



**CITY OF WESTFIELD, IN**  
**Board of Public Works\_Meeting\_Agenda \_12\_09\_2020**

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*Wednesday, December 09, 2020 at 01:00 PM*

**BOARD OR COMMISSION:** Board of Public Works and Safety

**MEETING DATE:** Wednesday, December 09, 2020 at 01:00 PM

**MEETING PLACE:** Virtual Conference Call

***THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY***

**AGENDA ITEMS**

**Meeting Minutes Consideration for Approval**

**Documents:** [Minutes - November 11, 2020](#)

**Bid Approval**

**NONE**

**Construction Standards & Specifications Changes**

**NONE**

**Contracts/Agreements**

**Action Item #2:**

**Westchester, Section 3, Right-of-Way Dedication**

**Documents:** [ROW Dedication - Westchester, Section 3](#)

**Permit Approval**

**Action Item #3:**

**Duke Energy - 5 East 191st Street - Encroachment Application**

**Documents:** [Duke Energy-Encr App](#)

**Action Item #4:**

**Duke Energy - 19650 Horton Road - Encroachment Application**

**Documents:** [Duke Energy-Encr App](#)

## **Consent Agenda**

**INDOT & City of Westfield - Midland Trace Trail Crossing Carey Road, LPA Agreement - Signatures Only**

**INDOT & City of Westfield - 151st & Towne Road RAB, LPA Agreement - Signatures Only**

**Conflict of Interest Approval Form - Cindy Gossard**  
**Documents:** [COI-Gossard](#)

**Conflict of Interest Approval Form - Kerri Gagnon**  
**Documents:** [COI - Gagnon](#)

**December Bond Information**  
**Documents:** [December Bond List](#)

## **Department Reports**

**Fire**

**Police**  
**Documents:** [WPD - October Report](#)

**Public Works**

## **THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY November 11, 2020**

The Westfield Board of Public Works and Safety met on November 11, 2020 via conference call. Present were Randy Graham, Mayor Cook, Jim Ake, Kim Strang, Deputy Clerk & Brian Zaiger, Legal Counsel.

Randy Graham called the meeting to order at 1:00 PM

### **AGENDA ITEMS:**

#### **Action Item #1: Meeting Minutes Consideration for Approval:**

Mayor Cook made the motion to approve the October 28, 2020 meeting minutes as presented. Jim Ake seconded. Vote: Yes-3; No-0. Motion carries.

### **CONTRACTS/AGREEMENTS**

#### **Action Item #2: WSP, USA, Inc. & City of Westfield-Consulting Contract-Reconstruction of Little Eagle Creek from 146<sup>th</sup> Street to Shelborne Road**

Michael Pearce presented stating that this is a partially federally funded project for the reconstruction and widening of Little Eagle Creek. The widening of roadway will include bike paths. The contract has a not to exceed of \$654,003 with federal funds covering \$250,000 and the remainder coming from RIF's.

Jim Ake made the motion to approve the contract as written. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

### **PERMIT APPROVAL**

#### **Action Item #3: Duke Energy-16970 Towne Road-Westgate Section 1 Encroachment Application**

Adam Essex presented stating this is a request to allow Duke to relocate two existing poles and add 2 additional poles to the back of the right of way along the eastside of Town Road.

Randy Graham made the motion to approve the encroachment application. Jim Ake seconded. Vote: Yes-3; No-0. Motion carried.

**CONSENT AGENDA:**

WPD- Approval to give a conditional offer of employment to: Phillip Mattes, Linhsey Trinh, Don C. Bennett, & Preston Howard

Approval of 2021 BPW & Safety Schedule of Meetings & Deadlines

November Bond Information

Mayor Cook made the motion to approve the consent agenda. Jim Ake seconded.  
Vote: Yes-3; No-0. Motion carried.

**DEPARTMENT REPORTS:**

Fire- Rob Gaylor present-no report

Police- Chief Rush

Public Works- Jeremy Lollar

With no further business Randy Graham made the motion to adjourn. Jim Ake seconded.  
Vote: Yes-3; No-0. Motion carried.  
The meeting was adjourned at 1:20 PM

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Deputy Clerk-Treasurer

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Board of Public Works and Safety

**DEDICATION OF PUBLIC RIGHT OF WAY**

THIS INDENTURE WITNESSETH: That Wood Wind Golf Club, an Indiana Limited Liability Company ("Grantor"), hereby gives and dedicates to the City of Westfield (hereinafter "Grantee"), for public right-of-way purposes only, the real estate situated in Hamilton County, Indiana, and described in Exhibit "A" attached hereto and made a part hereof.

This dedication is made subject to all existing easements and right-of-ways.

This conveyance of real estate is not subject to Indiana gross income tax.

IN WITNESS WHEREOF, Grantor has executed this Dedication as of the 30 day of November, 2020.

By: Matthew A. Chow Title: Managing Member

Printed: Matthew A. Chow

STATE OF INDIANA )  
 ) SS:  
COUNTY OF HAMILTON )

Before me, a Notary Public in and for said County and State, personally appeared Matthew CHOWAT, who acknowledged his authority and the execution of the foregoing Dedication of Public Right-of-Way.

WITNESS my hand and Notarial Seal this 30 day of November, 2020.

My Commission Expires:

AUGUST 27, 2023

Leslie K McNutt  
NOTARY PUBLIC, A resident of Hamilton  
County, Indiana  
Printed: LESLIE K MCNUTT



## ACCEPTANCE

WHEREAS, the foregoing Grantor has this day filed with the City of Westfield Indiana, its dedication of certain real estate for the purpose of establishing City rights-of-way, which Dedication is hereinabove set forth:

AND WHEREAS, the City of Westfield, is of the opinion that said Dedication is desirable and necessary.

NOW THEREFORE, said City of Westfield, under and by virtue of the power conferred upon it by statutes of the State of Indiana, for and on behalf of the City, accepts said Dedication for the purpose of public rights-of-way, and orders that the Instrument of Dedication be recorded in the Recorder's Office of the County of Hamilton, State of Indiana, and said described real estate is hereby declared open and dedicated.

### WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY

| <u>Voting For</u>    | <u>Voting Against</u> | <u>Abstain</u>       |
|----------------------|-----------------------|----------------------|
| <hr/> J. Andrew Cook | <hr/> J. Andrew Cook  | <hr/> J. Andrew Cook |
| <hr/> Randy Graham   | <hr/> Randy Graham    | <hr/> Randy Graham   |
| <hr/> Jim Ake        | <hr/> Jim Ake         | <hr/> Jim Ake        |

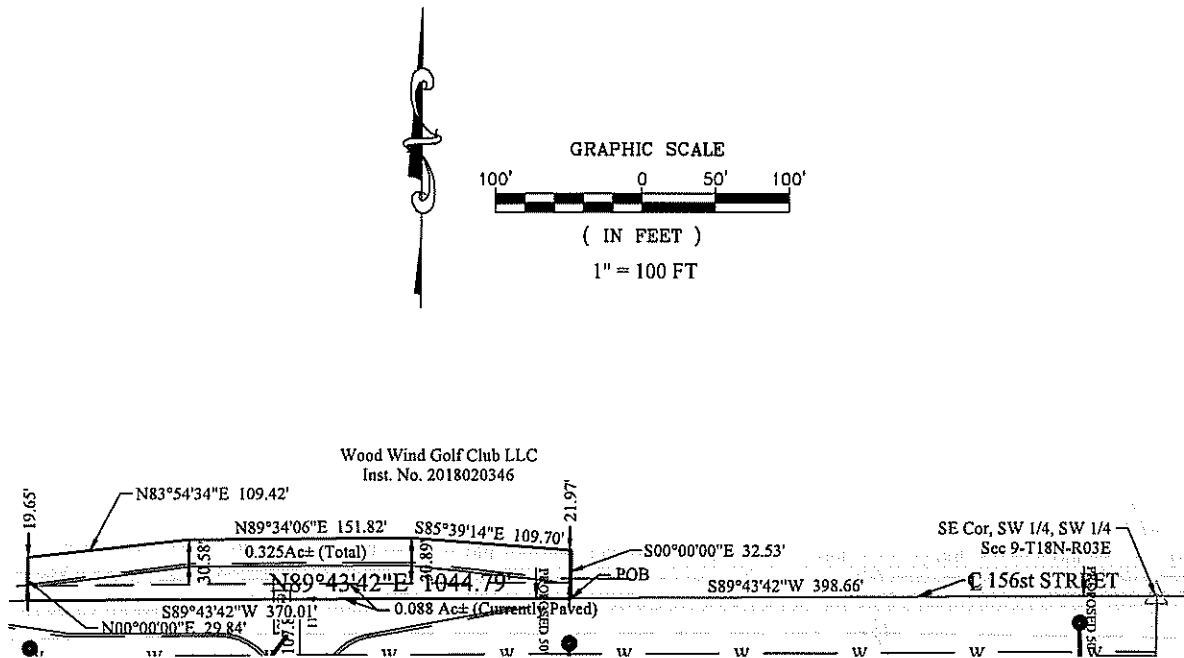
ATTEST:

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Patricia Leuteritz, Public Works Administrator

This document prepared by  
Brian J. Zaiger, Esq.  
KRIEG DEVAULT, LLP  
(317) 238-6266

# EXHIBIT "A" RIGHT OF WAY DEDICATION



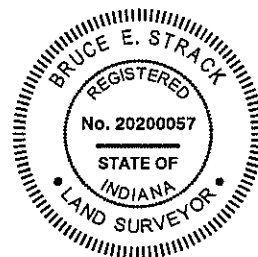
## LAND DESCRIPTION

A part of the Southwest Quarter of the Southwest Quarter of Section 9, Township 18 North, Range 03 East, Washington Township, Hamilton County, Indiana, more particularly described as follows:

Commencing at the Southeast corner of said Quarter-Quarter Section; thence South 89 degrees 43 minutes 42 seconds West, along the South line of said Quarter-Quarter Section, a distance of 398.66 feet to the POINT OF BEGINNING of this description; thence continuing South 89 degrees 43 minutes 42 seconds West, along said line, a distance of 370.01 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 29.84 feet; thence North 83 degrees 54 minutes 34 seconds East a distance of 109.42 feet; thence North 89 degrees 34 minutes 06 seconds East a distance of 151.82 feet; thence South 85 degrees 39 minutes 14 seconds East a distance of 109.70 feet; thence South 00 degrees 00 minutes 00 seconds East a distance of 32.53 feet to the Point of Beginning, containing 0.325 acres, more or less.

THIS DRAWING IS NOT INTENDED TO BE REPRESENTED AS A RETRACEMENT OR ORIGINAL BOUNDARY SURVEY, A ROUTE SURVEY OR A SURVEYOR LOCATION REPORT

*Bruce E. Strack*  
Bruce E. Strack  
Professional Land Surveyor  
Indiana No. 20200057  
Date: August 19, 2020



|                                                                                                 |                         |                                                |
|-------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------|
| <p>7965 East 106th Street, Fishers, IN 46038-2505<br/>phone: 317.849.5935 fax: 317.849.5942</p> | JOB NO. 81125PULWES-S1B | <p>PAGE</p> <p><b>1</b></p> <p>OF 1 SHEETS</p> |
|                                                                                                 | DRAWN BY: JAB           |                                                |
|                                                                                                 | CHECKED BY: BES         |                                                |
|                                                                                                 | DATE DRAWN: 08/19/2020  |                                                |
|                                                                                                 | FIELDWORK DATE:         |                                                |

## ENCROACHMENT PERMIT APPLICATION

- The applicant named below requests permission to encroach on the following public right-of-way, street, sidewalk, alley or other public space at the location described below.
- Applicant shall submit one original application, with plans attached, either in person or by mail.
- No verbal transmissions will be accepted. Fax transmissions will only be accepted at the approval of the Director.
- **CASH OR CHECK PAYMENTS ONLY;** No credit cards accepted. Please call 317-804-3171 with any questions or to purchase an Encroachment Standards Ordinance.

### For Office Use Only

Permit Number \_\_\_\_\_  
Expires \_\_\_\_\_  
Permit Fee \_\_\_\_\_  
Fee Waived \_\_\_\_\_

Application Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Work Address: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Name of Contractor/Utility: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Sub-Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**LOCATION:** ☐ Street ☐ Alley ☐ Sidewalk ☐ Shoulder/Berm

IUPPS Number: \_\_\_\_\_

**TYPE:** ☐ Cut ☐ Bore ☐ Trench ☐ Other ☐ New Construction ☐ Existing Construction  
☐ Water ☐ Gas ☐ Electric ☐ Phone ☐ CATV ☐ Sewer ☐ Irrigation

Please describe proposed work: \_\_\_\_\_

*\*Please contact Carlton Summe at 317-460-9670 24 hours prior to pouring concrete.*

### SIZE OF STREET OR RIGHT-OF-WAY CUT

**Traffic Lanes:** Length: \_\_\_\_\_ Width: \_\_\_\_\_ Depth Within Lanes: \_\_\_\_\_

**Sidewalk:** Length: \_\_\_\_\_ Width: \_\_\_\_\_ Depth Within Sidewalk: \_\_\_\_\_

**Type of Surface:** ☐ Concrete ☐ Asphalt ☐ Asphalt Over Concrete ☐ Asphalt Over Brick ☐ Gravel-Dirt ☐ Brick

### TRAFFIC PORTION AFFECTED BY PERMIT

Width: \_\_\_\_\_ Length: \_\_\_\_\_ # of Lanes: \_\_\_\_\_ # of Lanes to be Closed: \_\_\_\_\_ # of Hours Closed: \_\_\_\_\_

Vehicles/equipment left on site unattended? ☐ Yes ☐ No Unattended for: \_\_\_\_\_ weekdays \_\_\_\_\_ weekends

## TERMS AND CONDITIONS FOR ENCROACHMENT PERMIT

1. It is understood that any permit by virtue of this request is revocable at the pleasure of the City of Westfield and that the same shall be voided if the following terms and conditions are not fulfilled by the Permittee. The Permittee hereby agrees to observe all requirements of the Encroachment Standard Ordinance and comply with the conditions set forth by the MUTCD Rulings and Revisions.
2. The undersigned shall notify the Director or his representative a minimum of 72 hours prior to the time that work is to be performed. The undersigned will furnish placards identifying equipment, flashers, barricades and/or other warning devices at the construction site. When two-way traffic is confined to one lane, flagging personnel shall be required. Permittee must follow Chapter XVII of Title 29, Code of Federal Regulation, Part 1926 known as Safety & Health Regulation for Construction.
3. In cases where the work authorized by the permit will cause major interference with traffic flow on streets, Permittee shall provide a uniformed traffic officer when requested by the Director or his representative to provide traffic control at the construction site. Work shall not be performed on any major arterials, streets and thoroughfares during rush hours or peak hours of vehicular traffic flow, unless in case of emergencies.
4. The Permittee shall not create a hazardous or unsafe situation at construction sites, which would cause injury or damage to vehicular and pedestrian traffic. The Permittee shall not leave unattended open cuts unprotected overnight or during weekend periods. Permission to use temporary steel plates or any authorized substitutes shall be requested at open cuts or construction sites. The Director or his representative shall be notified of these steel plates or substitutes by the Permittee.
5. All construction equipment and/or vehicles left unattended for any length of time shall be parked in locations as to not create hazardous and unsafe situations to vehicular and pedestrian flow. The construction equipment and/or vehicles shall be parked in such a manner as to not restrict sight distance to vehicular traffic. **All construction equipment and/or vehicles are prohibited from driving on named trails, neighborhood perimeter trails, and sidewalks.**
6. The Permittee shall hold harmless and indemnify the City of Westfield from, for and against any claim of any person in tort, contract or otherwise arising out of the act or omissions of the Permittee, their agents, representatives, servants, contractors and the latter's subcontractors, whenever such acts or omissions or any rights or performance or exercise thereof of the Permittee arise under this permit from alteration, modernization, replacement, operation, maintenance, change or removal of any part or portion of the public right-of-way, or facility thereof. All existing utilities must be identified and located prior to all boring operations. Permittee shall be responsible for consequential damages to residents and businesses who are damaged during outages caused by these untimely accidents experienced by poorly coordinated utility borings and construction activities in the City right-of-way.
7. The Permittee shall stipulate the type of materials and method of repair utilized to close any open cuts, subject to the Director or his representative's approval.
8. The Permittee shall begin work within 45 working days from the date of application approval, and work must be completed within 60 working days of the application approval. Any construction and/or work not completed by this date shall be grounds to nullify and void this permit. Re-application would then be necessary.
9. The Permittee shall be required upon completion of construction and/or work to notify the Director or his representative for inspection and verification. The construction and/or work shall be inspected prior to being accepted by the City of Westfield as being complete. The Director or his representative shall perform the inspection.
10. Upon the completion of all open street cuts, permanent patches shall be in place no later than 20 working days from the temporary patch inspection date. Any construction work or repair measures utilized to close any open cuts made under this permit that are found to be unsatisfactory shall be corrected within 10 working days by the Permittee. The Permittee shall be responsible to maintain and repair any and all open cuts granted by this permit for a period of one year upon final acceptance, unless the City of Westfield and/or other utilities, contractors or subcontractors or other parties remove, damage, modernize, replace, change any part or portion of the public right-of-way or facility or thereof granted under this permit.
11. Upon completion/acceptance by Director or his representative as builds must be provided (print and CD form) within 30 days of completion.

Signature of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### For Office Use Only:

Traffic Control Personnel: YES NO Uniform Police: YES NO Number of Personnel Necessary: \_\_\_\_\_

Steel Plates or other authorized substitute to be used? YES NO (If yes, refer to #4 above)

Type of materials and methods used to close or repair open cuts shall conform to Attachment A.  
If another method has been pre-approved, please list below:

\_\_\_\_\_

Director/or his representative

Project Manager/when applicable

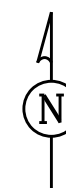
Date Approved



**SHEET 3**



**REMEMBER: Work zone area conditions may have changed for this job! Everyone is responsible for verifying the above safety information is correct prior to any work being performed each day.**



**SHEET 4**



Sheet 4 of 4  
Scale = 1"=100'

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Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Sub-Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**LOCATION:** ☐ Street ☐ Alley ☐ Sidewalk ☐ Shoulder/Berm

IUPPS Number: \_\_\_\_\_

**TYPE:** ☐ Cut ☐ Bore ☐ Trench ☐ Other ☐ New Construction ☐ Existing Construction

☐ Water ☐ Gas ☐ Electric ☐ Phone ☐ CATV ☐ Sewer ☐ Irrigation

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11. Upon completion/acceptance by Director or his representative as builds must be provided (print and CD form) within 30 days of completion.

Signature of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### For Office Use Only:

Traffic Control Personnel: YES NO Uniform Police: YES NO Number of Personnel Necessary: \_\_\_\_\_

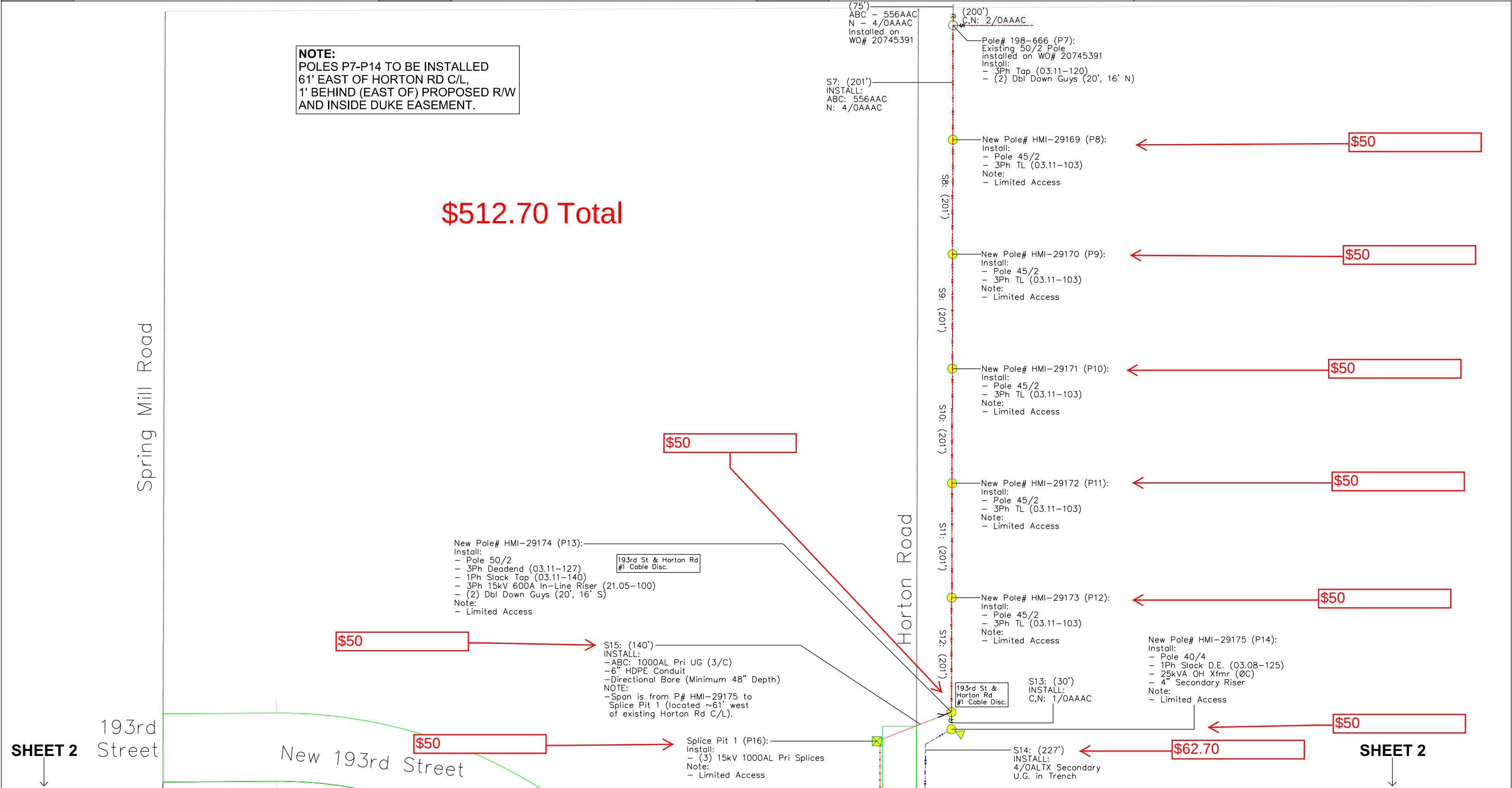
Steel Plates or other authorized substitute to be used? YES NO (If yes, refer to #4 above)

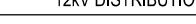
Type of materials and methods used to close or repair open cuts shall conform to Attachment A.  
If another method has been pre-approved, please list below:

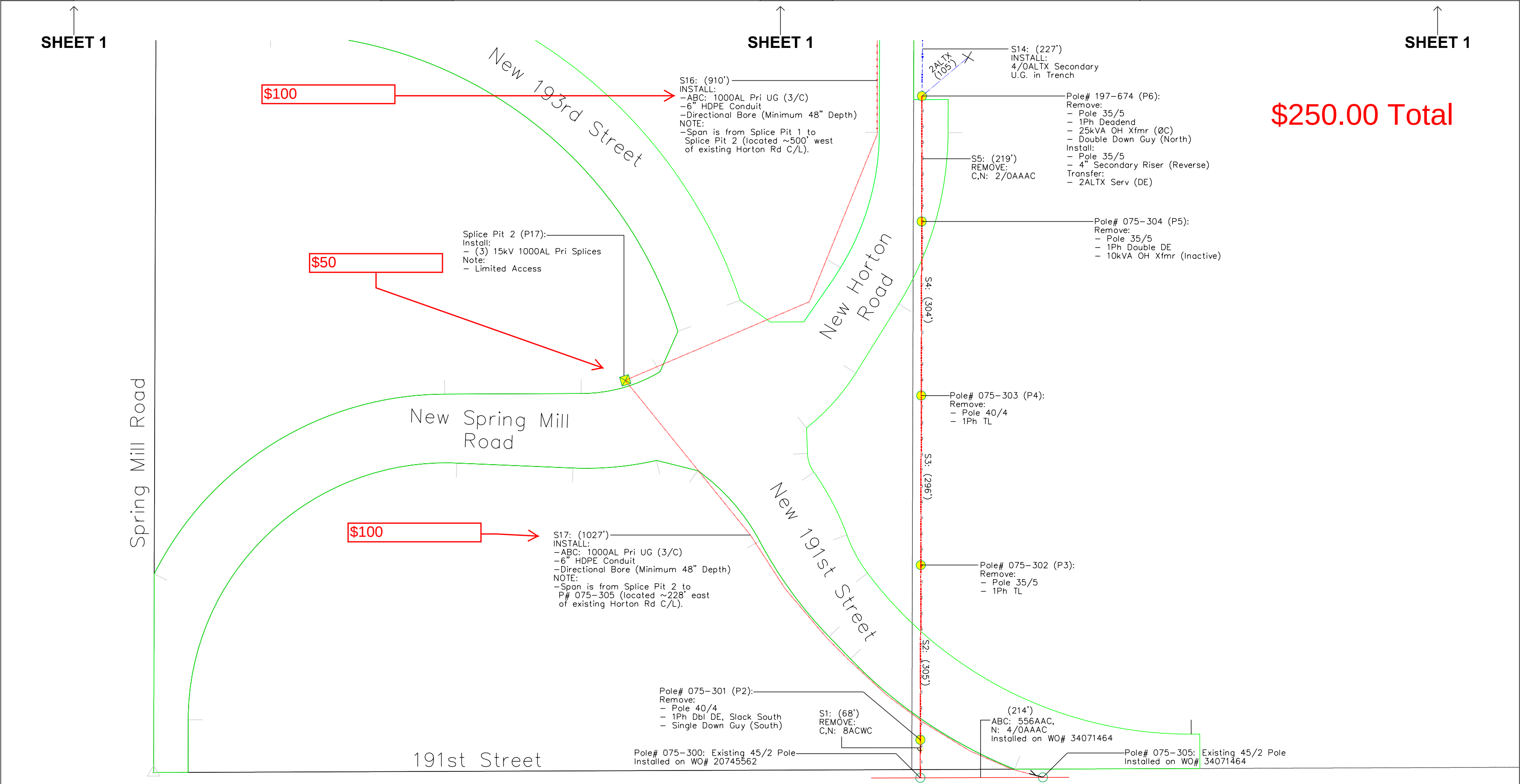
\_\_\_\_\_  
Director/or his representative

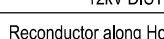
\_\_\_\_\_  
Project Manager/when applicable

\_\_\_\_\_  
Date Approved



|                                                                                     |                     |     |                        |                  |        |           |             |                      |                                                                                                             |                                                                                                             |                |                                                                         |        |                                                                                                                                                                                                                                |                                                                                       |                               |                    |  |
|-------------------------------------------------------------------------------------|---------------------|-----|------------------------|------------------|--------|-----------|-------------|----------------------|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------|--------------------|--|
|  | General Information |     | Work Order Information |                  |        |           |             | Circuit Information  |                                                                                                             | Duke Energy Legend                                                                                          |                |                                                                         |        |   <p>Know what's below.<br/>Call before you dig.</p> |  | INDEX 12kV DISTRIBUTION LINES |                    |  |
|                                                                                     | INDOT DES #         | N/A |                        |                  |        |           |             | Distribution         |                                                                                                             | Distribution                                                                                                |                | DETAIL Reconductor along Horton Rd and new roundabout North of 191st St |        |                                                                                                                                                                                                                                |                                                                                       |                               |                    |  |
|                                                                                     | Horton Road         |     | Emax #                 | Project Code     |        |           | OU / Center | Westfield (370) 1275 |                                                                                                             | Existing Duke Pole ←                                                                                        |                | Existing Downguy                                                        |        |                                                                                                                                                                                                                                | DATE 8/19/20                                                                          | LOCATION Westfield, IN 46074  |                    |  |
|                                                                                     | City of Westfield   |     | 34071160               | DRETLN-MX4071160 |        |           | V542/S429   | Sheridan (390) 1201  |                                                                                                             | Remove Duke Pole       |                | Transmission Line                                                       |        |                                                                                                                                                                                                                                | DRAWN Chapman Bundy                                                                   | PHONE 614-985-3861            |                    |  |
|                                                                                     | Hamilton County, IN |     | Transmission           |                  |        |           |             | Transmission         |                                                                                                             | Existing Foreign Pole  |                | Distribution Line                                                       |        |                                                                                                                                                                                                                                | ELECTRIC TRANSMISSION & DISTRIBUTION LINE ENGINEERING                                 |                               | APPROVAL SIGNATURE |  |
|                                                                                     | Washington Township |     | Emax #                 | Install          | Remove | OH Maint. | UG Maint.   | OU / Center          | Proposed Foreign Pole  |                                                                                                             | Secondary Line |                                                                         | DWG NO |                                                                                                                                                                                                                                | SHEET 1 OF 2                                                                          |                               |                    |  |
|                                                                                     |                     |     |                        |                  |        |           |             |                      | Remove Foreign Pole    |                                                                                                             | Overhead Light |                                                                         |        |                                                                                                                                                                                                                                |                                                                                       |                               |                    |  |
|                                                                                     |                     |     |                        |                  |        |           |             |                      |                                                                                                             |                                                                                                             |                |                                                                         |        |                                                                                                                                                                                                                                |                                                                                       |                               |                    |  |



|                                                                                     |                     |     |                        |                  |        |           |             |                      |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       |                                                                         |              |                              |  |        |
|-------------------------------------------------------------------------------------|---------------------|-----|------------------------|------------------|--------|-----------|-------------|----------------------|--|--------------------|--|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------|------------------------------|--|--------|
|  | General Information |     | Work Order Information |                  |        |           |             | Circuit Information  |  | Duke Energy Legend |  |  |  |   <p>Know what's below.<br/>Call before you dig.</p> |  | INDEX 12kV DISTRIBUTION LINES                                           |              |                              |  |        |
|                                                                                     | INDOT DES #         | N/A |                        |                  |        |           |             | Distribution         |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       | DETAIL Reconductor along Horton Rd and new roundabout North of 191st St |              |                              |  |        |
|                                                                                     | Horton Road         |     | Emax #                 | Project Code     |        |           | OU / Center | Westfield (370) 1275 |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       | DATE 8/19/20                                                            |              | LOCATION Westfield, IN 46074 |  |        |
|                                                                                     | City of Westfield   |     | 34071160               | DRETLN~MX4071160 |        |           | V542/S429   | Sheridan (390) 1201  |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       | DRAWN Chapman Bundy                                                     |              | PHONE 614-985-3861           |  |        |
|                                                                                     | Hamilton County, IN |     | Transmission           |                  |        |           |             | Transmission         |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       | ELECTRIC TRANSMISSION & DISTRIBUTION LINE ENGINEERING                   |              | APPROVAL SIGNATURE           |  | DWG NO |
|                                                                                     | Washington Township |     | Emax #                 | Install          | Remove | OH Maint. | UG Maint.   | OU / Center          |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       |                                                                         | SHEET 2 OF 2 |                              |  |        |
|                                                                                     |                     |     |                        |                  |        |           |             |                      |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       |                                                                         |              |                              |  |        |
|                                                                                     |                     |     |                        |                  |        |           |             |                      |  |                    |  |  |  |                                                                                                                                                                                                                                |                                                                                       |                                                                         |              |                              |  |        |



## UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-15) / Form 236  
STATE BOARD OF ACCOUNTS

### Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. Name and Address of Public Servant Submitting Statement: CINDY J Gossard  
18129 Viewpoint Lane Westfield, IN 46074
2. Title or Position With Governmental Entity: CLERK TREASURER
3. a. Governmental Entity: City of Westfield  
b. County: HAMILTON
4. This statement is submitted (check one):
  - a. ☐ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
  - b. ☐ as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. Name(s) of Contractor(s) or Vendor(s): Cindy J Gossard
6. Description(s) of Contract(s) or Purchase(s) (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):  
CLERK TREASURER

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

Related to Chief Deputy Clerk TREASURER

(Attach extra pages if additional space is needed.)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):

I (We) being the Board of Public Works of  
(Title of Officer or Name of Governing Body)

City of Westfield and having the power to appoint  
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Elected Official

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Jan 1, 2021

Date Submitted (month, day, year)

Dec. 31, 2021

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: \_\_\_\_\_

*Cindy J Gossard*  
(Signature of Public Servant)

Date: \_\_\_\_\_

*Dec 2, 2020*  
(month, day, year)

Printed Name: \_\_\_\_\_

*CINDY J GOSSARD*  
(Please print legibly.)

Email Address: \_\_\_\_\_

*cgossard@westfield.in.gov*

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here [https://gateway.ifionline.org/sboa\\_coi/](https://gateway.ifionline.org/sboa_coi/) which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.

I affirm, under the penalties of perjury,  
that I have taken reasonable care to redact  
each Social Security Number in this  
document, unless required by law"

Signed \_\_\_\_\_

Prepared by- Kim Strang





# UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-15) / Form 236  
STATE BOARD OF ACCOUNTS

## Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Kerri Gagnon  
17312 Puntledge Dr. Westfield IN 46062
2. **Title or Position With Governmental Entity:** Chief Deputy Clerk Treasurer
3. a. **Governmental Entity:** City of Westfield  
b. **County:** Hamilton
4. **This statement is submitted (check one):**  
a. ☐ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or  
b. ☐ as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Kerri Gagnon
6. **Description(s) of Contract(s) or Purchase(s)** (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):  
Chief Deputy Clerk Treasurer

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

Related to Clerk Treasurer

(Attach extra pages if additional space is needed.)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):

I (We) being the Board of Public Works of  
(Title of Officer or Name of Governing Body)

City of Westfield and having the power to appoint  
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Elected Official

Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Jan 1 2021 -  
Date Submitted (month, day, year)

Dec 31 2021  
Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: Kerri Gagnon  
(Signature of Public Servant)

Date: 12-2-2020  
(month, day, year)

Printed Name: Kerri Gagnon  
(Please print legibly.)

Email Address: kgagnon@westfield.in.gov

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here [https://gateway.ifionline.org/sboa\\_coi/](https://gateway.ifionline.org/sboa_coi/) which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.

"I affirm, under the penalties of perjury,  
that I have taken reasonable care to redact  
each Social Security Number in this  
document, unless required by law"

Signed \_\_\_\_\_

Prepared by- Kim Strang





December 9, 2020

Consent Agenda Item:

### **Performance Bond Acceptance**

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Performance Bonds for the requested developments:

- JCF Commerce, LLC, Chrome Battery Building, Bond #999077169 \$6,567.00, Erosion Control
- Chick-fil-A, Inc. Bond #016227458, \$19,710.00, Erosion Control & Storm Sewer
- Lennar Homes of Indiana, Osborne Trails, Section 4, Bond #1085895, \$80,614.00, Asphalt Pavement – Local Street
- Lennar Homes of Indiana, Osborne Trails, Section 4, Bond #1085892, \$13,737.00, Concrete Curbs
- Lennar Homes of Indiana, Osborne Trails, Section 4, Bond #1085894, \$62,824.00, Storm Sewer & Subsurface Drain
- Lennar Homes of Indiana, Osborne Trails, Section 4, Bond #1085891, \$7,351.00, Common Area Walks
- Lennar Homes of Indiana, Osborne Trails, Section 4, Bond #1085893, \$20,010.00, Asphalt Path
- Vectren Energy Delivery, Continuation Certificate, Bond #105764320, \$2,000.00, Street Cut Permit
- M/I Homes of Indiana, Scofield Farms, Section 3, Bond #SUR0060722, \$38,966.00, Curbs
- M/I Homes of Indiana, Scofield Farms, Section 3, Bond #SUR0060720, \$287,229.00, Streets
- M/I Homes of Indiana, Scofield Farms, Section 3, Bond #SUR0060718, \$280,723.00, Storm Sewer
- M/I Homes of Indiana, Scofield Farms, Section 3, Bond #SUR0060721, \$2,301.00, Common Area Sidewalks
- M/I Homes of Indiana, Scofield Farms, Section 3, Bond #SUR0060719, \$59,862.00, Asphalt Path

### **Performance Bond Release**

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Performance Bonds for release by the requested developer:

- NONE

**Westfield Police Department**  
**Monthly Performance Measures Report**



**Board of Public Works & Safety**

**October 2020**

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# Westfield Police Department

October 2020

## Events by Nature

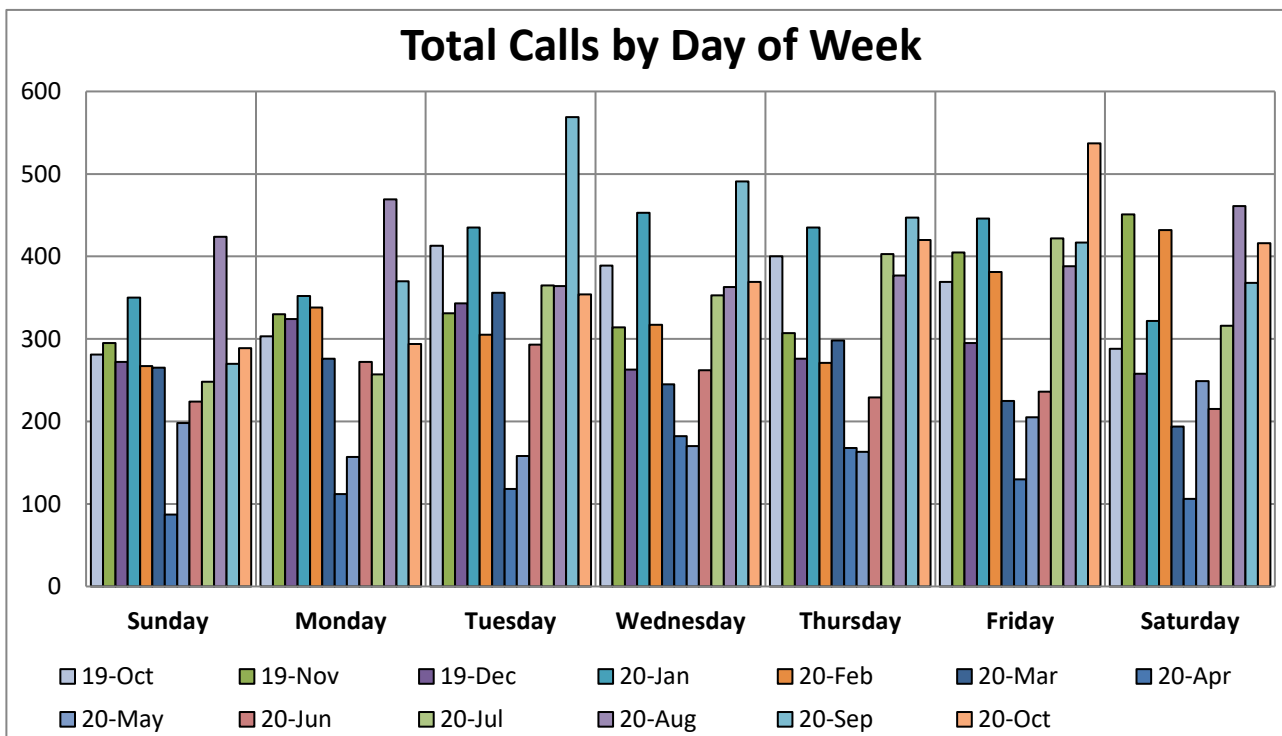
|                                    |           |
|------------------------------------|-----------|
| <b>911 Hang Up</b>                 | <b>31</b> |
| Abandoned Vehicle                  | 7         |
| <b>Abandonment</b>                 | <b>0</b>  |
| Abuse / Neglect                    | 5         |
| <b>Accident - Hit &amp; Run PD</b> | <b>9</b>  |
| Accident - Hit & Run PI            | 1         |
| <b>Accident - Other</b>            | <b>1</b>  |
| Accident - Property Damage         | 57        |
| <b>Accident - Personal Injury</b>  | <b>16</b> |
| Accident - Sinking Vehicle         | 0         |
| <b>Accident - Unknown</b>          | <b>2</b>  |
| Accelerator Stuck                  | 0         |
| <b>Active Assailant</b>            | <b>0</b>  |
| Alarm - Other                      | 3         |
| <b>Alarm - Vehicle</b>             | <b>1</b>  |
| Alarm - Burglar                    | 121       |
| <b>Alarm - Hold Up</b>             | <b>13</b> |
| Animal Bite / Attack               | 4         |
| <b>Animal Complaint</b>            | <b>23</b> |
| Assist Fire                        | 36        |
| <b>Assist Other Department</b>     | <b>22</b> |
| Assist Public                      | 20        |
| <b>Battery</b>                     | <b>2</b>  |
| Bomb Device Found                  | 0         |
| <b>Bomb Threat</b>                 | <b>0</b>  |
| Burglary                           | 0         |
| <b>Carjacking</b>                  | <b>0</b>  |
| Case Follow Up                     | 70        |
| <b>Child Seat Inspection</b>       | <b>0</b>  |
| Civil Dispute                      | 28        |
| <b>Criminal Mischief</b>           | <b>16</b> |
| Damage to Property                 | 1         |
| <b>Death Investigation</b>         | <b>0</b>  |
| Directed Patrol                    | 52        |
| <b>Disturbance</b>                 | <b>20</b> |
| Driving Complaint                  | 70        |
| <b>Drug Complaint</b>              | <b>14</b> |
| Drug Lab                           | 0         |
| <b>Escort</b>                      | <b>0</b>  |
| Fight                              | 0         |
| <b>Firearms Shots Fired</b>        | <b>2</b>  |
| Found / Lost Property              | 11        |
| <b>Found Person</b>                | <b>0</b>  |
| Fraud Prescription                 | 0         |
| <b>Fraud / Deception</b>           | <b>38</b> |
| Harassment                         | 19        |
| <b>Intoxicated Person</b>          | <b>5</b>  |

|                                   |             |
|-----------------------------------|-------------|
| <b>Investigation</b>              | <b>11</b>   |
| Juvenile Complaint                | 3           |
| <b>K9 Detail</b>                  | <b>0</b>    |
| Kidnapping                        | 0           |
| <b>Lock Out</b>                   | <b>58</b>   |
| Loud Party                        | 4           |
| <b>Mental Emotional - Violent</b> | <b>7</b>    |
| Mental Person                     | 3           |
| <b>Miscellaneous</b>              | <b>38</b>   |
| Missing Person                    | 6           |
| <b>Missing Person - PLS</b>       | <b>0</b>    |
| Nuisance                          | 4           |
| <b>Ordinance Misc.</b>            | <b>19</b>   |
| Parking Complaint                 | 16          |
| <b>Physical Disturbance</b>       | <b>14</b>   |
| Product Contamination             | 0           |
| <b>Reckless Activity</b>          | <b>2</b>    |
| Road Rage                         | 2           |
| <b>Robbery</b>                    | <b>1</b>    |
| Runaway                           | 1           |
| <b>School Patrol</b>              | <b>245</b>  |
| Security Check                    | 7           |
| <b>Sex Offense</b>                | <b>3</b>    |
| Shooting                          | 1           |
| <b>Solicitor</b>                  | <b>3</b>    |
| Special Detail                    | 0           |
| <b>Stabbing</b>                   | <b>0</b>    |
| Suicide                           | 3           |
| <b>Suspicious Activity</b>        | <b>72</b>   |
| Suspicious Package                | 0           |
| <b>Test</b>                       | <b>0</b>    |
| Theft                             | 25          |
| <b>Theft - From a Vehicle</b>     | <b>3</b>    |
| Theft - of a Vehicle              | 0           |
| <b>Threat to Life</b>             | <b>8</b>    |
| Threatening Suicide               | 4           |
| <b>Tow Release</b>                | <b>13</b>   |
| Traffic Hazard                    | 77          |
| <b>Transport</b>                  | <b>0</b>    |
| Trespassing                       | 15          |
| <b>Traffic Stop</b>               | <b>1167</b> |
| Unknown Call for Police           | 2           |
| <b>VIN Check</b>                  | <b>49</b>   |
| Wanted                            | 0           |
| <b>Warrant Service</b>            | <b>20</b>   |
| Weapons Complaint                 | 1           |
| <b>Welfare Check</b>              | <b>52</b>   |
| <b>Total</b>                      | <b>2679</b> |

Westfield Police Department  
October 2020

**Total # of Calls by Day of Week**

| DAY              | 19-Oct | 19-Nov | 19-Dec | 20-Jan | 20-Feb | 20-Mar | 20-Apr | 20-May | 20-Jun | 20-Jul | 20-Aug | 20-Sep | 20-Oct |
|------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| <b>Sunday</b>    | 281    | 295    | 272    | 350    | 267    | 265    | 87     | 198    | 224    | 248    | 424    | 270    | 289    |
| <b>Monday</b>    | 303    | 330    | 324    | 352    | 338    | 276    | 112    | 157    | 272    | 257    | 469    | 370    | 294    |
| <b>Tuesday</b>   | 413    | 331    | 343    | 435    | 305    | 356    | 118    | 158    | 293    | 365    | 364    | 569    | 354    |
| <b>Wednesday</b> | 389    | 314    | 263    | 453    | 317    | 245    | 182    | 170    | 262    | 353    | 363    | 491    | 369    |
| <b>Thursday</b>  | 400    | 307    | 276    | 435    | 271    | 298    | 168    | 163    | 229    | 403    | 377    | 447    | 420    |
| <b>Friday</b>    | 369    | 405    | 295    | 446    | 381    | 225    | 130    | 205    | 236    | 422    | 388    | 417    | 537    |
| <b>Saturday</b>  | 288    | 451    | 258    | 322    | 432    | 194    | 106    | 249    | 215    | 316    | 461    | 368    | 416    |
| <b>TOTAL</b>     | 2443   | 2433   | 2031   | 2793   | 2311   | 1859   | 903    | 1300   | 1731   | 2364   | 2846   | 2932   | 2679   |

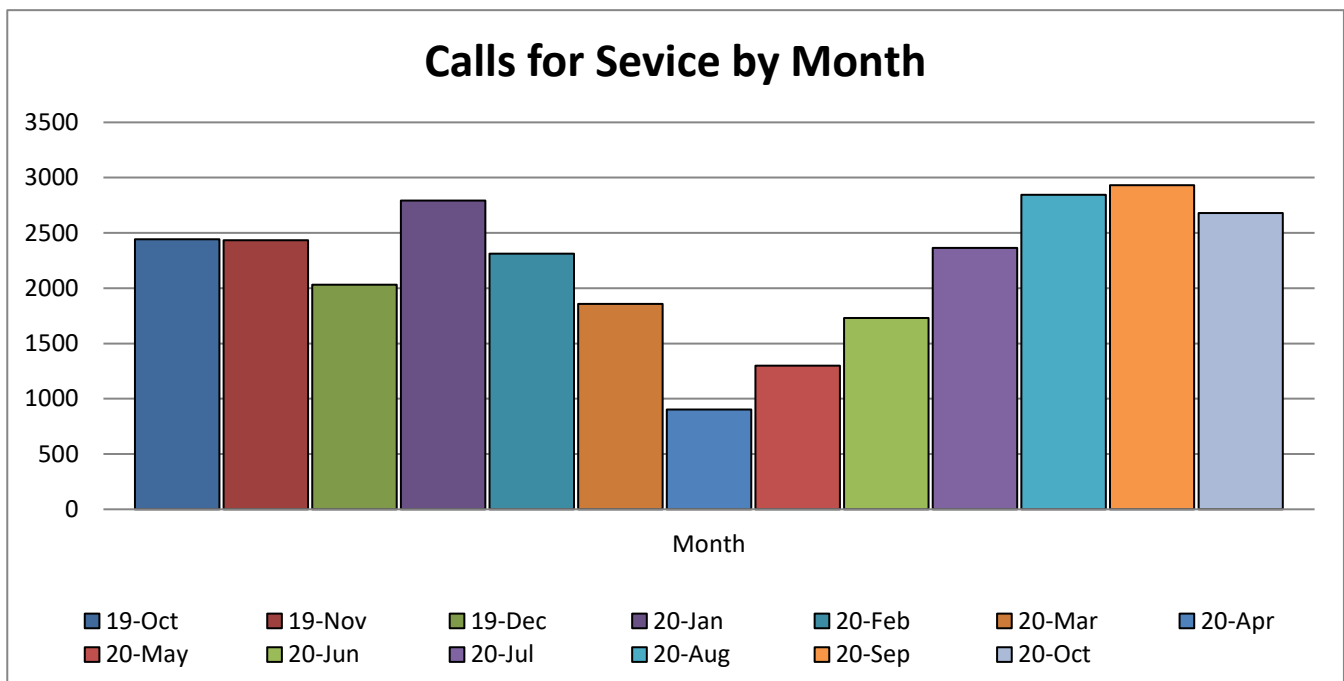


Westfield Police Department  
October 2020

**Total # of Calls by Hour of Day**

| <b>HOUR</b>  | <b>19-Oct</b> | <b>19-Nov</b> | <b>19-Dec</b> | <b>20-Jan</b> | <b>20-Feb</b> | <b>20-Mar</b> | <b>20-Apr</b> | <b>20-May</b> | <b>20-Jun</b> | <b>20-Jul</b> | <b>20-Aug</b> | <b>20-Sep</b> | <b>20-Oct</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 0            | 93            | 102           | 85            | 97            | 103           | 78            | 17            | 41            | 47            | 86            | 126           | 108           | 104           |
| 1            | 64            | 55            | 33            | 66            | 71            | 31            | 15            | 28            | 32            | 67            | 103           | 82            | 71            |
| 2            | 62            | 49            | 33            | 49            | 48            | 41            | 12            | 15            | 24            | 42            | 63            | 55            | 37            |
| 3            | 58            | 35            | 19            | 48            | 48            | 29            | 9             | 25            | 19            | 30            | 44            | 48            | 25            |
| 4            | 24            | 26            | 33            | 45            | 41            | 10            | 3             | 13            | 14            | 20            | 23            | 31            | 13            |
| 5            | 30            | 43            | 42            | 51            | 33            | 29            | 15            | 15            | 26            | 34            | 42            | 37            | 18            |
| 6            | 42            | 27            | 49            | 35            | 34            | 48            | 37            | 28            | 65            | 61            | 78            | 91            | 107           |
| 7            | 68            | 77            | 54            | 71            | 69            | 86            | 39            | 40            | 49            | 51            | 87            | 102           | 86            |
| 8            | 137           | 142           | 104           | 184           | 111           | 107           | 30            | 47            | 76            | 94            | 132           | 138           | 112           |
| 9            | 155           | 172           | 126           | 185           | 164           | 114           | 47            | 55            | 92            | 142           | 184           | 205           | 164           |
| 10           | 140           | 144           | 129           | 156           | 130           | 119           | 34            | 88            | 88            | 133           | 191           | 200           | 174           |
| 11           | 118           | 141           | 123           | 157           | 126           | 93            | 59            | 78            | 115           | 132           | 163           | 154           | 193           |
| 12           | 105           | 123           | 89            | 141           | 98            | 101           | 44            | 69            | 97            | 110           | 133           | 148           | 160           |
| 13           | 127           | 131           | 101           | 142           | 117           | 100           | 69            | 97            | 90            | 129           | 146           | 153           | 169           |
| 14           | 134           | 131           | 94            | 166           | 119           | 119           | 42            | 68            | 112           | 123           | 176           | 165           | 180           |
| 15           | 124           | 99            | 109           | 165           | 121           | 114           | 61            | 89            | 109           | 130           | 150           | 158           | 152           |
| 16           | 110           | 99            | 87            | 124           | 100           | 88            | 52            | 81            | 99            | 154           | 118           | 148           | 147           |
| 17           | 101           | 100           | 79            | 66            | 88            | 92            | 60            | 78            | 90            | 142           | 132           | 143           | 113           |
| 18           | 155           | 196           | 144           | 176           | 141           | 96            | 55            | 72            | 81            | 135           | 157           | 175           | 128           |
| 19           | 153           | 171           | 108           | 186           | 153           | 97            | 39            | 61            | 88            | 135           | 149           | 155           | 123           |
| 20           | 90            | 60            | 76            | 107           | 89            | 74            | 63            | 52            | 66            | 102           | 89            | 109           | 100           |
| 21           | 103           | 98            | 89            | 95            | 73            | 43            | 47            | 64            | 100           | 96            | 92            | 72            | 57            |
| 22           | 152           | 100           | 122           | 147           | 121           | 63            | 26            | 49            | 90            | 105           | 135           | 122           | 110           |
| 23           | 98            | 112           | 103           | 134           | 113           | 87            | 28            | 47            | 62            | 111           | 133           | 133           | 136           |
| <b>TOTAL</b> | <b>2443</b>   | <b>2433</b>   | <b>2031</b>   | <b>2793</b>   | <b>2311</b>   | <b>1859</b>   | <b>903</b>    | <b>1300</b>   | <b>1731</b>   | <b>2364</b>   | <b>2846</b>   | <b>2932</b>   | <b>2679</b>   |

Westfield Police Department  
October 2020



Westfield Police Department  
October 2020

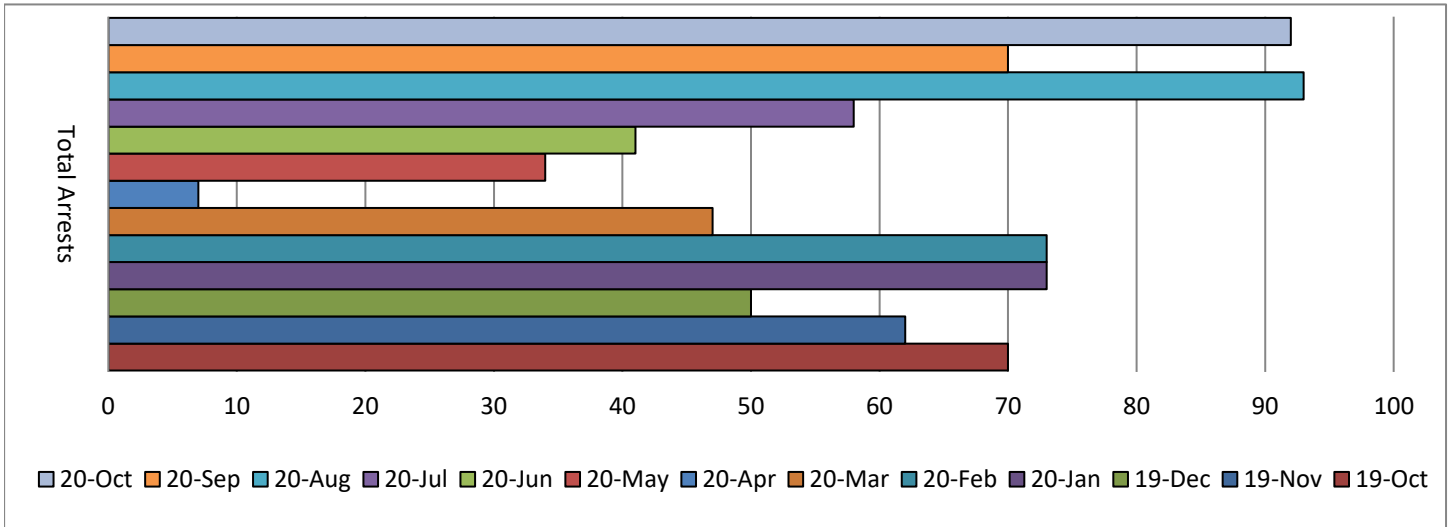
**UCR OFFENSES**

| OFFENSE              | 19-Oct | 19-Nov | 19-Dec | 20-Jan | 20-Feb | 20-Mar | 20-Apr | 20-May | 20-Jun | 20-Jul | 20-Aug | 20-Sep | 20-Oct |
|----------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Arson                | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 1      | 1      | 0      | 0      |
| Homicide             | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |
| Rape                 | 0      | 0      | 1      | -1     | 0      | 1      | 0      | 0      | 0      | 0      | 1      | 0      | 0      |
| Robbery              | 0      | 2      | 0      | 0      | 0      | 0      | 0      | 2      | 0      | 0      | 0      | 0      | 1      |
| Battery - Aggravated | 0      | 1      | 0      | 0      | 1      | 3      | 1      | 2      | 1      | 1      | 4      | 3      | 1      |
| Battery - Simple     | 9      | 12     | 15     | 18     | 22     | 21     | 18     | 17     | 17     | 29     | 20     | 15     | 21     |
| Burglary             | 1      | 0      | 0      | 3      | 0      | 2      | 1      | 5      | 4      | 6      | 4      | 1      | 1      |
| Theft                | 32     | 16     | 28     | 23     | 19     | 30     | 23     | 18     | 18     | 16     | 38     | 22     | 21     |
| Motor Vehicle Theft  | 1      | 1      | 2      | 2      | 0      | 2      | 0      | 0      | 2      | 1      | 1      | 2      | 0      |
| <b>TOTAL</b>         | 43     | 32     | 46     | 45     | 42     | 59     | 43     | 44     | 42     | 54     | 69     | 43     | 45     |

# Westfield Police Department

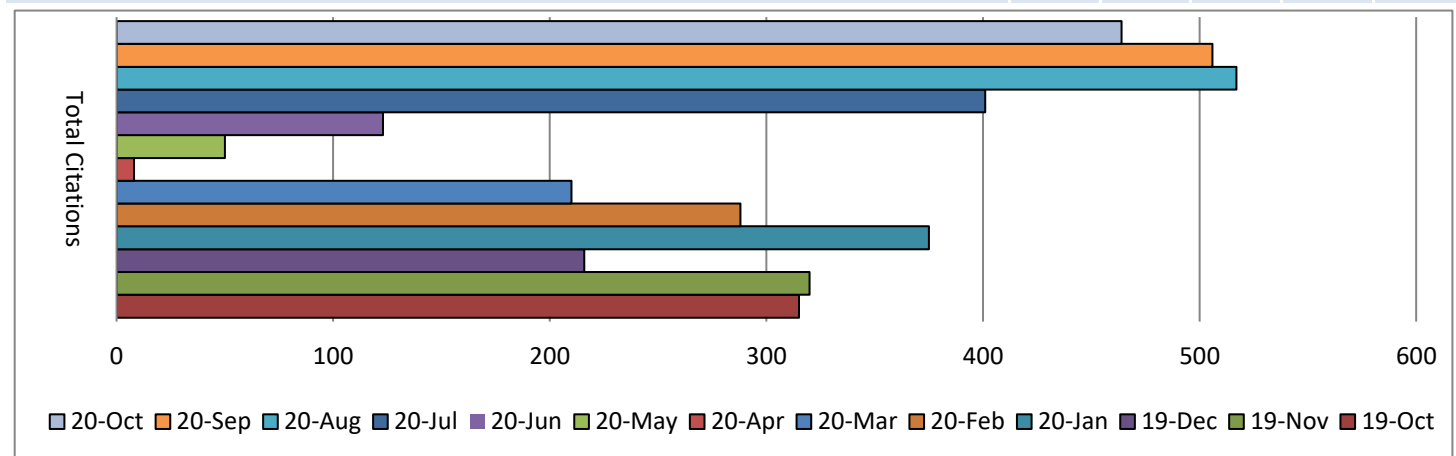
## October 2020

| Arrest Reports Taken  | 19-Oct    | 19-Nov    | 19-Dec    | 20-Jan    | 20-Feb    | 20-Mar    | 20-Apr   | 20-May    | 20-Jun    | 20-Jul    | 20-Aug    | 20-Sep    | 20-Oct    |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Alcohol/ Drug Related | 22        | 23        | 18        | 17        | 20        | 20        | 1        | 8         | 18        | 20        | 25        | 17        | 34        |
| Felony Charges        | 19        | 13        | 12        | 19        | 15        | 21        | 2        | 13        | 23        | 36        | 34        | 41        | 36        |
| Misdemeanor Charges   | 82        | 84        | 77        | 63        | 80        | 79        | 9        | 35        | 79        | 78        | 99        | 67        | 104       |
| <b>Total Arrests</b>  | <b>70</b> | <b>62</b> | <b>50</b> | <b>73</b> | <b>73</b> | <b>47</b> | <b>7</b> | <b>34</b> | <b>41</b> | <b>58</b> | <b>93</b> | <b>70</b> | <b>92</b> |



| Traffic                        | 19-Oct      | 19-Nov      | 19-Dec     | 20-Jan      | 20-Feb      | 20-Mar     | 20-Apr    | 20-May     | 20-Jun     | 20-Jul     | 20-Aug     | 20-Sep      | 20-Oct      |
|--------------------------------|-------------|-------------|------------|-------------|-------------|------------|-----------|------------|------------|------------|------------|-------------|-------------|
| <b>Total Citations</b>         | <b>315</b>  | <b>320</b>  | <b>216</b> | <b>375</b>  | <b>288</b>  | <b>210</b> | <b>8</b>  | <b>50</b>  | <b>123</b> | <b>401</b> | <b>517</b> | <b>506</b>  | <b>464</b>  |
| <b>Total Written Warning</b>   | <b>1051</b> | <b>1263</b> | <b>805</b> | <b>1408</b> | <b>1119</b> | <b>612</b> | <b>25</b> | <b>143</b> | <b>350</b> | <b>768</b> | <b>961</b> | <b>1224</b> | <b>1092</b> |
| <b>Total Traffic Accidents</b> | <b>49</b>   | <b>79</b>   | <b>79</b>  | <b>53</b>   | <b>45</b>   | <b>39</b>  | <b>25</b> | <b>39</b>  | <b>58</b>  | <b>50</b>  | <b>48</b>  | <b>49</b>   | <b>58</b>   |
| Property Damage                | 39          | 71          | 73         | 48          | 40          | 38         | 24        | 36         | 55         | 46         | 40         | 44          | 47          |
| Personal Injury                | 10          | 8           | 6          | 5           | 5           | 1          | 1         | 3          | 3          | 4          | 8          | 5           | 11          |
| Fatality                       | 0           | 0           | 0          | 0           | 0           | 0          | 0         | 0          | 0          | 0          | 0          | 0           | 0           |
| Hit and Run*                   | 6           | 5           | 3          | 8           | 3           | 4          | 3         | 3          | 8          | 6          | 8          | 4           | 3           |

\*numbers included in property damage, personal injury, and fatality accidents

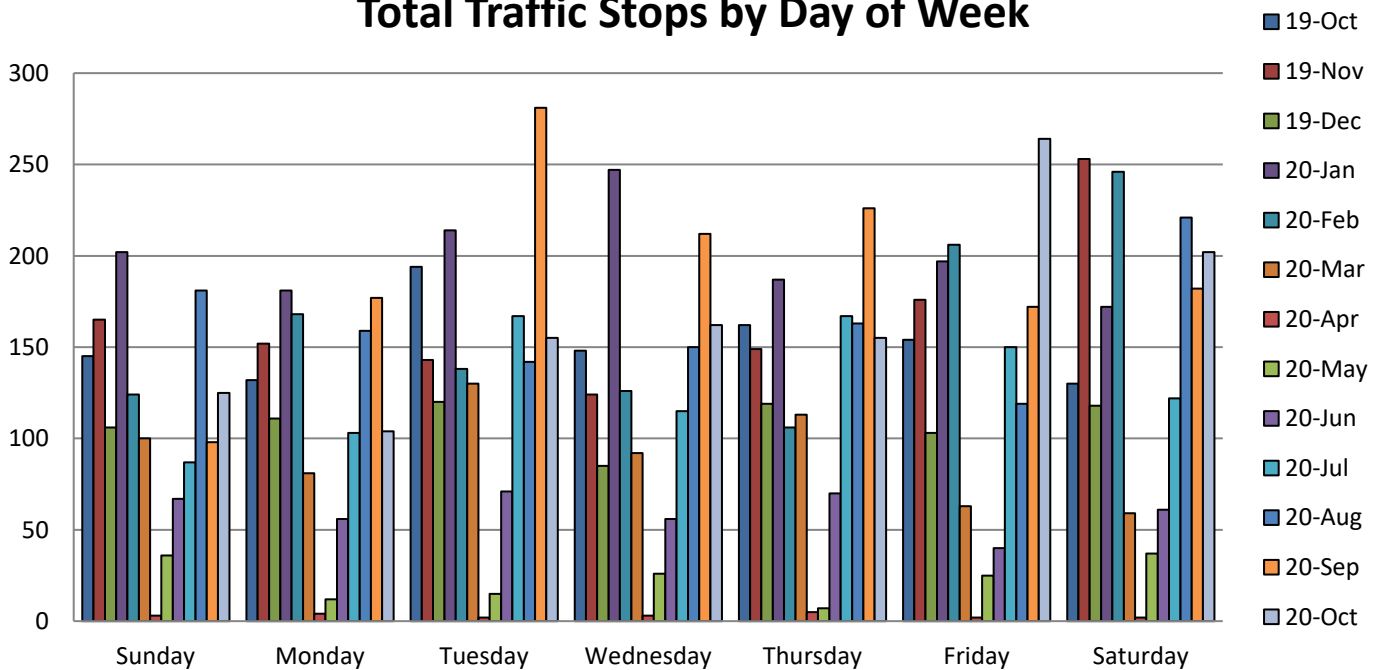


Westfield Police Department  
October 2020

**Traffic Stops by Day of Week**

| Day:         | 19-Oct      | 19-Nov      | 19-Dec     | 20-Jan      | 20-Feb      | 20-Mar     | 20-Apr    | 20-May     | 20-Jun     | 20-Jul     | 20-Aug      | 20-Sep      | 20-Oct      |
|--------------|-------------|-------------|------------|-------------|-------------|------------|-----------|------------|------------|------------|-------------|-------------|-------------|
| Sunday       | 145         | 165         | 106        | 202         | 124         | 100        | 3         | 36         | 67         | 87         | 181         | 98          | 125         |
| Monday       | 132         | 152         | 111        | 181         | 168         | 81         | 4         | 12         | 56         | 103        | 159         | 177         | 104         |
| Tuesday      | 194         | 143         | 120        | 214         | 138         | 130        | 2         | 15         | 71         | 167        | 142         | 281         | 155         |
| Wednesday    | 148         | 124         | 85         | 247         | 126         | 92         | 3         | 26         | 56         | 115        | 150         | 212         | 162         |
| Thursday     | 162         | 149         | 119        | 187         | 106         | 113        | 5         | 7          | 70         | 167        | 163         | 226         | 155         |
| Friday       | 154         | 176         | 103        | 197         | 206         | 63         | 2         | 25         | 40         | 150        | 119         | 172         | 264         |
| Saturday     | 130         | 253         | 118        | 172         | 246         | 59         | 2         | 37         | 61         | 122        | 221         | 182         | 202         |
| <b>TOTAL</b> | <b>1065</b> | <b>1162</b> | <b>762</b> | <b>1400</b> | <b>1114</b> | <b>638</b> | <b>21</b> | <b>158</b> | <b>421</b> | <b>911</b> | <b>1135</b> | <b>1348</b> | <b>1167</b> |

**Total Traffic Stops by Day of Week**

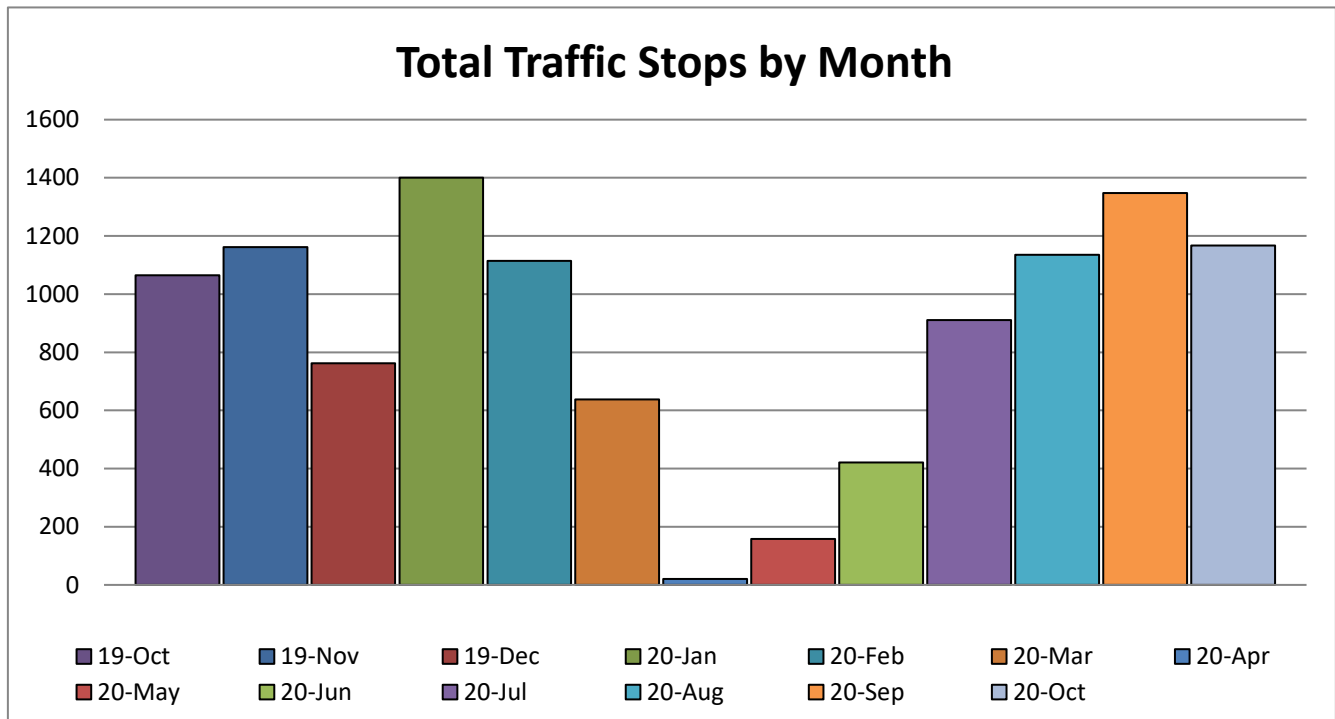


Westfield Police Department  
October 2020

**Traffic Stops by Hour of the Day**

| Hour:        | 19-Oct      | 19-Nov      | 19-Dec     | 20-Jan      | 20-Feb      | 20-Mar     | 20-Apr    | 20-May     | 20-Jun     | 20-Jul     | 20-Aug      | 20-Sep      | 20-Oct      |
|--------------|-------------|-------------|------------|-------------|-------------|------------|-----------|------------|------------|------------|-------------|-------------|-------------|
| 0            | 51          | 48          | 43         | 48          | 55          | 40         | 0         | 3          | 9          | 48         | 71          | 69          | 56          |
| 1            | 29          | 31          | 20         | 34          | 41          | 8          | 0         | 2          | 7          | 35         | 47          | 39          | 37          |
| 2            | 30          | 22          | 9          | 18          | 24          | 12         | 0         | 1          | 2          | 11         | 16          | 24          | 17          |
| 3            | 23          | 11          | 5          | 19          | 21          | 12         | 0         | 4          | 5          | 15         | 12          | 16          | 8           |
| 4            | 4           | 2           | 4          | 14          | 21          | 2          | 0         | 3          | 4          | 7          | 5           | 10          | 5           |
| 5            | 10          | 13          | 22         | 26          | 15          | 10         | 0         | 1          | 14         | 15         | 20          | 20          | 4           |
| 6            | 22          | 8           | 18         | 25          | 15          | 14         | 0         | 6          | 43         | 32         | 51          | 52          | 58          |
| 7            | 37          | 34          | 11         | 39          | 31          | 37         | 2         | 8          | 16         | 13         | 18          | 34          | 37          |
| 8            | 75          | 75          | 46         | 86          | 62          | 41         | 1         | 10         | 35         | 37         | 44          | 70          | 40          |
| 9            | 73          | 90          | 52         | 89          | 88          | 36         | 2         | 7          | 35         | 58         | 83          | 107         | 58          |
| 10           | 59          | 74          | 52         | 70          | 63          | 30         | 1         | 15         | 26         | 58         | 68          | 79          | 80          |
| 11           | 50          | 68          | 44         | 77          | 59          | 19         | 0         | 12         | 35         | 49         | 61          | 61          | 81          |
| 12           | 45          | 41          | 25         | 53          | 40          | 28         | 2         | 3          | 13         | 34         | 46          | 59          | 66          |
| 13           | 43          | 48          | 23         | 50          | 49          | 27         | 1         | 12         | 19         | 38         | 47          | 62          | 74          |
| 14           | 49          | 58          | 26         | 84          | 57          | 43         | 2         | 10         | 24         | 43         | 47          | 73          | 89          |
| 15           | 47          | 45          | 30         | 82          | 47          | 46         | 0         | 18         | 23         | 44         | 46          | 66          | 64          |
| 16           | 25          | 29          | 21         | 58          | 28          | 19         | 1         | 9          | 15         | 55         | 49          | 65          | 60          |
| 17           | 21          | 20          | 16         | 12          | 19          | 20         | 2         | 8          | 6          | 58         | 47          | 49          | 34          |
| 18           | 72          | 112         | 70         | 108         | 74          | 28         | 2         | 6          | 8          | 47         | 61          | 73          | 47          |
| 19           | 83          | 119         | 54         | 123         | 92          | 45         | 1         | 4          | 23         | 55         | 63          | 80          | 52          |
| 20           | 25          | 19          | 21         | 58          | 40          | 35         | 0         | 4          | 13         | 42         | 30          | 44          | 41          |
| 21           | 49          | 52          | 31         | 54          | 29          | 12         | 0         | 1          | 14         | 24         | 35          | 37          | 14          |
| 22           | 81          | 61          | 66         | 85          | 67          | 25         | 2         | 3          | 12         | 35         | 75          | 76          | 65          |
| 23           | 62          | 82          | 53         | 88          | 77          | 49         | 2         | 8          | 20         | 58         | 93          | 83          | 80          |
| <b>TOTAL</b> | <b>1065</b> | <b>1162</b> | <b>762</b> | <b>1400</b> | <b>1114</b> | <b>638</b> | <b>21</b> | <b>158</b> | <b>421</b> | <b>911</b> | <b>1135</b> | <b>1348</b> | <b>1167</b> |

Westfield Police Department  
October 2020



Westfield Police Department  
October 2020

Community Events

|          |                           |
|----------|---------------------------|
| 10/31/20 | Halloween BOOO Drive Thru |
|          |                           |
|          |                           |
|          |                           |
|          |                           |
|          |                           |

Westfield Police Department  
October 2020

Training

|          |                                             |
|----------|---------------------------------------------|
| 10/6/20  | ALICE Instructor                            |
| 10/8/20  | Breath Test Certification                   |
| 10/14/20 | Breath Test Certification                   |
| 10/19/20 | Advanced Roadside Interview Techniques      |
| 10/28/20 | Identifying Criminal Vehicles and Occupants |
|          |                                             |
|          |                                             |
|          |                                             |
|          |                                             |
|          |                                             |
|          |                                             |
|          |                                             |
|          |                                             |
|          |                                             |