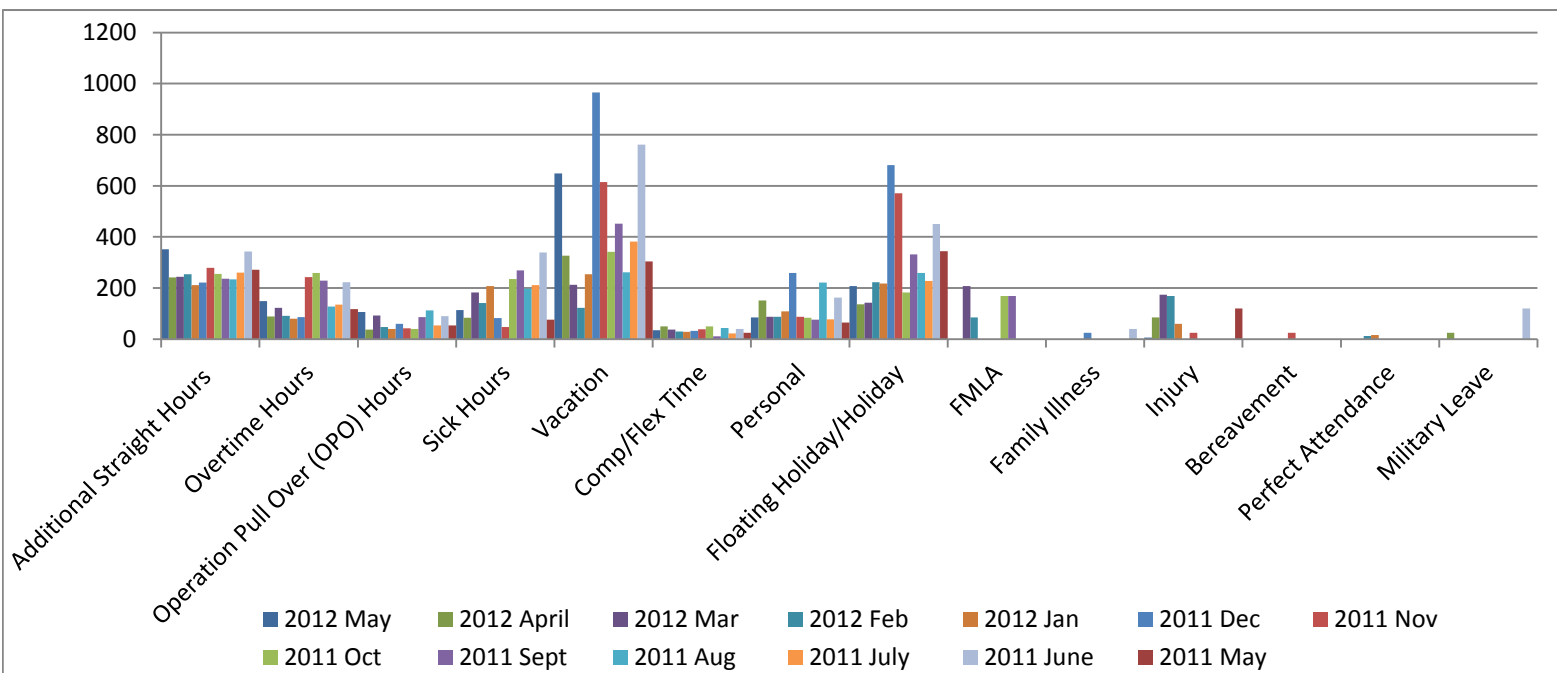


WESTFIELD POLICE DEPARTMENT

Police Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 May	2012 April	2012 Mar	2012 Feb	2012 Jan	2011 Dec	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May
Additional Straight Hours	351.5	241	243.5	254	211.25	221.25	278.25	255.25	235.75	233.25	259.5	343	271
Overtime Hours	148.5	87.75	121.75	91	79.25	86	242.5	258.75	228.75	127.25	134.5	222.5	117.5
Operation Pull Over (OPO) Hours	105.5	37.5	92	47	39	59	42.5	39	85.5	112.5	53	89	53
Sick Hours	113.75	83.5	182	141	207	81.5	47.5	235.5	269	197	211.75	339.25	76
Vacation	648	327	213	122	254	966	614	342	452	261	382	761	304
Comp/Flex Time	35	49	36.5	30	28	32	38.5	49.5	10.75	43.25	21.5	40	24
Personal	84	151	87.5	87.5	108	259	87	83.75	76	221	77.5	162.5	64.5
Floating Holiday/Holiday	208	136	142	222	218	681	571	182	332	259	228	451	344
FMLA	0	0	208	84	0	0	0	168	168	0	0	0	0
Family Illness	0	0	0	0	0	24	0	0	0	0	0	40	0
Injury	5.5	84	174	168	60	0	24	0	0	0	0	0	120
Bereavement	0	0	0	0	0	0	24	0	0	0	0	0	0
Perfect Attendance	0	0	0	12	16	0	0	0	0	0	0	0	0
Military Leave	0	24	0	0	0	0	0	0	0	0	0	120	0

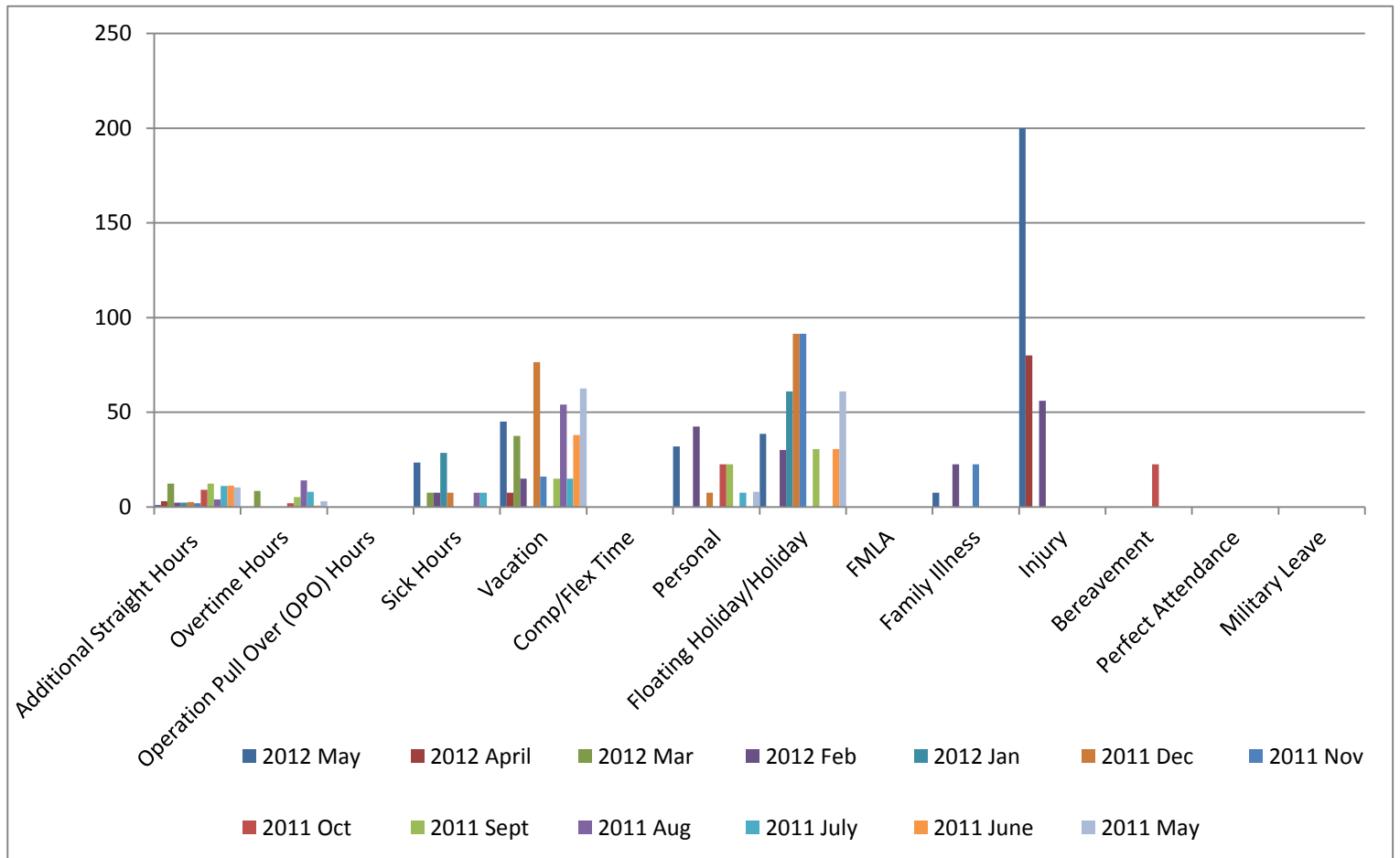


WESTFIELD POLICE DEPARTMENT

Civilian Monthly Comparison

Monthly Personnel Performance Measures

Personnel Performance Measures	2012 May	2012 April	2012 Mar	2012 Feb	2012 Jan	2011 Dec	2011 Nov	2011 Oct	2011 Sept	2011 Aug	2011 July	2011 June	2011 May
Additional Straight Hours	1	3	12.25	2.25	2.25	2.5	2	9	12.25	4	11	11.25	10.25
Overtime Hours	0	0	8.5	0	0	0	0	2	5.25	14	8	0.75	3
Operation Pull Over (OPO) Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Sick Hours	23.5	0	7.5	7.5	28.5	7.5	0	0	0	7.5	7.5	0	0
Vacation	45	7.5	37.5	15	0	76.5	16	0	15	54	15	38	62.5
Comp/Flex Time	0	0	0	0	0	0	0	0	0	0	0	0	0
Personal	32	0	0	42.5	0	7.5	0	22.5	22.5	0	7.5	0	8
Floating Holiday/Holiday	38.5	0	0	30	61	91.5	91.5	0	30.5	0	0	30.5	61
FMLA	0	0	0	0	0	0	0	0	0	0	0	0	0
Family Illness	7.5	0	0	22.5	0	0	22.5	0	0	0	0	0	0
Injury	200	80	0	56	0	0	0	0	0	0	0	0	0
Bereavement	0	0	0	0	0	0	0	22.5	0	0	0	0	0
Perfect Attendance	0	0	0	0	0	0	0	0	0	0	0	0	0
Military Leave	0	0	0	0	0	0	0	0	0	0	0	0	0



**Westfield Police Department
Community Events
May 2012**

5/7 Boy Scout Tour – tour of police department, safety talk and see a police car – Nights B

Thursdays - Run with a Cop

5/17 Safety talk – Bridgewater Primrose School – Officer Larrison

5/17 Girl Scout tour of police department, safety talk and see a police car – Nights B

5/18 Special Olympics Torch Run

5/22 Head Start Program at Monon Trail Elementary School. Safety seat education – Denise Gilreath

5/29 WeCan Meeting – Chief Rush

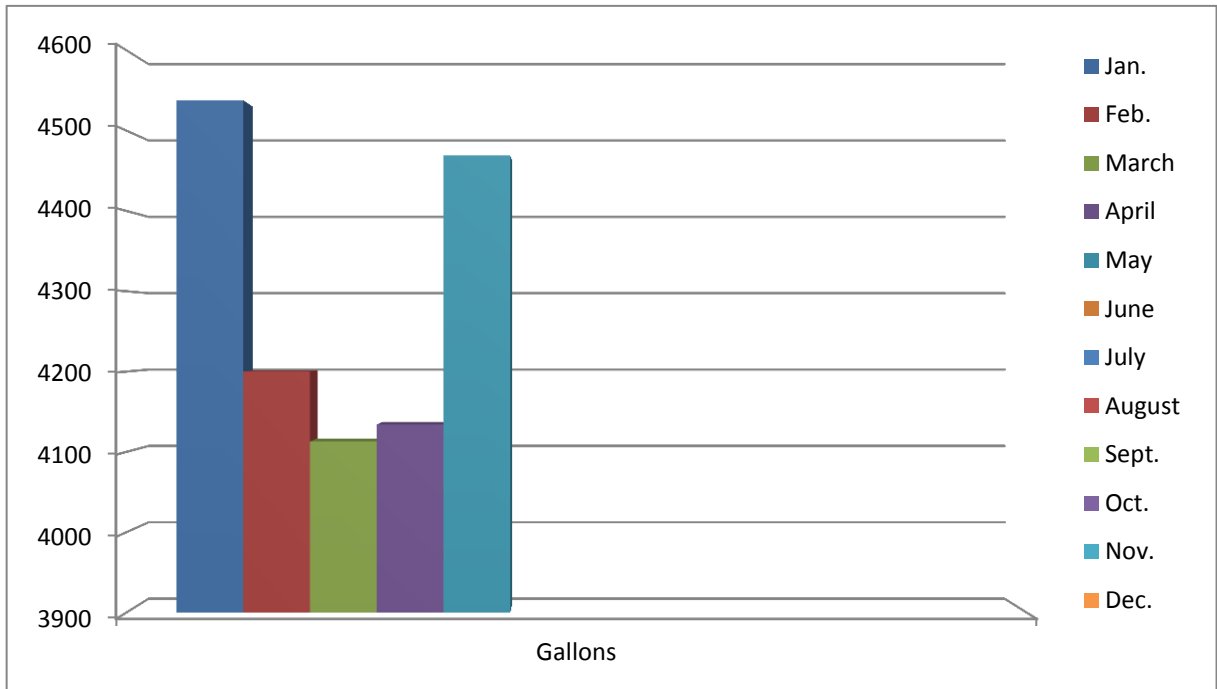
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2011/2012

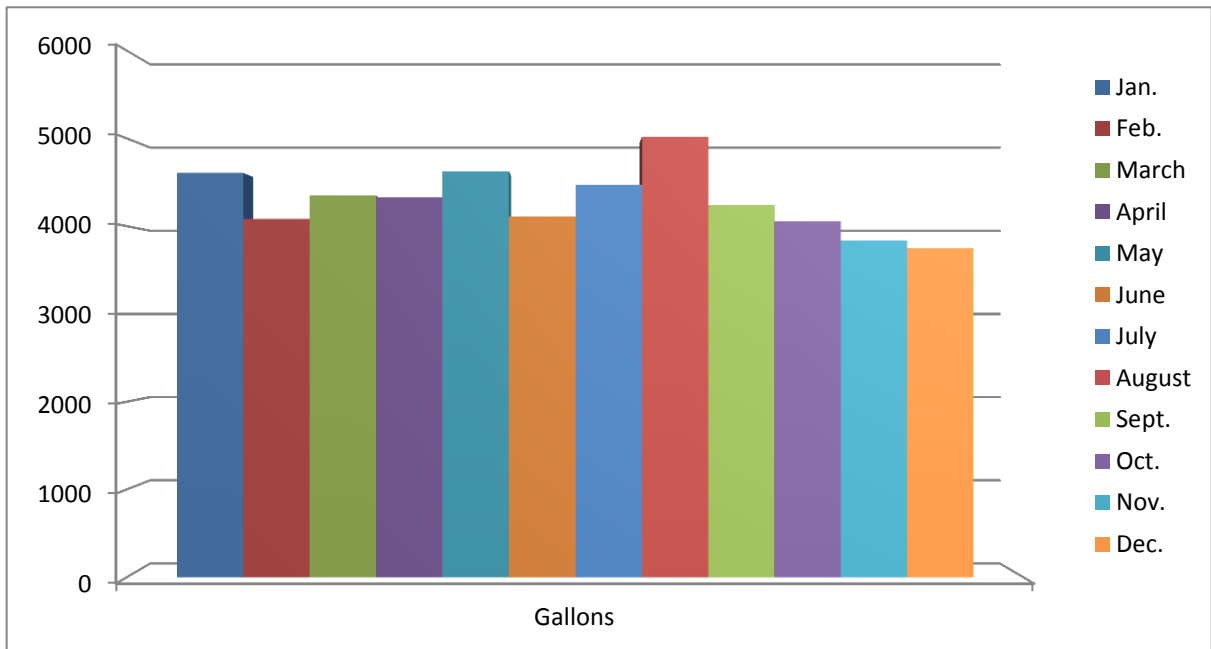
Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538	4200	4113	4134	4469							



Fuel Purchases 2011

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4608	4083	4347	4326	4624	4113	4473	5016	4238	4056	3834	3750



Monthly Training Summary

May 2012

5/3-5/4 Property Room and Evidence – Officer Charles Blackford

5/3 K-9 Training – Officers Kang and Swiatkowski

5/7 Physical Tactics Make-up class

5/8 & 9 Bike Training

5/10 Monthly ESU



Board of Works

Andy Cook
John Hart
Mark Heirbrandt

Clerk Treasurer

Cindy J. Gossard

Memorandum

To: Westfield Board of Public Works & Safety

Date: June 21, 2012

Re: Public Works & Matters

Memo to Board Members

Dear Board Members, I would like to take this opportunity to update you regarding some of the activities that have taken place within the Public Works Department over the last month.

Fees Collected

(See Attachment 1)

Safety Statistics

(See Attachment 2)

Public Works Progress Report

(See Attachment 3)

Employee of the Month for November & December

The City Services Going the Extra Mile Employee of the Month selection for May 2012 was Diana Peyton.

Please join me in congratulating Diana Peyton on this significant achievement.

Public Works Department

(317) 804-3150 office
(317) 804-3181 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

ATTACHMENT #1

Yearly Permit Fees-2012												
Type of Fees	January	February	March	April	May	June	July	August	September	October	November	December
Encroachment Permits	\$ 225.00	\$ 400.00	\$ 3,150.00	\$ 3,250.00								
Sewer Availability Fees	\$ 11,613.48	\$ -	\$ 3,150.00	\$ 3,500.00								
Sewer Tap Fees	\$ 6,000.00	\$ 24,000.00	\$ 30,312.00	\$ 33,600.00								
Subsequent Sewer Connection	\$ 1,820.91	\$ 3,636.00	\$ 2,198.00	\$ 2,958.00								
Water Availability Fees	\$ 5,683.08	\$ -	\$ 6,481.80	\$ 3,492.00								
Water-3/4" Tap Fees	\$ 3,000.00	\$ 11,500.00	\$ 18,895.00	\$ 19,470.00								
Water-1" Tap Fees	\$ -	\$ -	\$ -	\$ -								
Water-1 1/2" or Greater	\$ -	\$ -	\$ -	\$ -								
Subsequent Water Connection	\$ -	\$ -	\$ -	\$ -								
Lawn Irrigation Fees	\$ 120.00	\$ 1,080.00	\$ 3,290.00	\$ 4,750.00								
Road Impact Fees	\$ 7,200.00	\$ 21,600.00	\$ 23,400.00	\$ 43,200.00								
Plan Review Fees	\$ 1,325.00	\$ 3,165.00	\$ 3,180.00	\$ 1,475.00								
Inspection Fees	\$ 5,531.50	\$ 5,198.50	\$ 1,535.50	\$ 5,258.00								
Map Fees	\$ -	\$ -	\$ -	\$ -								
Erosion Control Appl. Fees	\$ 500.00	\$ 2,600.00	\$ 3,800.00	\$ 2,900.00								
Erosion Control Penalty Fees	\$ 500.00	\$ 100.00	\$ 400.00	\$ 3,000.00								
Sanitary Sewer Permit Fees	\$ -	\$ -	\$ 600.00	\$ -								
Water Permit Fees	\$ -	\$ -	\$ 600.00	\$ 300.00								
Water Service Line Protection	\$ 288.00	\$ 96.00	\$ -	\$ 384.00								
Totals per Month	\$ 43,806.97	\$ 73,375.50	\$ 100,992.30	\$ 127,537.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	1st Qtr Total	2nd Qtr Total	3rd Qtr Total	4th Qtr Total
Encroachment Permits	\$ 3,775.00	\$ 3,250.00	\$ -	\$ -
Sewer Availability Fees	\$ 14,763.48	\$ 3,500.00	\$ -	\$ -
Sewer Tap Fees	\$ 60,312.00	\$ 33,600.00	\$ -	\$ -
Subsequent Sewer Connection	\$ 7,654.91	\$ 2,958.00	\$ -	\$ -
Water Availability Fees	\$ 12,164.88	\$ 3,492.00	\$ -	\$ -
Water-3/4" Tap Fees	\$ 33,395.00	\$ 19,470.00	\$ -	\$ -
Water-1" Tap Fees	\$ -	\$ -	\$ -	\$ -
Water-1 1/2" or Greater	\$ -	\$ -	\$ -	\$ -
Subsequent Water Connection	\$ -	\$ -	\$ -	\$ -
Lawn Irrigation Fees	\$ 4,490.00	\$ 4,750.00	\$ -	\$ -
Road Impact Fees	\$ 52,200.00	\$ 43,200.00	\$ -	\$ -
Plan Review Fees	\$ 7,670.00	\$ 1,475.00	\$ -	\$ -
Inspection Fees	\$ 12,265.50	\$ 5,258.00	\$ -	\$ -
Map Fees	\$ -	\$ -	\$ -	\$ -
Erosion Control Appl. Fees	\$ 6,900.00	\$ 2,900.00	\$ -	\$ -
Erosion Control Penalty Fees	\$ 1,000.00	\$ 3,000.00	\$ -	\$ -
Sanitary Sewer Permit Fees	\$ 600.00	\$ -	\$ -	\$ -
Water Permit Fees	\$ 600.00	\$ 300.00	\$ -	\$ -
Water Service Line Protection	\$ 384.00	\$ 384.00	\$ -	\$ -
Totals per Quarter	\$ 218,174.77	\$ 127,537.00	\$ -	\$ -

2012 Year to Date	
Encroachment Permits	\$ 7,025.00
Sewer Availability Fees	\$ 18,263.48
Sewer Tap Fees	\$ 93,912.00
Subsequent Sewer Connection	\$ 10,612.91
Water Availability Fees	\$ 15,656.88
Water-3/4" Tap Fees	\$ 52,865.00
Water-1" Tap Fees	\$ -
Water-1 1/2" or Greater	\$ -
Subsequent Water Conn.	\$ -
Lawn Irrigation Fees	\$ 9,240.00
Road Impact Fees	\$ 95,400.00
Plan Review Fees	\$ 9,145.00
Inspection Fees	\$ 17,523.50
Map Fees	\$ -
Erosion Control Appl. Fees	\$ 9,800.00
Erosion Control Penalty Fees	\$ 4,000.00
Sanitary Sewer Permit Fees	\$ 600.00
Water Permit Fees	\$ 900.00
Water Service Line Protection	\$ 768.00
Gross Total for 2012	\$ 345,711.77

4 months of 2011		Type of Fees	Apr-11
Encroachment Permits	\$ 2,725.00	Encroachment Permits	\$ 1,325.00
Sewer Availability Fees	\$ 57,750.00	Sewer Availability Fees	\$ 5,250.00
Sewer Tap Fees	\$ 42,600.00	Sewer Tap Fees	\$ 15,600.00
Sub-Sewer Connection	\$ 11,072.00	Subsequent Sewer Connection	\$ 5,156.00
Water Availability Fees	\$ 34,920.00	Water Availability Fees	\$ 2,700.00
Water-3/4" Tap Fees	\$ 22,200.00	Water-3/4" Tap Fees	\$ 7,000.00
Water-1" Tap Fees	\$ -	Water-1" Tap Fees	\$ -
Water-1 1/2" or Greater	\$ -	Water-1 1/2" or Greater	\$ -
Subsequent Water Connection	\$ -	Subsequent Water Connection	\$ -
Lawn Irrigation Fees	\$ 2,760.00	Lawn Irrigation Fees	\$ 1,800.00
Road Impact Fees	\$ 73,800.00	Road Impact Fees	\$ 30,600.00
Plan Review Fees	\$ 12,650.00	Plan Review Fees	\$ 3,780.00
Inspection Fees	\$ 5,676.43	Inspection Fees	\$ 1,036.00
Map Fees	\$ -	Map Fees	\$ -
Erosion Control Appl. Fees	\$ 7,800.00	Erosion Control Appl. Fees	\$ 2,900.00
Erosion Control Penalty Fees	\$ 3,850.00	Erosion Control Penalty Fees	\$ 300.00
Sanitary Sewer Permit Fees	\$ 1,200.00	Sanitary Sewer Permit Fees	\$ 300.00
Water Permit Fees	\$ 1,500.00	Water Permit Fees	\$ 900.00
Water Service Line Protection	\$ 3,018.00	Water Service Line Protection	\$ 918.00
Total	\$ 283,521.43	Total	\$ 79,565.00

	2011 Totals	2010 Totals	2009 Totals	2008 Totals	2007 Totals	2006 Totals	2005 Totals	2004Totals
Encroachment Permits	\$ 17,300.00	\$ 14,205.70	\$ 11,025.00	\$ 15,634.00	\$ 25,106.20	\$ 23,536.30	\$ 12,772.10	\$ 7,351.80
Sewer Availability Fees	\$ 642,172.94	\$ 638,150.33	\$ 218,300.00	\$ 892,942.20	\$ 442,699.90	\$ 1,426,546.60	\$ 3,040,982.50	\$ 1,777,782.50
Sewer Tap Fees	\$ 209,436.00	\$ 297,396.00	\$ 288,072.00	\$ 647,808.00	\$ 400,610.40	\$ 712,284.00	\$ 825,756.00	\$ 731,820.00
Subsequent Sewer Connection	\$ 35,528.93	\$ 44,542.60	\$ 38,590.40	\$ 13,851.00	\$ 25,062.48	\$ 54,840.61	-	-
Water Availability Fees	\$ 400,031.17	\$ 338,532.16	\$ 112,252.50	\$ 609,595.80	\$ 411,028.68	\$ 1,380,543.35	\$ 2,122,651.55	\$ 1,427,085.51
Water-3/4" Tap Fees	\$ 112,757.50	\$ 141,019.26	\$ 126,495.00	\$ 289,725.00	\$ 212,442.00	\$ 420,874.50	\$ 442,330.00	\$ 270,070.00
Water-1" Tap Fees	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,750.00	\$ 5,865.00	\$ 39,581.17	\$ 63,824.10
Water-1 1/2" or Greater	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,135.00	\$ 1,500.00	\$ 41,680.00
Subsequent Water Connection	\$ -	\$ 7,420.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lawn Irrigation Fees	\$ 21,030.00	\$ 13,710.00	\$ 7,865.00	\$ 3,525.00	\$ 7,100.00	\$ 4,490.00	\$ 4,200.00	\$ 2,700.00
Road Impact Fees	\$ 310,766.12	\$ 374,674.00	\$ 214,012.00	\$ 407,237.54	\$ 432,515.56	\$ 909,894.76	\$ 908,081.55	\$ 586,208.98
Plan Review Fees	\$ 29,267.00	\$ 23,867.50	\$ 17,175.00	\$ 45,735.00	\$ 71,200.00	\$ 138,015.00	\$ 30,075.00	\$ 24,500.00
Inspection Fees	\$ 24,760.43	\$ 23,993.94	\$ 19,351.00	\$ 50,605.00	\$ 85,055.60	\$ 93,523.38	\$ 10,536.57	\$ 616.77
Map Fees	\$ -	\$ 2,400.00	\$ -	\$ 20.00	\$ 276.25	\$ 525.00	\$ 104.50	-
Erosion Control Appl. Fees	\$ 24,028.00	\$ 26,054.00	\$ 15,300.00	\$ 25,800.25	\$ 43,320.00	\$ 26,904.00	-	-
Erosion Control Penalty Fees	\$ 8,000.00	\$ 4,500.00	\$ 7,750.00	\$ 19,065.00	\$ 20,650.00	\$ 13,300.00	-	-
Sanitary Sewer Permit Fees	\$ 2,700.00	\$ 600.00	\$ 600.00	\$ 2,100.00	\$ 3,000.00	\$ 7,200.00	-	-
Water Permit Fees	\$ 3,300.00	\$ 900.00	\$ 600.00	\$ 2,700.00	\$ 5,400.00	\$ 3,000.00	-	-
Water Service Line Protection	\$ 6,675.78	\$ 12,147.00	\$ 6,737.00	\$ 952.00	\$ 1,440.00	\$ 3,648.00	-	-
Gross Total	\$ 1,847,753.87	\$ 1,964,113.11	\$ 1,084,124.90	\$ 3,028,295.79	\$ 2,188,657.07	\$ 5,228,125.50	\$ 7,438,570.94	\$ 4,933,639.66
	2011	2010	2009	2008	2007	2006	2005	2004

ATTACHMENT #2

WESTFIELD PUBLIC WORKS MONTHLY ACCIDENT STATISTICAL REPORT FOR APRIL 2012													
Location	# of employees	# of Hours Worked	Employee Accidents/ Month	Disabling Accidents/ Month	Lost Work Days	Restricted Work Days	OSHA Recordable Accidents	# of Vehicles	# of Miles Driven	# of Vehicle Accidents for the Month	Chargeable Accidents for the Month	# of Property Damage Accidents/ Incidents	Cost of Property Damage Accidents/ Incidents
Administrative	3	509	0	0	0	0	0	0	1	715	0	0	\$0.00
CSC	5	1034.25	0	0	0	0	0	0	1	103	0	0	\$0.00
Water	5	1001.5	0	0	0	0	0	0	7	6655	0	0	\$0.00
Wastewater	4	699.75	0	0	0	0	0	0	6	4482	0	0	\$0.00
Street G/M	15	2482.5	0	0	0	0	0	0	17	7298	0	0	\$0.00
Dev/Con-Eng	7	1249.75	0	0	0	0	0	0	6	3100	0	0	\$0.00
Inst & Controls	2	393.5	0	0	0	0	0	0	1	1010	0	0	\$0.00
2012	41	7370.25	0	0	21	0	0	0	39	23363	0	0	\$0.00
2011	41	5854	0	0	20	0	0	0	39	23715.7	1	1	200
3/5 Matt Bell was injured while working on a curb, slipped and fell and injured his shoulder. Under Worker's Comm since the accident													

ATTACHMENT #3

WESTFIELD BOARD OF PUBLIC WORKS MEETING

Westfield Public Works Executive Summary Progress Report

1. Village Park TIF Projects

- South Union to Western Way Drive (Westfield Blvd.)(aka West Access Road) – This project has been broken into 3 Segment Phases. Phase 1 is from US31 south to 151st Street. The alignment and location of this segment has not be determined. Phase 2 will be from 151st south and tie into Greyhound Pass. Phase 3 will consist of building a Round-A-Bout at the intersection of Western Way/Greyhound Pass and the new West Access Road Connection.

The professional services design for Phase 1 has been awarded to VSE Engineering. With this design a complete environmental assessment will be conducted for all 3 Phases. Additionally, in the Winter and Spring of 2011 the entire area was surveyed. VSE has begun the initial process of design for the construction of Phase 1.

Numerous coordination meetings have been held with INDOT and Panhandle Eastern in regards to road and high pressure gas line coordination.

2. Eastside TIF Projects – 161st Street and Carey Road. The design and engineering work on the 161st Street and Carey Road Round-a-bout project is complete, with R/W acquisition and utility coordination beginning in 2012. At this time, it appears that this project will likely be scheduled for utility relocations in late 2012 with construction in early 2013.
3. Beechwood Storm Sewer Project. The Beechwood Storm Sewer project is in the final design phases. The field survey, utility investigation, and engineering have been completed. VSE Engineering has finalized plans and prepared easement documentation and were sent to residents on July 29, 2011 This project is now shelf ready and ready to move forward in 2012. This Project was bid on April 27th and will be brought to the Board on May 3rd for approval and award. Construction for this project is not scheduled to start until after July 1 of 2012 in order to take advantage of the dry summer conditions and shorten the construction period.
4. Block Grant. This Project is complete with only minor punchlist items needing to be completed like final restoration and seeding. The 2013 Block Grant was submitted and we are awaiting approval from the Noblesville Housing Authority.
5. 2012 Resurfacing and Maintenance Improvement Project. The 2012 Resurfacing and MIP list has been generated and was bid on Monday April 27th, 2012 and will be brought to the Board on May 31st for approval and award.
6. Towne Road Bridge Replacement over the John Edwards Drain. The Public Works Engineering Division will be drafting an RFP for the design of a bridge for Towne

Road. This bridge which was listed in the top 8 for replacement according to the City of Westfield Small Structure Inventory List is complete. Engineering will begin in late 2012 with proposed construction of this bridge proposed for 2013 depending on funding.

7. Grand Park. The Public Works Engineering and Development/Construction Divisions are providing technical input into the planning and design of the Grand Park Sports Complex. The Public Works Department continues to assist in the design and financial analysis meetings associated with this project. The Public Works Department is also overseeing the construction and inspection activities associated with Meyer Najem and Crider and Crider.
8. 186th Street Extension. This project is in conjunction with the Grand Park Project and the proposed Main Street Project. This project was bid on January 27, 2012 and will be taken to the Redevelopment Commission on March 5, 2012 for approval and award. This project has been awarded and the Contractor, Crider and Crider as begun construction.
9. Grand Junction. The Public Works Department continues to be the lead on the proposed Regional Detention Plan associated with the Anna Kendall (Cool Creek) Regulated Drain. The Public Works Department also has provided technical input in regards to the downtown thoroughfare plan, utility development, and trail development.
10. Public Safety Training Facility/ Public Works Horseshoe Water Utilities Property. The Public Works Department continues to look for opportunities to utilize the maximum extent of the available land for development and will be working with the DNR to revise the limits of the floodway for the future Safety Training Facility that will be developed in the future.
11. Horseshoe Well Development. Well 16 is currently under construction with the drilling of Well #16. Following the completion of the drilling of Well 16 the installation of the associated valve vault, electrical, and instrumental apertures will follow.
12. Oakridge Road and 161st Street Round-a-bout. The Public Works Department applied for CMAQ funds for a RAB at this intersection and these funds were approved at the August of 2011 by the MPO. The original funding was for construction only with the cost of design, R/W and utility acquisition by the City. The Public Works Department applied for additional funds for the cost of design, R/W and utility acquisition and these funds were also approved at the August 2012 MPO making this project 100% funded. Design will begin early 2012 and the Selection Team for the RFP has concluded their scoring sheets which were sent to INDOT for final approval. INDOT has approved United Consulting Engineers for the Design of the 161st Street Round-a-bout. Construction of the RAB is scheduled for the summer of 2013.
13. Springmill Road and 156th Street Round-A-bout. The Public Works Department applied for CMAQ funds for the construction of RAB's at this intersection and these funds were approved at the August of 2011 by the MPO. At the August MPO Policy Meeting the MPO members voted to approve the 156th Street and

Springmill Road RAB for funding for construction and construction inspection. This intersection will be designed in late 2012 with construction in 2014.

14. Spring Mill Road (146th Street to SR32) and 161st Street (Springmill Road to US31)
The Public Works allied for funding through the MPO for funding to study the above corridor. The Funding was approved in late 2011 and we recently requested additional funding to expand the scope of the study. The MPO received and reviewed the revised scope of work submitted by United for the expanded Spring Mill Road and 161st Street study noting the increased total cost. The MPO was able to fund the federal portion of the expanded study with a total MPO contribution of \$78,800 and a local contribution of \$19,720 paid by the City of Westfield. The Department has selected United Consulting Engineers to complete this study and held a kick off meeting in February to finalize the contract and scope to begin the evaluation of these roads.
15. US 31 Freeway Project. The Public Works Department continues to meet with INDOT and the Design Team in regards to coordinating the design and utility relocations associated with this project. Recently this project has been accelerated and has increased the amount of time needed on this project.
16. Monon Trail TE Grant Funds. The City has officially been awarded TE funds for three projects. They are as follows:

Des. No.	Location	Amount
0900029	SR 32 to 216 th St.	\$846,000 (federal)/\$211,500(local)
1173079	SR 32 to 191 st St.	\$1,096,667 (federal)/\$822,583(local)
1173193	191 st to 216 th	\$1,000,000 (federal)/(\$1.4M (local)

A TIP amendment request was submitted and approved by the MPO which placed both the 09 and the 11 project into the TIP with the 09 labeled strictly for Design, Survey and R/W and the 11 labeled for construction and construction inspection. Currently, there is a RFP out for the Design and R/W acquisition for the Monon Trail. North of SR32 to the Monon Trails Elementary School.

Action Item # 4 – Performance and Maintenance Bond Releases

Performance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following performance bond for release by the requested developer:

Performance Bond Release

- StorAmerica (Water, Storm & Erosion Control)

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by this performance bond.

The Westfield Public Works Department recommends that the Board of Public Works and Safety approve the release of these Performance Bonds.

Maintenance Bond Acceptance:

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by these three-year maintenance bonds.

- StorAmerica (Water, Storm & Erosion Control)

The Westfield Public Works Department recommends that the Board of Public Works and Safety approve the acceptance of these Maintenance Bonds.

Action Item # 3 – Performance and Maintenance Bond Releases

Performance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following performance bond for release by the requested developer:

- 2011 Sidewalk Maintenance Program

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by this performance bond.

The Westfield Public Works Department recommends that the Board of Public Works and Safety approve the release of this Performance Bond.

Action Item #2 – 2012 Resurfacing and Maintenance Contracts – Gray Road

The Westfield Public Works Department is requesting that the Board of Public Works and Safety consider the following bid for the 2012 Resurfacing Program – Gray Road portion of bid and the Westfield Farms concrete road repair quote.

The City of Westfield Public Works Department had six (5) responsive bidders to this year's Resurfacing and Maintenance Bid – Gray Road. Below is the result of 2012 Resurfacing Program – Gray Road bids which was opened on May 23, 2012.

1. **Group E (Original Bid)** – 2' Widening, Wedge and Level, and Resurface Gray Road – Baumgartner Asphalt original low bid of \$391,365.03.

The areas of work have been revised to include the following three areas and estimated costs:

1. From 660' south of SR 32 – 350' south, 2' widening, wedge and level, and resurfacing.
Estimated cost: \$24,000.00
2. From 1150' south of 161st St to 169th St – 5100' 2' widening, wedge and level, and resurfacing.
Estimated cost: \$281,000.00
3. From 450' south of 151st St to 600' south - 2' widening, wedge and level, and resurfacing.
Estimated cost: \$35,000.00

Total for all three sections is approximately \$340,000.00

2012 Quote

1. Westfield Farms Subdivision - Concrete repairs in– Karns low quote of \$35,266.34.

Therefore, the Westfield Works Department recommends that the Board of Public Works and Safety requests that the Board consider authorizing the Public Works Department to enter into individual contracts for the projects listed above.

Action Item #6 –191st Street and Tomlinson Road Intersection Design Contract

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Contract for Professional Services for the engineering, design, and Right of Way services for an intersection that is proposed to be constructed at 191st Street and Tomlinson Road.

This Contract for Professional Services which will consist of engineering services provided by the consultant as directed by the City of Westfield Public Works Department.

The Public Works Department obtained one (1) other quote for these services from an engineering firm and compared these costs associated with the services.

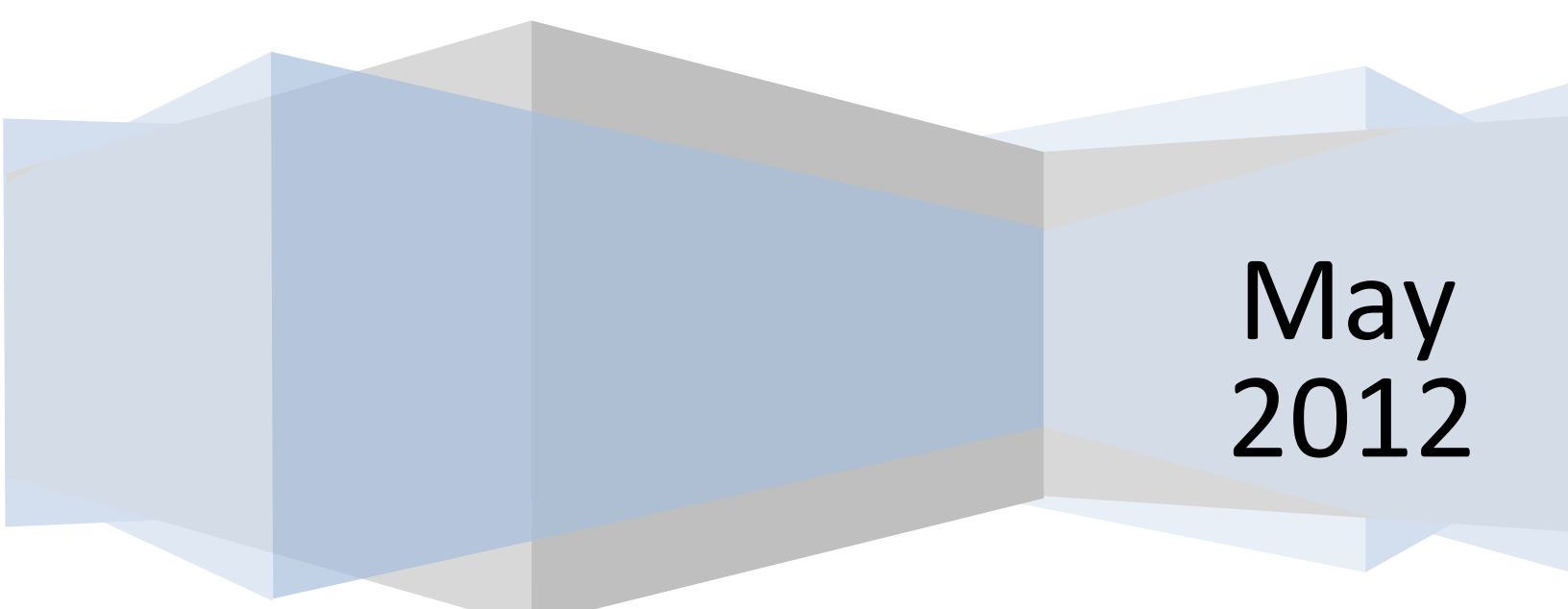
The City of Westfield Administration Director of Enterprise has reviewed this agreement and recommends that the Department of Public Works enter into these services with USI Consultants.

Therefore, it is the recommendation of the Public Works Department for the Board to propose a motion to approve the Contract for Professional Services Agreement with USI Consultants in the amount of \$228,330.00 and authorize the Director of the Public Works Department to execute the agreement.

Informatics

Monthly Operating Letter

City of Westfield



**May
2012**

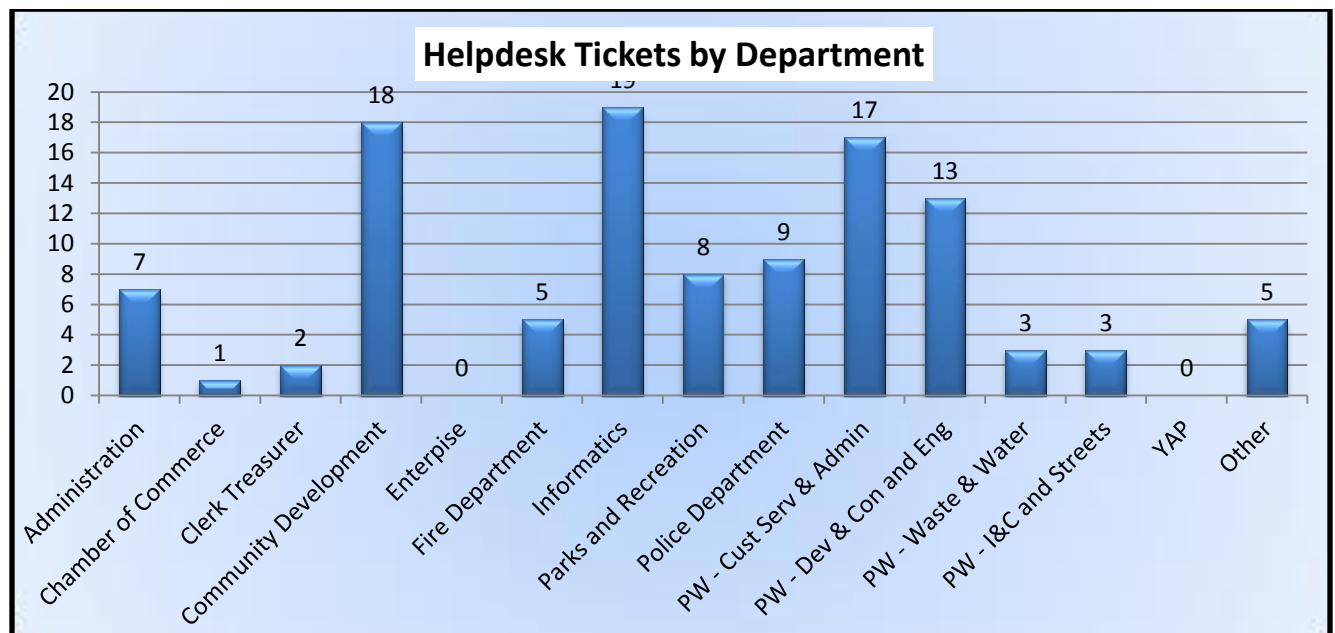
HIGHLIGHTS:

- Distribution of monthly Informatics Bulletin
- Launch external Wifi network and website to broadcast password
- Installed new spam and web filter with Barracuda

Technical Services

Helpdesk

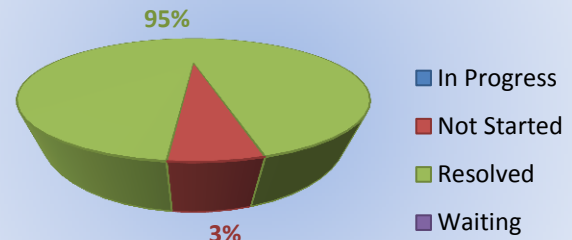
- End of the month Helpdesk:
 - Ticket Carryover: 2 of 2 work orders Resolved
 - 110 tickets created in May
 - Resolved: 105
 - In Progress: 0
 - Not Started: 5
 - Waiting on Manufacturer/Supplier/Requestor: 0
 - Invalid/Duplicate: 0



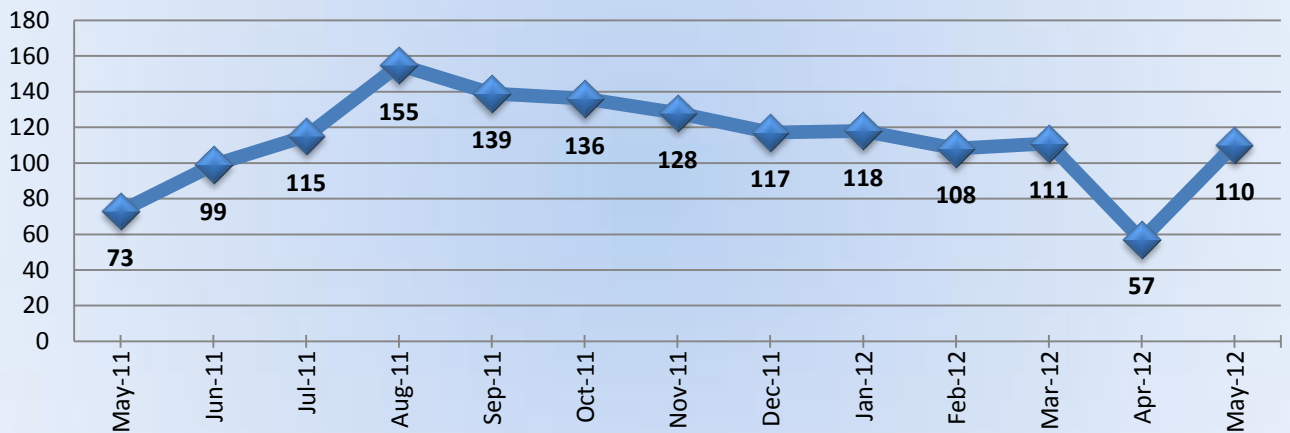
Top Helpdesk Users

- | | |
|-------------------|--------------------|
| 1. Leane Kmetz | 6. Jennifer Miller |
| 2. Kurt Wanninger | 7. Pat Leuteritz |
| 3. Neil VanTrees | 8. Samuel Rivard |
| 4. Sarah Reed | 9. Alisa Kam |
| 5. Melody Jones | 10. Anne Cotham |

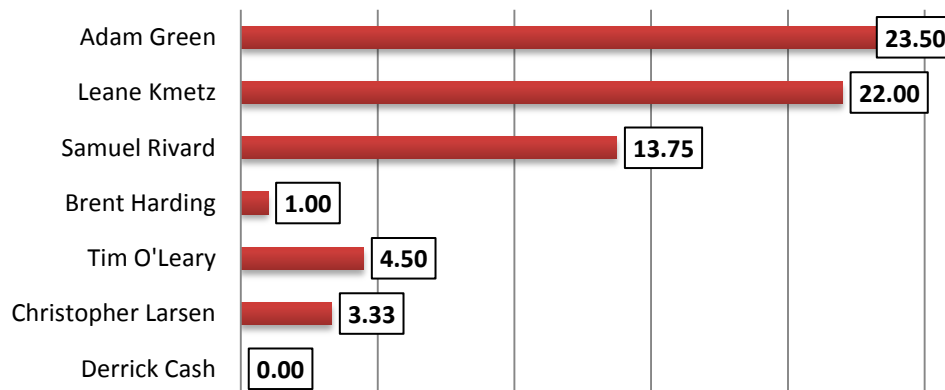
Feb Helpdesk Status



Open Ticket Totals Over a Year



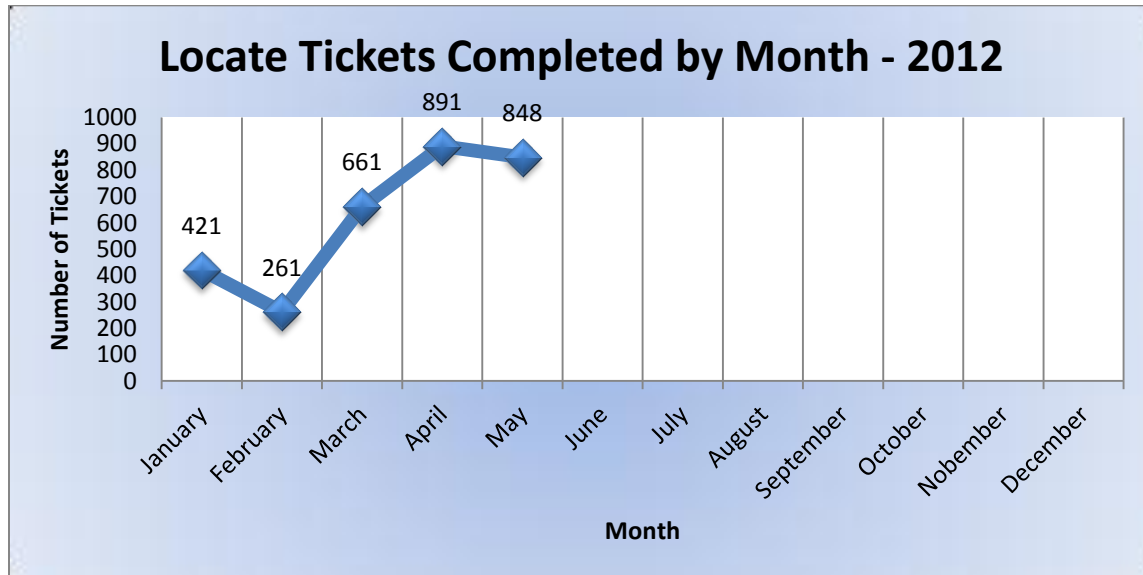
Hours on HelpDesk Tickets



Field and GIS Services

- **Field Services**

- o Tim located 848 tickets and processed 352 GPS Points



Highlights

- Leane presented “Using GIS for a Tree Inventory Grant” on May 8 at the Indiana GIS Conference. At the conference, her daughter Katie won second place in the K-12 student IndianaMap competition with her map “Where to Walk your Dog in Westfield.”
- The risk assessment data is now hosted on the Hamilton County server.
- My co-presentation of “Mapping our Future – Mandatory Municipal Redistricting Webinar” is available here.
- The Westfield Rotary Half Marathon route is now available on the flex map and in The City of Westfield Group for mobile users.
- The Water Valve Turning status is now available on the flex map and in The City of Westfield Group for mobile users.
- The Westfield Rocks the 4th booth and parking information is now available on the flex map and in The City of Westfield Group for mobile users.
- Leane attended the Northwest Indiana District 1 Response Task Force in Gary, IN on May 31.
- The City of Westfield Flex map is receiving an average of 1000 hits a month!

Volunteerism: 6 hours of volunteer work completed.

- Leane spent 2 hours with Cassandra has a YAP mentor
- Christopher attended a board meeting for Creating Mobility

Training: 8 hours of training completed.

- Leane also was taking 6340 GIS Customization classes