



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda_08_06_2013

Tuesday, August 06, 2013 at 04:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Tuesday, August 06, 2013 at 04:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1: Minutes- June 27, 2013

Documents: [Minutes- 6/27/13](#)

Presentations

None

Ordinances and/or Resolutions

None

Quote Approval

None

Bid Approval

Action Item #2: Farr Hills/Buena Vista Sanitary Sewer and Water Extension Project

Documents: [Farr Hills/Buena Vista Sanitary Sewer and Water Extension Project](#)

Construction Standards & Specifications Changes

None

Performance and/or Maintenance Bond Release

Action Item #3: Lochaven 14

Documents: [Lochaven 14](#)

Change Orders

None

Contracts/Leases

None

Agreements and/or Memorandum of Understanding (MOU)

None

Consent Agenda

None

Department Reports

Fire

Documents: [WFD Report](#)

Parks and Recreation

Documents: [WPRD Report](#)

Police

Documents: [WPD Report](#)

Public Works

Documents: [WPWD Report](#)



**City of Westfield Fire Department
Board of Public Works & Safety Report
June 1st- 30th, 2013**

**Contact: Chief Jason Lemons
or Kristen Sparks
804-3333**

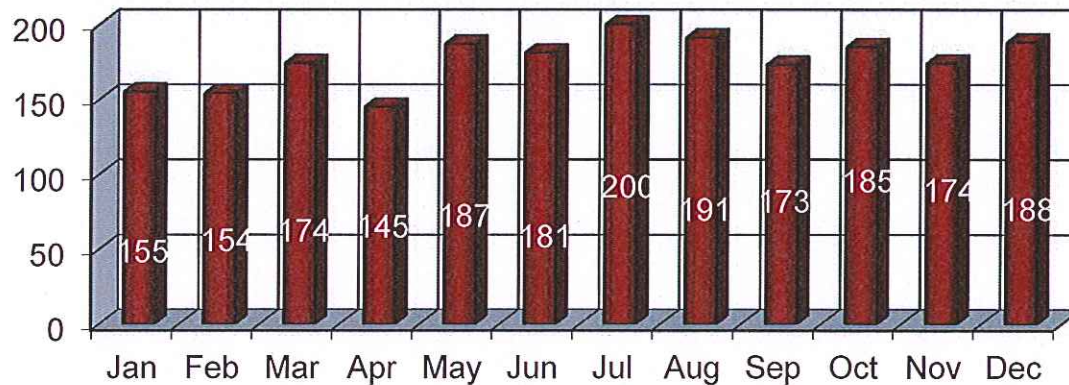


Westfield Fire Department 2013 Incident Statistics By Fire / Medical Groups

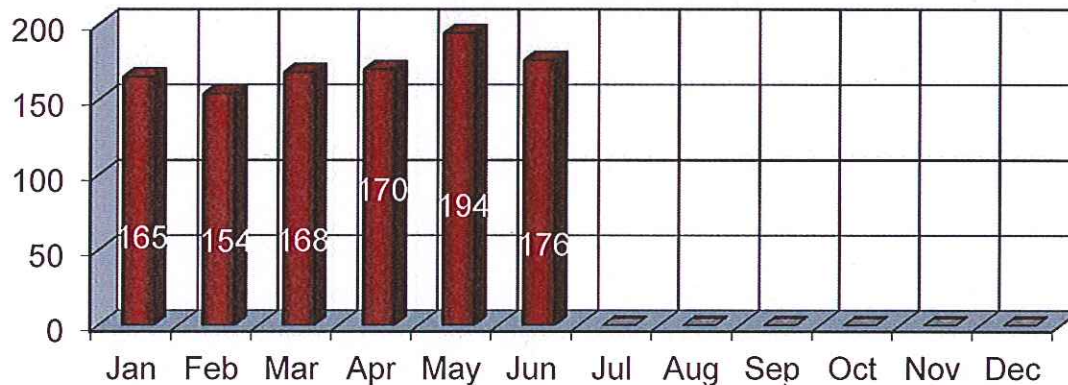


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	53	46	49	61	42	86							337	32.8%
Total WFD Medical Incidents	112	108	119	109	152	90							690	67.2%
Total WWFD Incidents	165	154	168	170	194	176	0	0	0	0	0	0	1027	100%

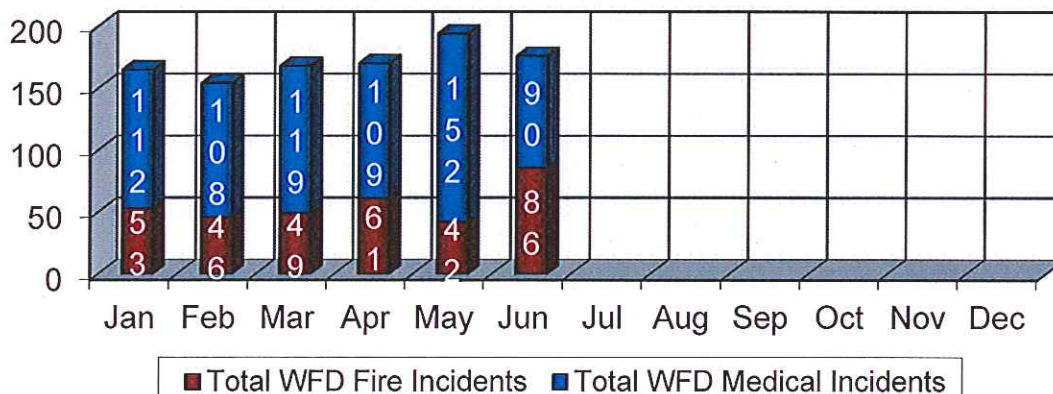
Westfield Fire Department
2012 Total Incidents



Westfield Fire Department
2013 Total Incidents



Westfield Fire Department
2013 Incidents by Fire/Medical



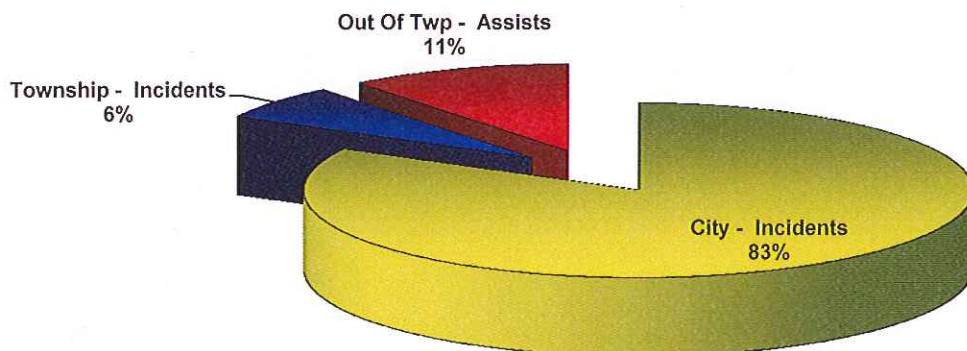


**Westfield Fire Department
2013 Fire/Medical Incidents
By Governmental Area**



2013 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	142	130	140	144	155	140							851	82.9%
Township - Incidents	7	10	11	10	16	12							66	6.4%
Out Of Twp - Assists	16	14	17	16	23	24							110	10.7%

**Westfield Fire Department
2013 Incidents by Governmental Areas**



■ City - Incidents ■ Township - Incidents ■ Out Of Twp - Assists



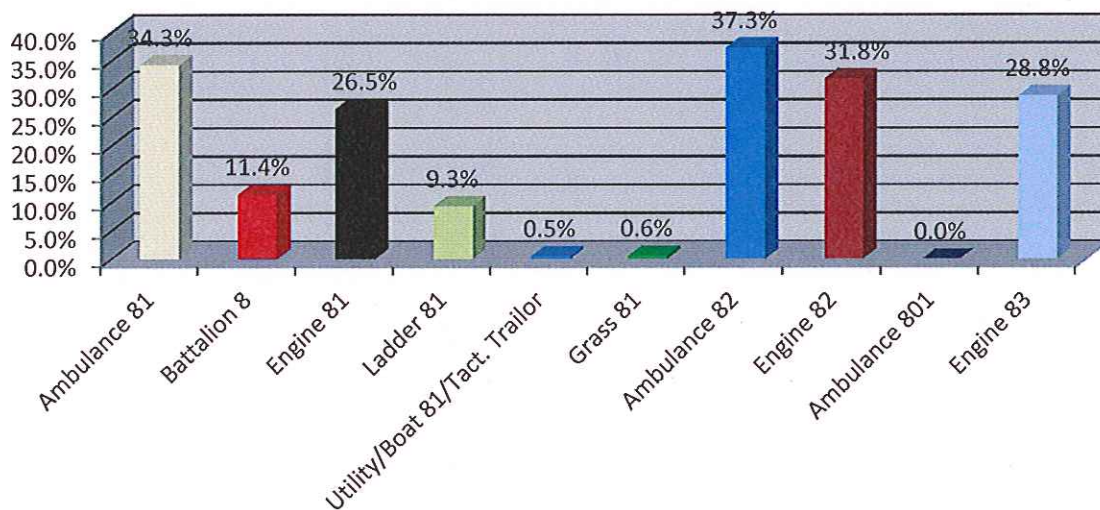
Westfield Fire Department 2013 Total Apparatus Responses By Unit & Station



<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	58	61	57	60	70	46							352	34.3%
Battalion 8	15	18	17	26	22	19							117	11.4%
Engine 81	45	39	39	50	56	43							272	26.5%
Ladder 81	10	16	22	20	13	15							96	9.3%
Utility/Boat 81/Tact. Trailer	0	1	-	3	1	-							5	0.5%
Grass 81	1	1	1	3	-	-							6	0.6%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	62	55	68	60	77	61							383	37.3%
Engine 82	58	43	58	51	54	63							327	31.8%
Ambulance 801	0	-		-	-	-							0	0.0%
<u>Station 83 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Engine 83	46	49	55	45	53	48							296	28.8%

Westfield Fire Department 2013 Total Apparatus Responses

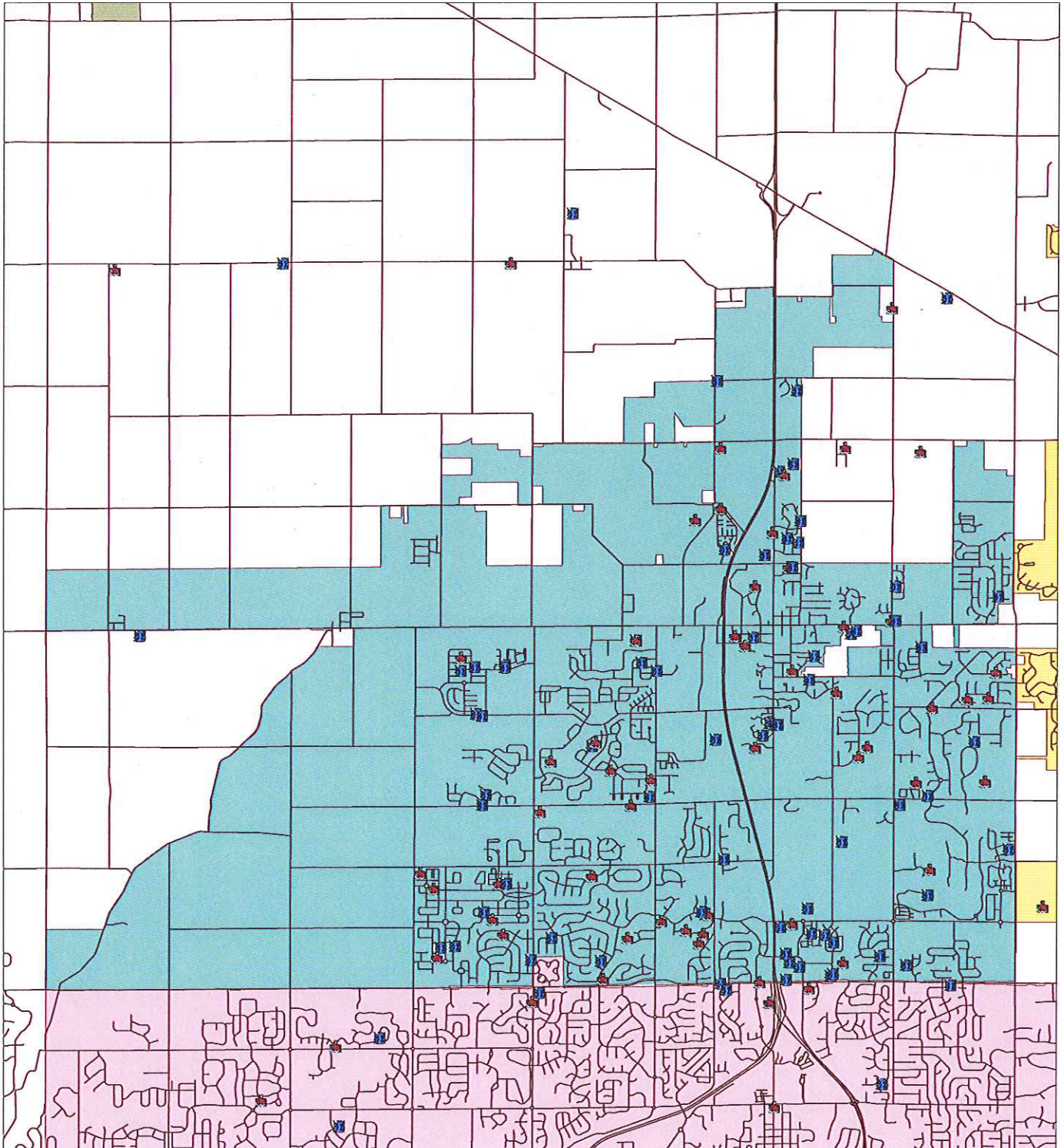


Scale : 1 Inch = 6401 Feet.

Date : 7/10/2013

NOBLESVILLE COMMUNICATIONS DEPARTMENT

Fire and EMS Runs for the Month of June 2013



Open Software Solutions, Inc.

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {06/01/2013} And {06/30/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.55%	\$0	0.00%
111 Building fire	6	3.35%	\$457,300	100.00%
115 Incinerator overload or malfunction, fire	1	0.55%	\$0	0.00%
131 Passenger vehicle fire	2	1.11%	\$0	0.00%
140 Natural vegetation fire, Other	1	0.55%	\$0	0.00%
143 Grass fire	2	1.11%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.55%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.55%	\$0	0.00%
	15	8.37%	\$457,300	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.55%	\$0	0.00%
321 EMS call, excluding vehicle accident with	83	46.36%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	2.23%	\$0	0.00%
	88	49.16%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.55%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	1.11%	\$0	0.00%
422 Chemical spill or leak	1	0.55%	\$0	0.00%
424 Carbon monoxide incident	1	0.55%	\$0	0.00%
444 Power line down	2	1.11%	\$0	0.00%
	7	3.91%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.55%	\$0	0.00%
510 Person in distress, Other	1	0.55%	\$0	0.00%
522 Water or steam leak	1	0.55%	\$0	0.00%
531 Smoke or odor removal	5	2.79%	\$0	0.00%
542 Animal rescue	1	0.55%	\$0	0.00%
550 Public service assistance, Other	3	1.67%	\$0	0.00%
551 Assist police or other governmental agency	15	8.37%	\$0	0.00%
553 Public service	1	0.55%	\$0	0.00%
554 Assist invalid	1	0.55%	\$0	0.00%
561 Unauthorized burning	2	1.11%	\$0	0.00%
	31	17.31%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	1.11%	\$0	0.00%

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {06/01/2013} And {06/30/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
611 Dispatched & cancelled en route	14	7.82%	\$0	0.00%
621 Wrong location	1	0.55%	\$0	0.00%
671 HazMat release investigation w/no HazMat	2	1.11%	\$0	0.00%
	<u>19</u>	<u>10.61%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	5	2.79%	\$0	0.00%
733 Smoke detector activation due to	4	2.23%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	1.11%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.55%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.55%	\$0	0.00%
743 Smoke detector activation, no fire -	2	1.11%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.11%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.55%	\$0	0.00%
	<u>18</u>	<u>10.05%</u>	<u>\$0</u>	<u>0.00%</u>
8 Severe Weather & Natural Disaster				
814 Lightning strike (no fire)	1	0.55%	\$0	0.00%
	<u>1</u>	<u>0.55%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 179

Total Est Loss: \$457,300

Performance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following performance bond for release by the requested developer:

Performance Bond Release

- **Lochaven 14 (water)**

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by this performance bond.

Maintenance Bond Acceptance:

- **Lochaven 14 (water)**

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by these three-year maintenance bonds.

The Westfield Public Works Department recommends that the Board of Public Works and Safety approve the release of these Performance Bonds.

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY JUNE 27, 2013

The Westfield Board of Public Works and Safety met on Thursday June 27, 2013 at the Westfield Public Works conference room. Present were Mayor Andy Cook, Randy Graham, Kate Snedeker, Deputy Clerk-Treasurer Beverly Rawlings and City Attorney Brian Zaiger. Randy Graham called the meeting to order at 3:03 P.M.

Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the May 30, 2013 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

PERFORMANCE AND/OR MAINTENANCE BOND RELEASE:

Action Item #2: Maples at Springmill, Sec. 1

Request was made by Harry Nikides, to release the performance bond with acceptance of it being flipped to a maintenance bond.

Mayor Cook moved to approve the motion, seconded by Kate Snedeker.
Vote: Yes-3; No-0. Motion carried.

Contracts/Leases:

Action Item #3: Monon Trail Tunnel at 161st-Phase 1

Melody Jones presented, having three separate requests. The first request was to relocate the utilities, (performed by Duke), with a reimbursement agreement of \$40,053.

Mayor Cook moved to enter into the agreement with Duke, seconded by Kate Snedeker.
Vote: Yes-3; No-0. Motion carried.

The second request was to have signatures authorizing the work plan agreement with Duke. Kate Snedeker moved to approve the motion, seconded by Mayor Cook.
Vote: Yes-3; No-0. Motion carried.

The third request was to enter into a contract with a yet to be determined company, to do the infrastructure for tunnel under 161st Street. Contract will go to lowest bidder, not to exceed \$158,000. The project is slated to start August 15, with an estimated completion date within 60 days.

Kate Snedeker made the motion to approve, seconded by Mayor Cook.
Vote: Yes-3; No-0. Motion carried.

Action Item #4: Water and Sanitary Sewer Installation Project

Neil Vantrees presented, asking for an amendment to the existing contract to allow storm water improvements to the Ridgewood neighborhood. This would bring the total to \$328,680. Kate asked for an additional explanation on the issues and if it was cost effective to use VS Engineering who is the current contractor, to do this additional work. Ken Alexander explained that after a visual inspection of the ponding and a failing culvert, the additional improvements are needed and that it would definitely be cost effective to do the work at the same time.

Kate Snedeker moved to approve the motion, seconded by the Mayor, Andy Cook
Vote: Yes-3; No-0. Motion carried.

Agreements and/or Memorandum of Understanding (MOU)

Action Item #5: Request to Waive Impact Fees

Harry Nikides asked that the road impact fees be waived for the Westfield Public Library expansion. Council is in favor of this considering they are an entity that does receive taxes and would be unfair to charge for this. These are reviewed on an individual basis.

Randy Graham made the motion to wave the fees for the Public Library, Kate Snedeker seconded.
Vote: Yes-3; No-0. Motion carried.

Department Reports:

- **Fire Documents-Chief Jason Lemons**

Chief Lemons reported that there were five fires due to lightning strikes within minutes of each other. The Mayor then read a letter from Robin Chaddock, a homeowner, thanking the department for an excellent job in saving her house.

- **Parks and Recreation Documents- Melody Jones**

Melody announced the Parks upcoming events are Westfield Rocks the 4th and July 26 movies in the park.

- **Public Works-Ken Alexander**

Kate Snedeker made the motion to adjourn, seconded by Mayor Andy Cook.

Vote: Yes-3; No-0. Motion carried.

With no further business the meeting was adjourned at 3:46 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: July 23, 2013

RE: Park Improvements as of July 2013

Dear Board Members:

The Westfield Parks and Recreation Department has been focusing on Special Events and getting caught up on facility maintenance. It has been a very busy July.

PARKS

All of the park playgrounds have been topped off with engineered wood fiber playground safety mulch.

Tree work continues in all the parks as the Emerald Ash Bore is taking a toll in Westfield. The largest tree to be removed was a Maple Tree in the Anti-Slavery Cemetery.

Grand Junction Park/Plaza

With the rescheduling of your meeting we may be ready to present the quotes for a contract approval for the demolition of the six properties in Grand Junction. The quotes came in high and we are re-evaluating the scope and will ask for new quotes.

Quaker Park

The new shade sails have been installed at the Splash Park over the benches. This is adding a much needed amenity to the Park – more shade.

TRAILS

Monon Trail

161st Street Tunnel:

This project has moved forward. Duke Energy has completed their overhead power line relocation and we are contracted with Halverson Construction Company, Inc. to complete Phase 1 of the Monon Trail Tunnel.

OTHER PROJECTS

Bike Loops – Westfield Adds Bike Loop System

The City announced on July 25th the addition of seven newly-mapped bike loops that will take riders throughout the city. A total loop mileage of nearly 80 miles has been added to Westfield's already extensive trail offerings.

The bike loops are grouped by difficulty and include beginner, family, advanced and expert levels. The length of the bike loops range from 1.85 miles to 33.3 miles. Riders will be taken on routes along the Monon and Midland Trails, through downtown Westfield and along surrounding countryside. Signs have been installed along the bike loop routes to help riders identify the correct loop for their skill level.

In addition to providing riders with a varied riding experience, the new bike loops help to link neighborhoods, parks, schools and create an opportunity for affordable recreation.

Programing –

The new edition of the Grand Guide will be delivered to homes the first week in August. This guide will showcase all the programs and special event that will take place from September until the end of the year.

EVENTS

We hope you had a wonderful **July 4th**. We celebrated in Asa Bales Park with approximately 10,000 visitors. A good time was had by all. This was the first year the temperatures were not over 90.

Movies in the Park started on July 26th. Please plan to join us in Asa Bales Park for all, or just one of the six nights we will be hosting the movies.

Plans are going will for **Voices from the Past**. The walking historic tour in the Anti-Slavery Cemetery in Asa Bales Park and Old Friends Cemetery

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Park will take place on September 13 and 14th. Tickets will be on sales soon.

In addition, we are well on our way with plans for the **Grand Junction Derby** (Saturday October 5th) and **Westfield in Lights** (Saturday, December 7th).

Please mark your calendar.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

June 2013

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WESTFIELD POLICE DEPARTMENT

June 2013

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	4
Admin- K-9 Detail	0
Admin- Log Information	0
Admin-Public Relations	0
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	3
Admin- Warning Correction	0
Alarm- Bank	0
Alarm- Business	2
Alarm- Residence	46
Animal- Complaints	47
Assault- Battery	3
Assault- Sexual	2
Assist- Fire Incident	5
Assist- Medical Incident	10
Assist- Other Agencies	25
Bomb Found/ Suspicious Pkg	1
Burglary/ Home Invasion	9
Damage/ Vandalism/ Mischief	14
Deceased- All Others	0
Disturbance- Fireworks Cmplt	11
Disturbance- Loud Party	4
Disturbance- Noise Complaint	10
Disturbance- Nuisance	2
Disturbance- Physical (fight)	2
Disturbance- Verbal	7
Domestic Disturbance	3
Drugs- Complaint	9
Fraud- Criminal Deception	0
Fraud- Forgery	5
Fraud- Prescription	0
Harassment/ Stalking/ Threat	18
Indecency / Lewdness	2
Intoxicated- Possible DUI	20
Mental/ Emotional- Behavioral	15
Miscellaneous	8

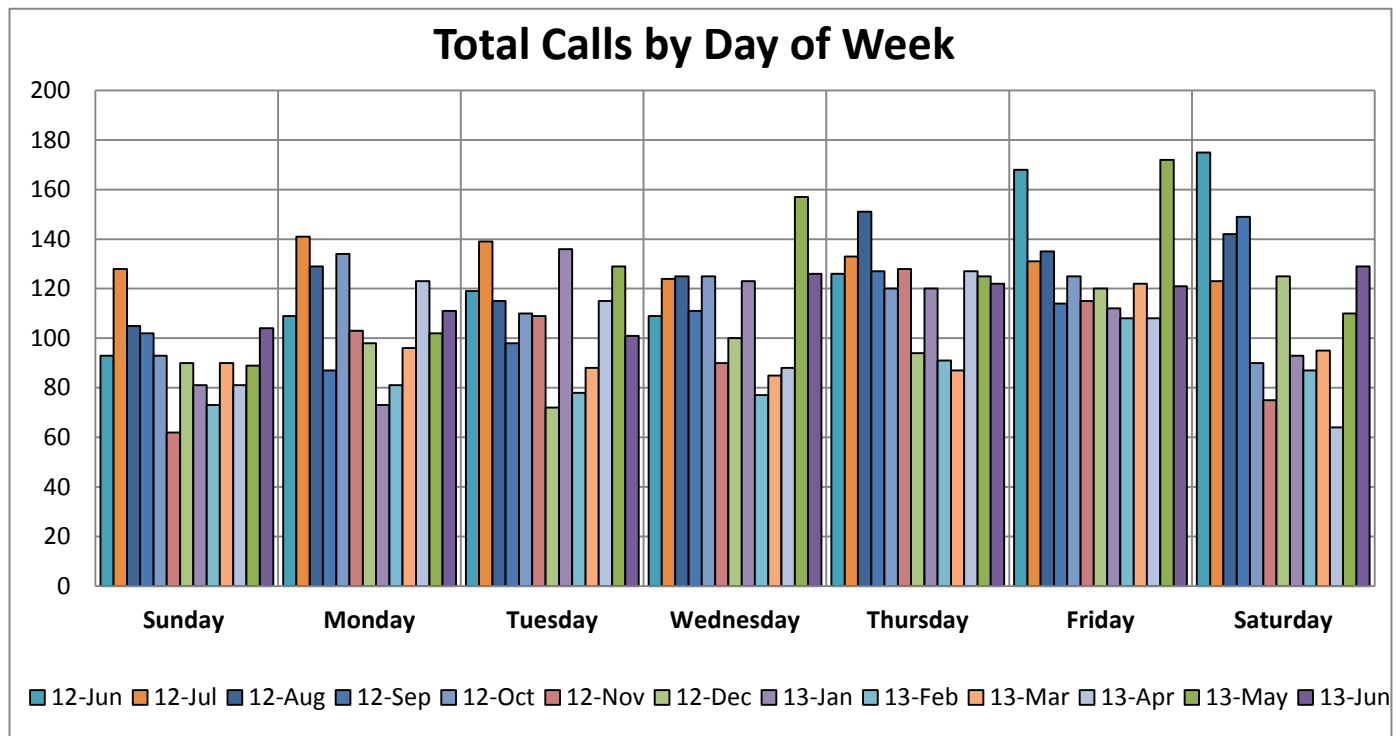
Person-Missing	4
Persons- Runaway	3
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	14
Service Call- Damage to Property	10
Service Call- Found Property	6
Service Call- Keep the Peace	45
Service Call- Lost Property	5
Service Call- Notification	1
Service Call- Security Check	4
Service Call- Vehicle Lockout	54
Service Call- Vin Check	23
Service Call- Welfare Check	38
Suicidal- Attempted	1
Suicidal- Persons Threatening	1
Supplemental- Case Follow Up	15
Suspicious- Noises	1
Suspicious- Open Door/ Window	5
Suspicious- Person/Prowler	30
Suspicious- Solicitor	9
Suspicious- Vehicle	12
Theft- From a Vehicle	3
Theft- Of a Vehicle	0
Theft- Others	25
Theft- Shoplifting	4
Trespassing/ Unwanted Person	3
Trfc Complaint - Abandoned Veh	6
Trfc Complaint- Driving Issues	43
Trfc Complaint- Parking Issues	13
Trfc Hazard- Debris in Road	6
Trfc Hazard- Disabled Vehicle	11
Trfc Hazard- Trfc Signal Out	1
Trnsprtn Acdnt- MV Hit & Run	4
Trnsprtn Acdnt- MV Prop Damg	53
Trnsprtn Acdnt- MV Prsnl Inj	4
Wanted- Warrant Service	3
Weapons- Person Carrying	0
Weapons- Shot Fired	2

WESTFIELD POLICE DEPARTMENT

June 2013

Total # of Calls by Day of Week (non-self initiated)

DAY	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
Sunday	93	128	105	102	93	62	90	81	73	90	81	89	104
Monday	109	141	129	87	134	103	98	73	81	96	123	102	111
Tuesday	119	139	115	98	110	109	72	136	78	88	115	129	101
Wednesday	109	124	125	111	125	90	100	123	77	85	88	157	126
Thursday	126	133	151	127	120	128	94	120	91	87	127	125	122
Friday	168	131	135	114	125	115	120	112	108	122	108	172	121
Saturday	175	123	142	149	90	75	125	93	87	95	64	110	129
TOTAL	899	919	902	788	797	682	699	738	595	663	706	884	814



WESTFIELD POLICE DEPARTMENT

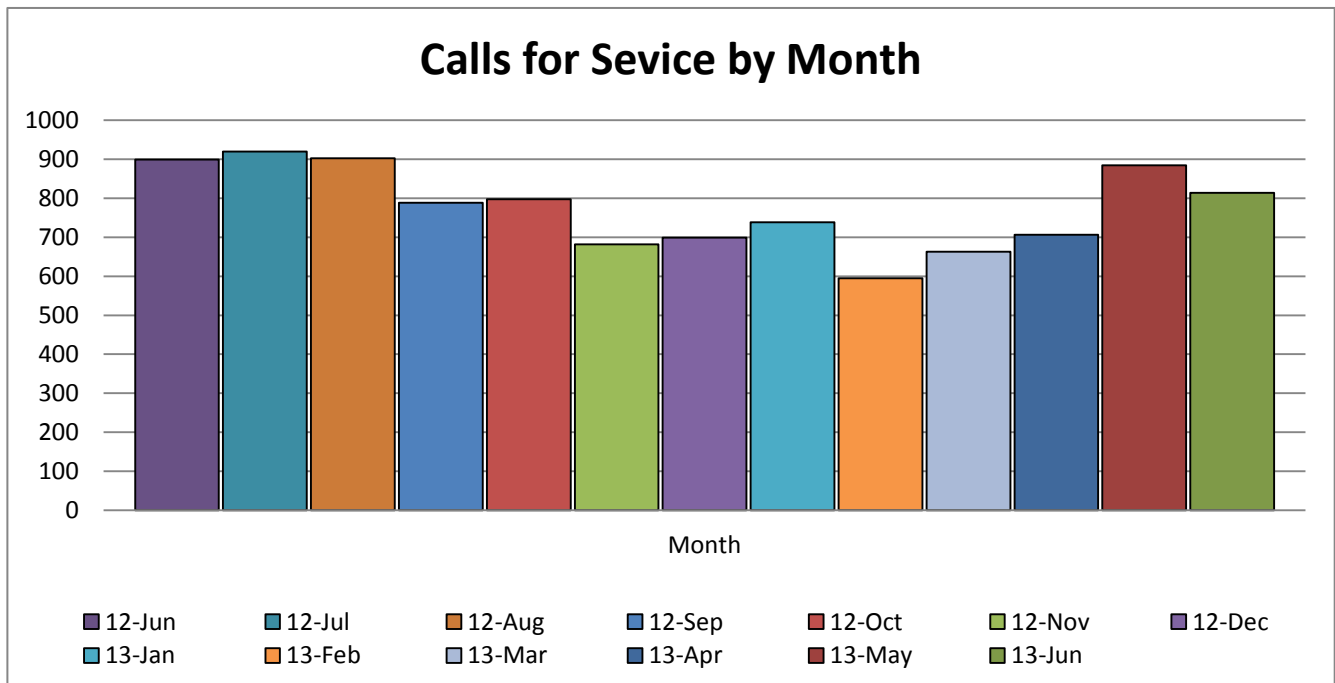
June 2013

Total # of Calls by Hour of Day (non-self initiated)

HOURL	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
0	22	33	22	21	25	12	16	17	17	20	16	20	26
1	19	22	21	7	9	15	20	16	12	9	12	24	21
2	11	10	13	9	7	12	10	14	7	10	11	13	10
3	16	18	15	9	8	9	10	13	8	4	15	9	12
4	16	15	9	11	10	9	6	3	7	11	12	5	7
5	5	11	12	8	13	9	9	14	11	6	5	6	8
6	12	11	18	19	32	13	11	10	11	13	14	17	18
7	23	22	27	20	21	33	28	24	14	25	27	22	17
8	33	35	36	36	37	35	38	35	24	32	38	36	34
9	40	41	48	36	45	40	39	35	37	34	41	42	40
10	41	46	45	52	36	40	39	39	43	34	35	47	32
11	58	62	40	38	45	40	39	46	33	46	32	45	43
12	47	52	56	43	47	36	44	44	43	38	37	42	35
13	43	35	60	51	46	47	40	37	39	40	49	53	61
14	54	42	55	45	60	44	39	52	35	50	44	65	39
15	54	67	73	54	53	44	47	56	40	45	45	64	50
16	65	60	52	41	40	46	41	58	45	28	43	65	42
17	63	51	54	63	52	34	37	44	34	38	38	62	52
18	50	58	47	59	45	35	36	47	31	41	42	38	44
19	50	49	50	34	47	30	42	26	24	33	32	45	54
20	53	44	34	45	44	31	32	26	25	27	37	39	34
21	48	53	37	41	36	26	24	36	21	33	32	47	47
22	44	47	44	24	24	18	21	25	18	27	26	42	57
23	32	35	34	22	15	24	31	21	16	19	23	36	31
TOTAL	899	919	902	788	797	682	699	738	595	663	706	884	814

WESTFIELD POLICE DEPARTMENT

June 2013



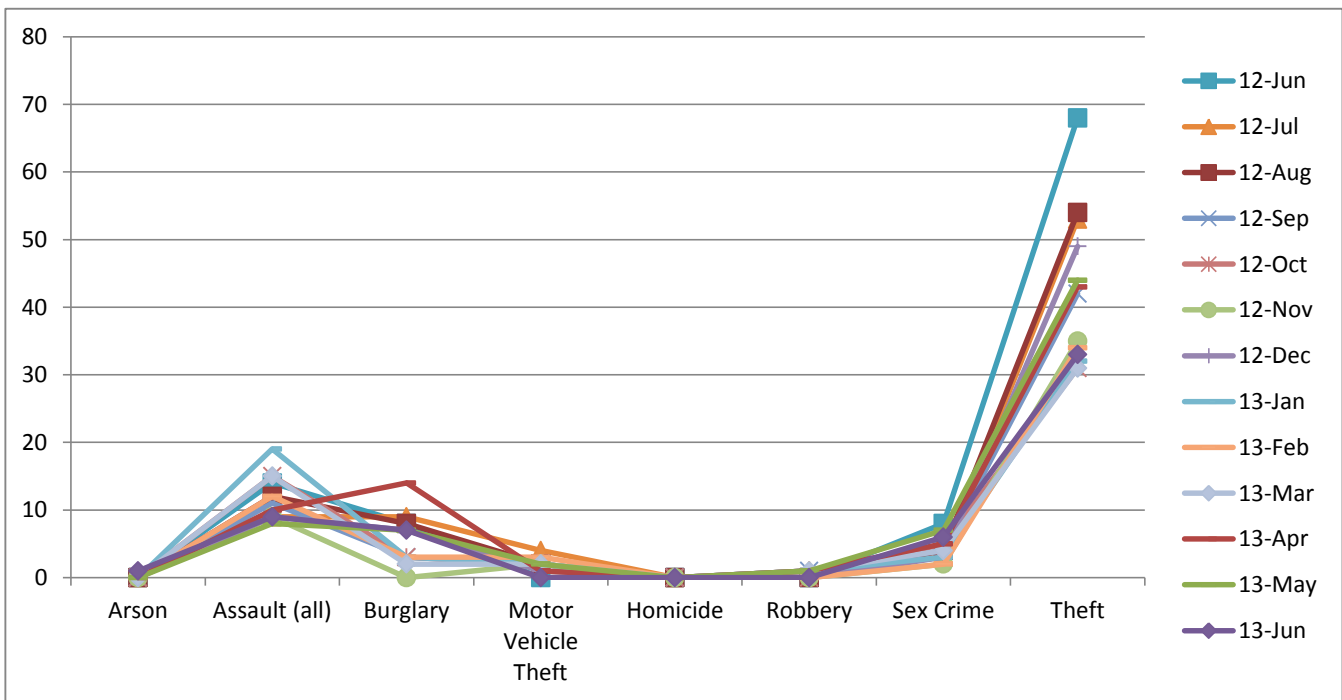
WESTFIELD POLICE DEPARTMENT

June 2013

UCR OFFENSES*

OFFENSE	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
Arson	0	0	0	0	0	0	0	0	0	0	0	0	1
Assault (all)	14	9	12	11	15	9	9	19	12	15	10	8	9
Burglary	8	9	8	3	3	0	7	3	3	2	14	7	7
Motor Vehicle Theft	0	4	2	2	2	2	1	2	3	2	1	2	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	1	0	1	0	0	0	1	0	1	1	1	0
Sex Crime	8	3	4	4	5	2	3	3	2	4	5	7	6
Theft	68	53	54	42	31	35	49	32	34	31	43	44	33
TOTAL	98	79	80	63	56	48	69	60	54	55	74	69	56

*hierarchy rule was not used in calculating results



WESTFIELD POLICE DEPARTMENT

June 2013

NON UCR OFFENSES

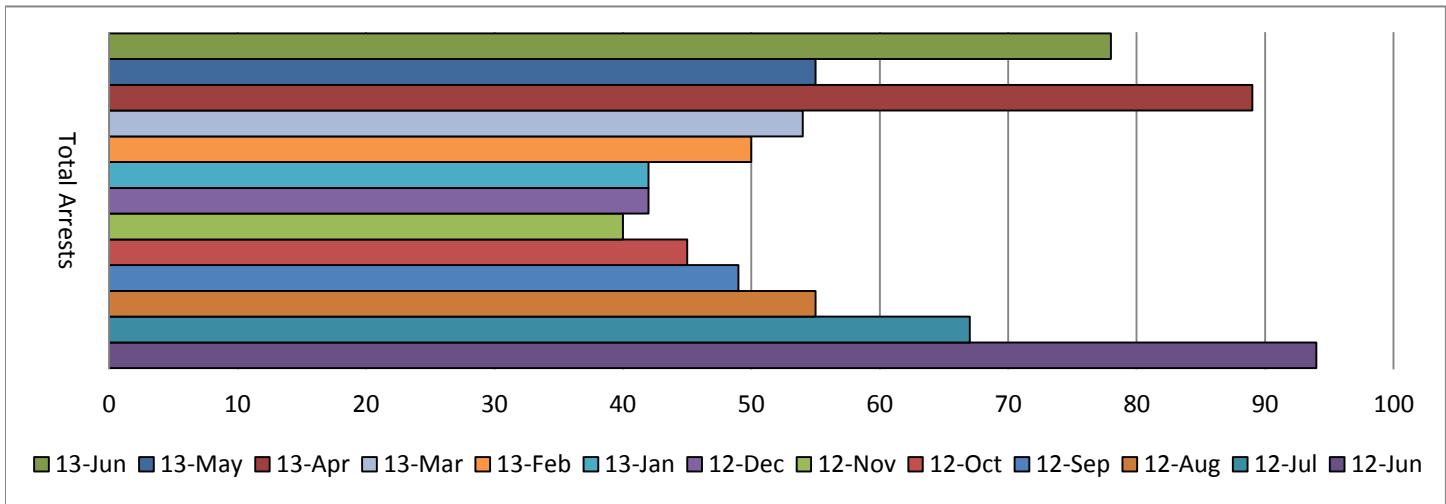
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	0
ASSIST OTHER AGENCY	6
CHECK DECEPTION	0
CHILD ABUSE REPORTED	3
CHILD CUSTODY DISPUTE	4
CHILD NEGLECT REPORTED	6
CIVIL DISPUTE	8
CRIMINAL CONFINEMENT	1
CRIMINAL MISCHIEF/VANDALISM	16
CRIMINAL RECKLESSNESS	0
DAMAGED PROPERTY	6
DEATHS OTHER THAN HOMICIDE/SUICIDE	0
DISORDERLY CONDUCT	1
DISTURBANCE/ARGUMENTS/FIGHTS	7
DOMESTIC DISTURBANCE	9
DRIVING WHILE SUSPENDED	14
DRUG ABUSE VIOLATIONS	20
FALSE INFORMING OR REPORTING	0
FORGERY/COUNTERFEITING	2
FRAUD	8
FRAUD-CREDIT CARD	4
HARASSMENT	9
HARASSMENT/TELEPHONE	0
INCORRIGIBILITY	4
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	3

JUVENILE COMPLAINT	4
LEAVING THE SCENE/HIT AND RUN	5
LIQUOR LAW VIOLATIONS	6
LOSS OF PROPERTY	6
MENTAL PERSON/DEMENTED	8
MISSING PERSON/LOST	2
OPERATING WHILE INTOXICATED	9
OPERATOR NEVER LICENSED	17
POSS MARIJUANA	12
PROPERTY FOUND	6
PUBLIC INTOXICATION	1
RECKLESS DRIVING	2
RESIDENTIAL ENTRY	1
RESISTING LAW ENFORCEMENT	1
RUNAWAY	2
SOLICITING	1
STALKING	0
SUICIDE/ATTEMPTS/THREATS OF	4
SUSPICIOUS INCIDENT/PERSON	23
THREATS/INTIMIDATION	6
TRAFFIC ACCIDENTS	3
TRAFFIC VIOLATIONS	46
TRESPASSING	2
UNLAWFUL ENTRY OF A VEHICLE	2
VIOLATION OF RESTRAINING ORDER	0
WEAPON VIOLATION	2
WELFARE CHECK	9

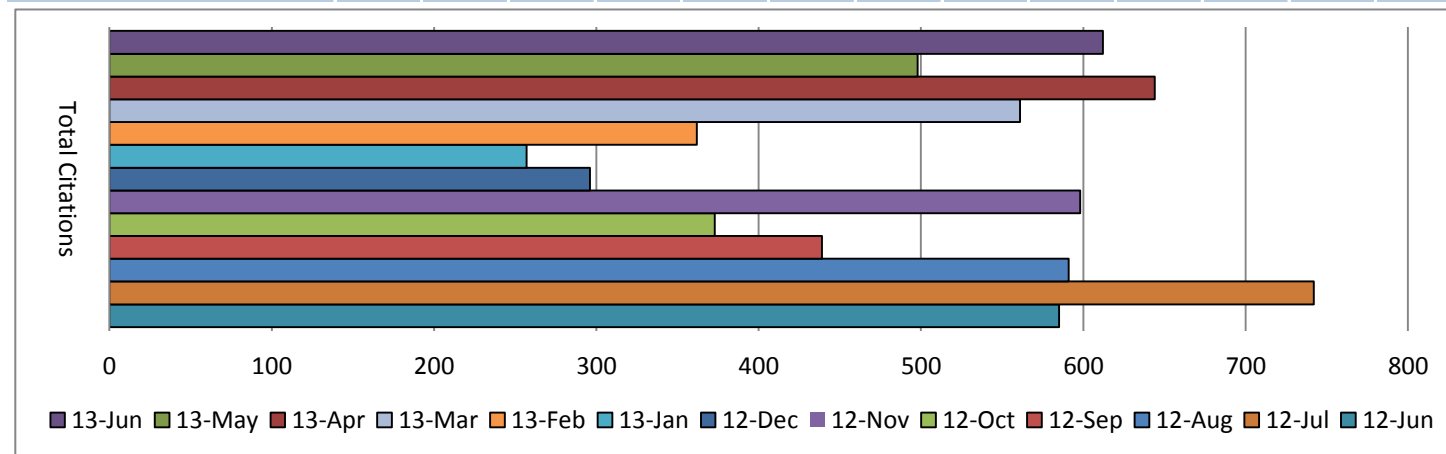
WESTFIELD POLICE DEPARTMENT

June 2013

Arrest Reports Taken	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
Alcohol/ Drug Related	37	31	25	24	23	14	13	14	15	16	42	17	38
Felony Charges	24	18	11	16	11	14	8	12	8	16	21	14	17
Misdemeanor Charges	111	70	58	61	56	42	50	44	59	56	101	58	92
Traffic Arrest Charges	49	42	31	34	28	17	36	28	39	38	54	43	48
Total Arrests	94	67	55	49	45	40	42	42	50	54	89	55	78



Traffic	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
Total Citations	585	742	591	439	373	598	296	257	362	561	644	498	612
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Written Warnings	813	811	724	714	633	735	555	601	677	1013	1049	897	1053
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Traffic Accidents	52	53	64	45	55	50	64	53	40	35	47	63	38
<i>Hit and Run</i>	6	4	4	2	3	1	3	2	3	3	5	7	4
<i>Personal Injury</i>	5	14	16	9	7	10	12	8	6	6	8	13	5
<i>*Fatality</i>	0	0	0	0	0	0	0	0	0	0	1	0	0
<i>Property Damage</i>	41	35	44	34	45	39	49	43	31	26	33	43	29

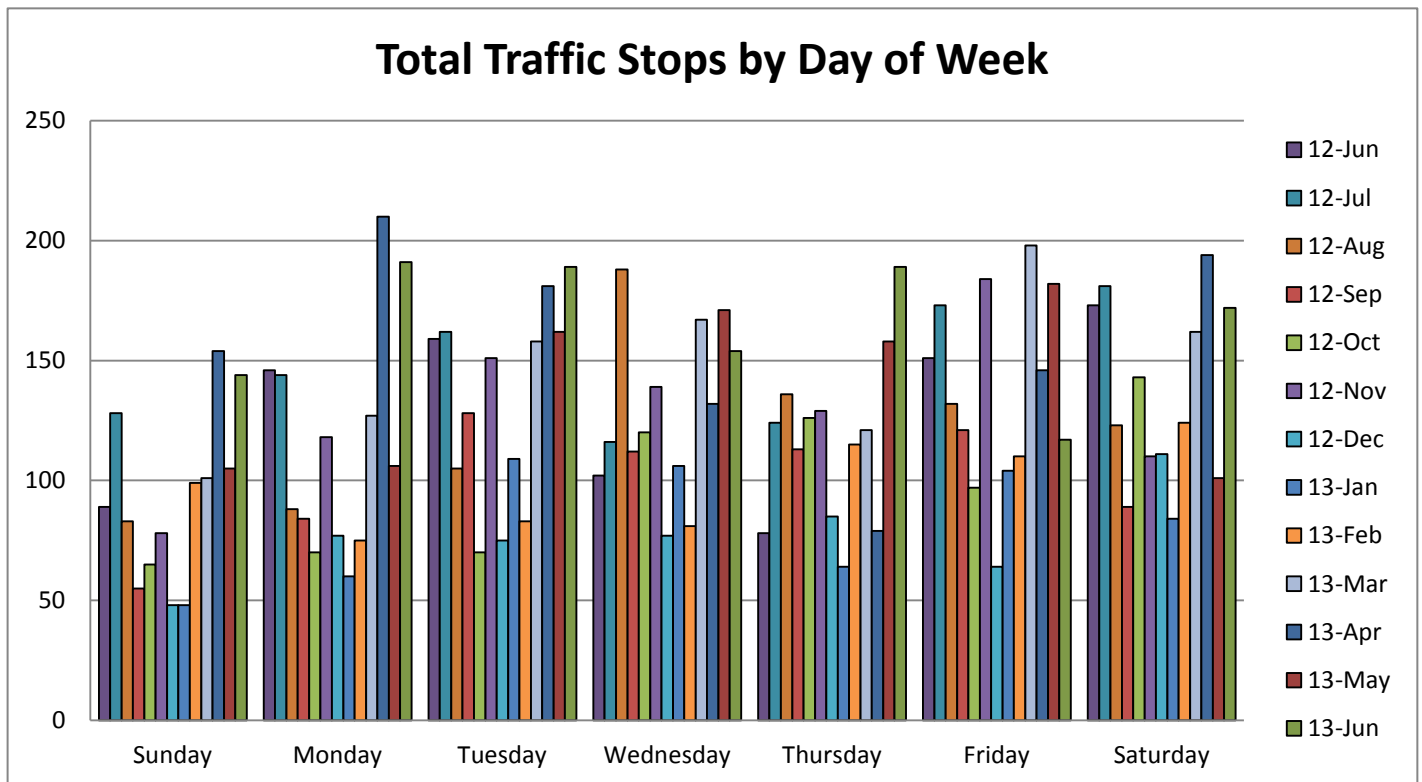


WESTFIELD POLICE DEPARTMENT

June 2013

Traffic Stops: SELF INITIATED by Day of Week

Day:	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
Sunday	89	128	83	55	65	78	48	48	99	101	154	105	144
Monday	146	144	88	84	70	118	77	60	75	127	210	106	191
Tuesday	159	162	105	128	70	151	75	109	83	158	181	162	189
Wednesday	102	116	188	112	120	139	77	106	81	167	132	171	154
Thursday	78	124	136	113	126	129	85	64	115	121	79	158	189
Friday	151	173	132	121	97	184	64	104	110	198	146	182	117
Saturday	173	181	123	89	143	110	111	84	124	162	194	101	172
TOTAL	898	1028	855	702	691	909	537	575	687	1034	1096	985	1156



WESTFIELD POLICE DEPARTMENT

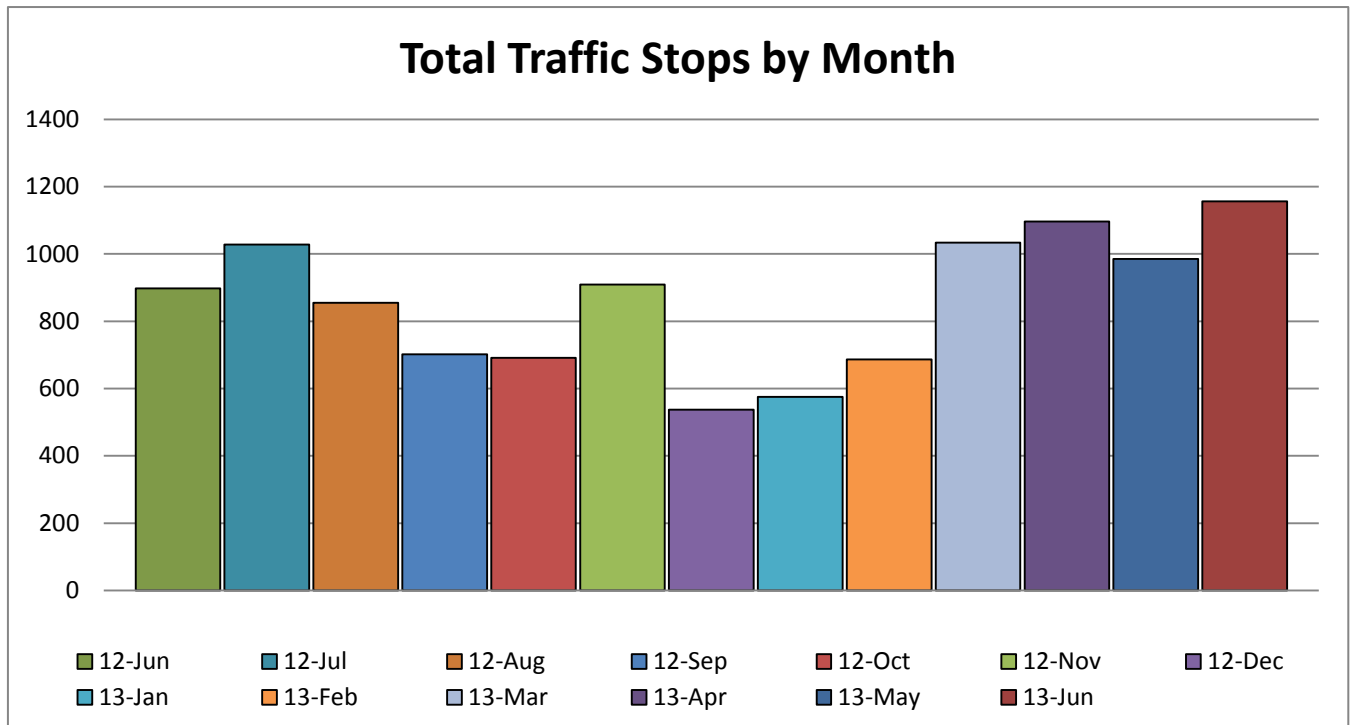
June 2013

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	12-Jun	12-Jul	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun
0	30	24	29	36	31	36	24	34	45	60	58	38	45
1	33	17	22	14	18	19	17	28	29	58	50	24	42
2	20	12	6	11	13	7	12	12	12	28	24	22	14
3	9	5	7	6	7	11	5	3	7	11	9	11	10
4	11	5	5	11	17	14	12	10	9	16	14	9	10
5	16	5	4	11	16	10	26	10	19	21	18	28	16
6	4	8	7	6	6	2	0	2	4	10	23	31	28
7	25	26	35	15	16	15	10	18	13	30	58	72	101
8	36	44	54	43	34	45	29	26	25	52	73	82	92
9	32	54	55	36	32	58	26	40	25	46	52	64	59
10	49	75	47	49	53	58	27	22	35	34	60	61	65
11	22	39	37	11	24	38	14	7	19	27	27	26	50
12	24	55	44	31	22	41	13	19	19	37	22	29	50
13	48	71	55	56	25	62	11	40	15	56	39	57	69
14	41	72	60	53	23	63	25	40	16	46	43	42	56
15	42	73	52	31	24	42	22	13	9	34	28	34	41
16	42	66	33	18	23	36	5	4	6	31	22	30	50
17	31	38	20	16	8	22	18	15	16	31	39	28	19
18	56	50	50	26	28	39	26	15	32	51	52	28	32
19	109	75	69	63	78	74	39	42	92	115	116	81	95
20	44	64	30	36	53	41	43	41	53	56	62	30	41
21	50	41	33	26	40	43	38	31	32	61	63	48	47
22	71	54	48	43	61	78	54	56	57	63	85	61	59
23	53	55	53	54	39	55	41	47	98	60	59	49	65
TOTAL	898	1028	855	702	691	909	537	575	687	1034	1096	985	1156

WESTFIELD POLICE DEPARTMENT

June 2013



**Westfield Police Department
Community Events
June 2013**

6/11/13 Indiana Fallen Officer Blood Drive

Citizens Academy – Every Thursday – Patrol and Investigation Divisions

6/7/13 Apartment Managers Meeting – Patrol Capt. Lowes and Hollowell, Det. Capt. Houston and Det. Lt. Lilly

6/13/13 Washington Township Parks Annual Touch-A-Truck – Lt. Gorrell

6/14/13 Safety Awareness for Washington Township Parks – Lt. Gorrell and Officer Daniels

6/25/13 WeCan Meeting

6/29/13 Fishers Freedom Fest – Officer Kang

12 car seat installations – Denise Gilreath

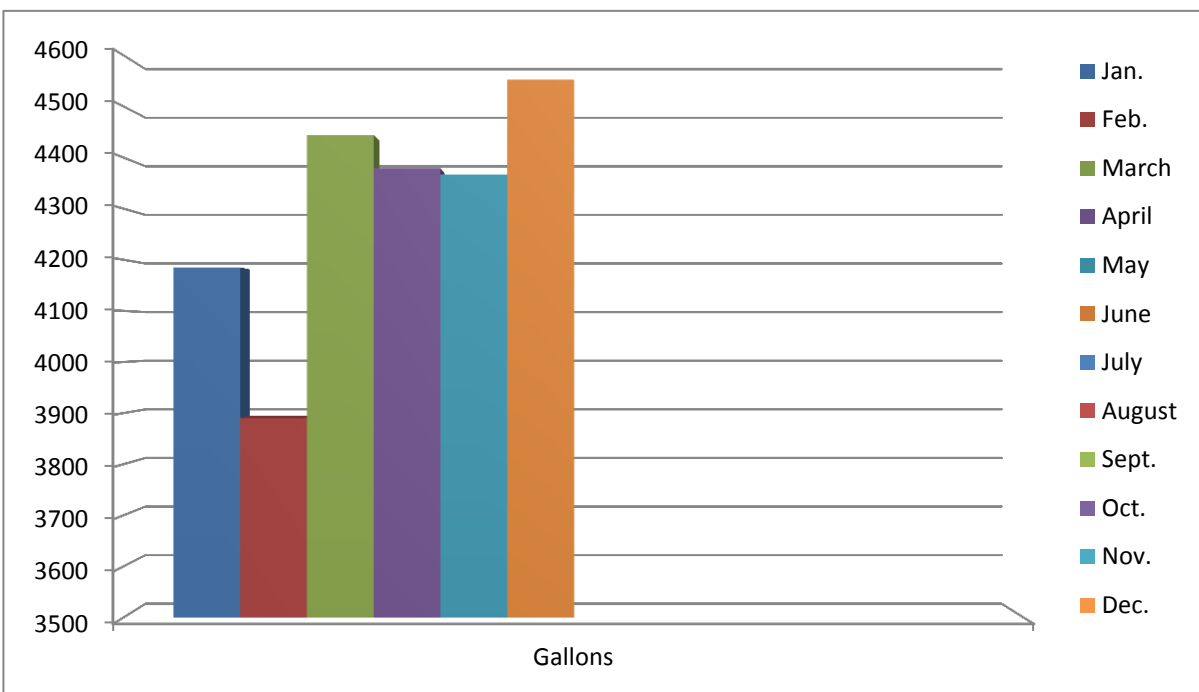
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2012/2013

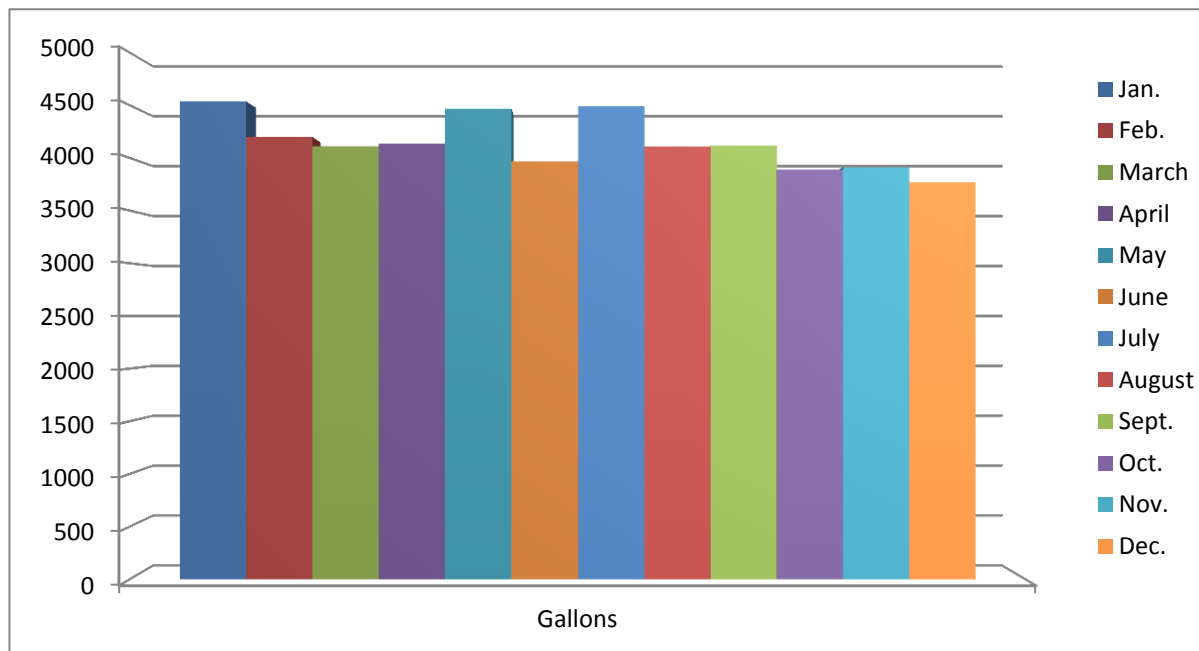
Fuel Purchases 2013

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4185	3890	4444	4379	4366	4552						



Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538	4200	4113	4134	4469	3968	4490	4112	4115	3888	3912	3768



Monthly Training Summary

June 2013

6/4-6/13 Open Range

6/6/13 Monthly K-9

6/12-13 Breath Test Operator Certification – Sgt. Dine, Officers Wheeler, Kang and Scheller

6/12-13/13 ALICE – Officers Daniels and Larrison

6/13/13 Monthly ESU

6/13-14/13 Advanced Roadside Interview Techniques for Patrol Officers – Officer Newlin-Haus

6/18/13 The Bulletproof Mind/Facility Safety Seminar – Officer Daniels

6/18-20/13 Simunition FX Scenario Instructor/Safety Certification – Officer Howard

6/26/13 Firearms

Performance Counseling Statements/Awards

June 2013

6/11/13 Denise Gilreath received a positive performance counseling statement for helping with landscaping around the outside of the Public Safety Building. Denise has consistently helped organize food, beverages, and rooms for special events at the Public Safety Building as well as the Training Center. She always does a great job and is someone who can always be counted on when something needs to be addressed or taken care of. Because of her work we are able to get more accomplished and represent the agency and City well.

6/18/13 Officer Martin received a positive performance counseling statement for assisting with an interview of a sexual assault victim. Officer Martin recognized the victim having difficulty speaking with a male officer, and continued the interview, (one on one), promptly building rapport and obtaining the sufficient, detailed information needed to support the criminal elements.

Farr Hills/Buena Vista Sanitary Sewer and Water Extension Project

The Scope of Work includes the construction of approximately 2786 LFT of subsurface 8" gravity sanitary sewer, approximately 1,340 LFT subsurface 6" force main sanitary sewer of which approximately 578 LFT installed by horizontal directional drilling, approximately 685 LFT of subsurface 10" gravity sanitary sewer installed by jack and bore, a wastewater submersible duplex lift station, and miscellaneous manholes and sanitary service laterals. Also included is approximately 1,393 LFT of subsurface 6" water main, approximately 1,465 LFT of subsurface 8" water main, 8 fire hydrants, and miscellaneous water main fittings, valves, and service laterals. In addition to the construction of sanitary sewers and water mains, the Scope of Work also includes, but is not limited to the following items: milling and resurfacing the entire project's roadways, clearing and grubbing, swale grading, seeding, replacing concrete curb and gutter, and driveway replacement. Maintenance of traffic and installation of temporary control measures are included in the Scope of Work as well.

Engineers Estimate (Construction Cost Only)

Water - \$519,110.00

Sanitary - \$1,378,965.00



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steven Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Robert W. Stokes

Clerk Treasurer
Cindy J. Gossard

Public Works Department

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Memorandum

To: Westfield Board of Public Works & Safety

Date: August 6, 2013

Re: Public Works Project Report

Memo to Board Members

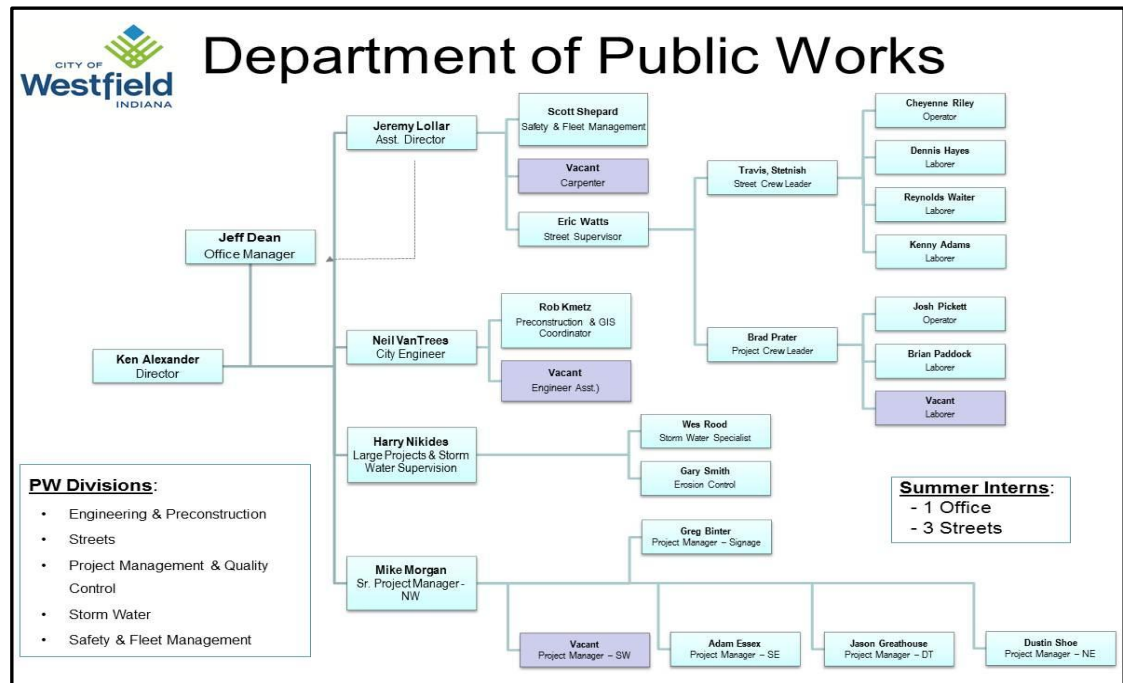
Dear Board Members, I would like to take this opportunity to update you regarding some of the activities that have taken place within the Public Works Department over the last month.

Westfield Public Works Executive Summary Progress Report

1. Farr Hills & Buena Vista Subdivision Water & Sewer Extension
The Farr Hills & Buena Vista subdivision water and sewer extension project bids were received on August 2nd. The scope of this project included the construction of approximately 4,811 LF of sanitary sewer upgrades, a wastewater submersible duplex lift station, and approximately 2,858 LF water main upgrades. These upgrades include all required infrastructure to allow for immediate hook-up by residents. All road surfaces impacted by this installation shall be milled and resurfaced and other impacted areas shall be repaired to the level of no less than existing conditions. The Engineer's Estimate for this work was:
Water - \$519,110.00
Sanitary - \$1,378,965.00
The lowest responsive and responsible bid was a combination bid received from Reith-Riley at a total cost of \$1,536,625.65. This was 23.5% below our estimate.
2. Ridgewood Subdivision Drainage and Water & Sewer Extension
The VS Engineering design for the necessary improvements is nearly complete and is scheduled to be advertised for public bid on August 13th with a bid opening on August 27th. In addition to the similar scope associated with the Farr Hills and Buena Vista sewer and water extension project, the Ridgewood project includes the repair of failing storm and drainage facilities. A public meeting with residents and project staff is scheduled for this Thursday at Carey Ridge Elementary at 7:00 pm. The storm component of this project shall be funded by our Storm Water funds.

3. Departmental Reorganization

In an effort to be a more nimble business unit and meet the needs of our citizens in the post utility era of public works, the Department has strategized on how to best organize to perform our duties efficiently and maximize our value with self-performed duties. The end result of this effort is a restructuring of the department that will take effect upon the completion of the utility transfer to Citizens Energy Group (CEG).



This reorganization includes several changes within the staff to reduce the amount of personnel reports and provide for a more empowered staff that is geared toward specific goals and job responsibilities. Our proposed Public Works Department will be organized like a Construction Management firm with a Preconstruction Team (Engineering), Project Management Group (Project Managers & Inspectors) and our Self-Performing Labor Unit (Street Division). The core of this revised business model is focused around managing projects whether self-performed, contracted services or developer driven requiring inspections.

In 2014, the growth of projects as a result of Grand Park, US 31 and the utility sale will increase the demands across the City. The uptick in building permits is an example of that demand growing now. Our Project Management Group has divided the city into geographic zones which will allow the responsible manager of that area to be more available and more knowledgeable about projects throughout their supervised area. This change in organization will allow for single points of contact to the community and internally within the City which will

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speed up communication as issues arise. Their sole purpose is to manage reasonable requests through our governmental processes and be the single point for information regarding public works projects in these areas. This organizational change has already been implemented with Mike Morgan assuming the primary leadership of this group.

Here are the promotions that will be effective immediately following the completion of the utility transfer:

Jeremy Lollar Asst. Director

Jeremy has served in a variety of roles for the City included most recently the Water supervisor. During his tenure in that role, Jeremy has managed to maintain our water infrastructure and service with 50% less staff than previously supporting this utility. Jeremy's knowledge of the Street Division and his understanding of the utility that we will now be coordinating makes him an ideal candidate to assist in our reorganization. Jeremy will initially be managing our fleet maintenance and safety programs and overseeing the Street Division.



Mike Morgan Sr. Project Manager

Mike will serve as the working supervisor to our Development & Construction Inspection Team. The responsibilities of D&C project managers will be making sure vendors and contractors are installing infrastructure and other scope related items in a manner that meets or exceeds our construction standards or technical specifications as provided by our design team partners. They will be the communication hub for all infrastructure or development projects within the geographic boundaries as assigned. Mike will oversee this group and report directly to the Director of Public Works.



Harry Nikides Sr. Project Manager

Due to the importance of two projects on the future growth of the City of Westfield, Harry has agreed to become our major projects supervisor. Harry has been working hand-in-hand with Meyer-Najem and our design team on the Grand Park project. He has also been working as the single point of contact for the Regional Detention project. These two projects are full-time responsibilities and will require his complete focus to meet the budget and schedule needs for the City. Harry will continue to supervise the Storm Water and Erosion Team.



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4. 2013 Road Striping

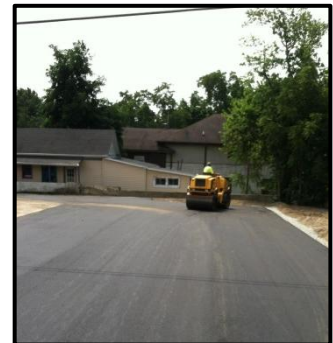
This maintenance program was awarded by Hamilton County to Gridlock. Gridlock has performed some detail work on the western side of town during the last week of July but was scheduled to begin on the eastern side of Westfield during the week of August 6th. This project shall include all stripping including the outside edge of asphalt where right-of-way allows it. This project will take several weeks to complete.

5. Sign Replacement Project

This street blade project is substantially complete by the vendor, Shambaugh & Sons. The Department of Public Works has assigned Greg Binter as the Project Manager for this project and he has begun compiling a punch list of the areas that were switched out as part of this Federal program. Primary road regulatory and warning sign replacements are to follow once the street blade punchlist has been distributed to Shambaugh & Sons. This part of the project should be started by the end of the month. As soon as the contractor primary road regulatory signage, an update concerning those installations will be provided.

6. Mufflers & Moore Parking Lot Project

In an effort to alleviate parking needs and utilize existing City owned property in a manner that will assist our downtown businesses, the Department of Public Works has paved the old Mufflers & Moore site and is creating a parking lot to serve downtown. Kevin Huemann, our Engineering intern from Purdue University, drew up the design and layout, met with the Executive Director of the Downtown Westfield Association to discuss the project and any requested landscaping and planters to help beautify the project. The project is awaiting the go-ahead to complete the topping and stripping. The DWA has agreed to let us utilize the shrubs donated by Walmart to complete the landscape at this new parking area.



7. Block Grant

The 2013 Block Grant application submitted for miscellaneous sidewalk upgrades, repairs and gap installations should be awarded by the end of September. An update to this Grant application will be made available at the next BPW&S meeting.

8. Crack Sealing

The Department of Public Works shall begin monitoring the crack sealing needs for installation in the fall.

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9. 156th Street & Springmill Road Roundabout
A&F Engineering is continuing the design and coordinating utility work associated with this intersection. BLA is the contracted environmentalist. We are still on schedule to let the project in either July or August of 2014 with an intended construction start in the fall of 2014. Due to changes in the LPA process, land acquisition can start and the Department of Public Works is beginning to appraise the properties and gather comps to start that process.
10. 161st Street & Oak Ridge Road Roundabout
Plans are finalized and we are currently in the ROW acquisition portion of the project. As stated last month, land and property offers will be sent out this month. The construction of the project is intended to proceed as scheduled with a construction start scheduled for the Summer of 2014. United Consulting is the designer.
11. 186th Street
This project is on the southern boundary of Grand Park and is anticipated to be the main entry to the park during the Park's first year of operation (2014) due to US 31 construction. The revised plans accounting for the use of a traditional intersection at the Grand Park Boulevard intersection are complete. The project was advertised for bid this week with an anticipated bid day of August 26th. The environmental process for wetland permitting was finalized and a solution that allowed the schedule to be maintained was recommended by our Engineering team. This avoided a potential 6 month delay. American Structurepoint is the designer & environmentalist. This work is anticipated to be issued for bidding this month with a construction start this Fall.
12. 2013 Resurfacing and Maintenance Improvement Project
The 2013 Resurfacing and MIP list is still under review but some projects as reported last month are moving forward. The following is a list of the projects that have a known status:
 - 191st Street repairs were conducted by the Street Division of the Department of Public Works. This is temporary until larger repairs or road improvements for this area can be budgeted for due to Grand Park and the completion of the US 31 intersection at 191st street.

Other projects being prioritized for work this year include:

 - Wheeler Road from SR 32 to 181st street – This ½ mile section of road is to match the road improvements installed by INDOT between 181st street and 186th street. A new two lane road at this area would cost approximately \$644,000 including land acquisition.

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-
- Shady Nook Road – This project includes a ½ mile of road inclusive of a 2' widening and a wedge & level of existing surface for an approximate cost of \$200,000.
- Westfield Park Blvd – This project would include 3670' of mill & resurfacing at a cost of \$150,000. As part of the exploration of this project, the DPW has requested quotes for street borings along this road to determine potential subgrade issues that are causing the massive failures along this road.

The Department of Public Works is finalizing the remaining street projects and will present the locations at the next Board of Public Works & Safety that we are pursuing.

13. Grand Park

Meyer-Najem continues to provide construction management services for our Grand Park Sports Complex. During the past 30 days the following progress was noted:

- Operated irrigation system on the soccer side
- Continued boring of walkway lighting conduits
- Worked on erosion control upkeep
- Began site concrete at main parking lot
- Began installing light poles for the field lighting
- Laid the base asphalt on the soccer walkways
- Completed seeding Bermuda fields and common areas
- Began planting wild grasses in common areas on soccer side
- Placed all dugout and backstop wall foundations (except champ field)
- Dugout slabs and above ground construction underway
- Continued underdrain and irrigation for grass baseball fields
- Began common area irrigation on baseball side
- Began underdrain and stone of synthetic baseball fields
- Excavated for concrete curbs on synthetic soccer fields
- Completed installation of 2 wells in the park
- Fine grading the parking lots for stone subbase
- Began installation of sod on the soccer fields

Anticipated progress the next 30 days:

- Complete installation of bluegrass sod on the soccer fields
- Continue parking lot construction in the NW and SW parking lots
- Energize the power loop on site
- Continue installation of site power and lighting
- Continue power conduit and cable around north side of park
- Continue installation of low voltage conduit
- Complete installation of field lighting poles
- Begin masonry construction on backstop walls and dugouts
- Continue baseball irrigation
- Continue baseball subsurface drainage
- Begin receiving synthetic turf
- Begin concession stand construction
- Begin baseball maintenance building construction

Pictures of progress and a detailed schedule will be made available by hard copy at the BPW&S meeting.

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14. Intern Recognition

The Department of Public Works was blessed with several wonderful summer workers and interns. I would be remiss to not acknowledge the achievements of a few of these people having gone above and beyond the call of duty.

Ethan Sweat worked as an assist to our Signage Project Manager, Greg Binter, throughout the summer and during an extended vacation by Greg was able to fill in and accept the full responsibilities of signage repairs and installations without fail. During this time period we even received a couple "Thank You" emails from residents. Notes of this kind are few and far between but when received need to be celebrated. It is an example of living our goals of Excellence in Customer Service. We have acknowledged his achievements and wish him the very best this year at Ball State.



Kevin Huemann was our Engineering intern this summer. Kevin is entering his last semester at Purdue University in the School of Civil Engineering. Like Ethan, he has been an extraordinary intern having taken the lead on a few projects, specifically GIS mapping of our ADA Ramps and assisting with the ever growing needs of speed zoning and traffic studies with the new traffic counters purchased this year. The ADA compliance program for our ramps is a federal requirement and is supposed to be underway or complete by the end of this year. In his spare time he has even invested his time to update our archaic [DPW website](#). We are thrilled to have had Kevin with us this year and thank him for his achievements this year.



The Public Works Department continues to assist in the coordination, inspection, and financial analysis associated with this project. Notices to proceed and contracts have been issued to all the Phase III, IV and V contracts. All construction scopes have been bid with only equipment and furnishings left to purchase.

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