



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda_10_03_2013

Thursday, October 03, 2013 at 04:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Thursday, October 03, 2013 at 04:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1: Minutes- September 5, 2013

Documents: [Minutes- 9/5/13](#)

Presentations

None

Ordinances and/or Resolutions

None

Quote Approval

None

Bid Approval

None

Construction Standards & Specifications Changes

None

Performance and/or Maintenance Bond Release

Action Item #2:

- Lochaven, Sec 8 (water)
- Lochaven, Sec. 9A (water)
- Lochaven, Sec. 10 (water)

Documents: [Lochaven, Sec.8; Sec.9A; Sec.10](#)

Change Orders

None

Contracts/Leases

None

Agreements and/or Memorandum of Understanding (MOU)

None

Consent Agenda

Police Lieutenants Promotions

(related document to be posted soon)

Department Reports

Fire

Documents: [WFD Report](#)

Parks and Recreation

Documents: [WPRD Report](#)

Police

Documents: [WPD Report](#)

Public Works



**City of Westfield Fire Department
Board of Public Works & Safety Report
August 1st- 31st, 2013**

**Contact: Chief Jason Lemons
or Kristen Sparks
804-3333**

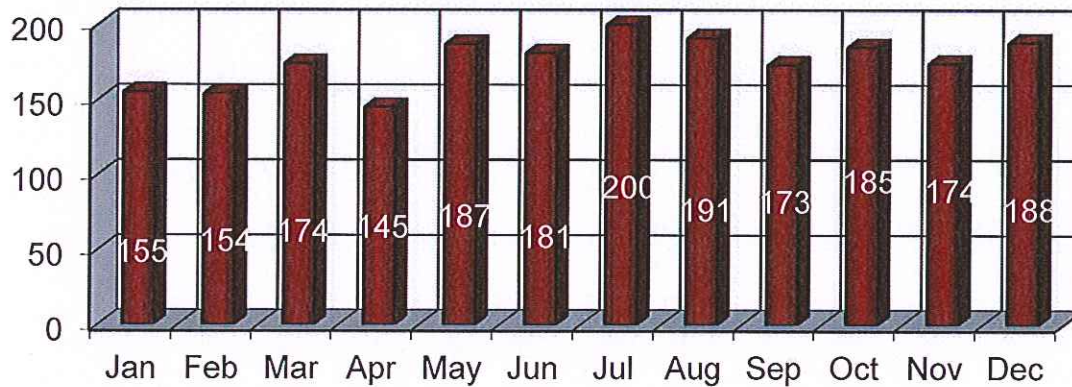


Westfield Fire Department 2013 Incident Statistics By Fire / Medical Groups

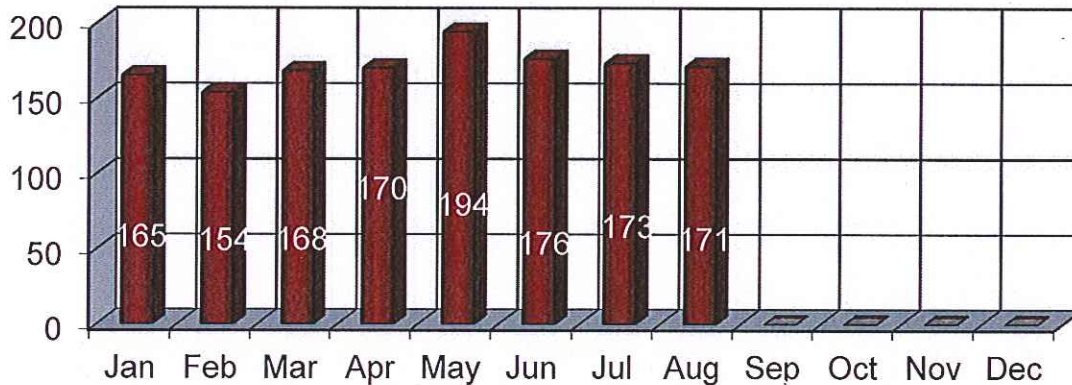


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	53	46	49	61	42	86	95	74					506	36.9%
Total WFD Medical Incidents	112	108	119	109	152	90	78	97					865	63.1%
Total WWFD Incidents	165	154	168	170	194	176	173	171	0	0	0	0	1371	100%

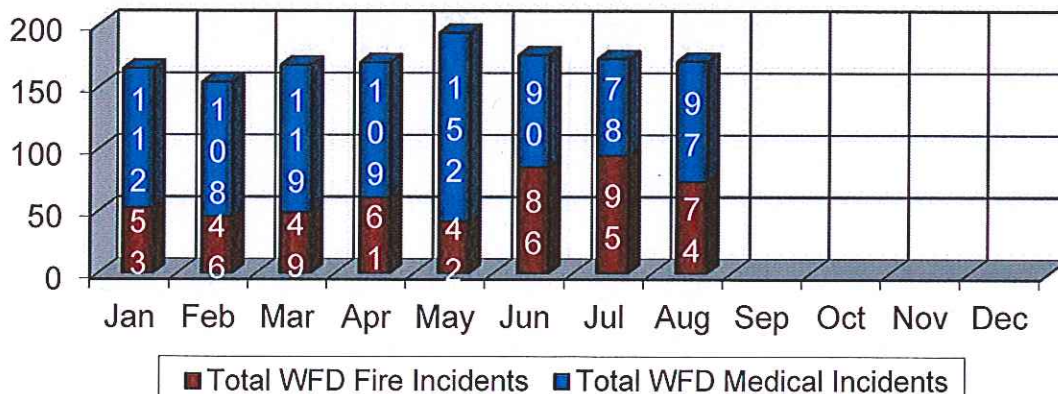
Westfield Fire Department
2012 Total Incidents



Westfield Fire Department
2013 Total Incidents



Westfield Fire Department
2013 Incidents by Fire/Medical



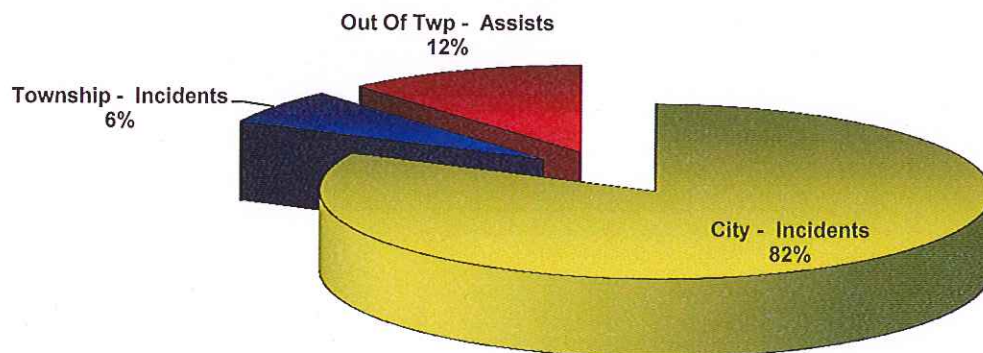


**Westfield Fire Department
2013 Fire/Medical Incidents
By Governmental Area**



<u>2013 Incidents</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	142	130	140	144	155	140	139	134					1124	82.0%
Township - Incidents	7	10	11	10	16	12	12	11					89	6.5%
Out Of Twp - Assists	16	14	17	16	23	24	22	26					158	11.5%

**Westfield Fire Department
2013 Incidents by Governmental Areas**



■ City - Incidents ■ Township - Incidents ■ Out Of Twp - Assists



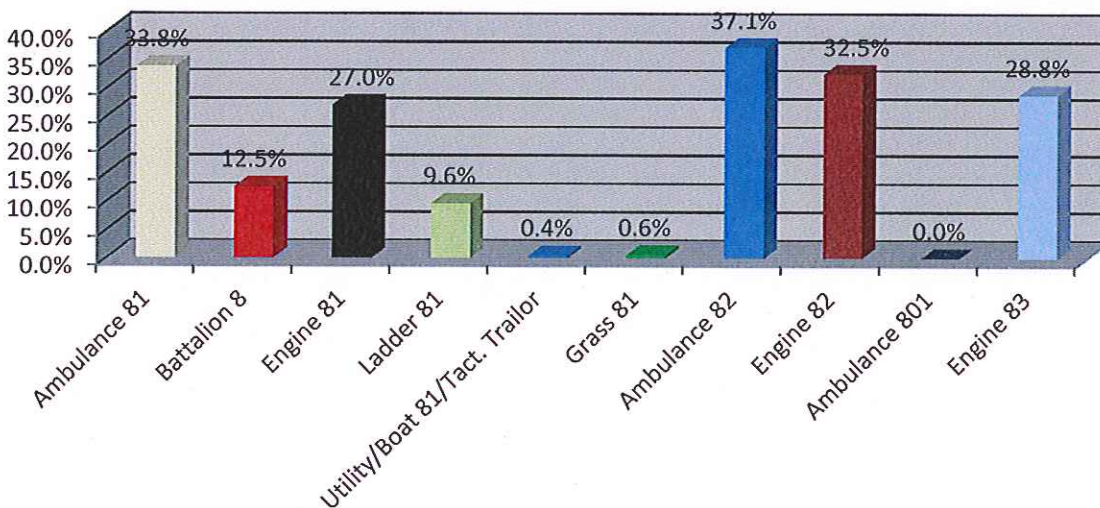
Westfield Fire Department **2013 Total Apparatus Responses** **By Unit & Station**



<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	58	61	57	60	70	46	51	60					463	33.8%
Battalion 8	15	18	17	26	22	19	25	30					172	12.5%
Engine 81	45	39	39	50	56	43	39	59					370	27.0%
Ladder 81	10	16	22	20	13	15	17	19					132	9.6%
Utility/Boat 81/Tact. Trailer	0	1	-	3	1	-	-	1					6	0.4%
Grass 81	1	1	1	3	-	-	1	1					8	0.6%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	62	55	68	60	77	61	68	58					509	37.1%
Engine 82	58	43	58	51	54	63	60	58					445	32.5%
Ambulance 801	0	-	-	-	-	-	-	-					0	0.0%
<u>Station 83 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Engine 83	46	49	55	45	53	48	52	47					395	28.8%

Westfield Fire Department **2013 Total Apparatus Responses**

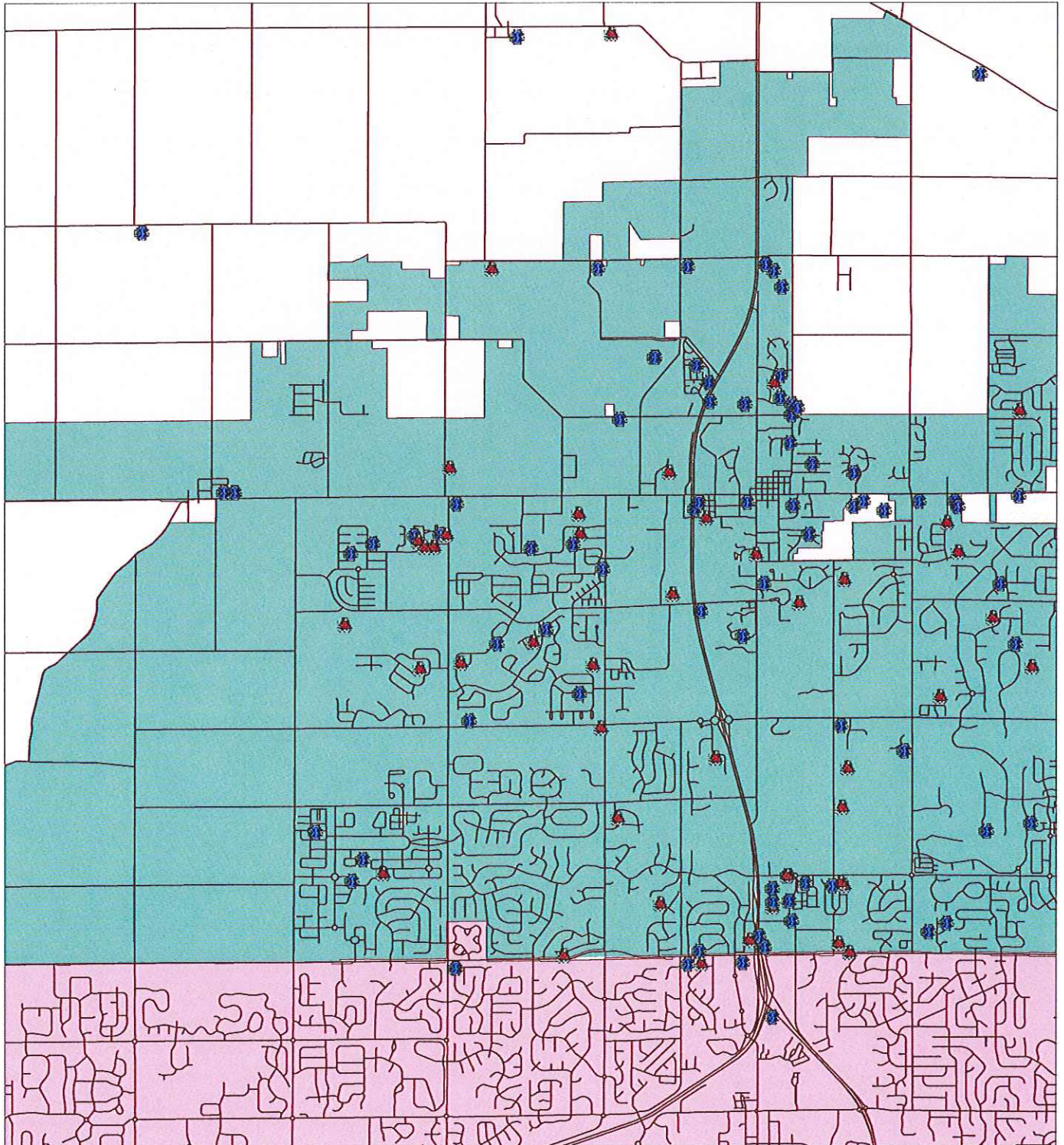


Scale : 1 Inch = 4956 Feet.

Date : 9/9/2013

NOBLESVILLE COMMUNICATIONS DEPARTMENT

Fire and EMS Runs for the month of August



Westfield Fire Dept.

Kristen Custom Report

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	1	0.57%	\$0	0.00%
	1	0.57%	\$0	0.00%
1 Fire				
111 Building fire	1	0.57%	\$80,000	100.00%
113 Cooking fire, confined to container	1	0.57%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	1	0.57%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.57%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	1.71%	\$0	0.00%
	7	4.00%	\$80,000	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	1.14%	\$0	0.00%
321 EMS call, excluding vehicle accident with	80	45.71%	\$0	0.00%
322 Motor vehicle accident with injuries	11	6.28%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.57%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	4.00%	\$0	0.00%
	101	57.71%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	5	2.85%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.57%	\$0	0.00%
	6	3.42%	\$0	0.00%
5 Service Call				
520 Water problem, Other	1	0.57%	\$0	0.00%
531 Smoke or odor removal	2	1.14%	\$0	0.00%
540 Animal problem, Other	1	0.57%	\$0	0.00%
542 Animal rescue	1	0.57%	\$0	0.00%
550 Public service assistance, Other	2	1.14%	\$0	0.00%
551 Assist police or other governmental agency	11	6.28%	\$0	0.00%
553 Public service	2	1.14%	\$0	0.00%
554 Assist invalid	1	0.57%	\$0	0.00%
561 Unauthorized burning	2	1.14%	\$0	0.00%
	23	13.14%	\$0	0.00%
6 Good Intent Call				

Westfield Fire Dept.

Kristen Custom Report

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
600 Good intent call, Other	1	0.57%	\$0	0.00%
611 Dispatched & cancelled en route	15	8.57%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.57%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.57%	\$0	0.00%
	18	10.28%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	6	3.42%	\$0	0.00%
721 Bomb scare - no bomb	1	0.57%	\$0	0.00%
730 System malfunction, Other	3	1.71%	\$0	0.00%
733 Smoke detector activation due to	1	0.57%	\$0	0.00%
734 Heat detector activation due to malfunction	1	0.57%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.57%	\$0	0.00%
744 Detector activation, no fire -	1	0.57%	\$0	0.00%
745 Alarm system activation, no fire -	4	2.28%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.57%	\$0	0.00%
	19	10.85%	\$0	0.00%

Total Incident Count: 175

Total Est Loss:

\$80,000

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

August 2013

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WESTFIELD POLICE DEPARTMENT

August 2013

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	3
Admin- K-9 Detail	0
Admin- Log Information	0
Admin-Public Relations	1
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	5
Admin- Warning Correction	0
Alarm- Bank	0
Alarm- Business	56
Alarm- Residence	54
Animal- Complaints	38
Assault- Battery	5
Assault- Sexual	1
Assist- Fire Incident	6
Assist- Medical Incident	10
Assist- Other Agencies	24
Bomb Found/ Suspicious Pkg	1
Burglary/ Home Invasion	1
Damage/ Vandalism/ Mischief	16
Deceased- All Others	0
Disturbance- Fireworks Cmplt	3
Disturbance- Loud Party	1
Disturbance- Noise Complaint	5
Disturbance- Nuisance	0
Disturbance- Physical (fight)	3
Disturbance- Verbal	12
Domestic Disturbance	19
Drugs- Complaint	5
Fraud- Criminal Deception	1
Fraud- Forgery	6
Fraud- Prescription	0
Harassment/ Stalking/ Threat	22
Indecency / Lewdness	0
Intoxicated- Possible DUI	18
Mental/ Emotional- Behavioral	13
Miscellaneous	7

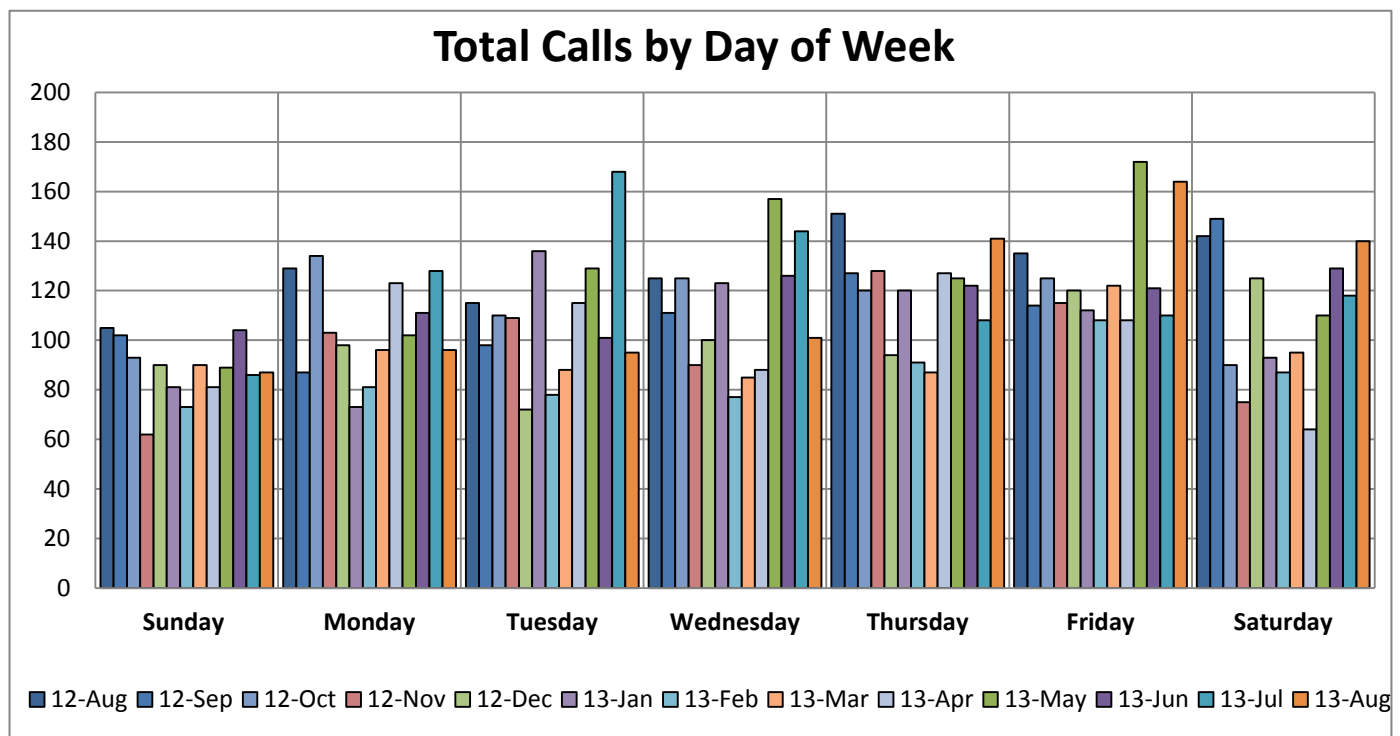
Person-Missing	2
Persons- Runaway	1
Robbery-Carjacking	1
Service Call- 9-1-1 Hang Up	7
Service Call- Damage to Property	9
Service Call- Found Property	8
Service Call- Keep the Peace	44
Service Call- Lost Property	7
Service Call- Notification	3
Service Call- Security Check	7
Service Call- Vehicle Lockout	53
Service Call- Vin Check	21
Service Call- Welfare Check	31
Suicidal- Attempted	0
Suicidal- Persons Threatening	1
Supplemental- Case Follow Up	25
Suspicious- Noises	1
Suspicious- Open Door/ Window	2
Suspicious- Person/Prowler	40
Suspicious- Solicitor	23
Suspicious- Vehicle	14
Theft- From a Vehicle	1
Theft- Of a Vehicle	0
Theft- Others	36
Theft- Shoplifting	5
Trespassing/ Unwanted Person	6
Trfc Complaint - Abandoned Veh	7
Trfc Complaint- Driving Issues	47
Trfc Complaint- Parking Issues	11
Trfc Hazard- Debris in Road	4
Trfc Hazard- Disabled Vehicle	15
Trfc Hazard- Trfc Signal Out	0
Trnsprtn Acdnt- MV Hit & Run	9
Trnsprtn Acdnt- MV Prop Damg	48
Trnsprtn Acdnt- MV Prsnl Inj	15
Wanted- Warrant Service	2
Weapons- Person Carrying	1
Weapons- Shot Fired	0

WESTFIELD POLICE DEPARTMENT

August 2013

Total # of Calls by Day of Week (non-self initiated)

DAY	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
Sunday	105	102	93	62	90	81	73	90	81	89	104	86	87
Monday	129	87	134	103	98	73	81	96	123	102	111	128	96
Tuesday	115	98	110	109	72	136	78	88	115	129	101	168	95
Wednesday	125	111	125	90	100	123	77	85	88	157	126	144	101
Thursday	151	127	120	128	94	120	91	87	127	125	122	108	141
Friday	135	114	125	115	120	112	108	122	108	172	121	110	164
Saturday	142	149	90	75	125	93	87	95	64	110	129	118	140
TOTAL	902	788	797	682	699	738	595	663	706	884	814	862	824



WESTFIELD POLICE DEPARTMENT

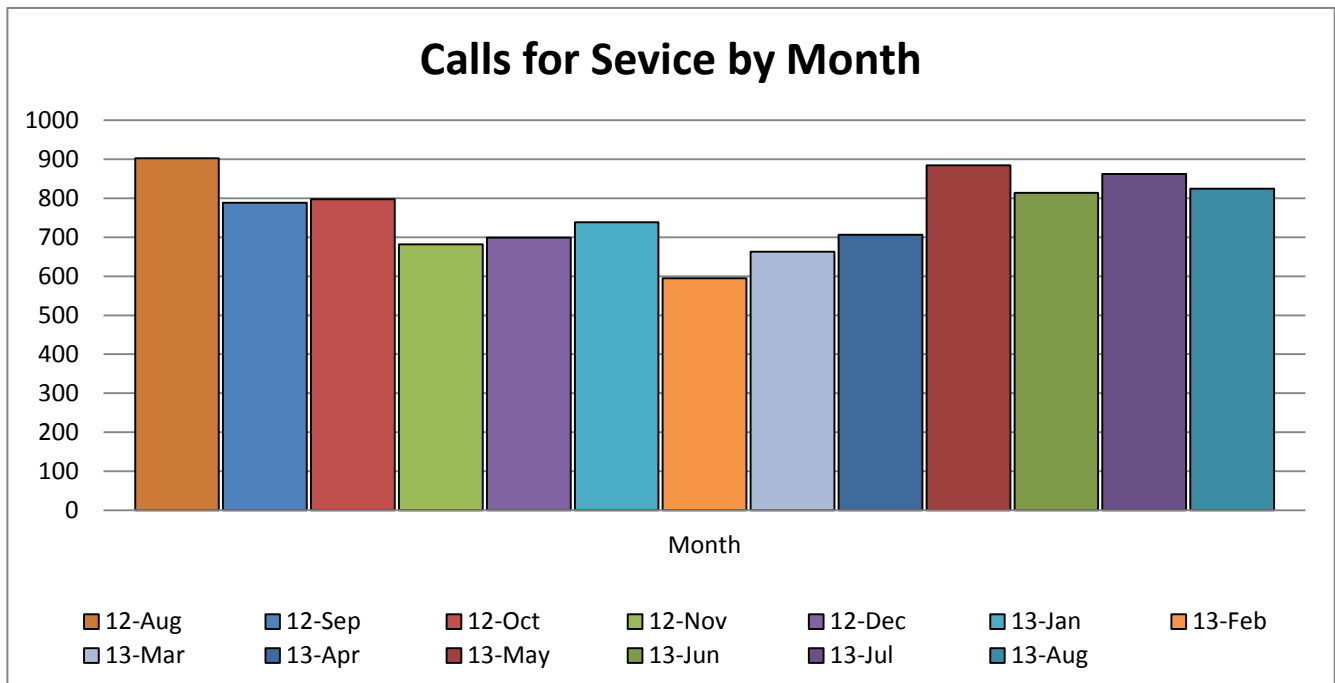
August 2013

Total # of Calls by Hour of Day (non-self initiated)

HOURL	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
0	22	21	25	12	16	17	17	20	16	20	26	31	17
1	21	7	9	15	20	16	12	9	12	24	21	24	18
2	13	9	7	12	10	14	7	10	11	13	10	15	7
3	15	9	8	9	10	13	8	4	15	9	12	11	8
4	9	11	10	9	6	3	7	11	12	5	7	11	4
5	12	8	13	9	9	14	11	6	5	6	8	10	9
6	18	19	32	13	11	10	11	13	14	17	18	12	16
7	27	20	21	33	28	24	14	25	27	22	17	21	27
8	36	36	37	35	38	35	24	32	38	36	34	30	39
9	48	36	45	40	39	35	37	34	41	42	40	33	41
10	45	52	36	40	39	39	43	34	35	47	32	33	37
11	40	38	45	40	39	46	33	46	32	45	43	40	43
12	56	43	47	36	44	44	43	38	37	42	35	49	46
13	60	51	46	47	40	37	39	40	49	53	61	58	50
14	55	45	60	44	39	52	35	50	44	65	39	58	51
15	73	54	53	44	47	56	40	45	45	64	50	50	42
16	52	41	40	46	41	58	45	28	43	65	42	46	48
17	54	63	52	34	37	44	34	38	38	62	52	51	65
18	47	59	45	35	36	47	31	41	42	38	44	52	45
19	50	34	47	30	42	26	24	33	32	45	54	51	47
20	34	45	44	31	32	26	25	27	37	39	34	45	45
21	37	41	36	26	24	36	21	33	32	47	47	46	46
22	44	24	24	18	21	25	18	27	26	42	57	56	34
23	34	22	15	24	31	21	16	19	23	36	31	29	39
TOTAL	902	788	797	682	699	738	595	663	706	884	814	862	824

WESTFIELD POLICE DEPARTMENT

August 2013



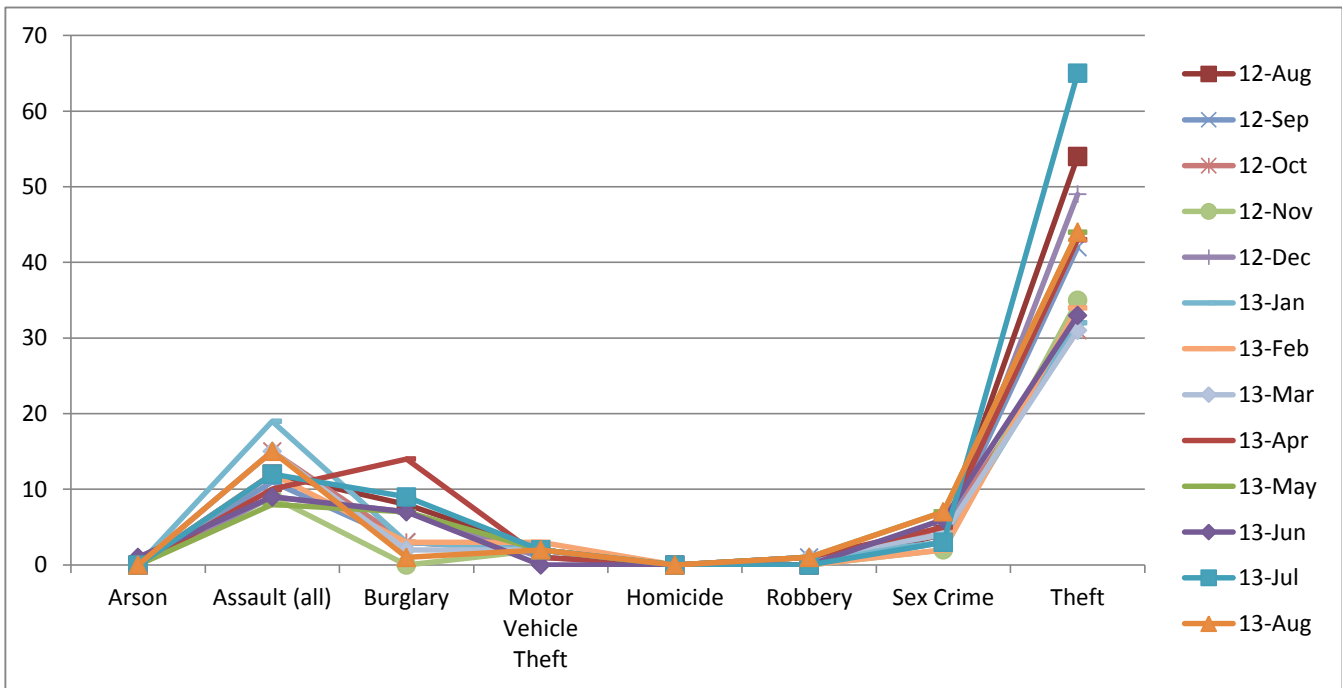
WESTFIELD POLICE DEPARTMENT

August 2013

UCR OFFENSES*

OFFENSE	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
Arson	0	0	0	0	0	0	0	0	0	0	1	0	0
Assault (all)	12	11	15	9	9	19	12	15	10	8	9	12	15
Burglary	8	3	3	0	7	3	3	2	14	7	7	9	1
Motor Vehicle Theft	2	2	2	2	1	2	3	2	1	2	0	2	2
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	1	0	0	0	1	0	1	1	1	0	0	1
Sex Crime	4	4	5	2	3	3	2	4	5	7	6	3	7
Theft	54	42	31	35	49	32	34	31	43	44	33	65	44
TOTAL	80	63	56	48	69	60	54	55	74	69	56	91	70

*hierarchy rule was not used in calculating results



WESTFIELD POLICE DEPARTMENT

August 2013

NON UCR OFFENSES

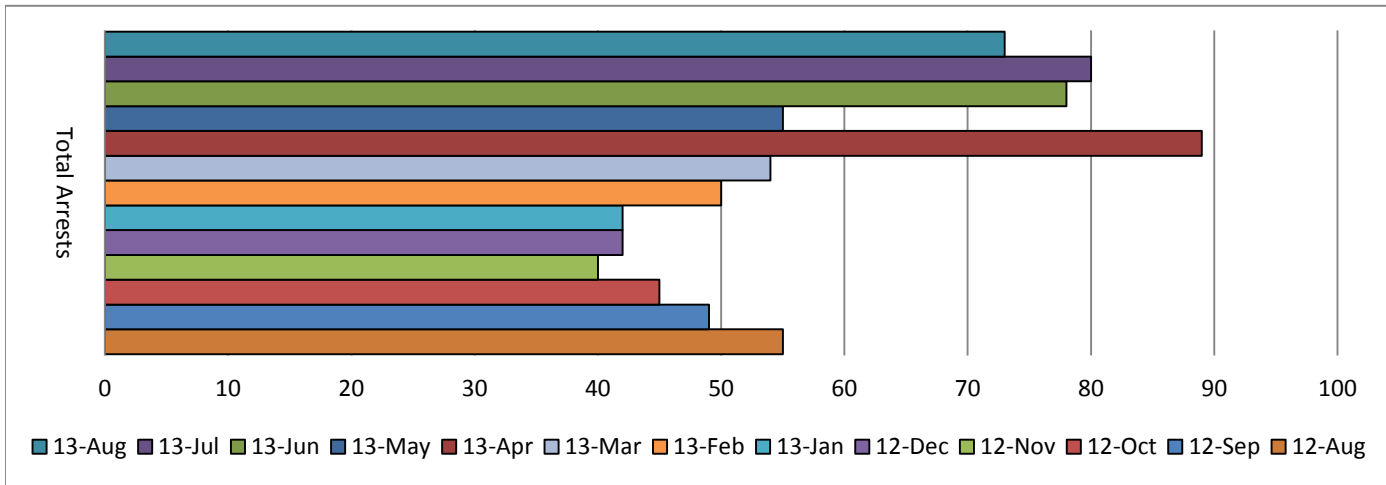
ALARMS	0
ANIMALS/ INCLUDING DOG BITES	3
ASSIST OTHER AGENCY	5
CHECK DECEPTION	0
CHILD ABUSE REPORTED	1
CHILD CUSTODY DISPUTE	1
CHILD NEGLECT REPORTED	5
CIVIL DISPUTE	13
CRIMINAL CONFINEMENT	0
CRIMINAL MISCHIEF/VANDALISM	20
CRIMINAL RECKLESSNESS	0
DAMAGED PROPERTY	9
DEATHS OTHER THAN HOMICIDE/SUICIDE	0
DISORDERLY CONDUCT	1
DISTURBANCE/ARGUMENTS/FIGHTS	17
DOMESTIC DISTURBANCE	20
DRIVING WHILE SUSPENDED	21
DRUG ABUSE VIOLATIONS	13
FALSE INFORMING OR REPORTING	0
FORGERY/COUNTERFEITING	4
FRAUD	7
FRAUD-CREDIT CARD	5
HARASSMENT	8
HARASSMENT/TELEPHONE	6
INCORRIGIBILITY	4
INTERFERENCE WITH REPORTING A CRIME	0
INVASION OF PRIVACY	3

JUVENILE COMPLAINT	5
LEAVING THE SCENE/HIT AND RUN	7
LIQUOR LAW VIOLATIONS	12
LOSS OF PROPERTY	2
MENTAL PERSON/DEMENTED	4
MISSING PERSON/LOST	2
OPERATING WHILE INTOXICATED	19
OPERATOR NEVER LICENSED	13
POSS MARIJUANA	2
PROPERTY FOUND	13
PUBLIC INTOXICATION	2
RECKLESS DRIVING	2
RESIDENTIAL ENTRY	0
RESISTING LAW ENFORCEMENT	3
RUNAWAY	0
SOLICITING	0
STALKING	0
SUICIDE/ATTEMPTS/THREATS OF	7
SUSPICIOUS INCIDENT/PERSON	15
THREATS/INTIMIDATION	7
TRAFFIC ACCIDENTS	3
TRAFFIC VIOLATIONS	43
TRESPASSING	3
UNLAWFUL ENTRY OF A VEHICLE	2
VIOLATION OF RESTRAINING ORDER	1
WEAPON VIOLATION	0
WELFARE CHECK	0

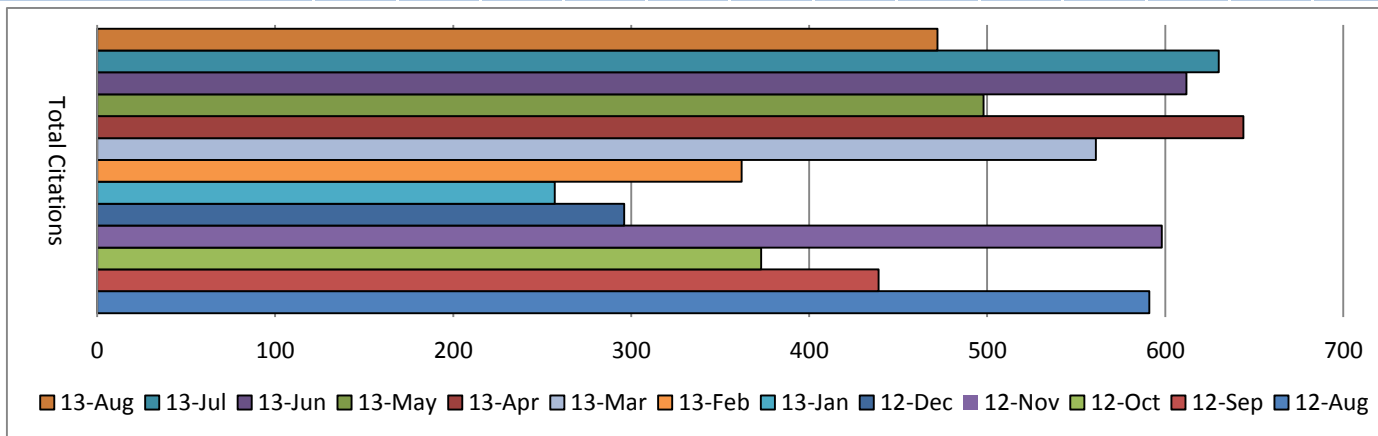
WESTFIELD POLICE DEPARTMENT

August 2013

Arrest Reports Taken	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
Alcohol/ Drug Related	25	24	23	14	13	14	15	16	42	17	38	28	33
Felony Charges	11	16	11	14	8	12	8	16	21	14	17	25	12
Misdemeanor Charges	58	61	56	42	50	44	59	56	101	58	92	91	104
Traffic Arrest Charges	31	34	28	17	36	28	39	38	54	43	48	57	73
Total Arrests	55	49	45	40	42	42	50	54	89	55	78	80	73



Traffic	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
Total Citations	591	439	373	598	296	257	362	561	644	498	612	630	472
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Written Warnings	724	714	633	735	555	601	677	1013	1049	897	1053	1414	1375
<i>Bike Patrol</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Traffic Accidents	64	45	55	50	64	53	40	35	47	63	38	51	54
<i>Hit and Run</i>	4	2	3	1	3	2	3	3	5	7	4	4	8
<i>Personal Injury</i>	16	9	7	10	12	8	6	6	8	13	5	8	10
<i>*Fatality</i>	0	0	0	0	0	0	0	0	1	0	0	0	0
<i>Property Damage</i>	44	34	45	39	49	43	31	26	33	43	29	39	36

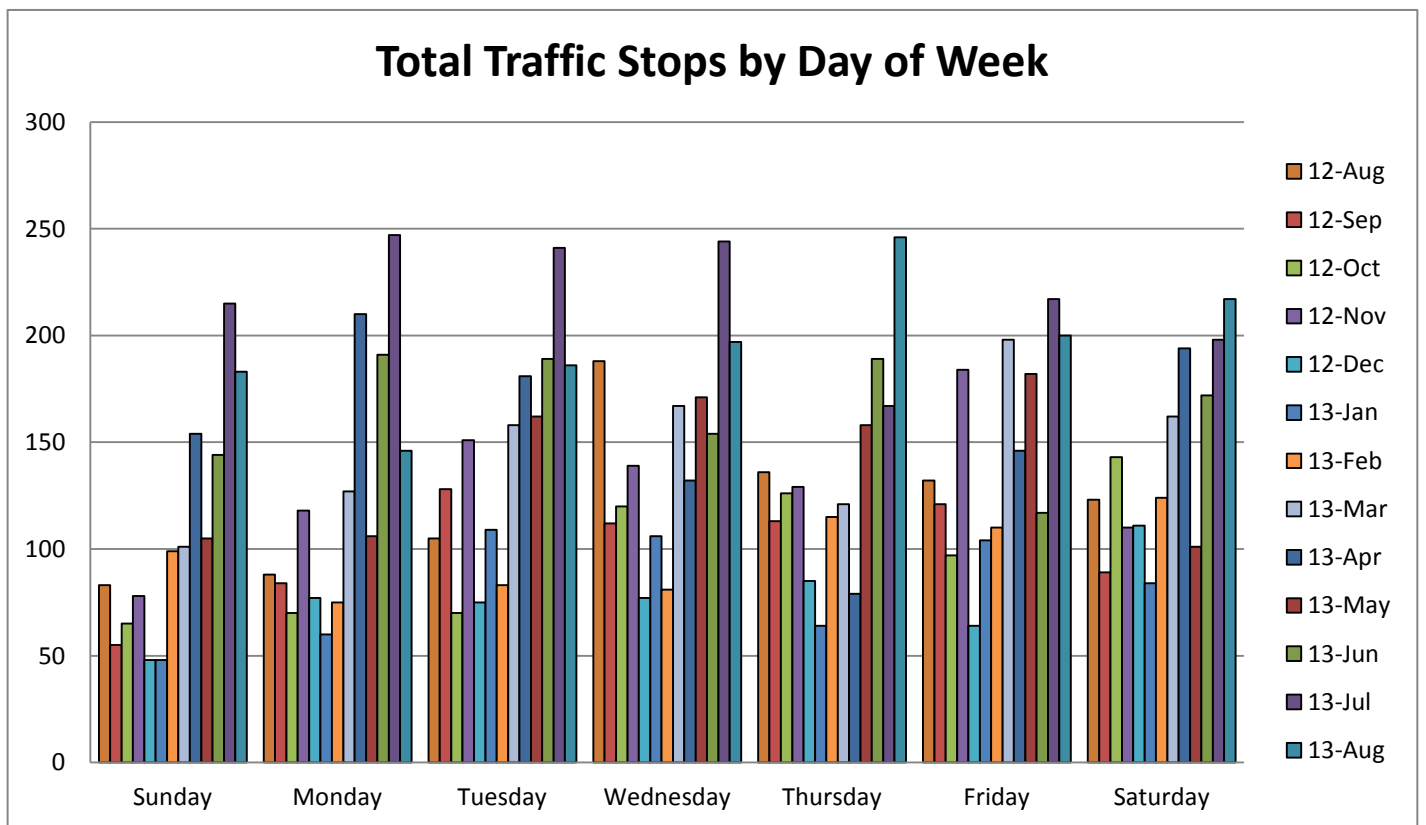


WESTFIELD POLICE DEPARTMENT

August 2013

Traffic Stops: SELF INITIATED by Day of Week

Day:	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
Sunday	83	55	65	78	48	48	99	101	154	105	144	215	183
Monday	88	84	70	118	77	60	75	127	210	106	191	247	146
Tuesday	105	128	70	151	75	109	83	158	181	162	189	241	186
Wednesday	188	112	120	139	77	106	81	167	132	171	154	244	197
Thursday	136	113	126	129	85	64	115	121	79	158	189	167	246
Friday	132	121	97	184	64	104	110	198	146	182	117	217	200
Saturday	123	89	143	110	111	84	124	162	194	101	172	198	217
TOTAL	855	702	691	909	537	575	687	1034	1096	985	1156	1529	1375



WESTFIELD POLICE DEPARTMENT

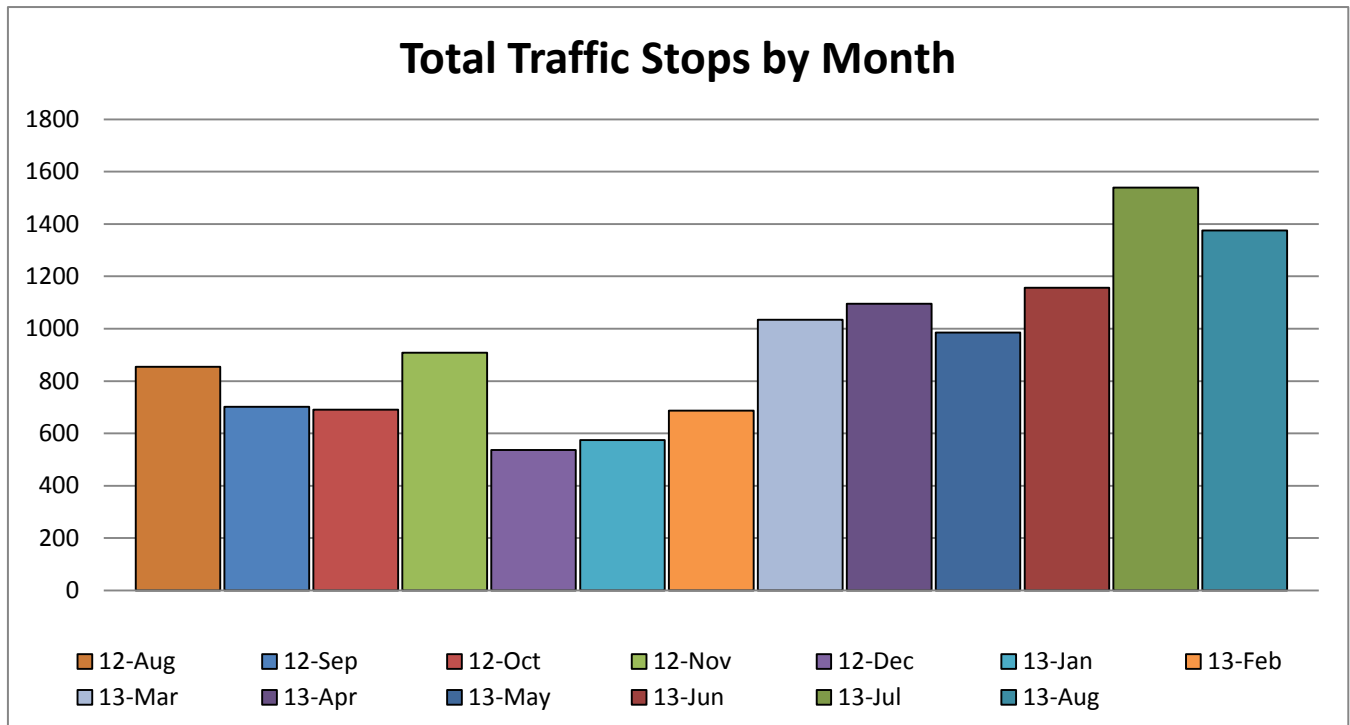
August 2013

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	12-Aug	12-Sep	12-Oct	12-Nov	12-Dec	13-Jan	13-Feb	13-Mar	13-Apr	13-May	13-Jun	13-Jul	13-Aug
0	29	36	31	36	24	34	45	60	58	38	45	74	93
1	22	14	18	19	17	28	29	58	50	24	42	84	50
2	6	11	13	7	12	12	12	28	24	22	14	44	35
3	7	6	7	11	5	3	7	11	9	11	10	14	24
4	5	11	17	14	12	10	9	16	14	9	10	26	23
5	4	11	16	10	26	10	19	21	18	28	16	47	27
6	7	6	6	2	0	2	4	10	23	31	28	49	29
7	35	15	16	15	10	18	13	30	58	72	101	190	111
8	54	43	34	45	29	26	25	52	73	82	92	70	70
9	55	36	32	58	26	40	25	46	52	64	59	60	47
10	47	49	53	58	27	22	35	34	60	61	65	80	63
11	37	11	24	38	14	7	19	27	27	26	50	32	25
12	44	31	22	41	13	19	19	37	22	29	50	35	35
13	55	56	25	62	11	40	15	56	39	57	69	45	44
14	60	53	23	63	25	40	16	46	43	42	56	29	62
15	52	31	24	42	22	13	9	34	28	34	41	49	40
16	33	18	23	36	5	4	6	31	22	30	50	33	20
17	20	16	8	22	18	15	16	31	39	28	19	29	28
18	50	26	28	39	26	15	32	51	52	28	32	66	63
19	69	63	78	74	39	42	92	115	116	81	95	152	125
20	30	36	53	41	43	41	53	56	62	30	41	77	65
21	33	26	40	43	38	31	32	61	63	48	47	66	86
22	48	43	61	78	54	56	57	63	85	61	59	85	99
23	53	54	39	55	41	47	98	60	59	49	65	103	111
TOTAL	855	702	691	909	537	575	687	1034	1096	985	1156	1539	1375

WESTFIELD POLICE DEPARTMENT

August 2013



**Westfield Police Department
Community Events
August 2013**

8/6/13 Jake Laird Community Day – Chief Rush, Assistant Chief Jordan, Det. Capt. Houston, Det. Lt. Lilly, Lt. Allen, Lt. Gorrell, Denise Gilreath, Wally Sitzes. Lt. Gentry and Officers Kang, Swiatkowski, Larrison and Harrell

13 car seat installations – Denise Gilreath

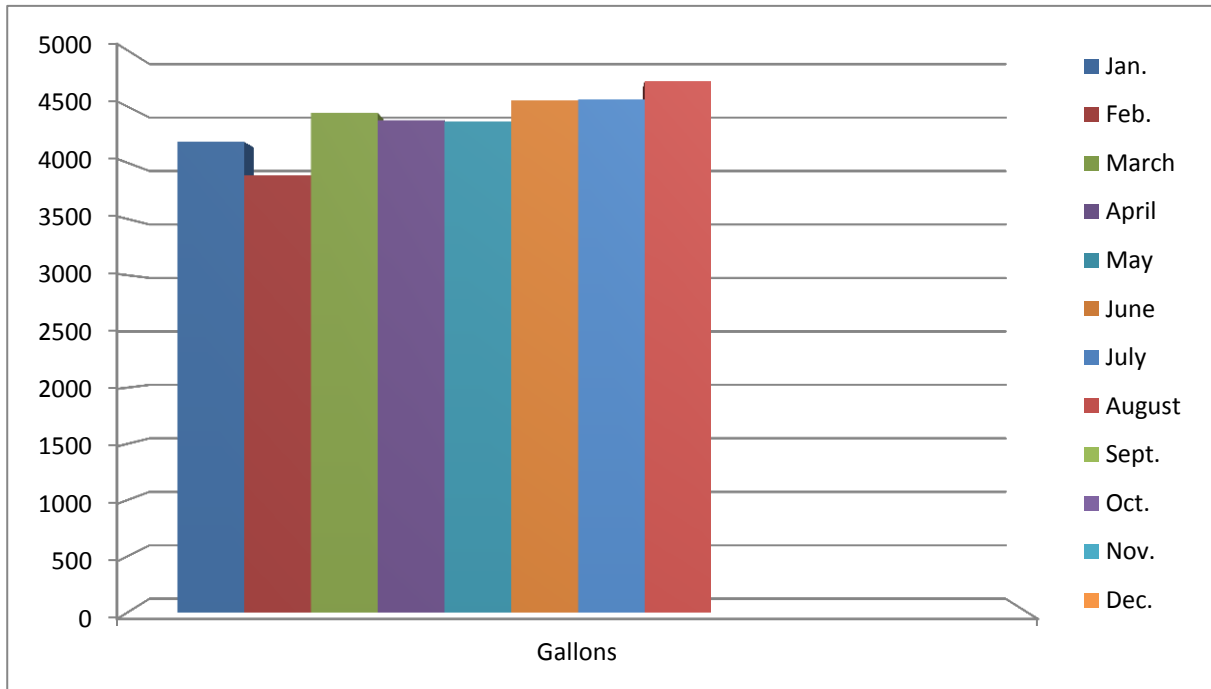
WESTFIELD POLICE DEPARTMENT

Monthly Fuel Purchases

Gallons 2012/2013

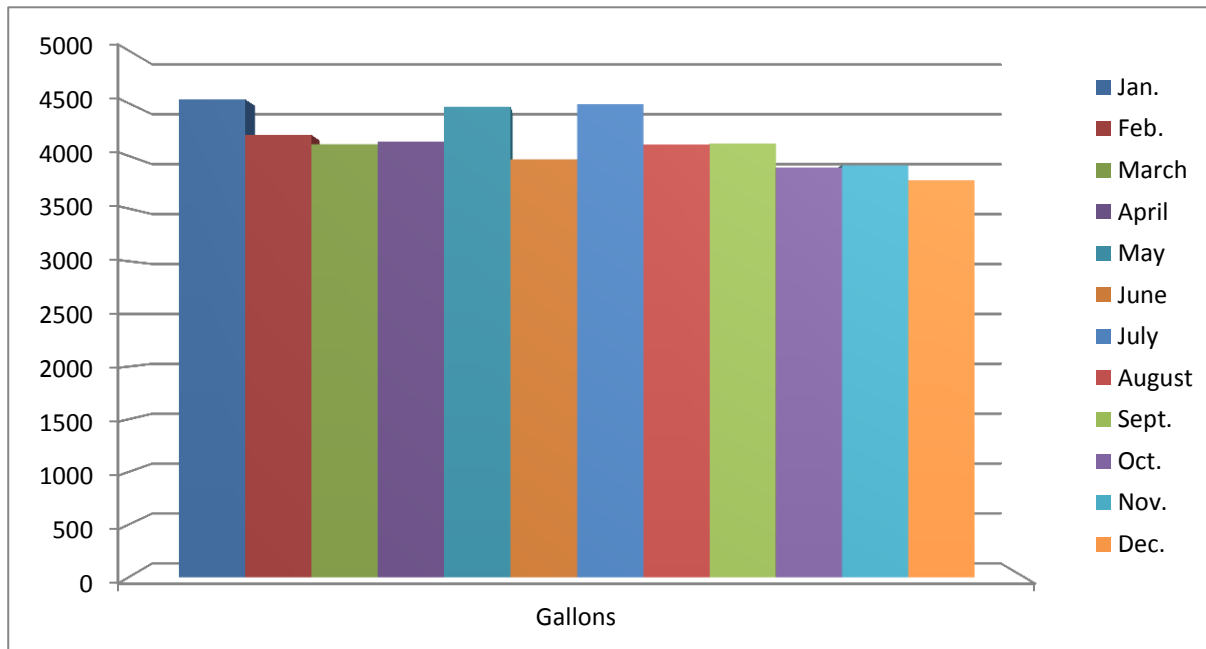
Fuel Purchases 2013

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4185	3890	4444	4379	4366	4552	4564	4727				



Fuel Purchases 2012

Month	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.
Gallons	4538	4200	4113	4134	4469	3968	4490	4112	4115	3888	3912	3768



Monthly Training Summary

August 2013

8/1/13 Monthly K-9

8/6-9/13 Reid Interview and Interrogation Technique – Det. Bays and Officer Taylor

8/8/13 Monthly ESU

8/12-16/13 K-9 Olympics/Recertification – Officer Swiatkowski

8/12-15/13 Negotiation & Dispute Resolution – Officer Newlin-Haus

8/13-14/13 Firearms – Departmental

8/19-23/13 Hostage Negotiation – Officer Griffin

8/28/13 COPS in Court – Officer Tribbett

Performance Counseling Statements/Awards

August 2013

8/6/13 Positive performance counseling statements/recognition for all that helped with the Jake Laird Community Day.

8/9/13 Lt. Seagrave and Officer Martin received a performance counseling statement for their assistance on a possible sexual assault investigation.

8/13/13 Det. Clouse received a performance counseling statement for his involvement with The Body Safety Program and his efforts in educating our Hamilton County Area children.

8/16/13 Officer Howard received a performance counseling statement for his involvement with the Citizens Academy (physical tactics and active shooter) and his involvement with Active shooter education within our Westfield school System; and Physical tactics (women's self-defense program).

Action Item #2: Maintenance Bond Release

The Westfield Public Works Development and Construction Division has inspected and approved all infrastructures covered by these three-year maintenance bonds.

- **Lochaven 8 (water)**
- **Lochaven 9A (water)**
- **Lochaven 10 (water)**

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY September 5, 2013

The Westfield Board of Public Works and Safety met on September 5, 2013 at the Westfield Public Works conference room. Present were, Randy Graham, Kate Snedecker, Deputy Clerk-Treasurer Beverly Rawlings and Attorney Nikki Finelli (Kreig DeVault). Randy Graham called the meeting to order at 4:04 P.M.

Meeting Minutes Consideration for Approval:

Randy Graham made the motion to approve the August 6, 2013 meeting minutes as presented and this was seconded by Kate Snedecker. Vote: Yes-2; No-0. Motion carried.

Bid Approval:

Action Item #2: 186th Street West Extension

Ken Alexander reported that 5 bids were received, with Crider & Crider coming in with the lowest total overall bid.

Recommendation was made by Ken to award Crider & Crider the contract.

Kate Snedecker made the motion to approve the contract, seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Performance and Maintenance Bond Release:

Action Item #3: BPIC Bierman ABA (sanitary, storm, water, erosion control)

Ken Alexander asked that the board release the existing bond to be replaced with a bond supplied by the new contractor, due to change in ownership. We will still have a performance bond for this project for the same amount.

Kate Snedecker moved to approve the release, seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Change Orders

Action Item #4: Resurfacing Springmill Road Passing Blister

Ken Alexander requested a change for additional work that needs to be done in the area of Springmill and Greyhound Pass. Some shoulder work as well as path extensions are included in the work. Original bid for the work was significantly higher but after a scope evaluation, it was reduced to \$5,628.16. Kate requested this be shown in the documentation.

Kate Snedecker made the motion to approve the request, seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Contracts/Leases

Action Item #5: Contract for Demolition-Grand Junction

Melody Jones presented revised quotes for the demolition of 6 properties. Construction Waste, came in with the lowest bid of \$44,400. Melody requested to enter into a contract with them, with demolition starting September 20, and a completion within 30 days.

Randy Graham made the motion to enter into a contract, seconded by Kate Snedecker. Vote:-2; No-0. Motion carried.

Action Item #6: Ridgewood Sanitary Sewer, Water Extension & Storm Sewer Project

Ken Alexander reported on the 3 bids received on this project. Reith Riley came in with the lowest bid of \$1,148,900. They would start immediately and be completed before the Utility Transfer at years end. Ken reported that several neighborhood meetings have been held with homeowners to inform them of work being doing and listen to their questions and concerns.

Sam Weber, with VS Engineering was on hand to answer any questions.

Kate Snedecker made the motion to award the contract to Reith Riley, seconded by Randy Graham. Vote: Yes-2; No-0. Motion carried.

Action Item #7: Conflict of Interest Disclosure

Todd Burtron submitted a disclosure statement for Scott Jordan, Assistant Chief of Police and his wife, Mandy Jordan of NVB Playgrounds. This documentation is done yearly in order for NVB Playgrounds to be considered for any bid applications they may submit.

Department Reports:

- **Fire Documents-Jason Lemons**
- **Parks and Recreation-Melody Jones**
- **Police- Joel Rush**
- **Public Works-Ken Alexander**

Randy Graham made the motion to adjourn, seconded by Kate Snedecker. Vote: Yes-2; No-0. Motion carried.

With no further business the meeting was adjourned at 4:50 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety



Mayor
Andy Cook

City Council
Jim Ake
John Dippel
Steve Hoover
Robert L. Horkay
Robert J. Smith
Cindy L. Spoljaric
Rob Stokes

Clerk Treasurer
Cindy J. Gossard

Parks and Recreation

(317) 804-3184 admin office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

To: Westfield Board of Works

From: Melody Jones

CC: Todd Burtron

Date: September 30, 2013

RE: Park Improvements as of September 2013

Dear Board Members:

Summer is coming to an end and the Westfield Parks and Recreation Department is also wrapping up projects and planning. Irrigation in all parks, round a-bouts and trails will be turned off next week. Drinking fountains will remain on until the last week of October.

Programing issued the second edition of the Grand Guide that shares programs and events from September until the end of the year. Youth programs continue to be the strongest area of interest. More adult programs are filling as well.

The Department is meeting with Reith Riley to review landscaping installations at 161st Street/US31 and US31/SR38. Maintenance of the highway landscaping will be the responsibility of the Parks Department.

PARKS

Grand Junction Park/Plaza

One additional property was acquired and added to the demolition contract. Utilities have been disconnected on all seven properties and the silt fence has been installed. Asbestos remediation will be conducted on 201 Park Street. Once this is completed demolition will begin. Construction Waste will still be able to meet the contracted project completion date.

We are working with Browning, Day, Mullins & Dierdorf and CSI-Signs to create information boards to be placed on the site to help share the vision for the Grand Junction Plaza.

Freedom Trail Park

The gate at Freedom Trail has been a continuous problem. A new timing device has installed and it is now being monitored. We believe this has fixed the problem

Quaker Park

The Splash Park was closed for the season the third week of September. The restrooms at Quaker are now year round.

Asa Bales Park

The last "Movies in the Park" was hosted at Asa Bales Park last Friday night. Attendance for the double feature was estimated at 200-300 people. It is believed the successful WHS football season may have hurt our attendance.

The restrooms at Asa will be closed for the season the week of October 28th.

TRAILS

Monon Trail

161st Street Tunnel:

Halverson Construction finished the project 3 weeks ahead of schedule. The road is open to the west.

Monon Phase 6 & 7:

On September 17th we hosted a public information meeting at City Hall regarding the changes in the plans for the Monon Trail from State Road 32 to 216th Street. We had nine in attendance and many of the City Councilors joined us later in the evening.

The changes include locating the trail on the west side of Wheeler Road; adding the cycle track from SR32 to 191st Street; removing the equestrian trail; and some drainage changes. The public was engaged and supportive.

Parks and Recreation

(317) 804-3150 office
(317) 804-3190 fax

2728 East 171st Street
Westfield, IN 46074
westfield.in.gov

EVENTS

Voices from the Past

This year Voices hosted over 400 Westfield 2nd and 4th grade students, teachers and parents on Friday, September 13th. The walking historic tour in the Anti-Slavery Cemetery in Asa Bales Park and Old Friends Cemetery Park Was open to the public on Friday evening and Saturday. Now in its third year, we are happy to bring this great event to the community and help share Westfield's history. The partnership with the Westfield Playhouse and Westfield-Washington Historical Society makes this event possible. We are looking at extending the event an additional day next year to allow for more schools to take advantage.

Fire Side Tales

The first of three Fire Side Tales took place at the Council Circle in Simon Moon Park on Wednesday, September 18th. We had great weather and approximately 150 people were in attendance. Miss Vicki with the Westfield Library shared stories and craft activities with the children. We have two dates schedule in October; the 9th "Leaf Me Alone" and the 30th "Howl-o-ween". This activity is for young families.

Walk to School Day

Oak Trace Elementary will be participating in the National Walk to School Day on Wednesday, October 9th. Mayor Cook will be walking with the children from Countryside Clubhouse to the school. Last year 2/3rds of the school children participated in the first Westfield Walk to School Day.

Grand Junction Derby

The Derby is set for Saturday October 5th from 3PM to 7PM. The event includes the derby race, tricycle race, kid's area, food vendors, Sun King Brewery and live music. The committee has been working hard and we are ready to go. We hope you will join us.

Westfield in Bloom Celebration is set for Thursday, October 3rd. This event recognizes all those people and organization that have been involved with any WIB activity in 2013. Wood Wind Golf Club donates their facility for the evening. We feel it is important to thanks all of those folks who have worked hard to make Westfield a better place to live.

Plans for **Westfield in Lights** are being finalized. The date is Saturday, December 7th. We are planning more entertainment on stage and other expanded offering. More details to come.

Parks and Recreation

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