



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda_10_26_2016

Wednesday, October 26, 2016 at 01:00 PM

BOARD OR COMMISSION: Board of Public Works and Safety

MEETING DATE: Wednesday, October 26, 2016 at 01:00 PM

MEETING PLACE: Westfield Public Works- Large Conference Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF THE BOARD OF PUBLIC WORKS AND SAFETY

AGENDA ITEMS

Meeting Minutes Consideration for Approval

Action Item #1:

Documents: [September 28, 2016 Meeting Minutes](#)

Bid Approval

Construction Standards & Specifications Changes

Change Orders

Contracts/Leases

Miscellaneous

Action Item #2:

Documents: [Stormwater User Fee Credits](#)

Agreements and/or Memorandum of Understanding (MOU)

Action Item #3:

Conflict of Interest Disclosure Statement for Officer Jeff Swiatkowski

Documents: [Conflict of Interest Disclosure Statement](#)

Consent Agenda

Documents: [October Bond Information](#)

Department Reports

Fire

Documents: [WFD September Report](#)

Police

Documents: [WPD September Report](#)

Public Works

Documents: [DPW September Report](#)

THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY September 28, 2016

The Westfield Board of Public Works and Safety met on September 28, 2016 at the Westfield Public Works Conference Room. Present were, Mayor Cook, Randy Graham, Kate Snedeker, Deputy Clerk Treasurer, Bev Rawlings, and Brian Zaiger, legal counsel.

Randy Graham called the meeting to order at 1:02 P.M.

AGENDA ITEMS:

Action Item #1: Meeting Minutes Consideration for Approval:

Kate Snedeker made the motion to approve the August 24, 2016 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

BID APPROVAL:

Action Item# 2: Ditch Road-Bid Opening

Jeremy Lollar presented stating out of the 6 bids received that E&B Paving, Inc. was the lowest bidder on phase 1 of the 2part project. Request was made to give Jeremy signing authoring for the Ditch Rd. project, not to exceed \$2,560,166.93

Kate Snedeker made the motion to approve the bid and give Jeremy signing authority. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

CONSTRUCTION STANDARDS & SPECIFICATIONS CHANGES:

None

CHANGE ORDERS

None

CONTRACTS/LEASES:

Action Item #3: INDOT-LPA Project Coordination Contract Renewal for Monon Trail Phase 7 Project

Phil Sundling presented stating the original contract was approved a year ago. This is the fiscal year renewal of original contract.

Randy Graham made the motion renew the contract. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #4: Citizens Energy Group-Water Relocation Contract-Ditch Rd. Extension

Jeremy Lollar presented stating this would allow Citizens to relocate existing water mains, and hydrants. The cost of the project is \$199,128.00. This is 100% reimbursable.

Kate Snedeker made the motion to approve the contract. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #5: Citizens Energy Group-Sanitary Relocation Contract-Ditch Rd. Extension

Jeremy Lollar presented stating this would allow Citizens to adjust the existing sanitary sewer manhole. Project cost would be \$7,714.00. This is 100% reimbursable.

Randy Graham made the motion to approve the contract. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #6: Professional Services Contract-Road Impact Fee Study

Jeremy presented stating this is a contract with A&F Engineering, Co. to prepare an updated roadway impact fees. This is a state requirement (good for 5 years) in order for the City to receive road impact fees.

Mayor Cook made the motion to approve the contract. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

MISCELLANEOUS:

Action Item #7: Approval to Trade Equipment (WPD)

Joel Rush presented stating the police department is requesting to trade in some equipment in order to offset the purchase of new equipment and holsters.

Kate Snedeker made the motion to approve the trade of equipment. Randy Graham seconded. Vote: Yes-3; No-0. Motion carried

AGREEMENTS AND/OR MEMORANDUM OF UNDERSTANDING (MOU):

Action Item #8: CCMG Agreement

Jeremy Lollar presented The Community Crossing Matching Grant Agreement, explaining that it is a 50/50 match. We were awarded one million dollars to be used towards road maintenance. Jeremy is requesting permission to spend our part of the match.

Randy Graham made the motion to approve the agreement and allow our portion of the money to be spent. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

CONSENT AGENDA:

Bond Information

Kate Snedeker made the motion to approve the Consent Agenda. Mayor Cook seconded.
Vote: Yes-3; No-0. Motion carried.

DEPARTMENT REPORTS:

- **Fire** – Marcus Reed
- **Police-** Joel Rush
- **Public Works-** Jeremy Lollar

With no further business Randy Graham made the motion to adjourn. Kate Snedeker seconded.
The meeting was adjourned at 1:32 P.M.

Deputy Clerk-Treasurer

Board of Public Works and Safety



**City of Westfield Fire Department
Board of Public Works & Safety Report
September 1st – September 30th, 2016**

**Contact: Fire Chief
Marcus Reed
or Nikki Hartman
804-3304**

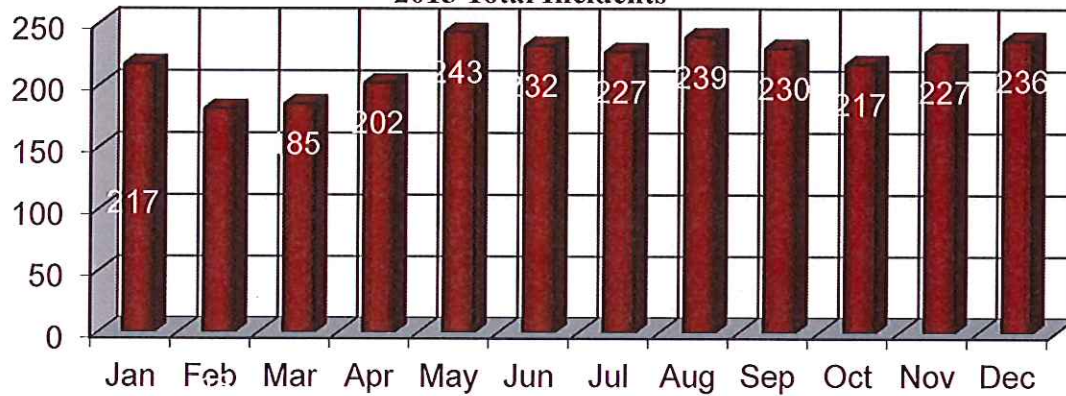


Westfield Fire Department 2015 Incident Statistics By Fire / Medical Groups

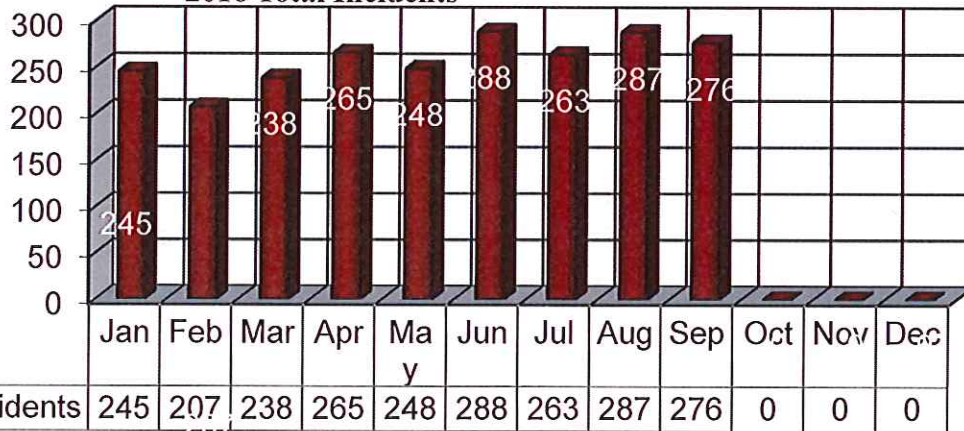


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Total WFD Fire Incidents	84	83	91	115	94	129	109	119	101				925	39.9%
Total WFD Medical Incidents	161	124	147	150	154	159	154	168	175				1392	60.1%
Total WWFD Incidents	245	207	238	265	248	288	263	287	276	0	0	0	2317	100%

Westfield Fire Department
2015 Total Incidents

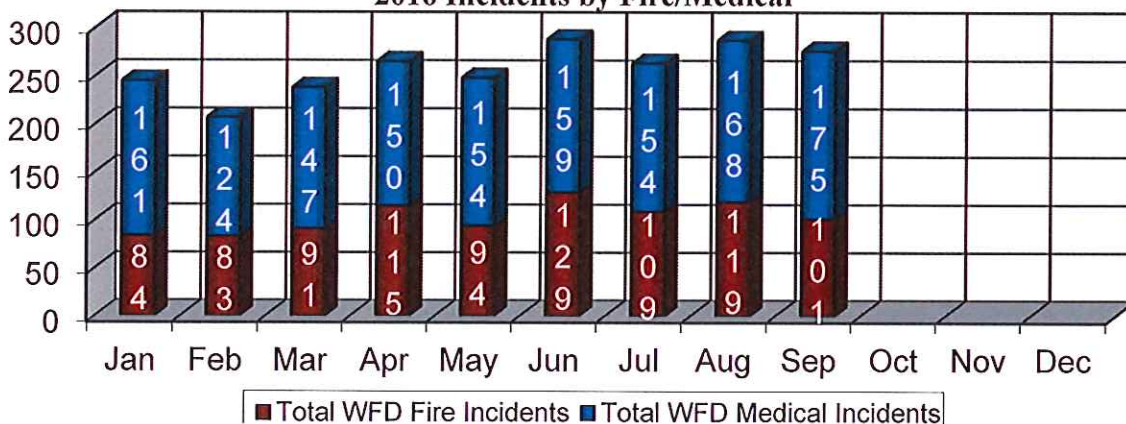


Westfield Fire Department
2016 Total Incidents



■ Total WWFD Incidents

Westfield Fire Department
2016 Incidents by Fire/Medical



■ Total WFD Fire Incidents ■ Total WFD Medical Incidents

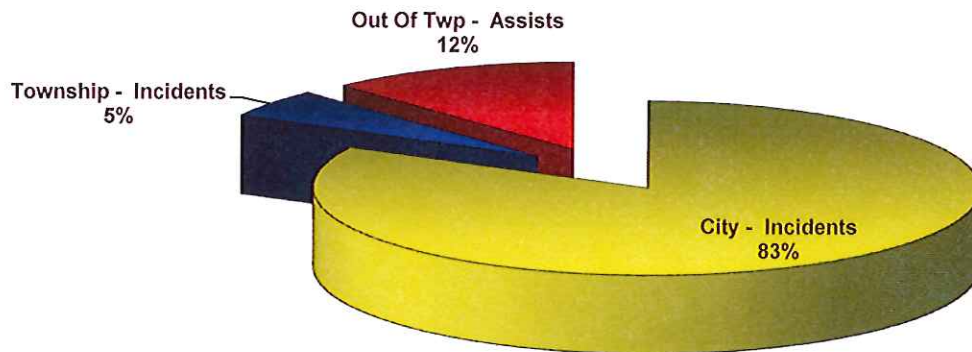


Westfield Fire Department 2016 Fire/Medical Incidents By Governmental Area



2015 Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
City - Incidents	204	177	212	216	213	229	209	236	217				1913	82.6%
Township - Incidents	7	7	5	14	12	29	17	16	16				123	5.3%
Out Of Twp - Assists	34	23	22	33	23	30	37	35	43				280	12.1%

Westfield Fire Department 2016 Incidents by Governmental Areas



■ City - Incidents
 ■ Township - Incidents
 ■ Out Of Twp - Assists



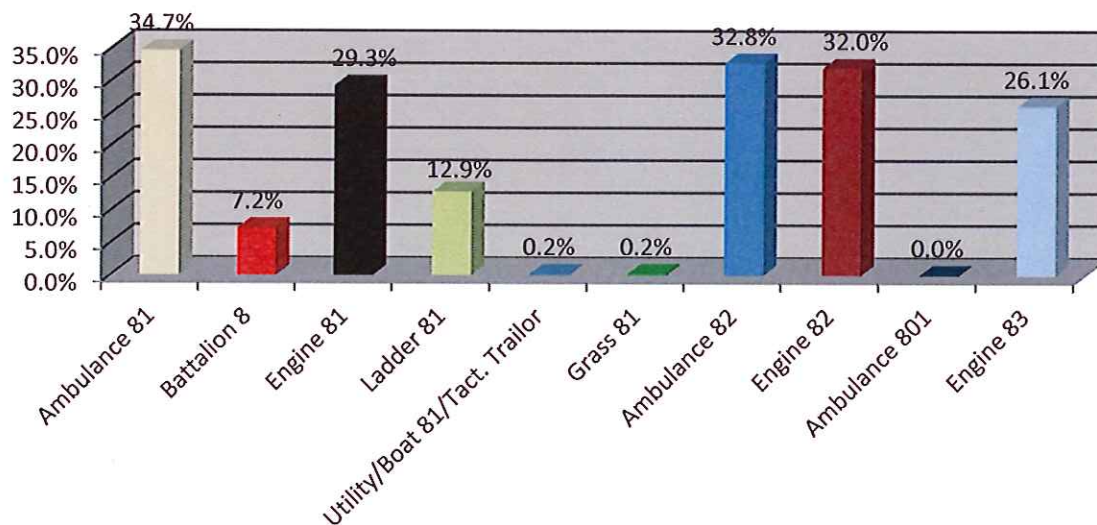
Westfield Fire Department 2016 Total Apparatus Responses By Unit & Station

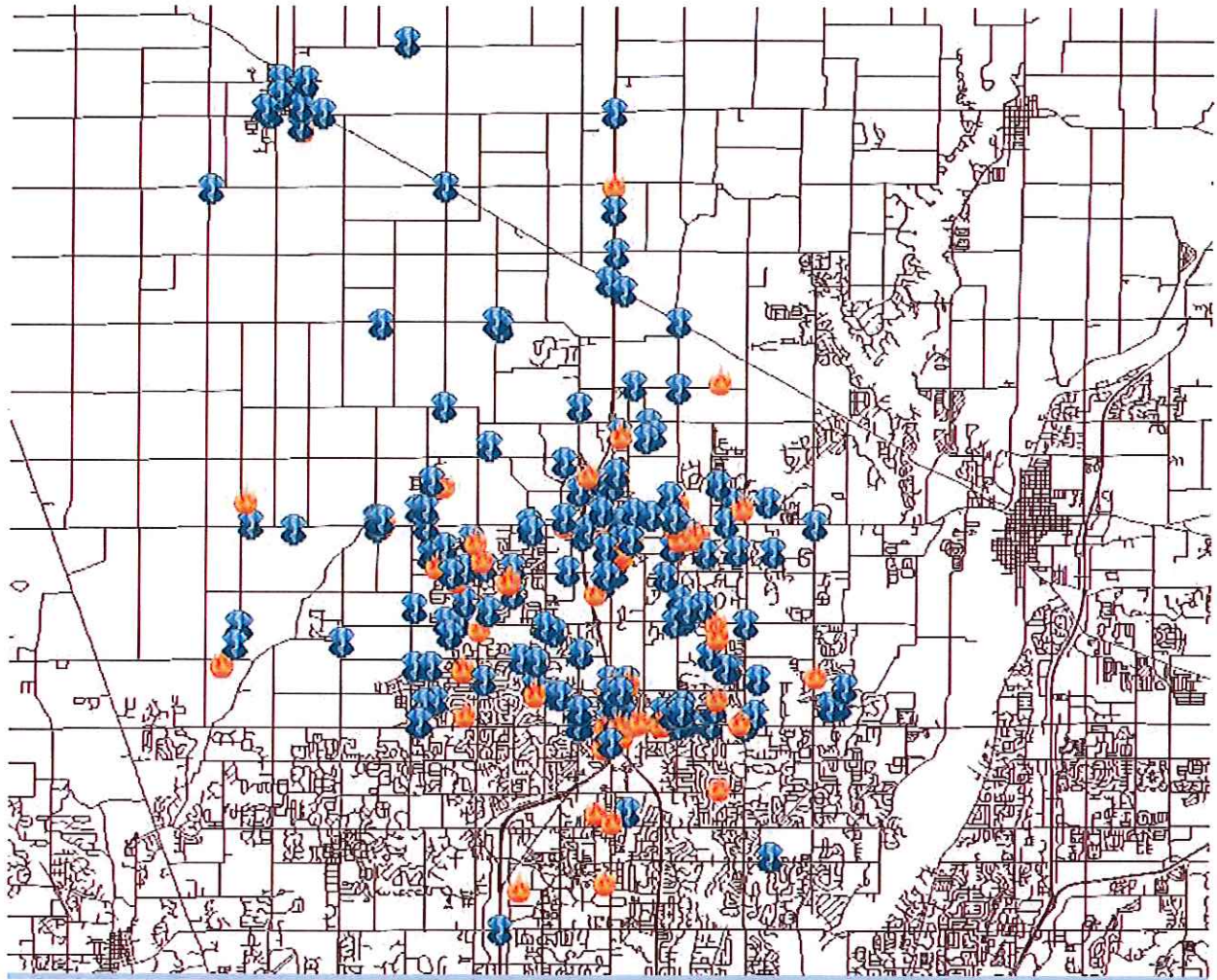


<u>Station 81 Responses</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 81	87	59	80	90	95	109	81	94	108				803	34.7%
Battalion 8	15	25	14	13	16	27	18	21	18				167	7.2%
Engine 81	63	58	55	80	85	96	73	83	85				678	29.3%
Ladder 81	20	33	32	36	36	40	28	41	32				298	12.9%
Utility/Boat 81/Tact. Trailer	0	-	-	1	1	1	1	-	-				4	0.2%
Grass 81	0	1	-	1	1	1	-	1	-				5	0.2%
EMS 80	0	-	-	-	-	-	1	-	-				1	0.0%

<u>Station 82 Responses</u>	Jan	Feb	March	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Ambulance 82	82	84	91	75	76	83	97	91	80				759	32.8%
Engine 82	73	76	81	81	75	86	90	93	86				741	32.0%
Ambulance 801	0	-	-	-	-	-	1	-	-				1	0.0%
<u>Station 83 Responses</u>													Totals	%
Engine 83	61	57	60	74	60	84	71	74	64				605	26.1%

Westfield Fire Department 2016 Total Apparatus Responses





FIRE AND MEDICAL RUNS FOR THE MONTH OF SEPTEMBER 2016

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {09/01/2016} And {09/30/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	2	0.72%	\$0	0.00%
	2	0.72%	\$0	0.00%
1 Fire				
113 Cooking fire, confined to container	1	0.36%	\$0	0.00%
130 Mobile property (vehicle) fire, Other	1	0.36%	\$0	0.00%
131 Passenger vehicle fire	2	0.72%	\$4,000	100.00%
142 Brush or brush-and-grass mixture fire	1	0.36%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.36%	\$0	0.00%
160 Special outside fire, Other	1	0.36%	\$0	0.00%
	7	2.53%	\$4,000	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	0.36%	\$0	0.00%
320 Emergency medical service, other	10	3.62%	\$0	0.00%
321 EMS call, excluding vehicle accident with	148	53.62%	\$0	0.00%
322 Motor vehicle accident with injuries	13	4.71%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	3	1.08%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	2.17%	\$0	0.00%
350 Extrication, rescue, Other	2	0.72%	\$0	0.00%
	183	66.30%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	2	0.72%	\$0	0.00%
412 Gas leak (natural gas or LPG)	4	1.44%	\$0	0.00%
424 Carbon monoxide incident	2	0.72%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.36%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.36%	\$0	0.00%
444 Power line down	1	0.36%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.36%	\$0	0.00%
	12	4.34%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.36%	\$0	0.00%
511 Lock-out	1	0.36%	\$0	0.00%
531 Smoke or odor removal	3	1.08%	\$0	0.00%
550 Public service assistance, Other	4	1.44%	\$0	0.00%
551 Assist police or other governmental agency	12	4.34%	\$0	0.00%

Westfield Fire Department

Kristen Custom Report

Alarm Date Between {09/01/2016} And {09/30/2016}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
553 Public service	1	0.36%	\$0	0.00%
5531 Public education detail	1	0.36%	\$0	0.00%
554 Assist invalid	3	1.08%	\$0	0.00%
	<u>26</u>	<u>9.42%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	0.36%	\$0	0.00%
611 Dispatched & cancelled en route	19	6.88%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.36%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.36%	\$0	0.00%
	<u>22</u>	<u>7.97%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	8	2.89%	\$0	0.00%
711 Municipal alarm system, malicious false	1	0.36%	\$0	0.00%
730 System malfunction, Other	1	0.36%	\$0	0.00%
733 Smoke detector activation due to	1	0.36%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.72%	\$0	0.00%
740 Unintentional transmission of alarm, Other	3	1.08%	\$0	0.00%
743 Smoke detector activation, no fire -	4	1.44%	\$0	0.00%
745 Alarm system activation, no fire -	4	1.44%	\$0	0.00%
	<u>24</u>	<u>8.69%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 276

Total Est Loss:

\$4,000

Westfield Police Department

Monthly Performance Measures Report



Board of Public Works & Safety

September 2016

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WESTFIELD POLICE DEPARTMENT

September 2016

Events by Nature: Calls For Service (Non-Self-Initiated)

Abduction/ Kidnapping	0
Abuse/ Abandonment/Neglect	0
Admin- K-9 Detail	0
Admin- Log Information	0
Admin-Public Relations	0
Admin- Special Detail	0
Admin- Test Calls	0
Admin- Tow Release	0
Admin- Warning Correction	0
Alarm- Bank	1
Alarm- Business	56
Alarm- Residence	75
Animal- Complaints	48
Assault- Battery	4
Assault- Sexual	1
Assist- Fire Incident	2
Assist- Medical Incident	10
Assist- Other Agencies	26
Bomb Found/ Suspicious Pkg	0
Burglary/ Home Invasion	7
Damage/ Vandalism/ Mischief	7
Deceased- All Others	0
Disturbance	39
Drugs- Complaint	8
Fight	1
Fireworks Complaint	1
Fraud- Criminal Deception	1
Fraud- Forgery	16
Fraud- Prescription	1
Harassment/ Stalking/ Threat	15
Indecency / Lewdness	1
Intoxicated- Possible DUI	9
Loud Party	4
Mental/ Emotional	12
Miscellaneous	20
Noise Complaint	28
Nuisance	0
Person - Missing	3

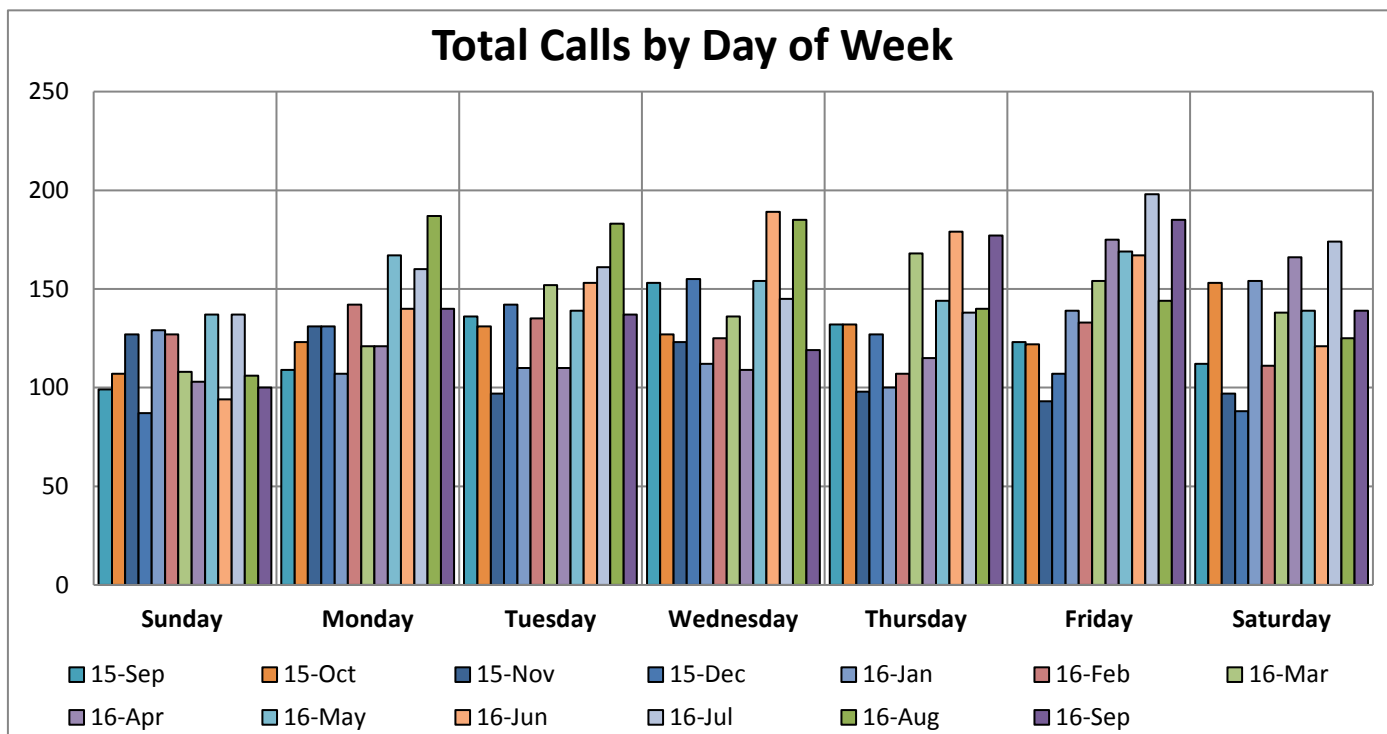
Person- Runaway	0
Robbery-Carjacking	0
Service Call- 9-1-1 Hang Up	21
Service Call- Damage to Property	7
Service Call- Found Property	6
Service Call- Keep the Peace	43
Service Call- Lost Property	7
Service Call- Notification	3
Service Call- Security Check	5
Service Call- Vehicle Lockout	72
Service Call- Vin Check	22
Service Call- Welfare Check	48
Suicidal- Attempted	2
Suicidal- Persons Threatening	0
Supplemental- Case Follow Up	68
Suspicious- Noises	1
Suspicious- Open Door/ Window	1
Suspicious- Person/Prowler	27
Suspicious- Solicitor	6
Suspicious- Vehicle	30
Theft- From a Vehicle	3
Theft- Of a Vehicle	6
Theft- Others	26
Theft- Shoplifting	5
Trespassing/ Unwanted Person	5
Trfc Complaint - Abandoned Veh	8
Trfc Complaint- Driving Issues	48
Trfc Complaint- Parking Issues	20
Trfc Hazard- Debris in Road	11
Trfc Hazard- Disabled Vehicle	18
Trfc Hazard- Trfc Signal Out	1
Trnsprtn Acdnt- MV Hit & Run	8
Trnsprtn Acdnt- MV Prop Damg	51
Trnsprtn Acdnt- MV Prsnl Inj	7
Verbal Argument	1
Warrant Service	5
Weapons- Person Carrying	0
Weapons- Shots Fired	0

WESTFIELD POLICE DEPARTMENT

September 2016

Total # of Calls by Day of Week (non-self initiated)

DAY	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
Sunday	99	107	127	87	129	127	108	103	137	94	137	106	100
Monday	109	123	131	131	107	142	121	121	167	140	160	187	140
Tuesday	136	131	97	142	110	135	152	110	139	153	161	183	137
Wednesday	153	127	123	155	112	125	136	109	154	189	145	185	119
Thursday	132	132	98	127	100	107	168	115	144	179	138	140	177
Friday	123	122	93	107	139	133	154	175	169	167	198	144	185
Saturday	112	153	97	88	154	111	138	166	139	121	174	125	139
TOTAL	864	895	766	837	851	880	977	899	1049	1043	1113	1070	997



WESTFIELD POLICE DEPARTMENT

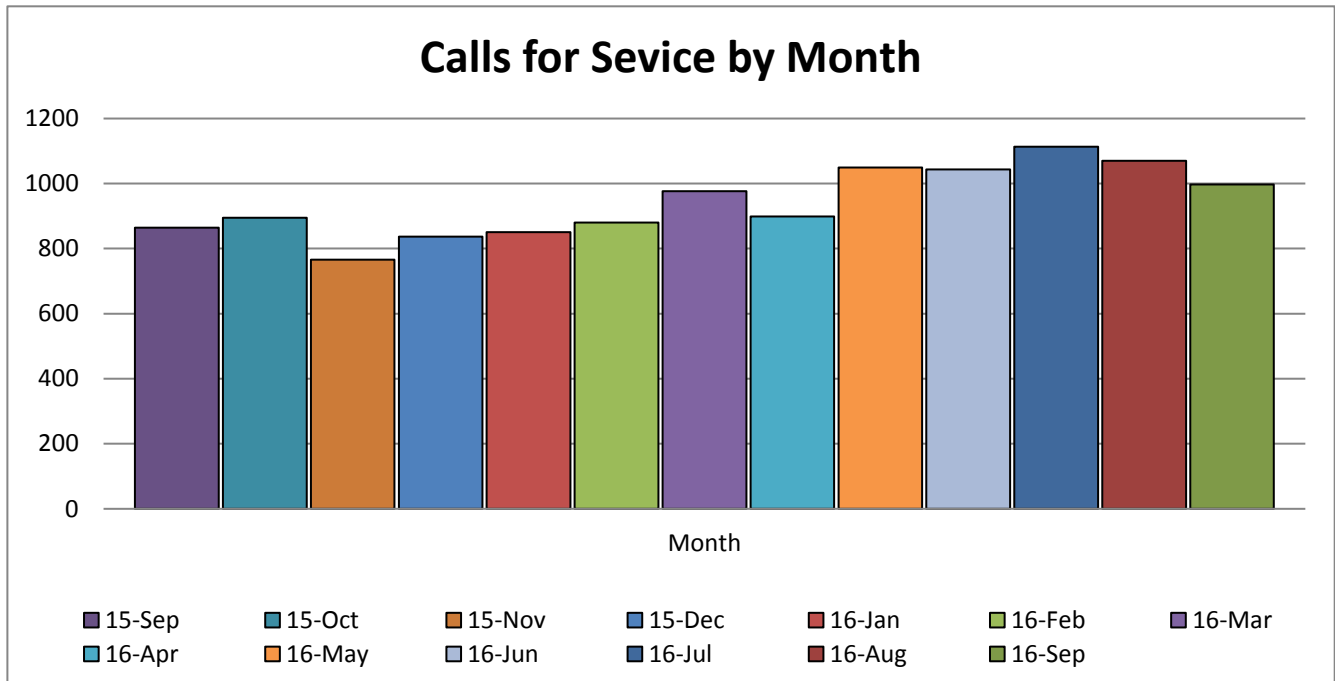
September 2016

Total # of Calls by Hour of Day (non-self initiated)

HOURL	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
0	19	19	30	25	22	20	26	19	12	26	39	24	23
1	16	14	10	17	14	10	11	11	10	16	26	21	20
2	9	12	9	12	17	9	12	7	12	12	17	11	14
3	6	10	9	15	15	10	10	8	9	15	12	11	13
4	7	12	13	12	10	9	10	9	12	8	14	12	7
5	6	8	6	13	13	8	8	12	9	13	22	11	15
6	15	16	8	18	19	15	13	5	13	17	12	14	28
7	25	28	25	28	30	20	31	34	24	29	32	32	41
8	37	33	25	32	44	39	46	38	40	33	50	51	39
9	41	41	31	41	43	34	47	49	44	47	38	50	37
10	53	40	35	49	50	49	45	49	66	59	54	53	40
11	62	48	41	49	49	49	59	45	69	68	56	70	47
12	52	53	48	57	33	46	46	42	64	70	67	51	61
13	57	51	56	37	48	52	62	64	65	82	60	57	63
14	51	65	44	48	58	69	57	47	70	64	58	51	61
15	71	66	62	56	68	71	69	72	63	63	72	83	47
16	56	69	43	56	51	60	60	56	73	55	71	68	59
17	48	56	50	53	47	69	85	72	73	60	63	71	79
18	60	56	60	48	54	60	81	54	68	61	56	68	76
19	39	52	41	50	38	51	49	47	58	60	64	59	60
20	37	44	29	32	38	39	48	52	48	45	61	58	54
21	44	32	38	38	32	32	36	41	57	52	62	61	50
22	27	40	23	33	29	34	40	37	38	52	65	38	33
23	26	30	30	18	29	25	26	29	52	36	42	45	30
TOTAL	864	895	766	837	851	880	977	899	1049	1043	1113	1070	997

WESTFIELD POLICE DEPARTMENT

September 2016



WESTFIELD POLICE DEPARTMENT

September 2016

UCR OFFENSES

OFFENSE	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	1	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Battery - Aggravated	6	0	1	5	1	4	3	0	2	0	0	2	0
Battery - Simple	13	14	14	19	14	10	15	11	11	11	13	23	18
Burglary	3	3	3	2	4	2	1	1	2	2	1	5	3
Theft	42	24	25	29	27	19	30	32	44	37	44	30	25
Motor Vehicle Theft	1	2	2	1	2	0	0	2	1	2	1	1	3
TOTAL	65	43	45	56	48	35	49	46	61	52	59	61	49

WESTFIELD POLICE DEPARTMENT

September 2016

NON UCR OFFENSES (PART II)

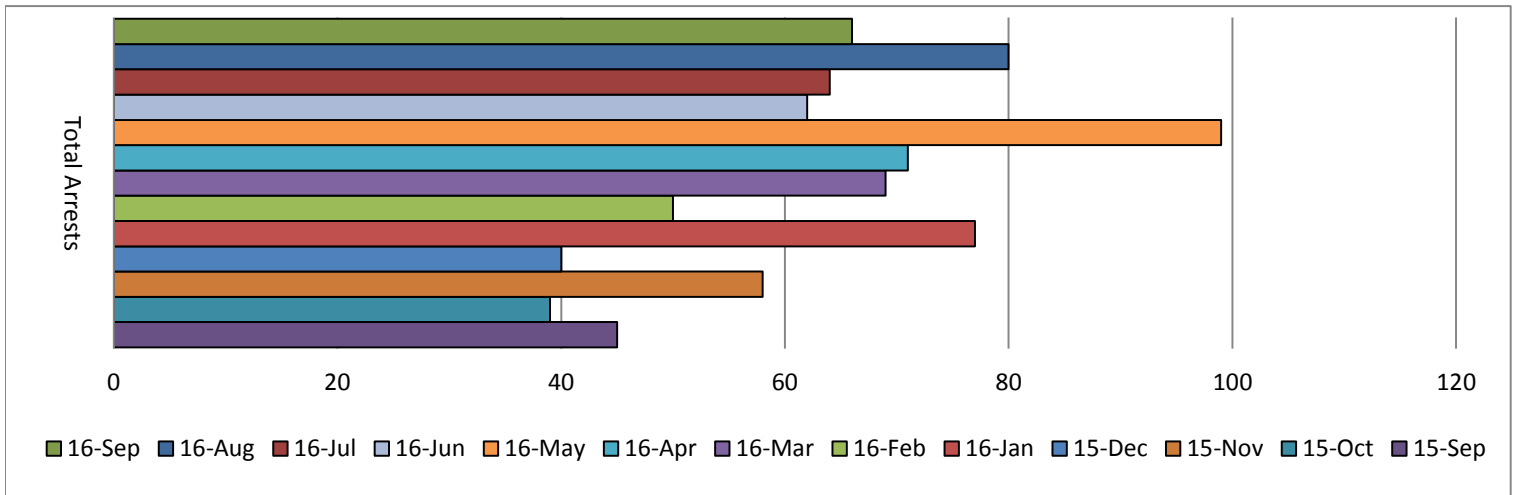
ANIMALS/ INCLUDING DOG BITES	6
ASSIST OTHER AGENCY	6
CHILD ABUSE / NEGLECT REPORTED	12
CHILD CUSTODY DISPUTE	2
CIVIL DISPUTE	10
CRIMINAL MISCHIEF/VANDALISM	8
DAMAGED PROPERTY	7
DEATHS OTHER THAN HOMICIDE/SUICIDE	3
DISORDERLY CONDUCT	2
DISTURBANCE/ARGUMENTS/FIGHTS	21
DRIVING WHILE SUSPENDED	17
DRUG ABUSE VIOLATIONS	0
FIRES / UNDETERMINED	0
FRAUD	17
HARASSMENT	0
IDENTITY THEFT	1
JUVENILE COMPLAINT	0

LEAVING THE SCENE	6
LIQUOR LAW VIOLATIONS	1
MISSING PERSON	1
NOISE COMPLAINT	0
OPERATING WHILE INTOXICATED	8
OPERATING WITH NO LICENSE	11
PROPERTY FOUND	7
PROPERTY LOST	14
RUNAWAY	1
SUICIDE/ATTEMPTS/THREATS OF	8
SUSPICIOUS INCIDENT/PERSON	4
THREATS/INTIMIDATION	0
TRAFFIC VIOLATIONS	1
TRESPASSING	0
WARRANT ARREST	1
WEAPON VIOLATION	0
WELFARE CHECK	0

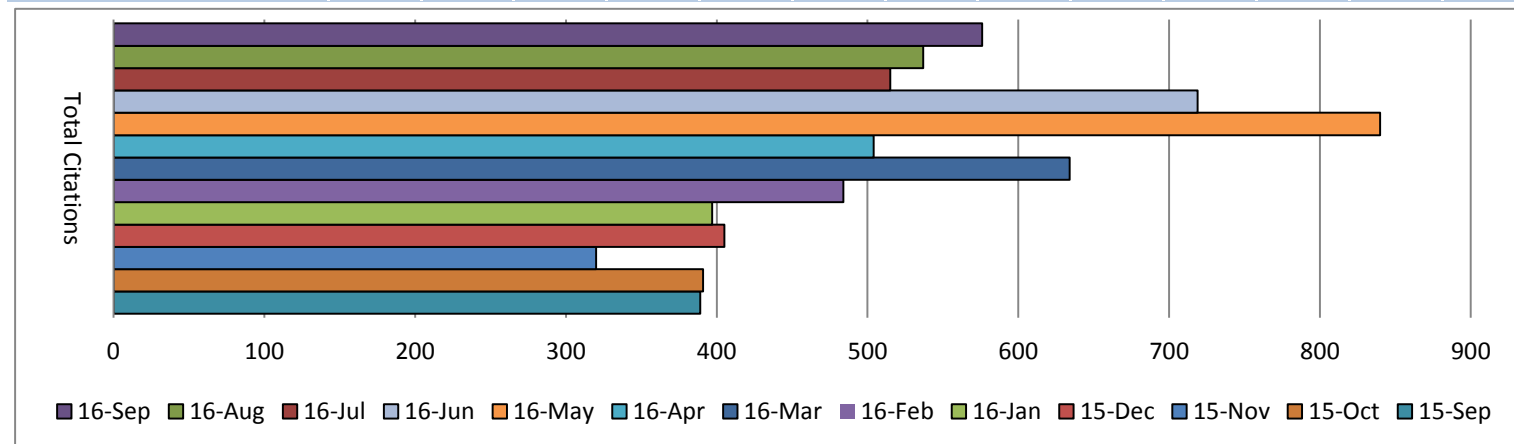
WESTFIELD POLICE DEPARTMENT

September 2016

Arrest Reports Taken	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
Alcohol/ Drug Related	20	21	18	13	36	21	22	29	50	23	37	32	26
Felony Charges	11	5	8	7	15	14	23	8	27	17	18	17	9
Misdemeanor Charges	50	53	65	52	73	66	81	102	131	86	83	94	74
Traffic Arrest Charges	39	20	33	33	39	40	40	54	56	51	41	51	48
Total Arrests	45	39	58	40	77	50	69	71	99	62	64	80	66



Traffic	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
Total Citations	389	391	320	405	397	484	634	504	840	719	515	537	576
Total Written Warnings	693	706	820	927	994	890	1232	1094	1307	1366	1211	1205	1481
Total Traffic Accidents	54	49	54	52	66	56	46	45	45	60	45	62	65
<i>Hit and Run</i>	6	3	5	3	9	5	4	6	8	8	6	4	4
<i>Personal Injury</i>	13	6	4	14	6	7	7	8	7	9	6	12	10
<i>*Fatality</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
<i>Property Damage</i>	35	40	45	35	51	44	35	31	30	43	33	46	51

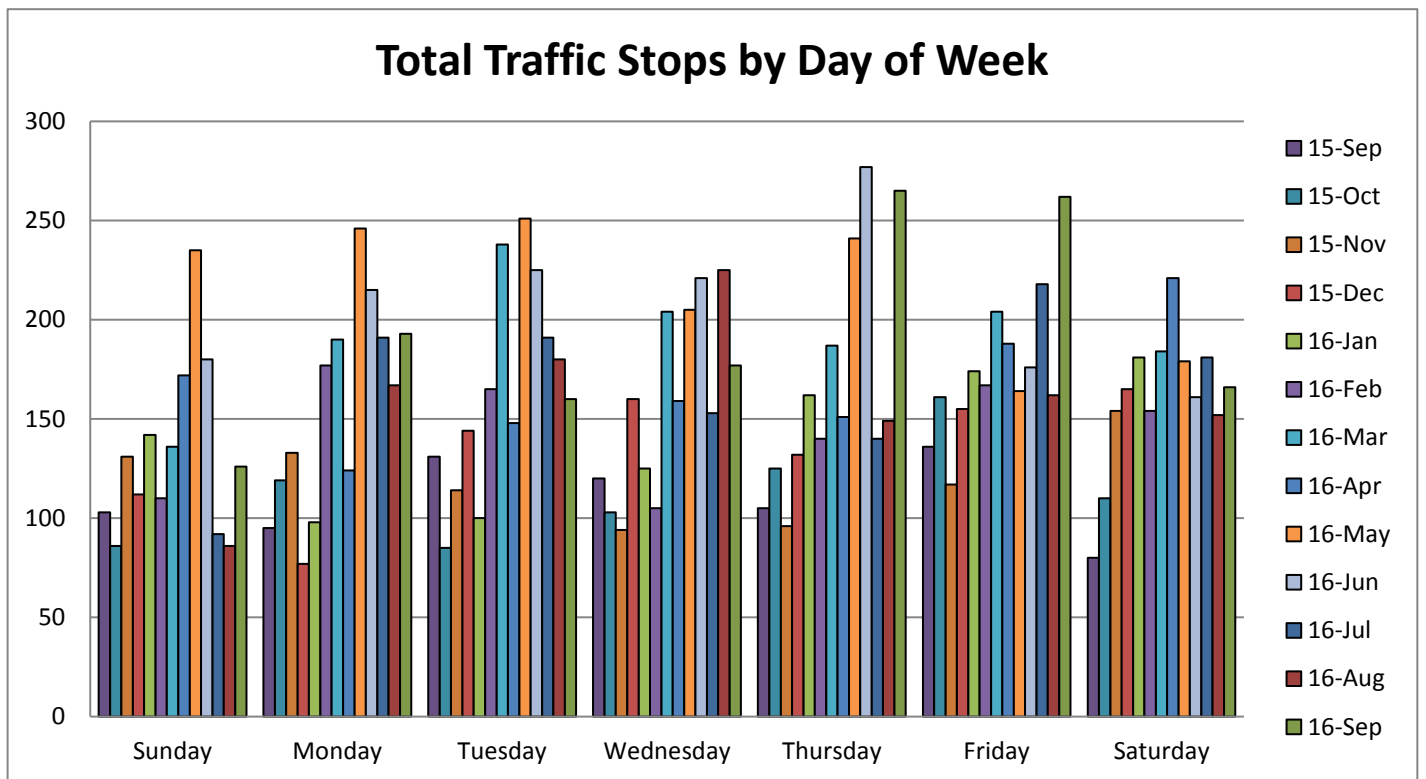


WESTFIELD POLICE DEPARTMENT

September 2016

Traffic Stops: SELF INITIATED by Day of Week

Day:	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
Sunday	103	86	131	112	142	110	136	172	235	180	92	86	126
Monday	95	119	133	77	98	177	190	124	246	215	191	167	193
Tuesday	131	85	114	144	100	165	238	148	251	225	191	180	160
Wednesday	120	103	94	160	125	105	204	159	205	221	153	225	177
Thursday	105	125	96	132	162	140	187	151	241	277	140	149	265
Friday	136	161	117	155	174	167	204	188	164	176	218	162	262
Saturday	80	110	154	165	181	154	184	221	179	161	181	152	166
TOTAL	770	789	839	945	982	1018	1343	1163	1521	1455	1166	1121	1349



WESTFIELD POLICE DEPARTMENT

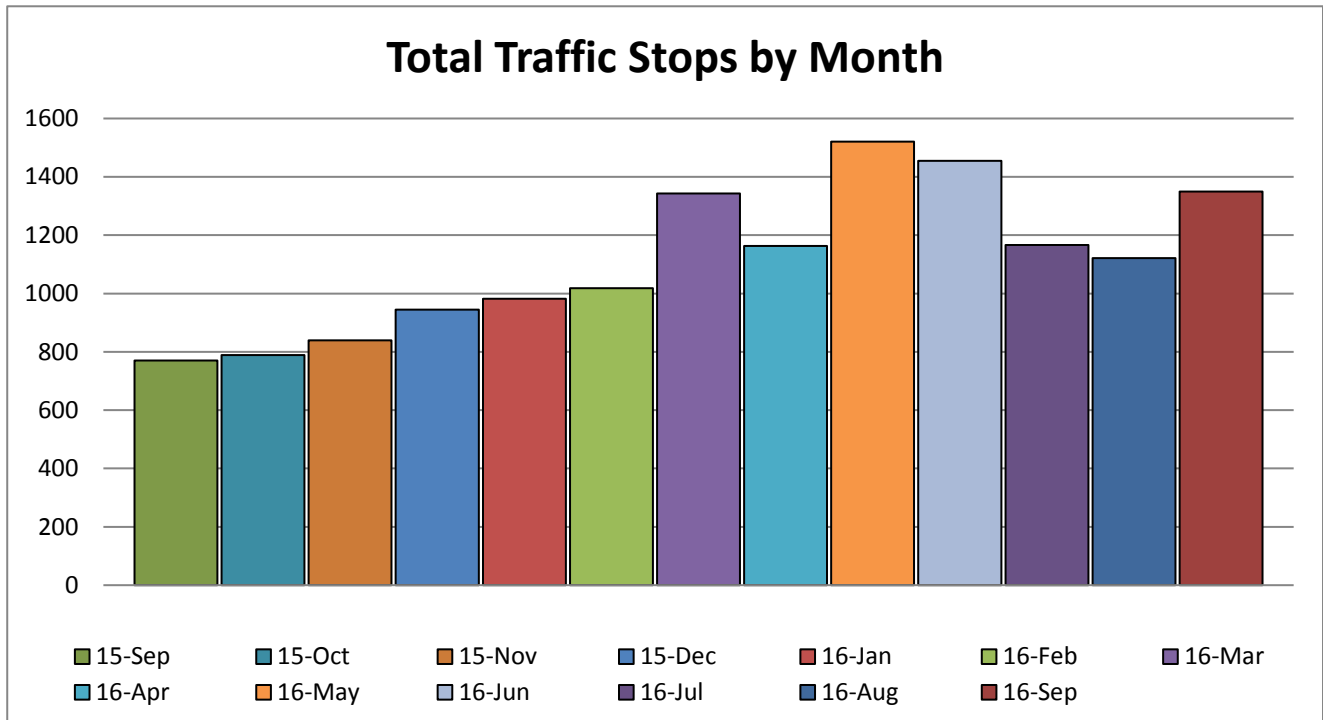
September 2016

Traffic Stops: SELF INITIATED by Hour of Day

Hour:	15-Sep	15-Oct	15-Nov	15-Dec	16-Jan	16-Feb	16-Mar	16-Apr	16-May	16-Jun	16-Jul	16-Aug	16-Sep
0	37	36	32	35	39	31	61	37	47	70	61	47	70
1	24	19	16	23	19	22	35	25	40	34	41	38	40
2	18	17	9	9	20	11	15	20	15	19	17	11	21
3	14	3	5	6	11	8	15	12	9	2	6	10	16
4	1	3	0	9	9	11	28	11	20	11	6	8	9
5	8	14	12	9	3	4	9	10	18	22	7	5	17
6	18	10	25	12	22	29	28	22	44	39	47	23	28
7	79	58	58	50	55	57	83	86	103	69	60	77	47
8	50	47	92	75	50	58	93	59	84	90	28	62	80
9	23	40	40	33	33	59	77	70	78	75	76	52	63
10	34	63	64	78	53	78	86	93	120	140	116	97	114
11	19	26	30	50	34	54	57	54	79	82	73	56	56
12	41	34	35	30	27	38	43	33	63	51	39	30	41
13	40	49	44	46	55	57	59	84	96	77	47	68	55
14	55	46	30	55	52	55	81	101	109	71	67	63	72
15	50	27	31	54	46	43	63	54	88	65	60	60	74
16	26	21	39	46	28	38	51	39	67	58	32	26	44
17	24	30	30	42	40	54	53	49	61	55	39	35	48
18	27	79	74	89	118	88	112	86	126	130	96	98	101
19	33	52	59	58	107	63	97	60	102	93	63	54	96
20	18	13	12	15	14	19	18	19	17	6	8	28	49
21	33	29	23	30	25	41	33	45	30	41	29	42	47
22	54	40	42	41	65	55	58	53	55	81	76	71	71
23	44	33	37	50	57	45	88	41	50	74	72	60	90
TOTAL	770	789	839	945	982	1018	1343	1163	1521	1455	1166	1121	1349

WESTFIELD POLICE DEPARTMENT

September 2016



**Westfield Police Department
Community Events
September 2016**

9/17 Casey Acres Community Cookout – Days A hosted

9/22 Daisy Troop Meeting – Officer Ford

9/23 Maple Glen Elementary School Walk-A-Thon – Asst. Chief Jordan

9/29 Westfield High School Homecoming Parade – Officer Daniels

**Westfield Police Department
Monthly Training Summary
September 2016**

9/1 Monthly K-9

9/6-9 Departmental State Mandates

9/15 Indiana Prosecuting Attorney's Council A Closer Look at Marijuana and Synthetic Drugs – Sgt. Adams

9/20-21 Departmental Physical Tactics

9/26-29 STOPS Instructor – Officer Wheeler

9/27-28 Departmental Firearms

9/28 Developing and Implementing and Outward Mindset – Sgt. Adams

9/29 Vectron Pipeline Response & Mock Line Strike – Officers Hopkins and Henriquez



Board of Works

Andy Cook
Randy Graham
Kate Snedeker

Clerk Treasurer

Cindy J. Gossard

Public Works Department

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westfield.in.gov

Memorandum

To: Westfield Board of Public Works & Safety

Date: October 26, 2016

Re: Public Works Project Report

Memo to Board Members

Dear Board Members, I would like to take this opportunity to update you regarding the current status of our Public Works Departments.

Westfield Public Works Executive Summary Progress Report

Street Maintenance

2016 resurfacing is complete and the maintenance staff is currently focusing on shoulder installation on our newly resurfaced roads in addition to our crack seal efforts. Additionally, we have been focused on sink hole repair, ROW mowing, and street sweeping.

Park Maintenance

2016 Raymond Worth Park upgrades are complete. This includes demolition of all structures, removal of several hundred feet of fence, installation of a stone parking lot and a stone pedestrian trail that connects the two park sections. Maintenance staff has begun park winterization and playground mulch has been installed.

Notable changes since 9/28/16

1. 2016 Trail Connections

Monon 5 (SR32 to Wheeler) has begun and final grading and stabilization will be completed in the coming weeks. 161st and 169th Streets sections are complete and Section 1 of the Monon/Midland Loop is currently under construction.

2. Mill Street Extension

The Mill Street project is a reconstruction and extension of Mill Street from SR32 to South Union St. The Mill Street construction is ongoing and the project is on track for completion by December.

3. Westfield Boulevard Extension (West Access Rd.)

This is a new roadway project that runs from Westfield Blvd., under US 31 and terminates at a new roundabout on 151st. The bid was awarded to Millennium Contractors. Mass earthwork has begun and will continue throughout the winter.

4. Midland Trail Section 4

Section 4 is the extension of the Midland from Gunther Blvd. to Gray Rd. Construction is complete. There will be a ribbon cutting to commemorate the trail reaching the east boundary of the City on 11/4 at 10:00 a.m.

5. Ditch Road Extension

This project is the construction of a new roadway that extends Ditch Rd. from SR32 north and culminates with a roundabout connection at the 18100 block of Casey Rd. We are currently waiting on funding approval at which time we will execute the contract and issue the Notice to Proceed.

Other Notable Projects

1. Towne Road from 156th Street to 166th Street

This project is for sight distance improvements, roadway widening, and three culvert replacements on Towne Road from 156th to 166th Streets. This project is INDOT funded (all phases are 70/30 split). Currently waiting for design contract to be approved by INDOT. Plan to have consultant start survey and design work this spring. Let expected July 2017.

2. Westfield Boulevard Connector (South Poplar Extension)

- Des. No. awarded from INDOT
- Currently waiting on additional funding to be awarded by the state.
- Current plan to go from Park St. to 169th

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3. 186th and Springmill RAB

- Approved by MPO
- 2017/2018 construction
- \$2-mil reimbursement from MPO (CN, CE)
- City will fund remaining portion

4. Red Line Mass Transit

- City committing \$146k match for PE and ENV services
- Multiple stops from 146th, Village Park, Downtown Westfield, Grand Park
- Construction in 2020 at the earliest

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October 26, 2016

Public Works

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Angie Smitherman, Administration
Phil Sundling, Project Mgmt.
Travis Stetnish, Streets
Chris McConnell, Parks & Trails

Board of Works

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Stormwater User Fee Credits:

The Westfield Public Works Department is requesting that the Board of Public Works and Safety accept an additional credit option (highlighted below) to the Stormwater Utility User Fee Credit Manual, Page 9.

Current:

In the City of Westfield, only non-residential properties (properties categorized as commercial, industrial, tax exempt, residential common areas, and apartment property classes) are eligible to earn a maximum 30% credit towards reducing their stormwater user fee. This credit program is intended to encourage Low Impact Development (LID) and best management practices (BMPs) to reduce water quantity and improve water quality, as well as promote public education on the importance of stormwater. The following practices, or combination of practices, are eligible for the maximum total of 30% credit:

Proposed:

In the City of Westfield, only non-residential properties (properties categorized as commercial, industrial, tax exempt, residential common areas, and apartment property classes) are eligible to earn a maximum 30% credit towards reducing their stormwater user fee. Private educational institutions are eligible to earn a maximum 50% credit towards reducing their stormwater user fee. This credit program is intended to encourage Low Impact Development (LID) and best management practices (BMPs) to reduce water quantity and improve water quality, as well as promote public education on the importance of stormwater. The following practices, or combination of practices, are eligible for the maximum total credits explained above:

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UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-15) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Jeffrey Swiatkowski
19263 Little Chicago Rd, Noblesville, IN 46062
2. **Title or Position With Governmental Entity:** Patrol Officer
3. a. **Governmental Entity:** Westfield Police Department
b. **County:** Hamilton
4. **This statement is submitted (check one):**
a. ☐ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
b. ☒ as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. **Name(s) of Contractor(s) or Vendor(s):** Herrmann Veterinary Clinic
6. **Description(s) of Contract(s) or Purchase(s)** *(Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):*
General canine maintenance including yearly physical, shots, and other healthcare needs.
Dr. Herrmann, Dr. Stroh, and Dr. Swiatkowski are employed at this facility

7. **Description of My Financial Interest** *(Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):*

Veterinary services receive compensation only on a total amount from all clients. No specific compensation will be gained
from Westfield K-9 going to this clinic.

(Attach extra pages if additional space is needed.)

8. **Approval of Appointing Officer or Body** *(To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):*

I (We) being the _____ of
(Title of Officer or Name of Governing Body)

_____ and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Elected Official

Office

9. **Effective Dates** *(Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):*

Date Submitted *(month, day, year)*

Date of Action on Contract or Purchase *(month, day, year)*

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: _____
(Signature of Public Servant)

Date: _____
(month, day, year)

Printed Name: _____
(Please print legibly.)

Email Address: _____

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here https://gateway.ifionline.org/sboa_coi/ which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.



Public Works

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October 26, 2016

Consent Agenda Items:

Performance Bond Acceptance

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Performance Bonds for the requested developments:

- Urban Vines – Bond #71836788 – Vineyard Parking Lot - \$71,500.00

Performance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Performance Bond Releases by the requested developer:

- Ashford Place, Section 1 – Bond #0200309 - \$53,000.00
- Harmony, Section 1 – Bond #1086991 – Erosion Control - \$234,537.00

Maintenance Bond Acceptance

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Maintenance Bonds for the requested developments:

- Ashford Place, Section 1 – Bond #9226644 – Streets, Curbs, Trails \$29,650.85
- Ashford Place, Section 1 – Bond #0202310-M – Common Area Sidewalks \$812.00
- Ashford Place, Section 1 – Bond #4917746 – Storm, SSD, Erosion \$33,388.00
- Harmony, Section 1 – Bond #SUR60000977 – Erosion Control - \$23,453.70
- Brookside, Section 5C – Bond #1140920; Rider #269980 – Streets/Curbs, Storm Sewer, Sidewalk, Trails, Erosion Control - \$70,498.00

Maintenance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Maintenance Bonds for release by the requested developer:

- NONE

Bond/Letter of Credit - Reduction

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Bond reduction by the requested developer:

- Bridgewater Parks Expansion I-1 – LOC #18125497-00-000 (Old Erosion Control LOC) Rolling into Storm LOC – Reduce to \$7,420



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