



CITY OF WESTFIELD, IN
Board of Public Works_Meeting_Agenda_06_27_2013

Thursday, June 27, 2013 at 03:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Thursday, June 27, 2013 at 03:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1: Minutes- May 30, 2013

Documents: [Minutes- 5/30/13](#)

Presentations

None

Ordinances and/or Resolutions

None

Quote Approval

None

Bid Approval

None

Construction Standards & Specifications Changes

None

Performance and/or Maintenance Bond Release

Action Item #2: Maples at Springmill, Sec. 1

Documents: [Maples at Springmill, Sec. 1](#)

Change Orders

None

Contracts/Leases

Action Item #3: Monon Trail Tunnel at 161st Street- Phase 1

Documents: [Monon Trail Tunnel at 161st Street- Phase 1](#)

Action Item #4: Water and Sanitary Sewer Installation Project

Documents: [Water and Sanitary Sewer Installation Project](#)

Agreements and/or Memorandum of Understanding (MOU)

Action Item #5: Request to Waive Impact Fees

Documents: [Request to Waive Impact Fees](#)

Consent Agenda

None

Department Reports

Fire

Documents: [WFD Report](#)

Parks and Recreation

Documents: [WPRD Report](#)

Police

Documents: [WPD Report](#)

Public Works

(WPWD Report will be Posted Soon)

Performance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following performance bond for release by the requested developer:

Performance Bond Release

- Maples at Springmill Section 1 (sanitary, storm, erosion control, water, monumentation)

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by this performance bond.

The Westfield Public Works Department recommends that the Board of Public Works and Safety approve the release of these Performance Bonds.

Maintenance Bond Acceptance:

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by these three-year maintenance bonds.

- Maples at Springmill Section 1 (sanitary, storm, erosion control, water, monumentation)



**City of Westfield Fire Department
Board of Public Works & Safety Report
May 1st- 31st, 2013**

**Contact: Chief Jason Lemons
or Kristen Sparks
804-3333**

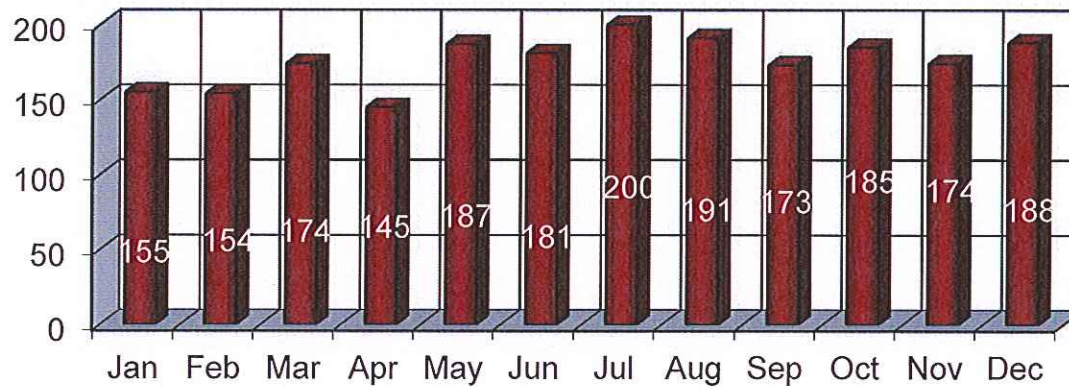


Westfield Fire Department 2013 Incident Statistics By Fire / Medical Groups

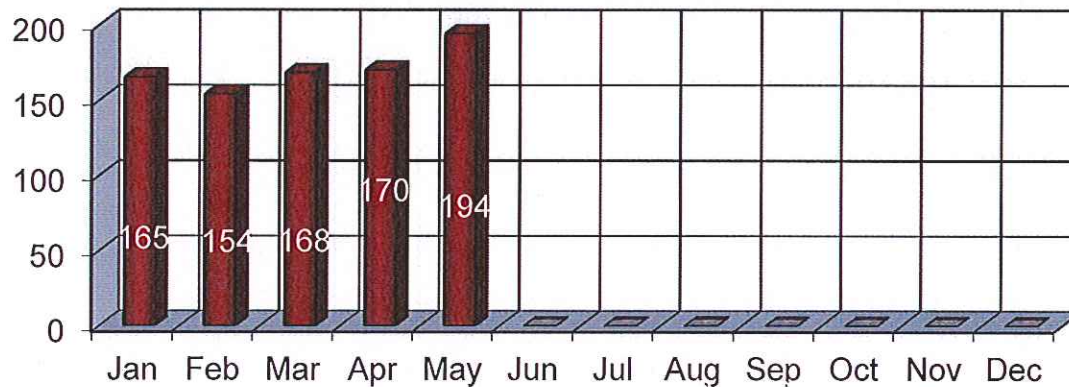


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	53	46	49	61	42								251	29.5%
Total WFD Medical Incidents	112	108	119	109	152								600	70.5%
Total WWFD Incidents	165	154	168	170	194	0	0	0	0	0	0	0	851	100%

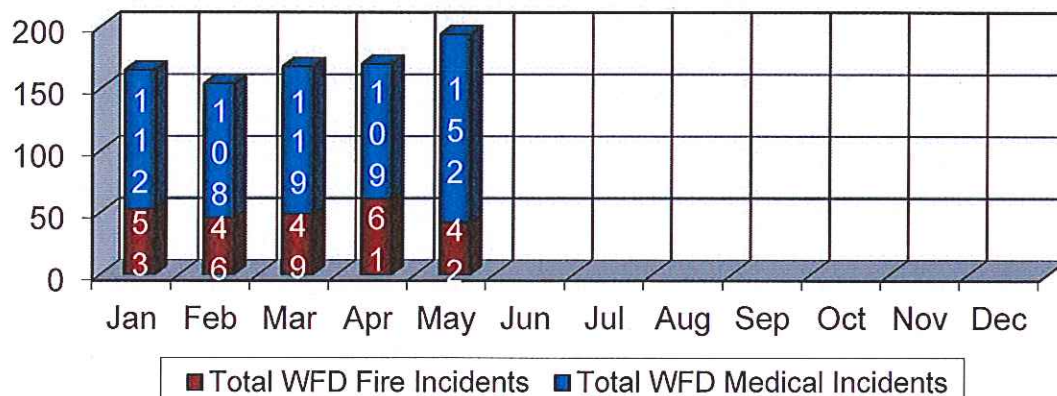
Westfield Fire Department
2012 Total Incidents



Westfield Fire Department
2013 Total Incidents



Westfield Fire Department
2013 Incidents by Fire/Medical



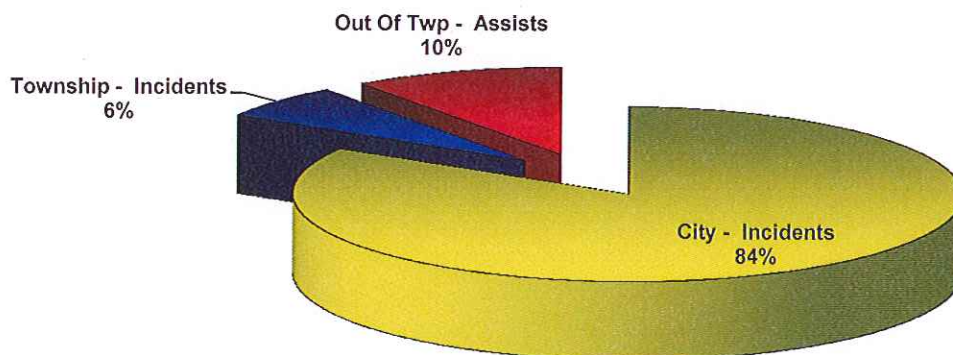


**Westfield Fire Department
2013 Fire/Medical Incidents
By Governmental Area**



2013 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	142	130	140	144	155								711	83.5%
Township - Incidents	7	10	11	10	16								54	6.3%
Out Of Twp - Assists	16	14	17	16	23								86	10.1%

**Westfield Fire Department
2013 Incidents by Governmental Areas**



■ City - Incidents ■ Township - Incidents ■ Out Of Twp - Assists



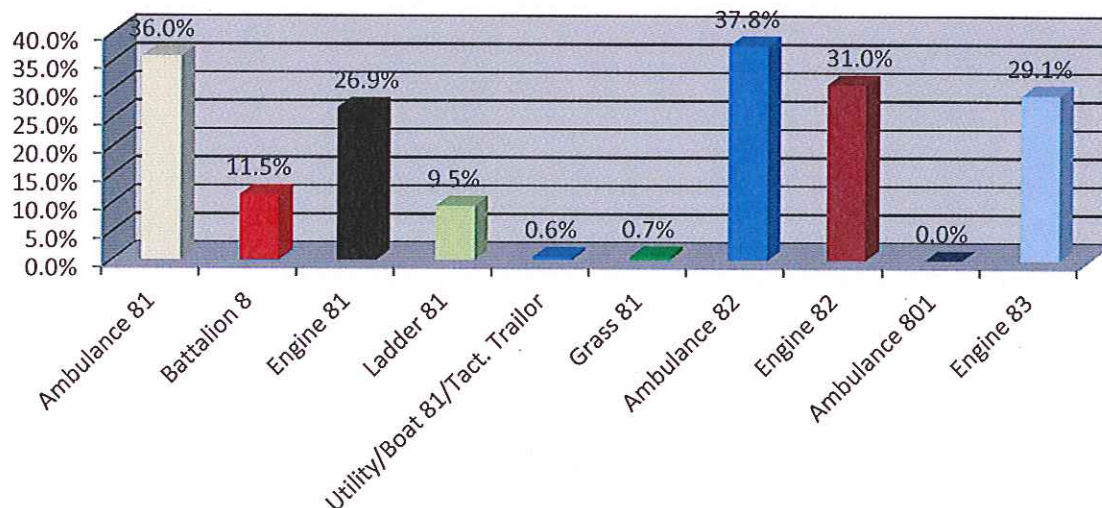
Westfield Fire Department **2013 Total Apparatus Responses** **By Unit & Station**



<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	58	61	57	60	70								306	36.0%
Battalion 8	15	18	17	26	22								98	11.5%
Engine 81	45	39	39	50	56								229	26.9%
Ladder 81	10	16	22	20	13								81	9.5%
Utility/Boat 81/Tact. Trailer	0	1	-	3	1								5	0.6%
Grass 81	1	1	1	3	-								6	0.7%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	62	55	68	60	77								322	37.8%
Engine 82	58	43	58	51	54								264	31.0%
Ambulance 801	0	-	-	-	-								0	0.0%
<u>Station 83 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Engine 83	46	49	55	45	53								248	29.1%

Westfield Fire Department **2013 Total Apparatus Responses**

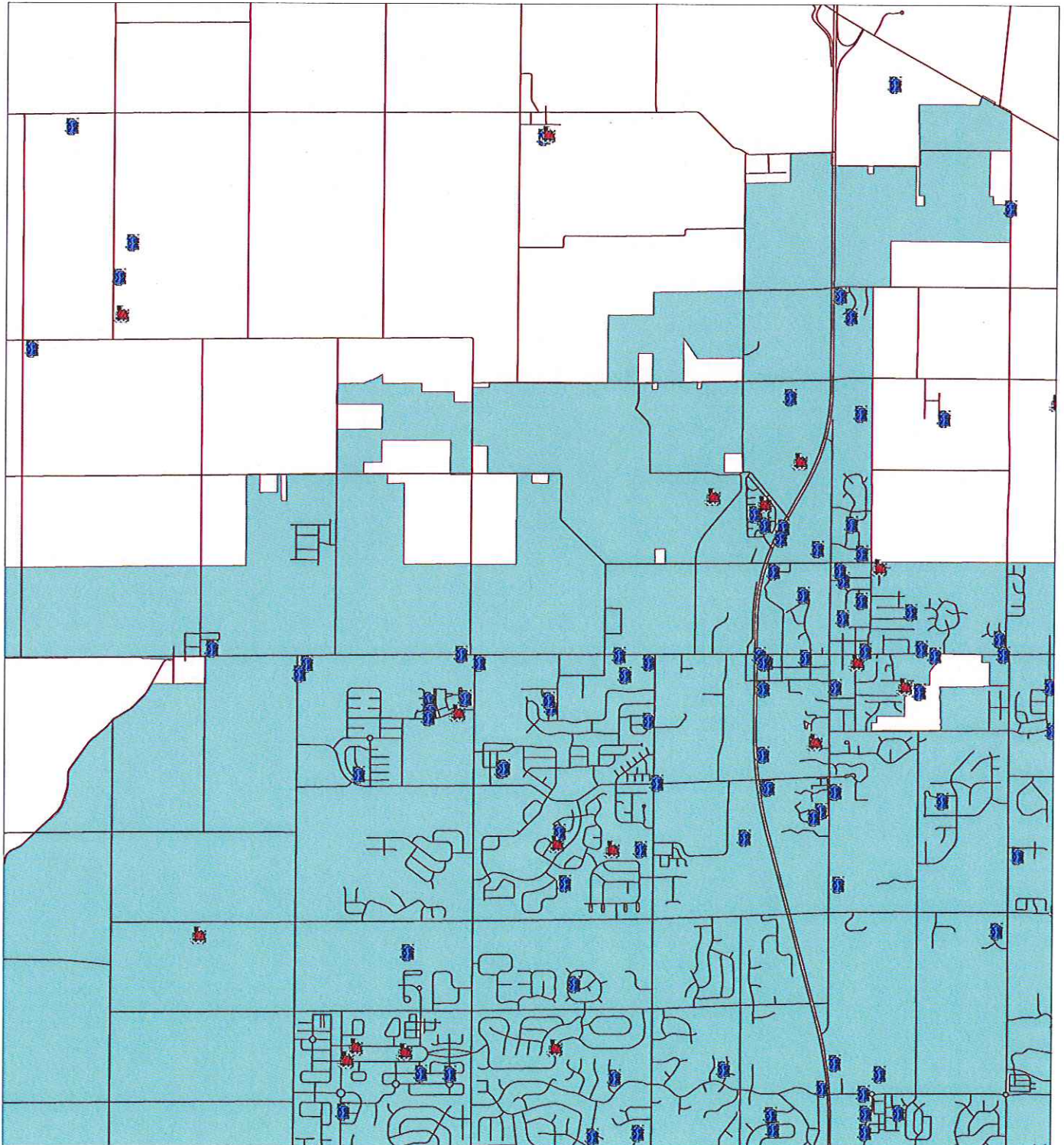


Scale : 1 Inch = 4286 Feet.

Date : 6/10/2013

NOBLESVILLE COMMUNICATIONS DEPARTMENT

Fire and EMS Runs for the Month of May 2013



Westfield Fire Department

Kristen Custom Report

Alarm Date Between {05/01/2013} And {05/31/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.51%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.51%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.51%	\$0	0.00%
	<u>3</u>	<u>1.53%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	2	1.02%	\$0	0.00%
321 EMS call, excluding vehicle accident with	114	58.46%	\$0	0.00%
322 Motor vehicle accident with injuries	11	5.64%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	11	5.64%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.51%	\$0	0.00%
	<u>139</u>	<u>71.28%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	0.51%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	1.02%	\$0	0.00%
413 Oil or other combustible liquid spill	1	0.51%	\$0	0.00%
424 Carbon monoxide incident	1	0.51%	\$0	0.00%
444 Power line down	1	0.51%	\$0	0.00%
	<u>6</u>	<u>3.07%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
510 Person in distress, Other	1	0.51%	\$0	0.00%
511 Lock-out	2	1.02%	\$0	0.00%
531 Smoke or odor removal	2	1.02%	\$0	0.00%
550 Public service assistance, Other	2	1.02%	\$0	0.00%
551 Assist police or other governmental agency	14	7.17%	\$0	0.00%
5531 Public education detail	1	0.51%	\$0	0.00%
	<u>22</u>	<u>11.28%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	11	5.64%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.51%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.51%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.51%	\$0	0.00%
	<u>14</u>	<u>7.17%</u>	<u>\$0</u>	<u>0.00%</u>

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {05/01/2013} And {05/31/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
700 False alarm or false call, Other	4	2.05%	\$0	0.00%
730 System malfunction, Other	3	1.53%	\$0	0.00%
744 Detector activation, no fire -	1	0.51%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.02%	\$0	0.00%
	<u>10</u>	<u>5.12%</u>	<u>\$0</u>	<u>0.00%</u>

9 Special Incident Type

900 Special type of incident, Other	1	0.51%	\$0	0.00%
	<u>1</u>	<u>0.51%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 195

Total Est Loss:

\$0

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

May 2013

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WESTFIELD POLICE DEPARTMENT

May 2013

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	1
Admin- K-9 Detail	2
Admin- Log Information	1
Admin-Public Relations	1
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	2
Admin- Warning Correction	0
Alarm- Bank	0
Alarm- Business	43
Alarm- Residence	67
Animal- Complaints	39
Assault- Battery	6
Assault- Sexual	1
Assist- Fire Incident	0
Assist- Medical Incident	7
Assist- Other Agencies	27
Bomb Found/ Suspicious Pkg	0
Burglary/ Home Invasion	7
Damage/ Vandalism/ Mischief	11
Deceased- All Others	0
Disturbance- Fireworks Cmplt	0
Disturbance- Loud Party	1
Disturbance- Noise Complaint	9
Disturbance- Nuisance	1
Disturbance- Physical (fight)	2
Disturbance- Verbal	6
Domestic Disturbance	15
Drugs- Complaint	4
Fraud- Criminal Deception	0
Fraud- Forgery	18
Fraud- Prescription	0
Harassment/ Stalking/ Threat	23
Indecency / Lewdness	0
Intoxicated- Possible DUI	7
Mental/ Emotional- Behavioral	18
Miscellaneous	8

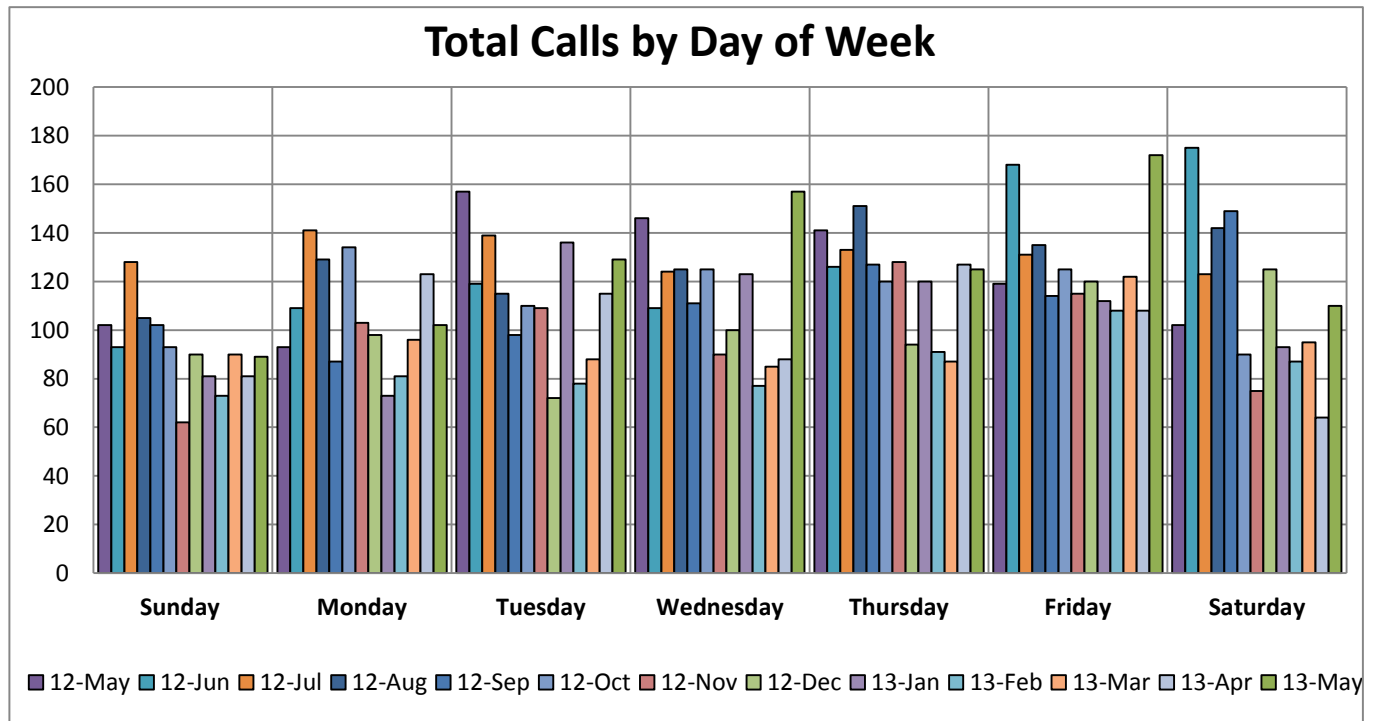
Person-Missing	4
Persons- Runaway	1
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	14
Service Call- Damage to Property	9
Service Call- Found Property	10
Service Call- Keep the Peace	42
Service Call- Lost Property	6
Service Call- Notification	5
Service Call- Security Check	10
Service Call- Vehicle Lockout	58
Service Call- Vin Check	40
Service Call- Welfare Check	31
Suicidal- Attempted	1
Suicidal- Persons Threatening	6
Supplemental- Case Follow Up	24
Suspicious- Noises	5
Suspicious- Open Door/ Window	4
Suspicious- Person/Prowler	25
Suspicious- Solicitor	8
Suspicious- Vehicle	26
Theft- From a Vehicle	6
Theft- Of a Vehicle	1
Theft- Others	31
Theft- Shoplifting	8
Trespassing/ Unwanted Person	0
Trfc Complaint - Abandoned Veh	6
Trfc Complaint- Driving Issues	45
Trfc Complaint- Parking Issues	15
Trfc Hazard- Debris in Road	2
Trfc Hazard- Disabled Vehicle	22
Trfc Hazard- Trfc Signal Out	2
Trnsprtn Acdnt- MV Hit & Run	15
Trnsprtn Acdnt- MV Prop Damg	59
Trnsprtn Acdnt- MV Prsnl Inj	11
Wanted- Warrant Service	0
Weapons- Person Carrying	3
Weapons- Shot Fired	3

WESTFIELD POLICE DEPARTMENT

May 2013

Total # of Calls by Day of Week (non-self initiated)

DAY	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
Sunday	102	93	128	105	102	93	62	90	81	73	90	81	89
Monday	93	109	141	129	87	134	103	98	73	81	96	123	102
Tuesday	157	119	139	115	98	110	109	72	136	78	88	115	129
Wednesday	146	109	124	125	111	125	90	100	123	77	85	88	157
Thursday	141	126	133	151	127	120	128	94	120	91	87	127	125
Friday	119	168	131	135	114	125	115	120	112	108	122	108	172
Saturday	102	175	123	142	149	90	75	125	93	87	95	64	110
TOTAL	860	899	919	902	788	797	682	699	738	595	663	706	884



WESTFIELD POLICE DEPARTMENT

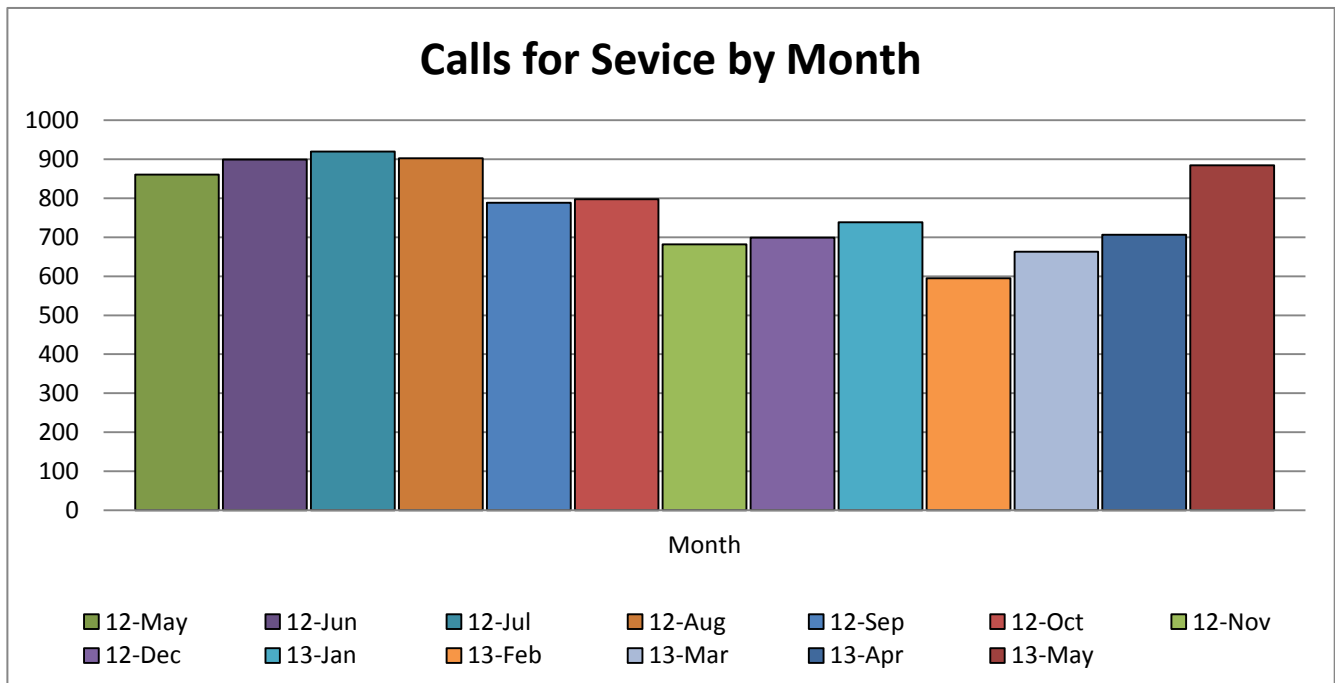
May 2013

Total # of Calls by Hour of Day (non-self initiated)

HOURL	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
0	26	22	33	22	21	25	12	16	17	17	20	16	20
1	19	19	22	21	7	9	15	20	16	12	9	12	24
2	11	11	10	13	9	7	12	10	14	7	10	11	13
3	10	16	18	15	9	8	9	10	13	8	4	15	9
4	9	16	15	9	11	10	9	6	3	7	11	12	5
5	10	5	11	12	8	13	9	9	14	11	6	5	6
6	18	12	11	18	19	32	13	11	10	11	13	14	17
7	27	23	22	27	20	21	33	28	24	14	25	27	22
8	29	33	35	36	36	37	35	38	35	24	32	38	36
9	28	40	41	48	36	45	40	39	35	37	34	41	42
10	50	41	46	45	52	36	40	39	39	43	34	35	47
11	49	58	62	40	38	45	40	39	46	33	46	32	45
12	48	47	52	56	43	47	36	44	44	43	38	37	42
13	53	43	35	60	51	46	47	40	37	39	40	49	53
14	53	54	42	55	45	60	44	39	52	35	50	44	65
15	60	54	67	73	54	53	44	47	56	40	45	45	64
16	58	65	60	52	41	40	46	41	58	45	28	43	65
17	52	63	51	54	63	52	34	37	44	34	38	38	62
18	58	50	58	47	59	45	35	36	47	31	41	42	38
19	49	50	49	50	34	47	30	42	26	24	33	32	45
20	49	53	44	34	45	44	31	32	26	25	27	37	39
21	30	48	53	37	41	36	26	24	36	21	33	32	47
22	36	44	47	44	24	24	18	21	25	18	27	26	42
23	28	32	35	34	22	15	24	31	21	16	19	23	36
TOTAL	860	899	919	902	788	797	682	699	738	595	663	706	884

WESTFIELD POLICE DEPARTMENT

May 2013



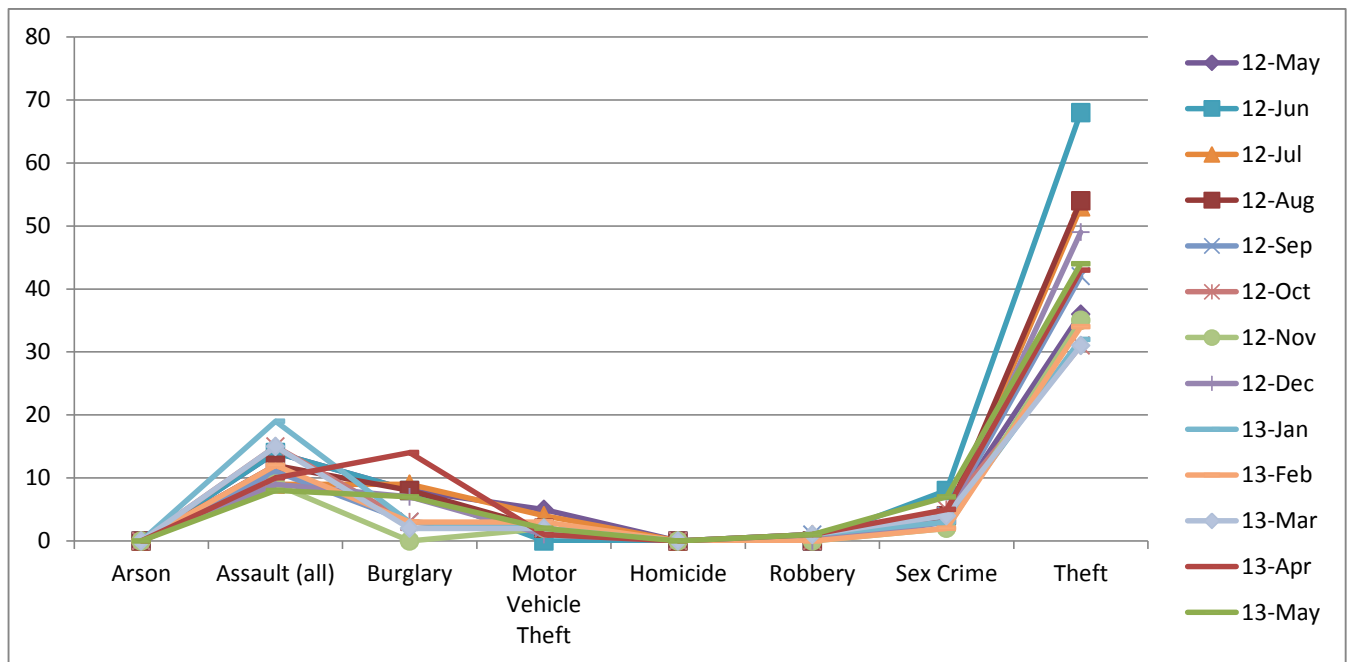
WESTFIELD POLICE DEPARTMENT

May 2013

UCR OFFENSES*

OFFENSE	12-Mar	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault (all)	14	14	9	12	11	15	9	9	19	12	15	10	8
Burglary	8	8	9	8	3	3	0	7	3	3	2	14	7
Motor Vehicle Theft	5	0	4	2	2	2	2	1	2	3	2	1	2
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	0	1	0	0	0	1	0	1	1	1
Sex Crime	4	8	3	4	4	5	2	3	3	2	4	5	7
Theft	36	68	53	54	42	31	35	49	32	34	31	43	44
TOTAL	67	98	79	80	63	56	48	69	60	54	55	74	69

*hierarchy rule was not used in calculating results



WESTFIELD POLICE DEPARTMENT

May 2013

NON UCR OFFENSES

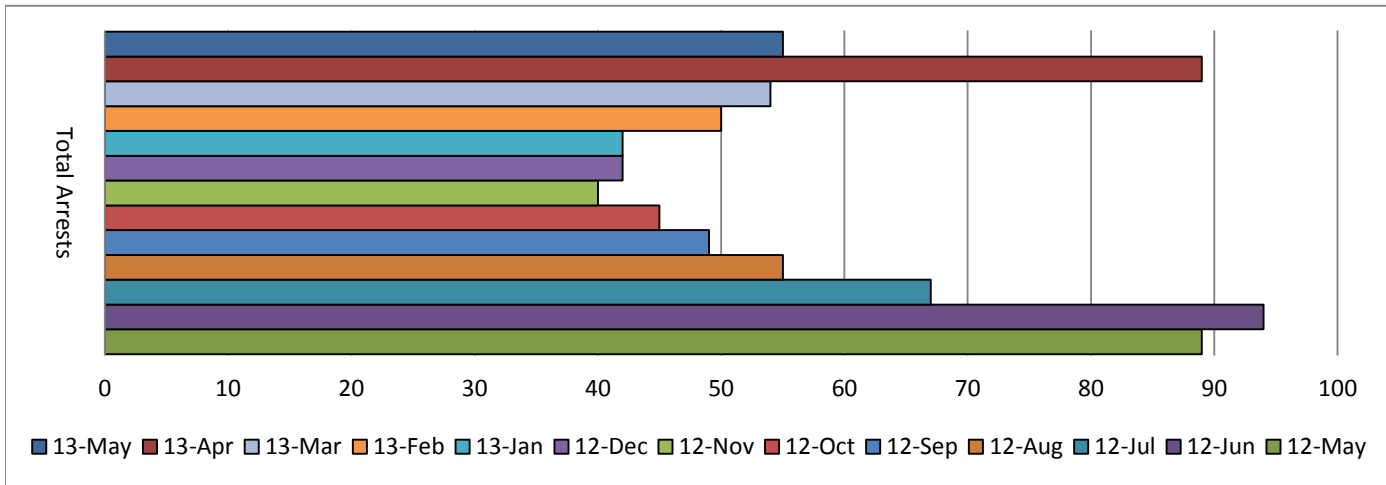
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	4
ASSIST OTHER AGENCY	2
CHECK DECEPTION	0
CHILD ABUSE REPORTED	5
CHILD CUSTODY DISPUTE	2
CHILD NEGLECT REPORTED	8
CIVIL DISPUTE	10
CRIMINAL CONFINEMENT	0
CRIMINAL MISCHIEF/VANDALISM	16
CRIMINAL RECKLESSNESS	1
DAMAGED PROPERTY	6
DEATHS OTHER THAN HOMICIDE/SUICIDE	1
DISORDERLY CONDUCT	3
DISTURBANCE/ARGUMENTS/FIGHTS	8
DOMESTIC DISTURBANCE	7
DRIVING WHILE SUSPENDED	13
DRUG ABUSE VIOLATIONS	13
FALSE INFORMING OR REPORTING	1
FORGERY/COUNTERFEITING	3
FRAUD	10
FRAUD-CREDIT CARD	4
HARASSMENT	6
HARASSMENT/TELEPHONE	4
INCORRIGIBILITY	5
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	4

JUVENILE COMPLAINT	4
LEAVING THE SCENE/HIT AND RUN	9
LIQUOR LAW VIOLATIONS	3
LOSS OF PROPERTY	2
MENTAL PERSON/DEMENTED	1
MISSING PERSON/LOST	2
OPERATING WHILE INTOXICATED	7
OPERATOR NEVER LICENSED	10
POSS MARIJUANA	3
PROPERTY FOUND	6
PUBLIC INTOXICATION	0
RECKLESS DRIVING	0
RESIDENTIAL ENTRY	2
RESISTING LAW ENFORCEMENT	2
RUNAWAY	0
SOLICITING	0
STALKING	1
SUICIDE/ATTEMPTS/THREATS OF	6
SUSPICIOUS INCIDENT/PERSON	10
THREATS/INTIMIDATION	6
TRAFFIC ACCIDENTS	5
TRAFFIC VIOLATIONS	30
TRESPASSING	3
UNLAWFUL ENTRY OF A VEHICLE	2
VIOLATION OF RESTRAINING ORDER	1
WEAPON VIOLATION	2
WELFARE CHECK	12

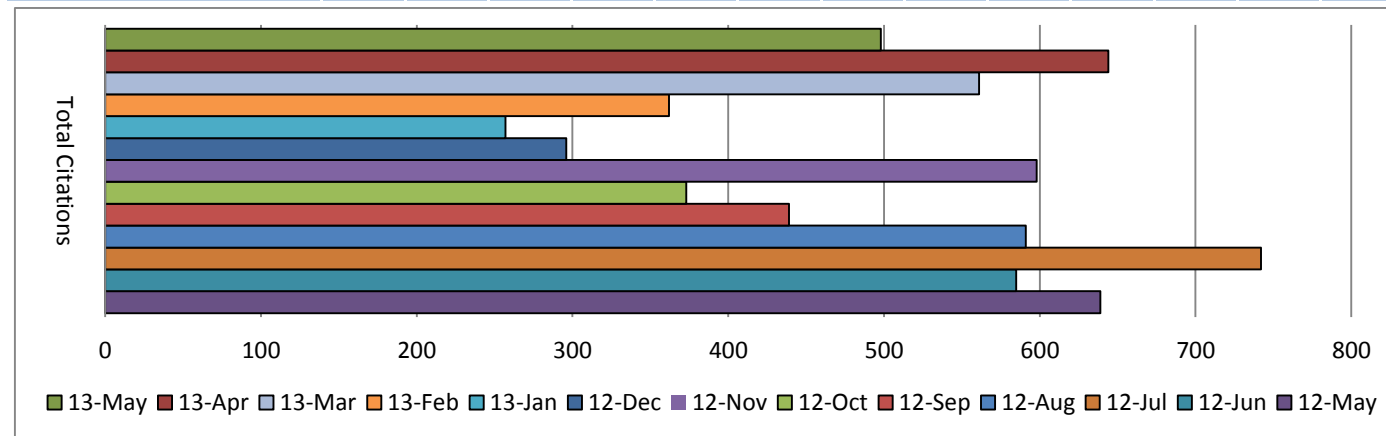
WESTFIELD POLICE DEPARTMENT

May 2013

Arrest Reports Taken	12-Ma	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
Alcohol/ Drug Related	41	37	31	25	24	23	14	13	14	15	16	42	17
Felony Charges	20	24	18	11	16	11	14	8	12	8	16	21	14
Misdemeanor Charges	118	111	70	58	61	56	42	50	44	59	56	101	58
Traffic Arrest Charges	65	49	42	31	34	28	17	36	28	39	38	54	43
Total Arrests	89	94	67	55	49	45	40	42	42	50	54	89	55



Traffic	12-Ma	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
Total Citations	639	585	742	591	439	373	598	296	257	362	561	644	498
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Written Warnings	1092	813	811	724	714	633	735	555	601	677	1013	1049	897
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Traffic Accidents	70	52	53	64	45	55	50	64	53	40	35	47	63
<i>Hit and Run</i>	8	6	4	4	2	3	1	3	2	3	3	5	7
<i>Personal Injury</i>	10	5	14	16	9	7	10	12	8	6	6	8	13
<i>*Fatality</i>	0	0	0	0	0	0	0	0	0	0	0	1	0
<i>Property Damage</i>	52	41	35	44	34	45	39	49	43	31	26	33	43

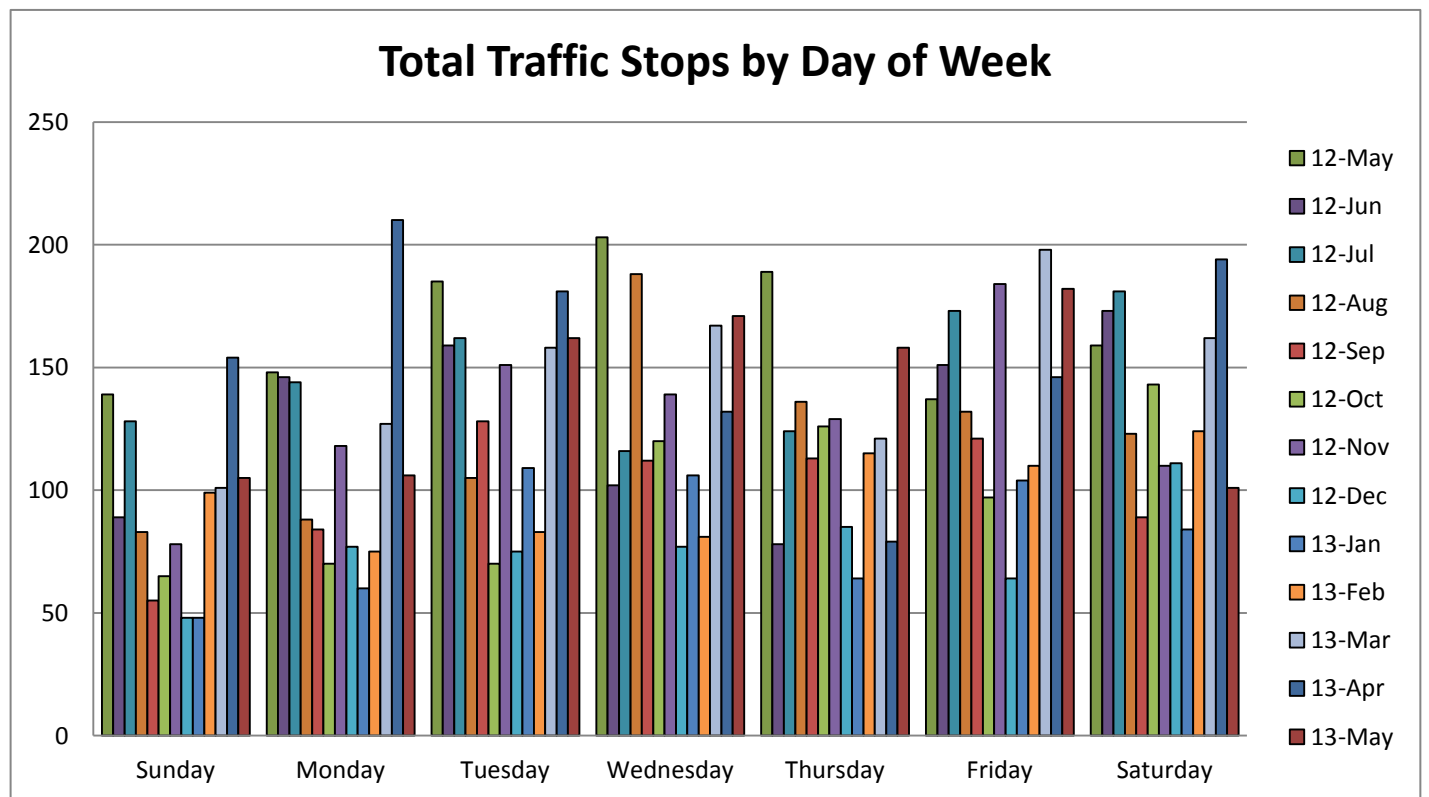


WESTFIELD POLICE DEPARTMENT

May 2013

Traffic Stops: SELF INITIATED by Day of Week

Day:	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
Sunday	139	89	128	83	55	65	78	48	48	99	101	154	105
Monday	148	146	144	88	84	70	118	77	60	75	127	210	106
Tuesday	185	159	162	105	128	70	151	75	109	83	158	181	162
Wednesday	203	102	116	188	112	120	139	77	106	81	167	132	171
Thursday	189	78	124	136	113	126	129	85	64	115	121	79	158
Friday	137	151	173	132	121	97	184	64	104	110	198	146	182
Saturday	159	173	181	123	89	143	110	111	84	124	162	194	101
TOTAL	1160	898	1028	855	702	691	909	537	575	687	1034	1096	985



WESTFIELD POLICE DEPARTMENT

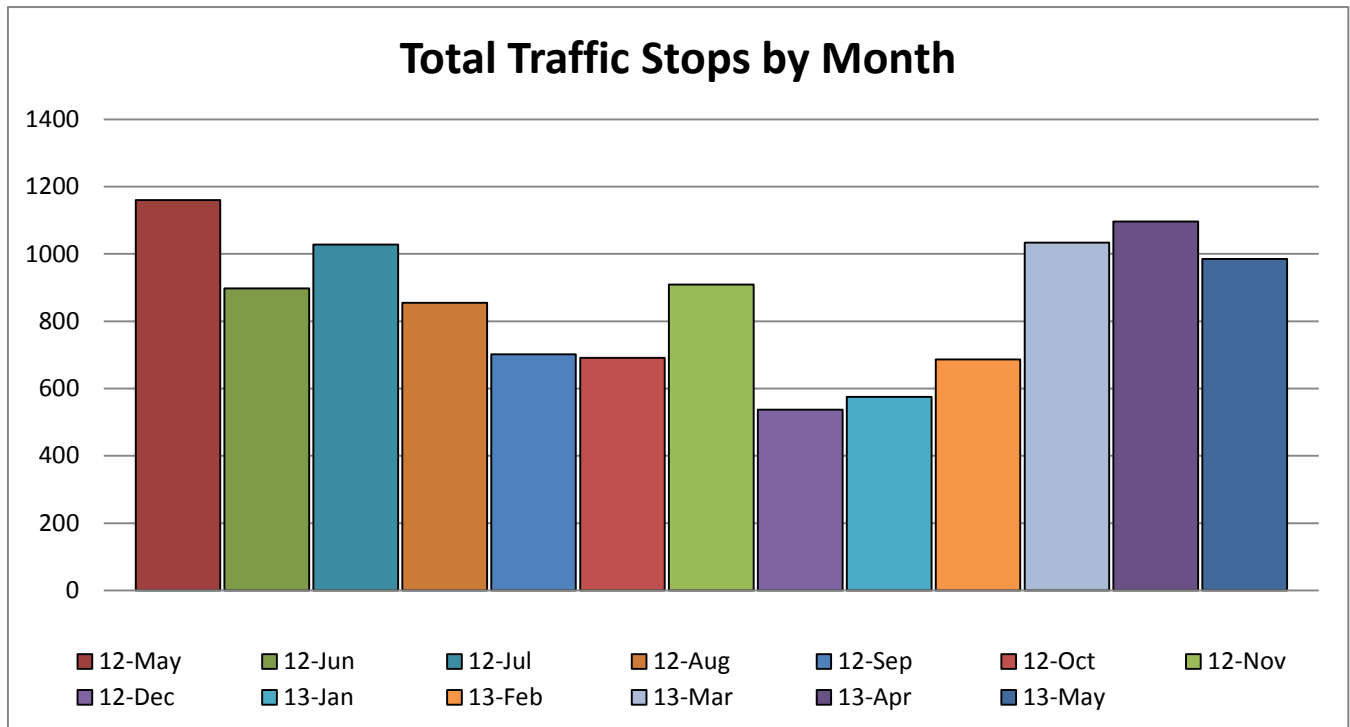
May 2013

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	12-May	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May
0	63	30	24	29	36	31	36	24	34	45	60	58	38
1	34	33	17	22	14	18	19	17	28	29	58	50	24
2	20	20	12	6	11	13	7	12	12	12	28	24	22
3	3	9	5	7	6	7	11	5	3	7	11	9	11
4	24	11	5	5	11	17	14	12	10	9	16	14	9
5	17	16	5	4	11	16	10	26	10	19	21	18	28
6	11	4	8	7	6	6	2	0	2	4	10	23	31
7	28	25	26	35	15	16	15	10	18	13	30	58	72
8	43	36	44	54	43	34	45	29	26	25	52	73	82
9	49	32	54	55	36	32	58	26	40	25	46	52	64
10	54	49	75	47	49	53	58	27	22	35	34	60	61
11	20	22	39	37	11	24	38	14	7	19	27	27	26
12	23	24	55	44	31	22	41	13	19	19	37	22	29
13	33	48	71	55	56	25	62	11	40	15	56	39	57
14	41	41	72	60	53	23	63	25	40	16	46	43	42
15	35	42	73	52	31	24	42	22	13	9	34	28	34
16	31	42	66	33	18	23	36	5	4	6	31	22	30
17	19	31	38	20	16	8	22	18	15	16	31	39	28
18	133	56	50	50	26	28	39	26	15	32	51	52	28
19	113	109	75	69	63	78	74	39	42	92	115	116	81
20	59	44	64	30	36	53	41	43	41	53	56	62	30
21	93	50	41	33	26	40	43	38	31	32	61	63	48
22	102	71	54	48	43	61	78	54	56	57	63	85	61
23	112	53	55	53	54	39	55	41	47	98	60	59	49
TOTAL	1160	898	1028	855	702	691	909	537	575	687	1034	1096	985

WESTFIELD POLICE DEPARTMENT

May 2013



**Westfield Police Department
Community Events
May 2013**

5/2/13 Hamilton County Law Enforcement Memorial – Honor Guard

Citizens Academy – Every Thursday

5/8/13 Bike to School – Numerous officers

5/9/13 Daisy Troop visited the police department for a tour and safety talk – Officer Griffin

5/18/13 Rule the Road Teen Driving Event – Chief Rush, Sgt. Adams, Lt. Gorrell, Sgt. Dine, Officers Harrell and Mitchell

5/18/13 Health Source of Westfield Grand Opening and Fund Raiser for Hamilton County Humane Society – Officer Daniels

5/22/13 Bike Safety for Maple Glenn Elementary School – Assistant Chief Jordan

5/24/13 Career Day for Carey Ridge Elementary School – Officer Daniels

5/28/13 WeCan Meeting - Chief Rush

5/31/13 Special Olympics Torch Run

17 car seat installations – Denise Gilreath

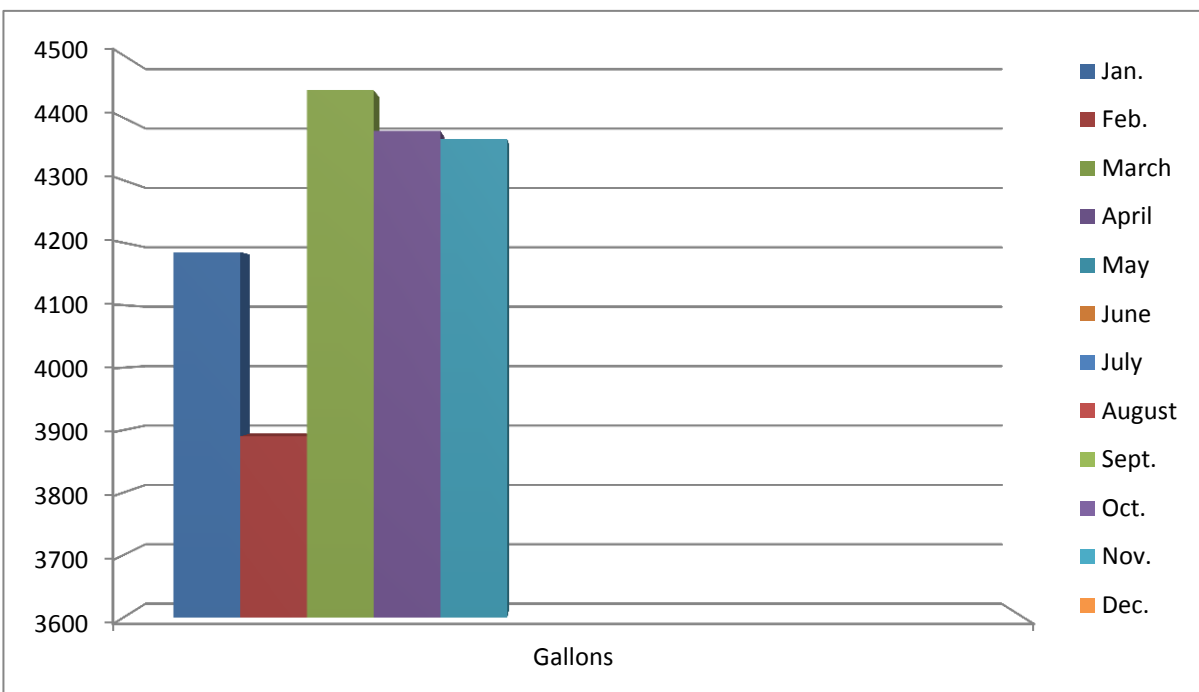
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2012/2013

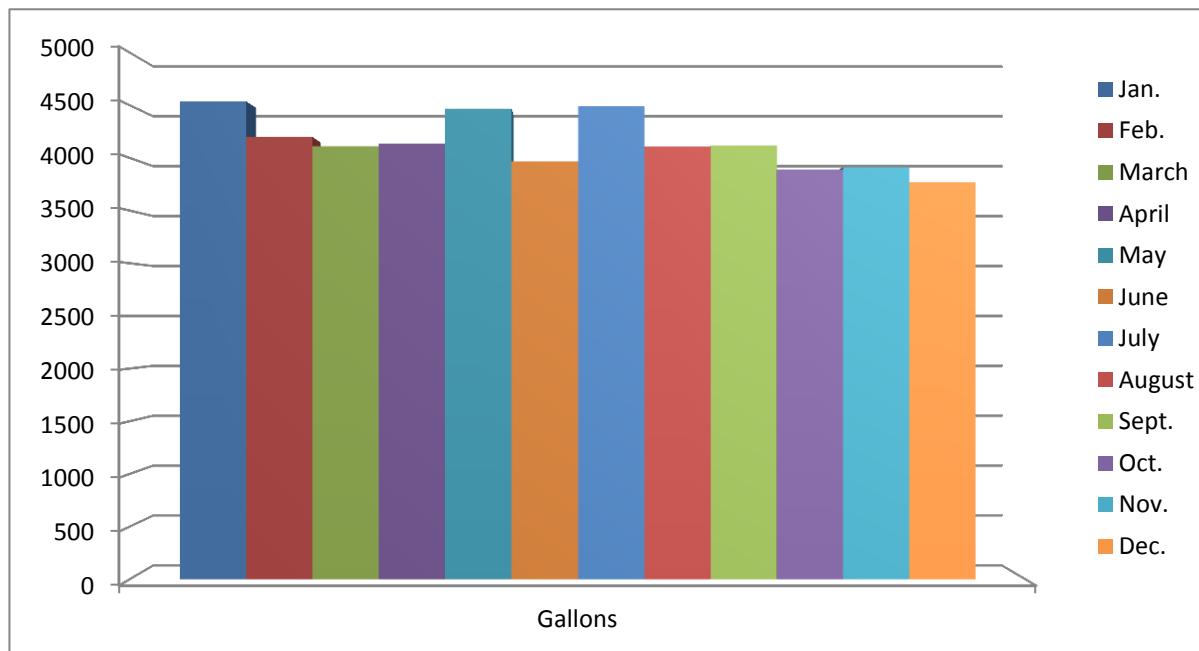
Fuel Purchases 2013

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4185	3890	4444	4379	4366							



Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538	4200	4113	4134	4469	3968	4490	4112	4115	3888	3912	3768



Monthly Training Summary

May 2013

5/1-3/13 National Citizens Police Academy Association Conference – Lt. Seagrave

5/2/13 Monthly K-9 Training

5/5-8/13 Indiana SWAT Officers Association – Officer Harrell

5/9/13 Monthly ESU – Officer Todd and Harrell

5/13/13 Child Death Investigation – Det. Clouse

5/13-16/13 STOPS Instructor – Officer Grimes

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY May 30, 2013

The Westfield Board of Public Works and Safety met on Thursday May 30, 2013 at the Westfield Public Works conference room. Present were Randy Graham, Kate Snedeker, Deputy Clerk-Treasurer Beverly Rawlings and City Attorney Brian Zaiger. Randy Graham called the meeting to order at 3:02 P.M.

Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the May 2, 2013 meeting minutes as presented and this was seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Bid Approval:

Action Item #2: Fire Department-Ambulance Bid

Fire Chief, Jason Lemons reported that the Fire Dept received 4 bids with the winning bid being \$181,000. The payments will be spread out over 5 years. The Ambulance is built to order and should be delivered by the end of the year.

Kate Snedeker moved to approve the bid, seconded by Randy Graham.
Vote: Yes-2; No-0. Motion carried.

Contracts/Leases:

Action Item #3: Parks Department-Monon Trail Phase 6&7 DES #0900029 TE Project

Melody Jones requested that the Board approve a contract with DLZ to perform Preliminary Engineering, Design and Right of Way Engineering services for Phase 6 & 7 of the Monon Trail North of State Road 32 to 216th St. The total Contract for this phase is not to exceed \$805,915 and will be funded by the TE Grant as an 80/20 match. The Cities portion, 20% of the contract, is \$161,000.

Haseeb Ghumman and Jay Stankiewicz from DLZ were also on hand to answer questions.

Motion to approve the Contract as submitted was made by Randy Graham. Kate Snedeker seconded.
Vote: Yes-2; No-0. Motion Carried.

Agreements and/or Memorandum of Understanding (MOU)

Action Item #4: Public Works Department-Langston Development for Brookside, Sec. 5A

Neil VanTrees, Public Works Engineer, explained Langston Development agreed to give the City a check for \$21,392.11 in lieu of a performance bond for the completion of improvements and installations in Brookside, Sec. 5A. Neil is asking the Board to allow Public Works Director, Ken Alexander to sign the Agreement with Langston Dev.

Randy Graham made the motion to approve the agreement. Kate Snedeker seconded.

Vote: Yes-2; No-0. Motion carried.

Notice of Violation:

Action Item #5: Appeal of Violation Notice-Gomez Painting

Adam Essex, Inspector for Public Works explained that a resident, Mike Goldey, had submitted a complaint stating that paint had been dumped into a storm sewer and it then ran into the retention pond adjacent to his residence.

Also present was resident, Jim Philippi, who claimed he saw employees of Gomez Painting washing out their paint buckets in the pond. He then followed them back to the site they were painting and was able to get the company's name. There was no one was on hand from Gomez Painting to Appeal the Violation.

Randy Graham made the motion to deny the Appeal. Kate Snedeker seconded.

Vote: Yes-2; No-0

Consent Agenda:

- Wheeler Road Water Main Update

Neil VanTrees explained to the Board that Rieth-Riley Construction was the low bidder with a bid price of \$204,440.30, less than half of the engineer's estimate. Construction was scheduled to begin on May 30th and completed within 30 days.

Department Reports:

- Fire Department – Chief Jason Lemons
- Parks and Recreation Department - Melody Jones
- Police Department – Joel Rush
- Public Works Department – Ken Alexander

Neil VanTrees gave updates on 156th St and Springmill and also the 161st St and Oak Ridge Roundabouts. Kate Snedeker asked to receive periodic updates on these projects.

Board Comments:

None

Randy Graham made the motion to adjourn, seconded by Kate Snedeker.
Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 4:03 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

TO: Westfield Board of Works and Safety

From: Melody Jones

CC: Todd Burtron

Date: June 21, 2013

RE: Monon Trail Tunnel at 161st Street - Phase 1

Board of Works and Safety

Westfield Parks and Recreation Department is requesting two separate approvals for the Monon Trail Tunnel project. The first request is approval to enter into a Utility Reimbursement Agreement with Duke Energy not to exceed \$40,053. This relocation is necessary in order to construct Phase 1 of the Monon Tunnel. I also need your authorization to sign the Work Plan from Duke for this relocation. Duke's plan has been reviewed and approved by United Consulting. Both documents are attached. The overhead power lines must be moved and buried in order to construct the infrastructure under 161st Street.

In addition, we are requesting approval to enter into a construction contract as a result of the future Request for Proposal for construction for the Monon Trail Tunnel Phase 1, with the qualified contractor who's proposal does not exceed the estimated construction cost of \$158,000. A construction estimate is attached for your information. . Funding for the construction will be park impact fees.

Phase 1 construction will consist of constructing a single span concrete slab structure under the existing roadway. The proposed structure will be sized to provide a horizontal clearance of 14' and a minimum vertical clearance of 10' to the Monon Trail. The structure width will accommodate the existing two lane configuration of 161st Street including railing. The structure will be constructed under fill to better facilitate future changes to the cross section of 161st Street.

The structure will be supported on a pile foundation. During Phase 1, the piles will be driven into the existing ground and the cap and slab structure

placed. The earthwork will be left in place between the piles for removal in Phase 2.

The excavations adjacent to and over the single span concrete slab structure will then be backfilled to match the existing conditions in order to maintain the at-grade crossing for the Monon Trail. The pavement section for 161st Street will be reconstructed within the limits of the excavation and the trail will be restored to its present condition. Coordination with INDOT while 161st Street will be closed for the US 31 project will provide at future construction cost savings estimated at about \$500,000.

In order to take advantage of the US31 closure of 161st Street, we have a very short window to complete this work. If granted approval to move ahead with the construction contract we plan to return to the BOW to ratify the contract at your next meeting.

The Westfield Parks and Recreation Department will need your signature on the Utility Reimbursement Agreement upon the Board of Works and Safety's approval today.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

UTILITY REIMBURSEMENT AGREEMENT

City of Westfield – Monon Tunnel @ 161st Street

THIS AGREEMENT, made and effective this 10th day of June, 2013, is by and between **Duke Energy Indiana, Inc.**, an Indiana electric public utility corporation (hereinafter referred to as "DEI"), and the **City of Westfield**, in Indiana (hereinafter referred to as "the Local Government").

WITNESSETH:

WHEREAS, as an Indiana public utility, DEI has the right under Indiana law to construct, operate and maintain its utility facilities upon Indiana public road right of way and within private utility easements, including but not limited to, the Local Government's **Monon Tunnel @ 161st Street** in Hamilton County, Washington Township, City of Westfield, Indiana; and

WHEREAS, DEI has constructed and now operates and maintains certain electric line facilities upon and/or along **161st Street @ Monon Tunnel, Westfield**, all of which are more particularly described on the attached Exhibit "A" (hereinafter referred to as "the Utility Facilities"); and

WHEREAS, the Local Government needs to make certain improvements to **Monon 161st Street @ Monon Tunnel, Westfield**, and the Local Government and DEI have determined that the Utility Facilities will need to be relocated before this improvement can be made by the Local Government; and

WHEREAS, the Local Government has acquired or will acquire at the expense of the Local Government, a relocation area on the public road right of way of 161st Street @ Monon Tunnel, Westfield for the Utility Facilities, which area DEI has determined is suitable and is hereinafter referred to as "said relocation area"; and

WHEREAS, the Local Government has requested DEI to relocate the Utility Facilities to said relocation area, as described on Exhibit "A," and

WHEREAS, DEI is willing to relocate the Utility Facilities to said relocation area; provided that the Local Government reimburses DEI for the costs actually incurred by DEI so to do (with preliminary established cost as hereinafter described, being paid to DEI by the Local Government before DEI commences "the Work" as such term is hereinafter defined); and

WHEREAS, the Local Government is willing to reimburse DEI for such costs subject to the terms and conditions contained herein.

NOW, THEREFORE, for and in consideration of the mutual promises from, to and between DEI and the Local Government, hereinafter contained, DEI and the Local Government do hereby agree to and with each other, as follows:

SECTION I. DEI with its regular construction or maintenance crew and personnel, at its standard schedule of wages and working hours, or by an approved contractor, will relocate the Utility Facilities to said relocation area, as described on Exhibit "A" (hereinafter referred to as "the Work"). The preliminary estimated cost thereof is \$40,052.01 as shown on the attached Exhibit "B".

SECTION II. The Local Government shall reimburse DEI for said actual costs incurred by DEI to perform the work within thirty (30) days after receiving a written, itemized statement from DEI. Statement shall include supporting documentation to substantiate claim. Such supporting documentation shall include, but shall not be limited to, copies of material invoices, time sheets, vendor and/or contractor invoices and other such documents as may be deemed necessary by the Local Government to support such invoice. DEI shall have the right to submit such statements for progress payments as the Work proceeds. When the work is completed, the actual costs incurred by DEI to perform the Work are less than said preliminary estimated cost, DEI shall remit the difference to the Local Government.

SECTION III. DEI shall not start the Work until the following has occurred:

- (a) written notice has been given to DEI by the Local Government that the Work has been authorized and funds are available to reimburse DEI,
- (b) the Local Government has denoted the public road right-of-way line by staked survey at not more than 100 foot intervals with station markings,
- (c) the Local Government has trimmed/removed all vegetation away from the public road right-of-way as reasonably determined by DEI for the entire length of the project, (d) the Local Government and DEI have executed this agreement and the Local Government has paid DEI the aforestated preliminary estimated cost of **\$40,052.01**. Delivery of said written notice by the Local Government to DEI shall also constitute the Local Government's affirmation that any necessary public road right-of-way area has been arranged for the relocation area and the Work, and
- (e) written notice has been given to DEI by the Local Government that it has acquired the necessary public road right-of-way area for the relocation area and the Work.

SECTION IV. The Local Government shall also reimburse DEI for any costs actually incurred by DEI in the future in the event the Utility Facilities need to be adjusted, removed, supported, altered, and/or relocated at any time or times (a) for another Local Government highway improvement project and/or (b) for any other project of the Local Government or other governmental entity.

SECTION V. DEI, and its contractor and subcontractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to her/his hire, tenure, terms, conditions or Privileges of employment or any matter directly or indirectly related to employment because of her / his race, color, religion, national origin or ancestry. Breach of this covenant may be regarded as a material breach of this Agreement.

SECTION VI. DEI shall indemnify and hold harmless the Local Government from and against any and all legal liabilities and other expenses, claims, costs, losses, suits or judgments for damages, or injuries to or death of persons or damage to or destruction of property arising out of the Work (hereafter "Claim"); provided, however, that where the Local Government is negligent or engages in intentional misconduct with respect to the occurrence or occurrences giving rise to the Claim, DEI shall have no duty to indemnify and hold harmless the Local Government.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by through their duly authorized representatives, effective the date first above written.

DUKE ENERGY INDIANA, INC.


(Signature)

Timothy P. Umbaugh
(Name, Printed or Typed)

Supervisor, Distribution Design
(Position)

City of Westfield

By: _____

Printed Name: _____

Printed Title: _____

Dated: _____

By: _____

Printed Name: _____

Printed Title: _____

Dated: _____

By: _____

Printed Name: _____

Printed Title: _____

Dated: _____

Attest:

-Treasurer



Relocation Work Plan

Date: **June 25, 2013**

Subject: **City of Westfield – Monon Tunnel @ 161st Street (REVISED-2)**

Section 1. General Information

A. Project Information

- (1) Des No: **N/A**
- (2) Route Number: **161st Street**
- (3) Location: **161st Street & Monon Tunnel**
- (4) Work Type: **Pedestrian Tunnel under 161st Street**
- (5) Date work plan needed: **June 21, 2013**

B. Utility Designated Contact - Information

- (1) Person name: **Cindy Rowland**
- (2) Office telephone: **317-776-5341**
- (3) Mobile telephone: **317-431-4762**
- (4) Email address: **cindy.rowland@duke-energy.com**
- (5) Agency Name: **Duke Energy**
- (6) Address 2: **100 S. Mill Creek Road**
- (7) State, City, Zip Code: **Noblesville, IN 46062**
- (8) Construction Emergency Contact:
 - Name: **Cindy Rowland**
 - Cell Phone: **317-431-4762**

C. Utility Coordinator Contact - Information

- (1) Person name: **Brian Frederick**
- (2) Office telephone: **317-895-2585**
- (3) Mobile telephone: **N/A**
- (4) Email address: **brianf@ucindy.com**
- (5) Agency Name: **United Consulting**
- (6) Address: **1625 N. Post Road**
- (7) State, City, Zip Code: **Indianapolis, IN 46219**

Section 2. A narrative description of the facility relocation that will be required. [IAC 13-3-3(c)].

(A) Describe what types of existing facilities are present.

There is a 1-phase OH pole line along the north side of 161st Street along the existing road ROW. There is an existing 1-phase UG cable running along the west side of Monon Trail, north of 161st Street. There is also an existing OH secondary line feeding north along the east side of the Monon Trail. Please see drawings from United Consulting dated 5/28/13 or Duke Energy's drawings dated 6/5/13.

(B) Describe location of existing facilities.

There is a 1-phase OH pole line along the north side of 161st Street along the existing road ROW. There is an existing 1-phase UG cable running along the west side of Monon Trail, north of 161st Street. There is also an existing OH secondary line feeding north along the east side of the Monon Trail. Please see drawings from United Consulting dated 5/28/13 or Duke Energy's drawings dated 6/5/13.

(C) Describe what will be done with existing facilities.

The existing 1-phase OH pole line will be removed and an UG cable be installed along the existing road ROW. The City of Westfield will be paying to bury the cable and convert the existing equipment. Duke Energy will install the new UG cable in between 2 future bridge pilings at approximately STA 92+30. Our proposed cable will also be approximately 21' deep from existing elevation or installed at elevation 864. Please see Duke Energy's drawings dated 6/5/13. The existing poles on either side of the Monon Trail will not be relocated, along with neither of the facilities on these 2 structures. Only the OH wire will be removed and an UG cable will be installed instead.

A drawing of sufficient detail with station, offset, elevations (if necessary), and scale to show the proposed location of the facility relocation, which takes precedence over the narrative description of the work.

(D) Describe what types of new facilities will be installed.

The existing 1-phase OH pole line will be removed and an UG cable be installed along the existing road ROW. The City of Westfield will be paying to bury the cable and convert the existing equipment. Duke Energy will install the new UG cable in between 2 future bridge pilings at approximately STA 92+30. Our proposed cable will also be approximately 21' deep from existing elevation or installed at elevation 864. Please see Duke Energy's drawings dated 6/5/13. The existing poles on either side of the Monon Trail will not be relocated, along with neither of the facilities on these 2 structures.

(E) Describe location of new facilities.

The existing 1-phase OH pole line will be removed and an UG cable be installed along the existing road ROW. The City of Westfield will be paying to bury the cable and convert the existing equipment. Duke Energy will install the new UG cable in between 2 future bridge pilings at approximately STA 92+30. Our proposed cable will also be approximately 21' deep from existing elevation or installed at elevation 864. Please see Duke Energy's drawings dated 6/5/13. The existing poles on either side of the Monon Trail will not be relocated, along with neither of the facilities on these 2 structures.

Section 3. A statement whether the facility relocation is or is not dependant on work to be done by another utility with a description of that work. [IAC 13-3-3(c)(2)(A)(i)]

Duke Energy's work is not dependent on another utility. Duke Energy will need staking with elevations completed prior to installation of the new facilities.

The removal of Duke Energy's pole(s) is dependent upon the removal of attachers to our poles. The attachers must remove their facilities before the existing poles can be removed. The existing attachers to our poles on this project are:

1.) Attacher #1 N/A

If the existing attacher is transferring their facilities to our new poles, the existing attacher's construction schedule may begin only after Duke Energy's relocation construction is completed. Duke Energy has no control over the start date or finish date for attachers vacating our existing poles.

Section 4. A statement whether the facility relocation is or is not dependent on work to be done by the CITY OF WESTFIELD or contractor with a description of that work. [IAC 13-3-3(c)(2)(A)(ii)]

(A) CITY OF WESTFIELD will give written notice to Duke Energy that all "possessory rights" have been acquired for the entire length of the approved work plan area before relocation construction begins. NOT APPLICABLE.

(B) CITY OF WESTFIELD will work closely with Duke Energy to safely clear all trees, shrubs and structures, at the CITY OF WESTFIELD's cost, for the entire length of the approved relocation plan area, including areas sufficiently beyond the construction limits to accommodate the approved relocation work plan before relocation construction begins. NOT APPLICABLE.

(C) CITY OF WESTFIELD will notify Duke Energy after staking (1 or 2):

1. CITY OF WESTFIELD ROW limits every 200 ft with station identification before relocation construction begins. NOT APPLICABLE.
2. Station and offset identification provided by Duke Energy for each Duke Energy facility before location construction begins. DUKE ENERGY WILL NEED THE BORE LOCATION MARKED WITH EXISTING AND REQUIRED ELEVATIONS FOR THE CROSSING.

(D) CITY OF WESTFIELD will provide signed copies of all reimbursement agreements before relocation construction begins.

(E) CITY OF WESTFIELD will provide Duke Energy a "Signed" work plan on or before as the ready for contracts date.

(F) CITY OF WESTFIELD will provide Duke Energy a "Letter to Proceed" on or before the ready for contracts date but no event later than the required pre-construction lead time prescribed in Section 7G.

In the event that Duke Energy Indiana decides to hold, protect or guard its installed facilities before, after or during relocation construction, for the safe installation of another facility or utility, Duke Energy Indiana will notify the CITY OF WESTFIELD immediately. Because time is of the essence, the CITY OF WESTFIELD and Duke Energy Indiana agree to work together to minimize costs and delays for all parties involved, and Duke Energy Indiana agrees to not proceed until an agreement is reached with the CITY OF WESTFIELD regarding reimbursement of Duke Energy Indiana's costs for holding protecting or guarding its facilities.

Section 5. A statement whether the facility relocation is or is not dependent on the acquisition of additional right-of-way with a description of that work. [IAC 13-3-3(c)(2)(B)]

- (A) **Duke Energy must have acquired all ROW, RR, State or Federal permits before relocation construction begins.**
- (B) **Duke Energy must have acquired all private “possessory rights” needed for the approved relocation plan before relocation construction begins.**

Section 6. A statement whether the utility is or is not willing to allow the **CITY OF WESTFIELD’S** contractor to do the required work as part of the highway contract. [IAC 13-3-3(c)(3)]

Duke Energy Indiana is not willing to have a CITY OF WESTFIELD’s contractor perform the required relocation.

Section 7. Scheduling Information. [IAC 13-3-3(c)(4) and IAC 13-3-3(c)(5)]

(A) The earliest date when the utility could begin to implement the work plan:

Absent an agreement expediting the work between CITY OF WESTFIELD and the utility, the earliest date when the utility could begin construction.

- 1.) **If the CITY OF WESTFIELD ROW staking and clearing is contained in the CITY OF WESTFIELD’s construction contract, Duke Energy Indiana will begin construction 45 days after the actual letting date of the construction project. NO CLEARING OR STAKING OF THE ROW WILL BE REQUIRED.**
- 2.) **If the CITY OF WESTFIELD ROW staking and clearing is let as a separate contract, Duke Energy Indiana will begin construction up to 30 days after the actual letting date of the staking and clearing contract provided that the separate contract for staking and clearing was published on the 18 month letting listing at the same time the contract for construction was published. NO CLEARING OR STAKING OF THE ROW WILL BE REQUIRED.**
- 3.) **If at any time within 120 days from the most current published letting date, the CITY OF WESTFIELD changes the letting date by more than fourteen (14) days, Duke Energy Indiana reserves the right upon written notice sent by mail to the CITY OF WESTFIELD, to provide to the CITY OF WESTFIELD a revised work plan within 60 days from the date Duke Energy Indiana is notified of the change.**

- (B) The number of calendar days to complete the required work: **30 days.**
- (C) The expected lead time in calendar days to obtain required permits: **0 days.**
- (D) The expected lead time in calendar days to obtain materials: **30 days.**
- (E) The expected lead time in calendar days to schedule work crews: **30 days.**
- (F) The expected lead time in calendar days to obtain the necessary additional right-of-way: **N/A.**
- (G) Required pre-construction lead time : **30 days.**

Section 8. A drawing of sufficient detail and scale to show the proposed location of the facility relocation. [IAC 13-3-3(c)(6)]

See Attachment A.

Section 9. For work the utility is entitled to be compensated by the **CITY OF WESTFIELD**, the work plan shall include a cost estimate for the facility relocation including credits for betterment. [IAC 13-3-3(d)]

See Attachment B.

Section 10. For work the utility is entitled to be compensated by the **CITY OF WESTFIELD**, the work plan shall include documentation of easements and compensable land rights. [IAC 13-3-3(d)]

Not Applicable.

Submitter Name Signed: *Cindy Rowland*

Submitter Name Printed: **Cindy Rowland**

Submitted Date: **June 25, 2013**

The following sections to be used by the **CITY OF WESTFIELD**'s personnel for the review of the utility relocation work plan.

Section 11. The **CITY OF WESTFIELD** shall review the work plan to ensure that it: [IAC 13-3-3(e)]

(1.a) is compatible with the CITY OF WESTFIELD permit requirements.

☒ Yes ☐ No Init.: *MRL*

(1.b) is compatible with the project plans.

☒ Yes ☐ No Init.: *MRL*

(1.c) is compatible with the construction schedule.

☒ Yes ☐ No Init.: *MRL*

(1.d) is compatible with other utility relocation work plans.

☒ Yes ☐ No Init.: *MRL*

(2.a) has a reasonable relocation scheme.

☒ Yes ☐ No Init.: *MRL*

(2.b) has a reasonable cost for compensable work.

☒ Yes ☐ No Init.: *MRL*

Reviewer Name Signed:



Reviewer Name Printed: *Matthew R. Lee, P.E.*

Reviewed Date: *6/25/13*

Section 12. Approved Work Plan. [IAC 13-3-3(f)]

I have reviewed the work plan and found it acceptable.

Project Manager Named Signed:

Project Manager Name Printed

Project Manager Date:

PRICING REPORTDate: 06/21/2013
Time: 02:34:06Project: **161st over Monon Trail**
Location:
County: **HAMILTON**
District: **Greenfield**Project ID: **13-207**
Bid Date: **/ /** State: **IN**
Route:

Pay Item	Description	Quantity Unit	Bid Price	Extension Alt
105-06845	construction engineering	1.000 L.S.	3,000.00	3,000.00
110-01001	mobilization and demobilization	1.000 L.S.	6,000.00	6,000.00
201-52370	clearing right of way	1.000 L.S.	3,000.00	3,000.00
203-02000	excavation, common	243.400 C.Y.	10.00	2,434.00
205-06937	temporary silt fence	347.000 L.F.	2.00	694.00
211-09264	structural backfill, type 1	4.000 C.Y.	21.00	84.00
213-09270	flowable backfill, removable	99.300 C.Y.	103.00	10,227.90
301-07448	compacted aggregate, no. 53, base	36.800 TON	20.00	736.00
303-01180	compacted aggregate, no. 53	70.200 TON	20.00	1,404.00
306-08033	milling, asphalt, 1 in	42.900 SYS	1.00	42.90
402-07433	hma surface, type b	8.400 TON	105.00	882.00
402-07438	hma intermediate, type b	12.100 TON	90.00	1,089.00
402-07441	hma base, type b	24.300 TON	80.00	1,944.00
615-06500	monument, a {harrison monument}	1.000 EACH	700.00	700.00
621-01004	mobilization and demobilization for seeding	1.000 EACH	500.00	500.00
621-06560	mulched seeding, u	580.100 SYS	1.00	580.10
701-09779	prebored hole, 15"	210.000 L.F.	55.00	11,550.00
701-51195	pile, steel h, hp 12 in x 53	511.000 L.F.	50.00	25,550.00
702-92857	concrete, c, substructure	24.800 C.Y.	700.00	17,360.00
703-06029	reinforcing bars, epoxy coated	15,092.000 LBS	1.05	15,846.60
704-51002	concrete, c, superstructure	41.200 C.Y.	700.00	28,840.00
715-05148	pipe, type 2 circular 10 in	18.000 L.F.	46.00	828.00
801-04308	road closure sign assembly	8.000 EACH	320.00	2,560.00
801-06625	detour route marker assembly	16.000 EACH	100.00	1,600.00
801-06640	construction sign, a	4.000 EACH	150.00	600.00
801-06775	maintaining traffic	1.000 L.S.	5,000.00	5,000.00
801-07118	barricade, iii-a	72.000 L.F.	11.00	792.00
801-07119	barricade, iii-b	48.000 L.F.	15.00	720.00
801-08401	temporary traffic barrier, type 2	40.000 L.F.	25.00	1,000.00
807-03594	relocate existing light {pedestrian signal, remove and reset}	1.000 EACH	10,000.00	10,000.00
808-03439	transverse marking thermoplastic crosswalk, white 24"	70.000 L.F.	6.00	420.00
808-06703	line, thermoplastic, solid, white, 4 in.	90.000 L.F.	0.50	45.00
808-75245	line, thermoplastic, solid, yellow, 4 in	90.000 L.F.	0.50	45.00

TOTALS**156,074.50**



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: June 20, 2013

RE: Park Improvements as of June 2013

Dear Board Members:

Summer is here and with it brings picnics, reunions, parties and special events. We are pleased to announce we have added Amanda Jackson to our team as the new Special Events Coordinator. Amanda comes to us from Fishers Parks and Recreations. In addition to the events we hosted in the past, the Westfield Parks Department will also be responsible for the coordination of the Grand Junction Derby and Westfield in Lights.

PARKS

Grand Junction Park/Plaza

Six additional properties are ready for demolition. The demolition RFP will go out on July 1st. We will be back to you at the July/August meeting for contract approval.

The Westfield Fire Department has been using one location for training purposes.

Quaker Park

New shade sails are being installed at the Splash Park over the benches that were installed last fall.

Freedom Trail Park

A large shade sail will be installed at the Freedom Trail Park Playground over the seating area that includes the sand table.

TRAILS

Monon Trail

161st Street Tunnel:

United Consulting is finalizing plans for the tunnel project. We have included two requests for not to exceed contracts for Phase 1 of this project on today's agenda. They include a Duke Energy Relocation Service Agreement and a construction contract.

Monon Phase 6 and 7

We have finalized the contract with DLZ for the Monon Trail project north of State Road 32 and sent it to INDOT. This project includes several phases and will be partially funded with Federal Transportation Enhancement Grants. We are also seeking the Bicentennial Nature Trust Grant to help with land acquisition.

Monon Phase 3A

There has been no change with the status of this project. We are still waiting on the condemnation process for the old Sacrete property. We have acquired the parcel from Custom Concrete east of the Anna Kendall Creek. Both properties are south of State Road 32 and will complete that section of the Monon Trail. Monon Phase 3A is the paving of the stone section of the trail from 161st Street to Quaker Park. This project has been designed and engineered. As Park Impact Fees become available we will move ahead with this project.

OTHER PROJECTS

Safe Routes to School

We received 6 proposals for the Safe Routes to School Planning RFQ and the committee has completed their ratings. The findings will be sent back to INDOT for their authorization. Once we receive the authorization we will be able to begin this planning process. This is a \$75,000 100% reimbursable grant.

EVENTS

Please join us on July 4th at Asa Bales Park for Westfield Rocks the 4th. An event flyer has been attached.

We would also like to invite you to attend our first evening in Asa Bales Park for "Movies in the Park". We will host 5 different movies but the first is on Friday, July 26th.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov



Board of Works

Andy Cook
Randy Graham
Kate Snedecker

Clerk Treasurer

Cindy J. Gossard

Public Works Department

(317) 804-3150 office
(317) 804-3181 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works and Safety

From: Robert Kmetz

CC: Todd Burtron, Ken Alexander

Date: June 25, 2013

RE: Water and Sanitary Sewer Installation Project – Adding the repair and improvement of the stormwater system to the project.

Westfield Public Works Department is requesting the approval of amending the existing Water and Sanitary Sewer Extension contract with VS Engineering to perform the following services for the Ridgewood Stormwater Project:

- Survey
- Utility Coordination
- Geotechnical Investigation
- Design, Plans & Bid Documents
- Construction Project Inspection

Stormwater problems to be addressed in this project include:

- Installing underdrain and Re-grading swales that have become silted in or are inadequate in the conveyance of stormwater to the HG Kenyon Drain. With the installation of the sanitary sewer pipe and water pipe in the City's right of way the swales will have to be re-graded once the pipes are installed – by doing this project concurrently it will save the City money by not having to come back and install underdrain.
- Several properties have clogged or buried drive culverts that impede the stormwater from reaching the drain. These culverts are in the City's right of way and will be excavated and replaced during the installation of the sewer and water extension.
- Property to the east of Ridgewood (Mr. O'Brien) has clogged and undersized culvert that is causing flooding on two properties adjacent to Mr. O'Brien. The Public Works Department is working on getting an easement from Mr. O'Brien so we can replace the culvert on his property.
- Replace/repair the existing culvert under Montrose Ln that is damaged and causing road failure.

VS Engineering services will cost, **Total of \$46,150.00**, which includes construction inspection. The existing contract with VS Engineering, in the amount of **\$282,530.00**, will be amended to reflect the addition of the storm water portion. The total contract cost is now **\$328,680.00**. The project will be funded from water and wastewater revenues.

The Westfield Public Works Department requests approval and plans to issue a Notice to Proceed upon the Board of Works and Safety's approval today.

Public Works Department

(317) 804-3100 office
(317) 804-3190 fax

2706 East 171st Street
Westfield, IN 46074
westfield.in.gov



Westfield Public Works

2706 E. 171st Street
Westfield , IN 46074
317-896-5452 fax 317-867-0202

Invoice No.

INVOICE

Customer

Name Westfield Public Library
Address _____
City _____ ZIP _____
Phone _____

Date 11/28/2012
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
427	Road Impact calculated trips	\$188.00	\$80,276.00
SubTotal			\$80,276.00
Shipping & Handling			\$0.00
Taxes IN			
TOTAL			\$80,276.00

Payment Details

- ☐ Cash
☐ Check

Check # _____

Office Use Only

Please make checks out to Westfield Public Works and mail to Customer
Service* Department of Public Works * 2728 E. 171st Street * Westfield, IN
46074

Thank You