



CITY OF WESTFIELD, IN
Board of Public Works Meeting Minutes - 6/24/2026
Wednesday, June 24, 2026 at 1:00 PM

OPENING OF REGULAR MEETING

Note the presence of a quorum

Nick Barbknecht and Mayor Willis were present to form a quorum. City Legal Attorney Kaitlin Glazier and Records Manager Kim Strang were in attendance.

APPROVAL OF MINUTES

Action Item #1: Approval of Minutes – May 27, 2026

Mayor Willis made the motion to approve the minutes of May 27, 2026. Nick Barbknecht seconded the motion.
Vote: Yes;2-No-0. Motion carried.

CHANGES TO AGENDA

Disposal of Excess Police Equipment/Vehicles was added as Action Item #5.

CONTRACTS/AGREEMENTS

Action Item #2: Approval of Neighborhood Vibrancy Grant Agreement – Andover

Chris McConnell, Director of Parks and Recreation, presented Action items #2 and #3 together. These are two of the last three neighborhood grant agreements. At the time of the last meeting when the majority of the agreements were approved, the HOA for Andover and Centennial had not signed the agreement and Director McConnell did not want to bring it to the board for approval without a signed agreement. There is no extra money involved.

Mayor Willis made the motion to approve the two Neighborhood Vibrancy Grant Agreements. Nick Barbknecht seconded the agreement.
Vote: Yes-2; No-0. Motion carried.

Action Item#3: Approval of Neighborhood Vibrancy Grant Agreement – Centennial HOA

Action Item #4: Howard Asphalt, LLC & City of Westfield – 2026 Trail Resurfacing Project – Contract for Goods & Services

Michael Pearce, Director of Engineering, presented the contract with Howard Asphalt to do maintenance on the city's perimeter trails. The city has approximately 100 miles of trails and this is the first contract of this nature, focusing on long-term maintenance. The first round of maintenance improvements will focus primarily in the Bridgewater area and near Carey Ridge Elementary. This work will include trail resurfacing, seal coating, crack filling, and pavement repairs. Mayor Willis inquired about the stretch of trail along Carey Ridge, stating it is terrible, and wanted to know if the plan was to try to patch the area or if they would be repaving it. Director Pearce stated that this area would be resurfaced, while other trail segments included in the project will receive preventative maintenance treatments. Director Pearce relayed to the board that a resident of Bridgewater is redoing a section adjacent to Bridgewater on his own dime. Mayor Willis asked Director Pearce to work with a property owner that lives near 169th Street, whose property lies between two existing trail segments, and has

expressed a willingness to dedicate right-of-way to complete a future trail connection.

Mayor Willis made the motion to approve the contract. Nick Barbknecht seconded the motion.
Vote: Yes-2; No-0. Motion carried.

Action Item #5: Disposal of equipment/vehicle for Westfield Police Department

Josh Harrell, Westfield Police Department, apologized for the late notice of this item, stating he received notice earlier today that the new 2026's were built and ready to be picked up. He provided a list of vehicles that they would like to dispose of in order to trade and offset some of the cost of the new vehicles.

Mayor Willis made the motion to approve the disposal of the vehicles. Nick Barbknecht seconded the motion.
Vote: Yes-2; No-0. Motion carried.

CONSENT AGENDA

June Bond Information

Nick Barbknecht made the motion to approve the consent agenda. Mayor Willis seconded the motion.

DEPARTMENT REPORTS

- Fire
- Police <https://245593723.hs-sites-na2.com/e-bike-informational>
- Public Works

Fire Department Report

Chief Gaylor presented the May Fire Department report and highlighted monthly response statistics and response times. He also provided an update on implementation of the Care Facilities Ordinance, noting continued emphasis on education and improved compliance.

Police Department Report

Assistant Chief Grimes presented the May Police Department report, highlighting enforcement and public education efforts related to illegal e-bikes and golf carts. He also provided a staffing update and reported on ongoing recruitment and training efforts.

Public Works Report

Director Pearce presented the May Public Works report and provided updates on seasonal maintenance activities and several capital improvement projects, including the opening of the 181st Street and Grand Park Boulevard roundabout, the Village Farms resurfacing program, the Monon Tunnel project, and the upcoming Mule Barn Road reconstruction.

ADJOURNMENT

Mayor Willis made the motion to adjourn. Nick Barbknecht seconded.
The meeting adjourned at 1:18 PM

Deputy Clerk

Board Member

These minutes are a summary of actions taken at the City of Westfield Board of Public Works Meeting. A full video archive of the meeting is available for viewing at: <https://www.youtube.com/cityofwestfieldin>