



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda

BOARD OR COMMISSION: Board of Public Works Meeting

MEETING DATE: Wednesday, July 22, 2026 at 1:00 PM

MEETING PLACE: Westfield City Hall- Assembly Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF BOARD OF PUBLIC WORKS

Nick Barbknecht, President | Mayor Appointed | 1-year term | 1/1/26-12/31/26

Nick Snoply, Board Member/Mayor Appointed/1-year term 1/1/26 - 12/31/26

Mayor Scott Willis, Board Member | Mayor | 4-year term | 1/1/24-12/31/27

OPENING OF REGULAR MEETING

Note the presence of a quorum

APPROVAL OF MINUTES

Action Item #1:

- Approval of Minutes – June 24, 2026

CONTRACTS/AGREEMENTS

Action Item #2:

- Citizens Water of Westfield, LLC & City of Westfield – Utility Easement Agreement – Westfield Fire Department Station #85

Action Item #3:

- Big Impact Group & City of Westfield – Statement of Work

Action Item #4:

- Signing Authority – Citizens Energy Group Central Feeder Main Utility Easement

Action Item #5:

- Polizzi Family & City of Westfield – ROW Dedication – Old 146th Street & Towne Road

Action Item #6:

- Streetscan USA, Inc. & City of Westfield – Asset Management Proposal

Action Item #7:

- Signing Authority – 2026 Horton Road Reconstruction Project

RESOLUTIONS

Action Item #8:

- Resolution 26-150: A Resolution of the City of Westfield Board of Public Works & Safety Authorizing a Change Order & Increase to the Guaranteed Maximum Price for Fire Station #85

CONSENT AGENDA

- July Bond List

DEPARTMENT REPORTS

- Fire
- Police
- WPWD

ADJOURNMENT



CITY OF WESTFIELD, IN
Board of Public Works Meeting Minutes - 6/24/2026
Wednesday, June 24, 2026 at 1:00 PM

OPENING OF REGULAR MEETING

Note the presence of a quorum

Nick Barbknecht and Mayor Willis were present to form a quorum. City Legal Attorney Kaitlin Glazier and Records Manager Kim Strang were in attendance.

APPROVAL OF MINUTES

Action Item #1: Approval of Minutes – May 27, 2026

Mayor Willis made the motion to approve the minutes of May 27, 2026. Nick Barbknecht seconded the motion.
Vote: Yes;2-No-0. Motion carried.

CHANGES TO AGENDA

Disposal of Excess Police Equipment/Vehicles was added as Action Item #5.

CONTRACTS/AGREEMENTS

Action Item #2: Approval of Neighborhood Vibrancy Grant Agreement – Andover

Chris McConnell, Director of Parks and Recreation, presented Action items #2 and #3 together. These are two of the last three neighborhood grant agreements. At the time of the last meeting when the majority of the agreements were approved, the HOA for Andover and Centennial had not signed the agreement and Director McConnell did not want to bring it to the board for approval without a signed agreement. There is no extra money involved.

Mayor Willis made the motion to approve the two Neighborhood Vibrancy Grant Agreements. Nick Barbknecht seconded the agreement.
Vote: Yes-2; No-0. Motion carried.

Action Item#3: Approval of Neighborhood Vibrancy Grant Agreement – Centennial HOA

Action Item #4: Howard Asphalt, LLC & City of Westfield – 2026 Trail Resurfacing Project – Contract for Goods & Services

Michael Pearce, Director of Engineering, presented the contract with Howard Asphalt to do maintenance on the city's perimeter trails. The city has approximately 100 miles of trails and this is the first contract of this nature, focusing on long-term maintenance. The first round of maintenance improvements will focus primarily in the Bridgewater area and near Carey Ridge Elementary. This work will include trail resurfacing, seal coating, crack filling, and pavement repairs. Mayor Willis inquired about the stretch of trail along Carey Ridge, stating it is terrible, and wanted to know if the plan was to try to patch the area or if they would be repaving it. Director Pearce stated that this area would be resurfaced, while other trail segments included in the project will receive preventative maintenance treatments. Director Pearce relayed to the board that a resident of Bridgewater is redoing a section adjacent to Bridgewater on his own dime. Mayor Willis asked Director Pearce to work with a property owner that lives near 169th Street, whose property lies between two existing trail segments, and has

expressed a willingness to dedicate right-of-way to complete a future trail connection.

Mayor Willis made the motion to approve the contract. Nick Barbknecht seconded the motion.
Vote: Yes-2; No-0. Motion carried.

Action Item #5: Disposal of equipment/vehicle for Westfield Police Department

Josh Harrell, Westfield Police Department, apologized for the late notice of this item, stating he received notice earlier today that the new 2026's were built and ready to be picked up. He provided a list of vehicles that they would like to dispose of in order to trade and offset some of the cost of the new vehicles.

Mayor Willis made the motion to approve the disposal of the vehicles. Nick Barbknecht seconded the motion.
Vote: Yes-2; No-0. Motion carried.

CONSENT AGENDA

June Bond Information

Nick Barbknecht made the motion to approve the consent agenda. Mayor Willis seconded the motion.

DEPARTMENT REPORTS

- Fire
- Police <https://245593723.hs-sites-na2.com/e-bike-informational>
- Public Works

Fire Department Report

Chief Gaylor presented the May Fire Department report and highlighted monthly response statistics and response times. He also provided an update on implementation of the Care Facilities Ordinance, noting continued emphasis on education and improved compliance.

Police Department Report

Assistant Chief Grimes presented the May Police Department report, highlighting enforcement and public education efforts related to illegal e-bikes and golf carts. He also provided a staffing update and reported on ongoing recruitment and training efforts.

Public Works Report

Director Pearce presented the May Public Works report and provided updates on seasonal maintenance activities and several capital improvement projects, including the opening of the 181st Street and Grand Park Boulevard roundabout, the Village Farms resurfacing program, the Monon Tunnel project, and the upcoming Mule Barn Road reconstruction.

ADJOURNMENT

Mayor Willis made the motion to adjourn. Nick Barbknecht seconded.
The meeting adjourned at 1:18 PM

Deputy Clerk

Board Member

These minutes are a summary of actions taken at the City of Westfield Board of Public Works Meeting. A full video archive of the meeting is available for viewing at: <https://www.youtube.com/cityofwestfieldin>

CROSS REFERENCE:	PLAT: Plat recorded as/at <u>2025046718</u> , recorded <u>10/29/2025</u> in the office of the Recorder of <u>Hamilton</u> County, Indiana
	DEED: Deed recorded as/at <u>2025048168</u> , recorded <u>11/6/2025</u> in the office of the Recorder of <u>Hamilton</u> County, Indiana

Project Information: 29-05-22-000-006.001-014

State Parcel #

County Parcel # 08-05-22-00-00-006.001

Hamilton County

<u>Water</u>	<u>System</u>	<u>Esmt No.</u>
<u>Westfield Fire Dept. #85 Utility Extent</u>	<u>Project</u>	<u>Project No.</u>
	<u>WFJ-26001</u>	

UTILITY EASEMENT AGREEMENT

This UTILITY EASEMENT AGREEMENT (the "Agreement") is made and entered into

this _____ day of _____, _____ by and between CITY OF WESTFIELD an Indiana municipal corporation, and its heirs, successors and assigns (collectively, the "Grantor"), and CITIZENS WATER OF WESTFIELD, LLC, and its successors and assigns (collectively, the "Grantee"). In consideration of the sum of \$1.00 and other good and valuable considerations, the receipt of which is hereby acknowledged, Grantor and Grantee hereby agree as follows:

1. **Grant of Utility Easement:** Grantor hereby grants and conveys to Grantee a perpetual non-exclusive easement and right of way in, on, along, under and over that certain real property of Grantor being more particularly described in the attached Exhibits A and B (the "Easement Property") to: (a) enter upon and, at Grantee's sole cost to survey, construct, install, operate, use, maintain, test, inspect, modify, change the size of, replace, renew, relocate, re-construct, and remove improvements related to Grantee's operation of a water, sanitary sewer, natural gas or other regulated utility service system (the "System") together with all necessary and convenient valves, drips, service pipes, markers, lines, equipment (including, without limitation, corrosion control equipment), appurtenances, appurtenant structures, and connections attached thereto (collectively, the "Utility Facilities"); (b) operate, maintain and replace the Utility Facilities in, on, along, under and over the Easement Property; and (c) remove, cut and trim trees, bushes, saplings and vegetation growing upon the Easement Property, and to otherwise remove any and all obstructions insofar as it may reasonably be necessary to do so in the construction of, and in the prudent, safe, secure and efficient operation of the System. Notwithstanding the Grantee's rights of removal under Section 1(c), Grantee shall replace or repair, but shall thereafter have no ongoing maintenance obligation over, any driveways, curbs, landscaping, sidewalks, pavement or parking spaces installed by Grantor in accordance with Section 2(a) if damaged by Grantee in the exercise of its rights under Section 1(c). Grantor further grants to Grantee, and Grantee's employees, agents, and representatives, all reasonable rights of ingress, egress and regress, from time to time, on, across, to and from the Easement Property and adjoining lands of Grantor for access to the Utility Facilities and the use and

enjoyment of the Easement Property as permitted by this Agreement; provided that the foregoing access rights shall be exercised and used in such a manner as not to cause unreasonable damage, destruction or interference with Grantor's access across, to and from the Easement Property.

2. Grantor's Rights and Obligations: Subject to the express limitations in Section 2 of this Agreement, Grantor reserves the right to use and enjoy the Easement Property for purposes which are not inconsistent with the rights and privileges granted under this Agreement.

a. Grantor shall not (i) erect, construct, install or maintain (or permit to be erected, constructed, installed or maintained) any building, other structure, or obstruction of any kind in, on, under, over or upon the Easement Property; or (ii) change the grade of the Easement Property by more than 12 inches without prior written authorization from Grantee, which authorization may be granted or withheld in Grantee's reasonable discretion; provided, however, that the limitation in item (i) above shall not prohibit Grantor's erection, construction, installation or maintenance of landscaping, driveways, curbs, sidewalks, pavement or parking spaces to the extent that such improvements do not change the grade of the Easement Property by more than 12 inches, and only to the extent any such landscaping is at least ten feet (10') away from any hydrants or valves pertaining to the System.

b. Grantor shall have the right to grant other non-exclusive easements under, over, along, in or upon the Easement Property; provided, however, that any such easement shall (i) be granted subject to the easement granted in this Agreement and shall not materially interfere with the rights granted under this Agreement; and (ii) not allow for the location of any facilities or improvements within 10 feet to either side from the centerline of the Utility Facilities.

3. Maintenance; Surface Use; Restoration:

a. Grantee, at its sole cost, shall maintain, repair, replace, and service the Utility Facilities as reasonably necessary for the safe and efficient operation of the System. Grantee shall have no obligation to maintain the surface of the Easement Property, except to the extent required to repair or restore the Easement Property as provided in Section 1 or Section 3 herein.

b. Except as stated in Section 3(a) of this Agreement, Grantor, at its sole cost, shall maintain the Easement Property so that Grantee's rights under this Agreement and the Utility Facilities (both surface and/or subsurface occupancies, as applicable) are not disturbed, including, without limitation, the care of grass, the mowing of grass or weeds, the removing of silt, debris, and any other obstruction to the free and unobstructed use of the Easement Property by Grantee, only to the extent required pursuant to applicable statutes, ordinances and regulations.

c. Grantee agrees to bury all mains, lines and/or pipes to such depths as are reasonably necessary to avoid interference with normal cultivation of soil. Any damage to lawns, growing crops, or tile of Grantor or tenants of Grantor, and if caused by Grantee in the original and future construction, maintenance, repair, modification, renewal or removal of the Utility Facilities, shall be promptly paid or otherwise restored by Grantee as nearly as

practicable to its original condition, provided written notice thereof is given to Grantee within a reasonable period of time after the occurrence of such damage at the address provided for notices below, or such other place as Grantee may designate in writing. Upon completion of any work contemplated or permitted by this Agreement within and upon the Easement Property, Grantee, at its sole cost, shall restore the Easement Property or applicable portion thereof as nearly as practicable to substantially its condition existing immediately prior to the commencement of the work by Grantee, including reseeding or resodding. In addition, Grantee agrees that in connection with its use of the Easement Property, Grantee shall, at its sole cost, promptly repair any damage caused to the Easement Property, the improvements located thereon, or any adjacent real or personal property of Grantor as a result of Grantee's exercise of the rights granted by this Agreement; provided written notice thereof is given to Grantee within a reasonable period of time after the occurrence of such damage at the address provided for notices below, or such other place as Grantee may designate in writing. For the avoidance of doubt, Grantee shall not be obligated to repair any damage to any improvements located on the Easement Property, or any adjacent real property of Grantor to the extent such improvements were constructed, erected or otherwise placed on or about the Easement Property in violation of the terms and conditions of this Agreement.

4. Covenants of Grantor: Grantor covenants, represents and warrants to Grantee that Grantor is the fee simple owner of the Easement Property and is lawfully seized thereof and has the power and authority to grant and convey the rights and easements set forth herein. Grantor agrees that this Agreement shall not transfer to Grantee any past, present, or future obligation(s) of Grantor to be responsible for, or to pay, any tax, assessment, or fee associated with or related to the Easement Property. Grantor agrees Grantee shall not be liable for environmentally related claims arising solely from conditions existing on the Easement Property originating prior to the date first written above. Grantor shall not be liable for environmentally related claims arising from conditions existing on the Easement Property following the date first written to the extent these are caused by the acts or omissions of Grantee in the exercise of its rights under this Agreement.

5. Nature of Rights Granted: The easement and right of way, and all other rights, privileges, and authority granted, created and made herein, together with the benefits and burdens thereof, shall run with the Easement Property and shall be deemed to be real covenants which touch and concern the Easement Property. The easement and right of way, and all other rights, privileges, and authority granted, created and made herein, together with the benefits and burdens thereof, shall bind Grantor and its grantees, successors, and assigns, and inure to the benefit of Grantee and its grantees, successors, and assigns.

6. General Agreements: This Agreement shall be construed and enforced in accordance with the laws of the State of Indiana. The section headings or captions are included only for convenience, and shall not be construed to modify, limit or otherwise affect the covenants, terms or provisions of any section of this Agreement. This Agreement may be executed in counterparts, and by each of the parties on separate counterparts, each of which shall be deemed to be original, but all of which, taken together, shall constitute one in the same instrument. The invalidity or unenforceability of any covenant, condition, term or provision in this Easement Agreement shall not affect the validity and enforceability of any other covenant, condition, term or provision. This

Agreement represents the entire understanding between Grantor and Grantee with respect to the subject matter hereof, and except as otherwise expressly identified in this Agreement, no other agreements or promises, oral or written exists between them. This Agreement may be modified or released only by the express, written consent of both Grantor and Grantee, duly recorded, and any such modification, when duly recorded, shall run with the Easement Property.

7. Cross-Reference: In accordance with Indiana Code §32-23-2-5, the original recorded plat is recorded as Inst. #2025046718 recorded on October 29, 2025 in the office of the Recorder of Hamilton County, Indiana. The most recent deed of record by which Grantor holds title to the Easement Property is Inst. # 2025048168 recorded on November 6, 2025 in the office in the Recorder of Hamilton County, Indiana.

8. Notices: All notices, requests, demands, consents and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been duly and properly given on the date of service if delivered personally, or, emailed, on the second business day after such notice is deposited in a receptacle of the United States Postal Service, registered or certified mail, first class postage prepaid, return receipt requested, or on the first business day following deposit with a nationally recognized overnight courier service (e.g., FedEx), postage prepaid, in any event addressed appropriately as follows:

If to Grantor:

City of Westfield

2706 E. 171st Street

Westfield, Indiana 46074

Attn: Michael Pearce, Dir. Of Engineering

If to Grantee:

Citizens Water of Westfield, LLC

2020 N. Meridian St

Indianapolis, IN 46202

Attn: Legal Department

9. Use of Easement Property by Grantee Affiliates: Grantor acknowledges and agrees that any Affiliate of Grantee shall be entitled to use and enjoy the Easement Property in the same manner as Grantee under this Agreement, subject to the performance by such Affiliate of the obligations and restrictions of Grantee under this Agreement. As used in this Agreement, "Affiliate" shall mean any entity or public trust that (i) owns or controls the majority of ownership interests in Grantee, (ii) is under common control by an entity or public trust that owns or controls the majority of ownership interests in Grantee, or (iii) is under common control of The Department of Public Utilities for the City of Indianapolis, Acting by and through the Board of Directors for Utilities, as Trustee, in furtherance of the Public Charitable Trust for the Water System. Grantee shall remain responsible and liable to Grantor for all requirements and obligations herein, including but not limited to Grantee's obligations to restore and repair the Easement Property. For the avoidance of doubt, any notice permitted or required pursuant to this Agreement, if properly delivered to Grantee pursuant to Section 8 of this Agreement shall be deemed to have been given to any Affiliate then-using the Easement Property.

IN WITNESS WHEREOF, Grantor and Grantee have executed this Utility Easement Agreement to be as of the date first written above.

[Signatures appear on the following pages.]

GRANTOR

CITY OF WESTFIELD

By: Michael Pearce, Director of Engineering

STATE OF: INDIANA

COUNTY OF

Before me, a Notary Public in and for said State and County, personally appeared Michael Pearce, City of Westfield, Director of Engineering., who acknowledged the truth of the statements in the foregoing agreement on this _____ day of _____, _____.

Signature _____

Printed Name _____

My Commission expires _____

My Commission Number _____

I am a resident of _____ County.

GRANTEE

Citizens Water of Westfield, LLC

By: Edward J. Bukovac, Vice President

STATE OF INDIANA

COUNTY OF HAMILTON

Before me, a Notary Public in and for said State and County, personally appeared Edward J. Bukovac, Vice President of Citizens Water of Westfield, Inc., who acknowledged the truth of the statements in the foregoing agreement on this _____ day of _____, _____.

Signature _____

Printed Name _____

My Commission expires _____

My Commission Number _____

I am a resident of _____ County.

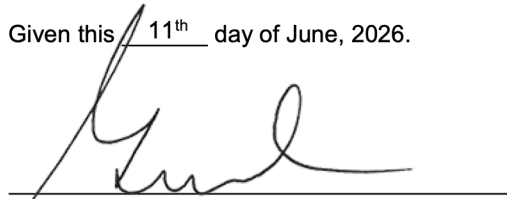
EXHIBIT "A"

Project: Westfield Fire Department Water & Sanitary
Tax ID: 08-05-22-00-00-006.001

Sheet: 1 of 2
Parcel: 2 Easement

A part of the Westfield Fire Station No. 85 Secondary Plat, recorded as Instrument Number 2025046718 (all record documents found in the Office of the Recorder of Hamilton County, Indiana), described as follows: All that part of the 30' Drainage & Utility Easement (D.U.E.) within said Secondary Plat which adjoins Six Points Road and 206th Street. More specifically, that part of the 30' Drainage & Utility Easement (D.U.E.) traversing the perimeter of Lot 1 along the following three (3) courses: 1) N. 00°03'08" E. 312.29', 2) N. 42°53'13" E. 120.04', and 3) N. 89°49'44" E. 520.42', containing 0.640 acres, more or less, and depicted on the attached Easement Plat marked Exhibit "B".

Given this 11th day of June, 2026.



Gene K. Gosewehr, P.S.
Registered Professional Land Surveyor
State of Indiana, Surveyor No. 21000232



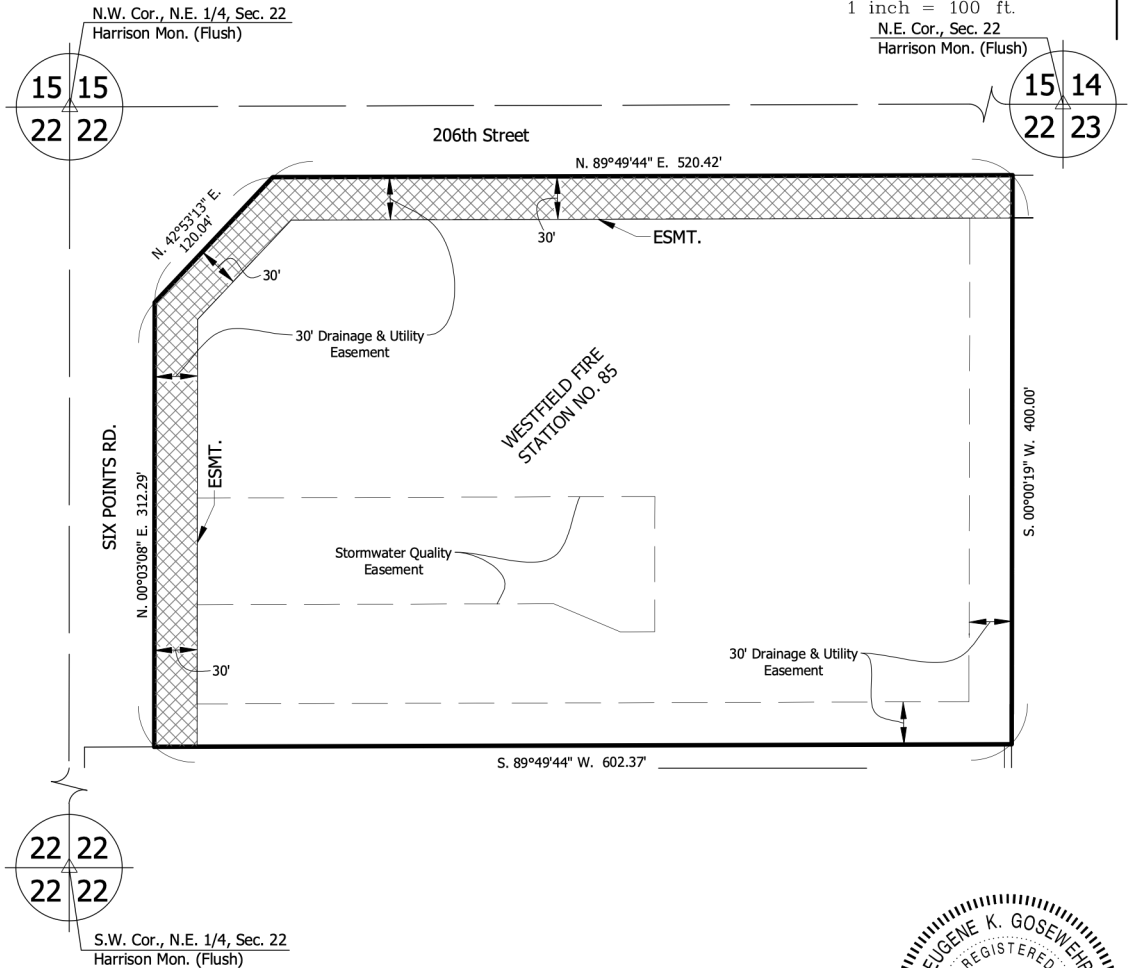
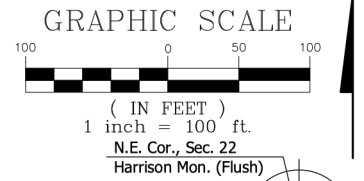
PARCEL NO.: 2
 PROJECT NO.: 7523
 PROJECT: WESTFIELD FIRE STA.
 COUNTY: HAMILTON
 SECTION: 22
 TOWNSHIP: 19N
 RANGE: 3E

EXHIBIT "B"

OWNER: CITY OF WESTFIELD
 INSTRUMENT NO. 2025046718, DATED 10/08/20025
 HATCHED AREA IS THE APPROXIMATE
 EASEMENT TAKING (ESMT)

THIS PLAT WAS PREPARED FROM INFORMATION OBTAINED
 FROM THE RECORDER'S OFFICE AND OTHER SOURCES WHICH
 WERE NOT NECESSARILY CHECKED BY A FIELD SURVEY.

DRAWN BY: JMT 06/10/2026
 CHECKED BY: GKG 06/11/2026
 SCALE: 1" = 100'
 SHEET 1 OF 1



NOTES:

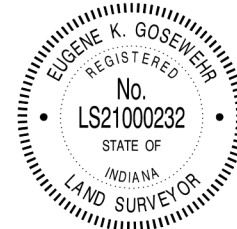
- 1) This drawing is not intended to be represented as a retracement or original boundary survey, a route survey, or a Surveyor Location Report.
- 2) This exhibit was prepared from information obtained from the recorder's office and other sources which were not necessarily checked by a field survey.

EASEMENT PLAT

Prepared for - StudioAxis
 by Butler, Fairman and Seufert, Inc. (Job #752300)

\\bfsnt241\jobs5\752300.0000\ProDevelopment\ROW\RWENG\Landplots\PO02.dwg

Eugene K. Gosewehr
 L.S. 21000232



6/11/2026

Date

6/11/2026 2:37 PM

AREA COMPUTATIONS

PAR.: 2

PROJECT: 7523

CODE: N/A

Sheet 1 of 1

By: EK GOSEWEHR Date: 6/9/2026

Chk'd.By: RA NICK

Date: 06/10/26

TITLE AREAS				EXCEPTIONS	
Instr. 2025046718	=	5.447	AC		=
	=				=
	=				=
	=				=
	=				=
	=				=
SUBTOTALS AREAS		=	5.447	TOTAL EXCEPTIONS =	
LESS TOTAL EXCEPTIONS		=			
TOTAL AREA		=	5.447		

EXISTING R/W -- CALCULATIONS		
206th St.	Platted	0.000
Six Points Road	Platted	0.000
TOTAL R/W EXISTING		=

FEE SIMPLE AREAS			
PARCEL	GROSS	PER	NET
2			
2A			
2B			
2C			
F.S. (NET)=			AC
EXCESS LAND AREAS			
PARCEL			
E.L.=			
F.S.+E.L.=TOTAL F.S.=			

PARCEL	PERM. ESM'T AREAS	
2	0.640	AC
TOTAL P.E.=		0.640 AC

PARCEL	TEMP. R/W AREAS	
TOTAL TEMP.=		

TOTAL AREA = 5.447 AC

R/W EXISTING = -----

NET TOTAL AREA = 5.447 AC

TOTAL F.S. AREA = -----

TOTAL P.E. AREA = 0.640 AC

TOTAL RESIDUE AREA = 5.447 AC

RESIDUE "A" = 5.447 AC

RESIDUE "B" =

RESIDUE "C" =

RESIDUE "D" =

RESIDUE "E" =

Revised By: _____ Date: - _____

Fractional CAIO Retainer

Statement of Work — City of Westfield, Indiana

Prepared For: Danielle Carey Tolan <i>Executive Chief of Staff</i> City of Westfield, Indiana dcareytolan@westfield.in.gov westfield.in.gov	Prepared By: Colin Stauffer <i>Co-Founder</i> BIG Impact Group colin@bigimpactgroup.ai bigimpactgroup.ai
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MSA Reference: This Statement of Work is governed by the Master Services Agreement available at bigimpactgroup.ai/legal as of December 11, 2026 (except as modified herein).

SOW Effective Date: June 1, 2026
Proposal Date: May 26, 2026

Danielle,

You are choosing momentum. The City of Westfield has built a real foundation in AI — fluency in place, a Studio stood up, and a Task Group ready to move. This retainer is about taking that foundation and turning it into operational results: governance that holds up, use cases that ship, and a workforce that knows how to use them.

Over the next seven months we will collaborate with the AI Task Group as your working body for strategy and prioritization, deliver use cases that take real work off real desks, and expand training and tool readiness across the organization. Christopher and the IT team will be a close partner — the work only sticks if the technology decisions match the operational reality.

Success looks concrete: a working policy the City can stand behind, a prioritized roadmap with owners, a handful of use cases live and being used, expanded staff fluency, and a clear recommendation on the enterprise AI tool that fits Westfield's environment. By year-end you should be in a stronger position to scope what 2027 looks like — and that conversation will be informed by what we have actually built and learned together.

We are excited to keep going with you.

Colin Stauffer
Co-Founder
BIG Impact Group

Executive Summary

This Statement of Work ("SOW") between the City of Westfield, Indiana ("the City") and BIG Impact Group ("the Consultant") outlines the scope, deliverables, and terms for a seven-month Fractional Chief AI Officer (CAIO) retainer engagement, running from June 1, 2026 through December 31, 2026.

Building on the foundation established through prior workshops, this engagement moves the City from individual fluency and exploration into coordinated, organization-wide execution. Through monthly retainer support, BIG will collaborate with the City's newly formed AI Task Group, advance governance and policy work, deliver prioritized use cases through the City's preferred AI platform, and expand training and tool enablement across departments.

This SOW is intentionally scoped to end December 31, 2026 to align with the City's annual budget cycle. The parties anticipate continuing the engagement in calendar year 2027 under a successor agreement, but nothing in this SOW obligates either party to do so.

Objectives

The objectives of this engagement are to:

- Provide the City with dedicated, on-demand AI strategy and execution capacity through a fractional CAIO model.
- Support the AI Task Group as the City's working body for AI prioritization, governance, and cross-departmental coordination.
- Develop a Responsible Use / AI Policy framework that protects the City and its residents while enabling adoption.
- Design, build, and deliver prioritized AI use cases that produce measurable time savings and improved service.
- Expand AI fluency to additional staff beyond the initial workshop cohort.
- Partner with IT on enterprise AI tool evaluation, selection, and rollout planning.

Value Delivered

This engagement is designed to move the City of Westfield from "AI-aware" to "AI-operational." Three sources of value compound over the term:

Strategic Capacity Without a Full-Time Hire

A fractional CAIO gives Westfield senior-level AI strategy, governance, and delivery oversight at a fraction of the cost of a permanent hire — and without the time required to recruit one. The City gets a partner who already knows the organization, the Studio, and the people, and who can plug into both leadership-level and departmental conversations from day one.

Measurable Productivity From Delivered Use Cases

As the AI Task Group prioritizes and BIG delivers use cases that target high-volume work (drafting, summarizing, research, constituent response, document review, data formatting), those gains accrue across the departments those use cases serve. As we roll out each use

case, we will measure the productivity gains and time savings, along with any measurable value delivered to the City for tracking on an ongoing basis.

Governance, Readiness, and a 2027 Foundation

Beyond near-term productivity, this engagement builds the operating system the City needs to scale AI responsibly: a working policy, a prioritized roadmap with owners, a Task Group that can sustain momentum, and a clear-eyed view of which enterprise AI tools fit Westfield's environment. By the end of the term, the City will be in a strong position to scope and resource a 2027 program based on demonstrated wins rather than projection.

About Our Team

BIG Impact Group brings together deep expertise in generative AI training, data strategy, and public sector transformation. Our team has guided thousands of leaders and staff through AI enablement programs, co-developed actionable strategies for state and local governments, and built custom AI tools that translate strategy into measurable outcomes.

We combine a pragmatic, plainspoken approach with years of hands-on implementation experience. Every engagement delivers more than theory — it equips your organization with the knowledge, skills, and tangible tools to apply AI in meaningful ways.

About Our Approach

GenAI Training & Instruction: Empowering your team with the knowledge and skills for effective GenAI adoption.

AI & Data Strategy & Implementation: Developing tailored AI and data strategies, and bringing them to life through hands-on implementation.

State & Local Government Focus: Specializing in AI solutions designed to meet the unique needs of public sector entities.

Scope

BIG will deliver three integrated workstreams under a single monthly retainer. Hours and effort flex across workstreams as priorities shift; there is no fixed allocation between them.

Workstream	Activities	Deliverables / Outputs
1. AI Strategy & Governance	Facilitate the AI Task Group through working sessions (regularly in June and July, then as needed through year-end). Develop responsible use guidelines and a working AI policy framework.	AI Task Group session facilitation and meeting summaries Draft Responsible Use / AI Policy framework Prioritized use case roadmap

Workstream	Activities	Deliverables / Outputs
	Identify, score, and prioritize high-value AI use cases across departments. Advise on tool and system alignment across the organization.	
2. Use Case Development & Delivery	Partner with departments to scope, design, and deliver prioritized AI use cases. Build and configure solutions within the Westfield AI Studio (westfield.bigimpactgroup.ai) or Westfield's preferred AI platform. Provide hands-on support to use case owners through implementation and refinement.	Delivered and configured use cases (volume scoped against complexity) Use case documentation and handoff materials
3. Training, Adoption & Enablement	Expand AI training to additional City staff beyond the initial workshop cohort. Partner with the IT Director on evaluating, selecting, and rolling out an enterprise AI tool (subject to City budget approval). Provide ongoing adoption support, office hours, and coaching for active users.	Training sessions for expanded staff cohorts Tool selection and rollout recommendations Monthly status updates to the Executive Chief of Staff

Governance and Working Model

Danielle Carey Tolan, Executive Chief of Staff, serves as the City's primary stakeholder, executive sponsor, and decision-maker for this engagement. Day-to-day work runs through the AI Task Group, with Colin Stauffer engaging directly as facilitator and program lead. Christopher Larsen, IT Director, serves as the City's lead partner on technology enablement, tool evaluation, and rollout readiness — close IT partnership is treated as a precondition for sustainable adoption, not an afterthought. Terri Wolf supports scheduling and meeting coordination.

The AI Task Group will meet regularly in June and July to establish operating cadence, then as needed through the remainder of the term.

AI Task Group

The City's newly formed AI Task Group provides cross-departmental representation and serves as the working body for use case identification, prioritization, and governance input. Initial members include:

Member	Role
Christopher Larsen	IT Director
Chuck Haberman	Economic Development Director
John Rogers	Enterprise Director
Kevin Todd	Community Development Director
Mark Sutphin	Fire Department, Division Chief of Planning
Jeff Swiatkowski	Police Captain
Michael Sinclair	Communications, Branding & Creative Lead
Jenell Fairman	Executive Chief of Economic and Community Development

Client Responsibilities

To keep the program on track and the retainer fully utilized, the City agrees to:

- Designate Danielle Carey Tolan as the primary point of contact and authorized decision-maker for this engagement.
- Ensure AI Task Group member attendance at scheduled working sessions, or designate alternates when conflicts arise.
- Engage the IT Director and IT staff in tool evaluation, infrastructure questions, and rollout planning as those threads come up.
- Provide subject matter expert access, data access, and decisions within 2 business days where reasonably possible, to avoid blocking use case delivery.
- Provide meeting facilities for in-person Task Group sessions and training.
- Coordinate scheduling and logistics through Terri Wolf or a designated administrative contact.

Timeline

This engagement covers the period of June 1, 2026 through December 31, 2026 — a term of seven months. The end date aligns with the City's calendar-year budget cycle. The parties anticipate continuing the engagement in 2027 under a successor agreement, but this SOW creates no obligation on either party to extend.

Fees

Services are billed at a flat monthly retainer fee. Hours flex across workstreams as priorities dictate.

Scope Component	Rate / Fee	Billing Schedule	Notes
Fractional CAIO Retainer (all three workstreams)	\$7,500 / month	Monthly, in arrears	Hours flexed across workstreams as priorities dictate
Total Engagement Value (7 months, Jun–Dec 2026)	\$52,500		

Assumptions

- **Flexible Allocation:** Hours across the three workstreams are not fixed; effort is reallocated month to month based on Task Group priorities and use case demand, in coordination with Danielle.
- **Studio Continuation:** Continued use of the Westfield-branded AI Studio is not included. Ongoing studio access, along with Major new Studio builds, or net-new branded environments may be scoped and quoted separately.
- **Third-Party Tools and Licenses:** Any third-party AI tools, software licenses, or platform subscriptions purchased by the City (including any enterprise AI tool selected during this engagement) are not included in the retainer fee.
- **Travel:** Travel within Central Indiana is included in the retainer at no additional cost.
- **Meeting Logistics:** The City will provide facilities for in-person Task Group sessions and training. Virtual sessions may be used where appropriate.
- **Scope of Deliverables:** Deliverables are limited to those described in this SOW. Material changes or additions outside this scope may require a written change order or a separate agreement.

Other Terms

The MSA available at <https://bigimpactgroup.ai/legal> is explicitly modified per the terms herein. The MSA and this SOW shall be interpreted, wherever possible, in a manner consistent with one another, but in the event of an irreconcilable inconsistency or if context clearly suggests otherwise, this SOW shall control.

Acceptance

Each monthly retainer period is deemed accepted upon delivery of the agreed activities for that month, unless the City provides specific written deficiencies within 10 business days of month-end.

Change Control

Material changes to scope, fees, or term require a written change order signed by both parties. Reallocation of retainer hours between the three workstreams (Strategy & Governance, Use Case Delivery, Training & Enablement) does not require a change order and may be agreed informally between Colin and Danielle.

Termination Selection

Default applies if no box is checked.

☐ **Default.** No client termination for convenience. See MSA.

☐ **Convenience with exit fee.** Client pays 50 percent of unpaid committed fees for this SOW.

☒ **Convenience with no exit fee.** Either party may terminate with 30 days' written notice; Client pays only for services performed through the effective termination date.

Nondiscrimination

Vendor agrees that it, and its subcontractors, will not discriminate against any employee or applicant for employment to be employed in the performance this Contract, with respect to the employee's hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of the employee's race, religion, color, sex, disability, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of this Contract.

E-Verify

Under Ind. Code § 22-5-1.7-11, by entering into this Contract with the City, Vendor is required to enroll in and verify the work eligibility status of all newly hired employees through the E-Verify program. Vendor is not required to verify the work eligibility status of all newly hired employees through the E-Verify program if the E-Verify program no longer exists. Vendor hereby affirms that it does not knowingly employ an unauthorized alien. Vendor further affirms that it will enroll in and agree to verify the work eligibility status of all newly hired employees through the E-Verify program.

Fees and Payment

Client will pay the fees set in the SOW. Invoices are due Net 45.

Confidentiality

The obligations listed in the MSA exist only to the extent permitted by applicable law, including but not limited to the terms of Indiana's Access to Public Records Act.

Indemnification

BiG Impact Group

Client's obligations hereunder shall be limited by applicable state and federal statutes and constitutional provisions protecting the exposure and liability of Client (including but not limited to the terms of Indiana's Tort Claims Act), so that Client's obligations to indemnify, defend, and hold harmless hereunder shall not exceed what might have been Client's liability to a claimant had Client been sued directly by the claimant and all appropriate defenses had been raised by Client.

Deposit

No deposit is required; invoices will be generated as services are delivered.

Expenses

Travel and expenses billed at 100% of cost

Taxes

As a tax-exempt entity, Client is NOT responsible for taxes.

Signatures

By signing below, the parties agree to the scope, fees, and terms outlined in this Statement of Work. This Statement of Work is governed by the Master Services Agreement available at bigimpactgroup.ai/legal as of December 11, 2026 (except as modified herein).

City of Westfield, Indiana

BIG Impact Group

Signature

Danielle Carey Tolan
Executive Chief of Staff

Date

Signature

Colin Stauffer
Co-Founder

Date



Public Works

John Nail, Director
Michael Pearce, Engineering
Justin Jones, Streets

Board of Works

Mayor Scott Willis
Nick Snoply
Nick Barbknecht

Clerk Treasurer

Marla Ailor

To: Westfield Board of Public Works & Safety

Date: July 22, 2026

Re: Action Item – Request For Signing Authority on Citizens Energy Group Central Feeder Main Utility Easement

WPWD is requesting the Board of Public Works grant Johnathon Nail signing authority to grant a utility easement and temporary construction easement in favor of Citizens Energy Group as part of CEG's central feeder main water capacity improvement project.

Scott Willis

Nick Snoply

Nick Barbknecht

Public Works Department

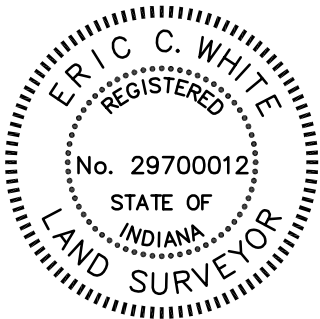
(317) 804-3100 office
(317) 804-3181 fax

2706 East 171st Street
Westfield, IN 46074
westfield.in.gov

EXHIBIT "A"

A part of the Southwest and Southeast Quarters of Section 2, Range 18 North, Township 3 East, also being a part of the land described as Instrument No. 2006055014 in the Office of the Recorder of Hamilton County, Indiana, more particularly described as follows:

Commencing at the Northeast corner of Block "E" in Countryside Blocks "A"—"F" as per secondary plat thereof recorded as Instrument No. 200600055012 in Plat Cabinet 4, Slide 146 in said Recorder's Office; thence South 62 degrees 46 minutes 30 seconds West (basis of bearings is the Indiana State Plane Grid Bearing East Zone NAD83)) along the Eastern boundary of Block "E" 9.15 feet to the Point of Beginning; thence South 80 degrees 07 minutes 32 seconds East 25.69 feet to the North boundary of Block "F" in said Countryside Blocks "A"—"F"; thence South 62 degrees 42 minutes 52 seconds West 55.74 feet along said North boundary; thence North 86 degrees 08 minutes 26 seconds West 83.36 feet to the North boundary of said Block "F"; thence North 70 degrees 07 minutes 16 seconds West along said North boundary 12.73 feet; thence North 85 degrees 01 minutes 58 seconds West 86.03 feet to the East boundary of said Block "E" (the following four (4) courses are along said East boundary; (1) thence North 67 degrees 08 minutes 05 seconds East 24.05 feet; (2) thence South 89 degrees 08 minutes 06 seconds East 68.48 feet; (3) thence South 70 degrees 01 minutes 57 seconds East 66.17 feet; (4) thence North 62 degrees 48 minutes 27 seconds East 58.76 feet to the Point of Beginning, containing 0.061 acres (2,646 square feet), more or less.



Eric C White

DATE: 02/13/2026

LAND OWNER:
TOWN OF WESTFIELD
130 PENN STREET
WESTFIELD, IN 46074
INSTRUMENT NO. 2006055014

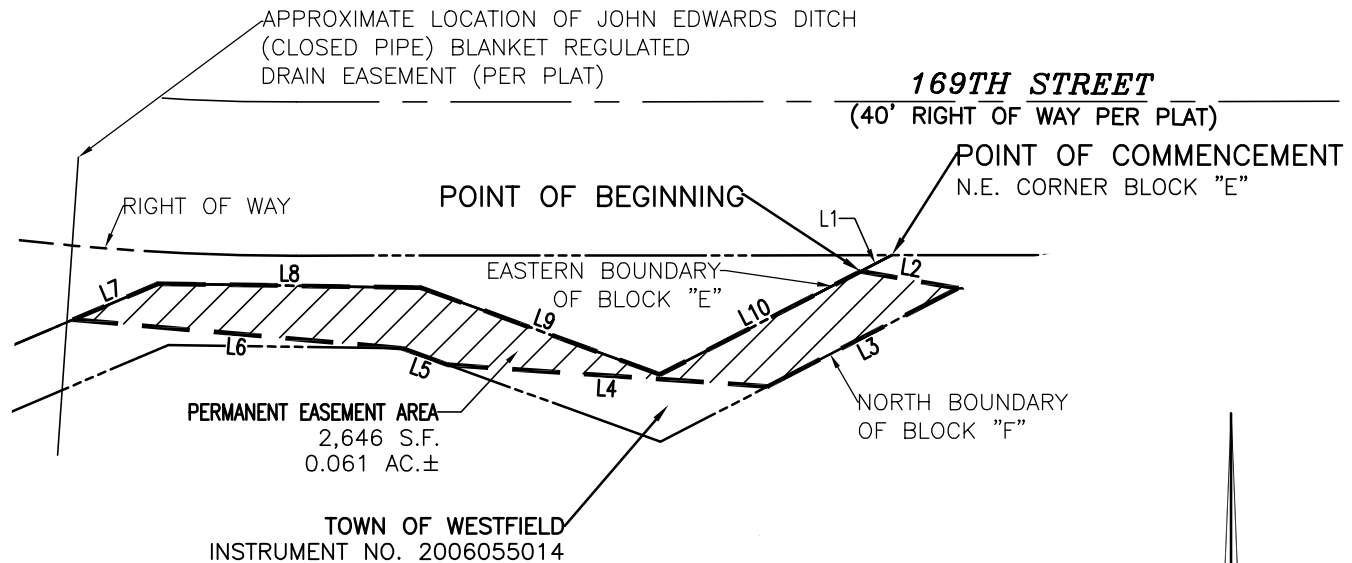
THIS DRAWING IS NOT INTENDED TO BE
REPRESENTED AS A RETRACEMENT OR ORIGINAL
BOUNDARY SURVEY, A ROUTE SURVEY, OR A
SURVEYOR LOCATION REPORT.

SHEET 1 OF 2

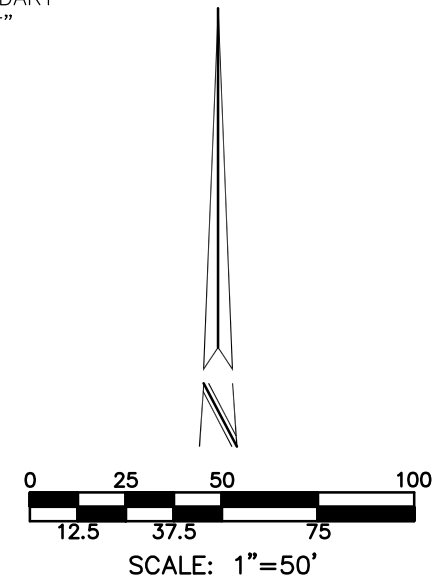
CITIZENS ENERGY GROUP		
PERMANENT EASEMENT CITIZENS OF WESTFIELD, LLC CENTRAL FEEDER MAIN - PHASE 4 PROJECT NO. 48FE04536		
	COUNTY PARCEL IDs 09-09-02-00-00-015.000 STATE PARCEL IDs 29-09-02-000-015.000-015	

EXHIBIT "A"

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S62°46'30"W	9.15'
L2	S80°07'32"E	25.69'
L3	S62°42'52"W	55.74'
L4	N86°08'26"W	83.36'
L5	N70°07'16"W	12.73'
L6	N85°01'58"W	86.03'
L7	N67°08'05"E	24.05'
L8	S89°08'06"E	68.48'
L9	S70°01'57"E	66.17'
L10	N62°48'27"E	58.76'



COUNTRYSIDE
BLOCKS "A-F"
(SECONDARY PLAT)
PLAT CABINET 4, SLIDE 146
INSTRUMENT No. 200600055012



Eric C White

DATE: 02/13/2026

LAND OWNER:
TOWN OF WESTFIELD
130 PENN STREET
WESTFIELD, IN 46074
INSTRUMENT NO. 2006055014

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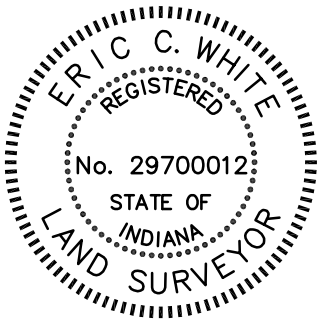
SHEET 2 OF 2

CITIZENS ENERGY GROUP		
PERMANENT EASEMENT AREA CITIZENS OF WESTFIELD, LLC CENTRAL FEEDER MAIN - PHASE 4 PROJECT NO. 48FE04536		
	COUNTY PARCEL IDs 09-09-02-00-00-015.000 STATE PARCEL IDs 29-09-02-000-015.000-015	

EXHIBIT "A"

A part of the Southeast Quarter of Section 2, Range 18 North, Township 3 East, also being a part of the land described as Instrument No. 2006055014 in the Office of the Recorder of Hamilton County, Indiana, more particularly described as follows:

Beginning at the Northeast corner of Block "F" in Countryside Blocks "A"-"F" as per secondary plat thereof recorded as Instrument No. 200600055012 in Plat Cabinet 4, Slide 146 in said Recorder's Office (the following five (5) courses are along the North boundary of said Block "F"); (1) thence South 64 degrees 14 minutes 52 seconds West (basis of bearings is the Indiana State Plane Grid Bearing East Zone (NAD83)) 66.71 feet; (2) thence North 83 degrees 20 minutes 42 seconds West 59.49 feet; (3) thence South 81 degrees 53 minutes 24 seconds West 105.07 feet; (4) thence North 79 degrees 36 minutes 15 seconds West 63.64 feet; (5) thence South 88 degrees 41 minutes 10 seconds West 25.33 feet; thence North 80 degrees 07 minutes 32 seconds West 25.70 feet to the Eastern boundary of Block "E" of said Countryside Blocks "A"-"F"; thence North 62 degrees 48 minutes 11 seconds East along said Eastern boundary 9.16 feet to the South right of way of 169th Street (the following three (3) courses are along said right of way); (1) thence North 89 degrees 57 minutes 43 seconds East 156.62 feet to a tangent curve to the left having a radius of 640.00 feet, the radius point of which bears North 00 degrees 02 minutes 17 seconds West; (2) thence Northeasterly along said curve 158.30 feet to a point which bears South 14 degrees 12 minutes 35 seconds East from said radius point to a reverse curve having a radius of 20.00 feet, the radius point of which bears South 14 degrees 13 minutes 58 seconds East; (3) thence Southeasterly along said reverse curve 15.69 feet to a point which bears North 30 degrees 43 minutes 49 seconds East from said radius point and the Point of Beginning, containing 0.094 acres (4,115 square feet), more or less.



Eric C White

DATE: 02/13/2026

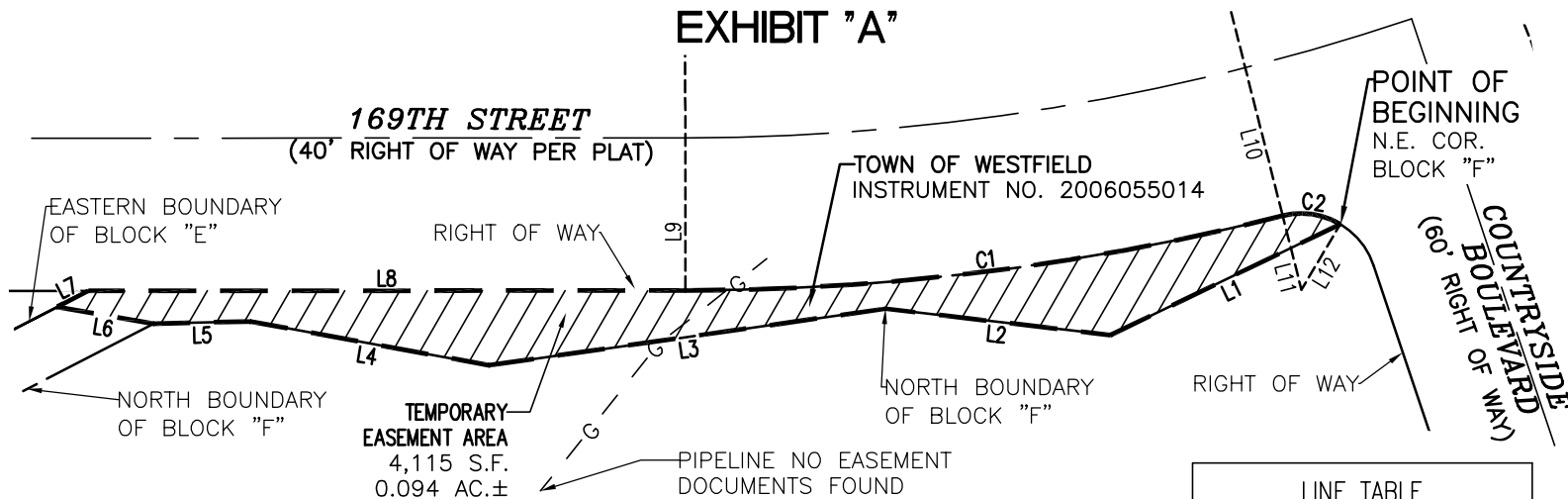
LAND OWNER:
TOWN OF WESTFIELD
130 PENN STREET
WESTFIELD, IN 46074
INSTRUMENT NO. 2006055014

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REPRESENTED AS A RETRACEMENT OR ORIGINAL
BOUNDARY SURVEY, A ROUTE SURVEY, OR A
SURVEYOR LOCATION REPORT.

SHEET 1 OF 2

CITIZENS ENERGY GROUP		
TEMPORARY EASEMENT AREA CITIZENS OF WESTFIELD, LLC CENTRAL FEEDER MAIN - PHASE 4 PROJECT NO. 48FE04536		
	COUNTY PARCEL IDs 09-09-02-00-00-015.000 STATE PARCEL IDs 29-09-02-000-015.000-015	

EXHIBIT "A"



CURVE TABLE			
CURVE #	LENGTH	RADIUS	DELTA
C1	158.30'	640.00'	14°10'19"
C2	15.69'	20.00'	44°57'46"

COUNTRYSIDE
BLOCKS "A-F"
(SECONDARY PLAT)
PLAT CABINET 4, SLIDE 146
INSTRUMENT No. 200600055012

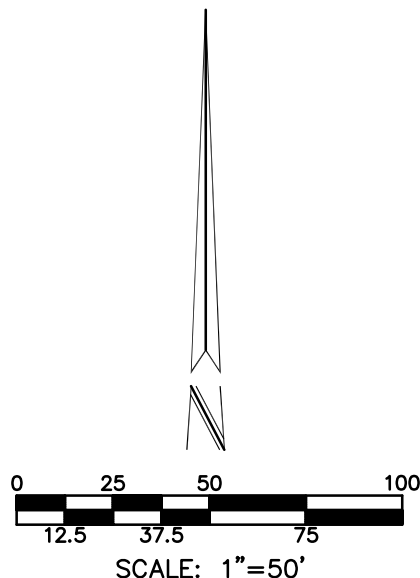
LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S64°14'52"W	66.88'
L2	N83°20'42"W	59.48'
L3	S81°53'26"W	105.08'
L4	N79°36'15"W	63.64'
L5	S88°41'10"W	25.33'
L6	N80°07'32"W	25.70'
L7	N62°48'11"E	9.16'
L8	N89°57'43"E	156.62'
L9	N00°02'17"W	640.00'
L10	S14°12'35"E	640.00'
L11	S14°13'58"E	20.00'
L12	N30°43'49"E	20.00'



Eric C. White

DATE: 02/13/2026

LAND OWNER:
TOWN OF WESTFIELD
130 PENN STREET
WESTFIELD, IN 46074
INSTRUMENT NO. 2006055014



THIS DRAWING IS NOT INTENDED TO BE REPRESENTED AS A RETRACEMENT OR ORIGINAL BOUNDARY SURVEY, A ROUTE SURVEY, OR A SURVEYOR LOCATION REPORT.

SHEET 2 OF 2

CITIZENS ENERGY GROUP		
TEMPORARY EASEMENT AREA CITIZENS OF WESTFIELD, LLC CENTRAL FEEDER MAIN - PHASE 4 PROJECT NO. 48FE04536		
	COUNTY PARCEL IDs 09-09-02-00-00-015.000 STATE PARCEL IDs 29-09-02-000-015.000-015	

ACCEPTANCE

WHEREAS, the foregoing Grantor has this day filed with the City of Westfield Indiana, its dedication of certain real estate for the purpose of establishing City rights-of-way, which Dedication is hereinabove set forth:

AND WHEREAS, the City of Westfield, is of the opinion that said Dedication is desirable and necessary.

NOW THEREFORE, said City of Westfield, under and by virtue of the power conferred upon it by statutes of the State of Indiana, for and on behalf of the City, accepts said Dedication for the purpose of public rights-of-way, and orders that the Instrument of Dedication be recorded in the Recorder's Office of the County of Hamilton, State of Indiana, and said described real estate is hereby declared open and dedicated.

WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY

<u>Voting For</u>	<u>Voting Against</u>	<u>Abstain</u>
_____ Scott Willis	_____ Scott Willis	_____ Scott Willis
_____ Nick Snoply	_____ Nick Snoply	_____ Nick Snoply
_____ Nick Barbknecht	_____ Nick Barbknecht	_____ Nick Barbknecht

ATTEST:

Patricia Leuteritz, Public Works Administrator

This document prepared by: Michael Pearce; City of Westfield, IN, 2728 East 171st Street,
Westfield, IN 46074

I affirm under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document unless required by law./s/ Michael Pearce

EXHIBIT "B"
RIGHT OF WAY PARCEL PLAT

SHEET 1 OF 1
DRAWN: RLA
DATE: 07-14-2025
CHECKED: RLA
DATE: 07-16-2025

PARCEL: 1
CODE:
PROJECT NO.
ROAD: TOWNE ROAD
COUNTY: HAMILTON
SECTION: 16
TOWNSHIP: 18 N
RANGE: 3 E

OWNER: POLIZZI FAMILY L. L. P.
INSTRUMENT NO.: 1998-075836
RECORD NO. BOOK:
PAGE NO.
DATED: 12-31-998

HATCHED AREA IS
APPROXIMATE TAKING

SURVEYORS STATEMENT

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS PLAT TOGETHER WITH THE LOCATION CONTROL ROUTE SURVEY PLAT RECORDED AS INSTRUMENT NO. 2025-028266 IN THE OFFICE OF THE RECORDER OF HAMILTON COUNTY, INDIANA (INCORPORATED HEREIN AND MADE A PART HEREOF BY REFERENCE) COMPRISE A ROUTE SURVEY, EXECUTED IN ACCORDANCE WITH INDIANA ADMINISTRATIVE CODE 865IAC 1-12 (RULE 12)

PERMANENT RIGHT OF WAY
NEW R/W 36,794 SQ. FT. (0.845 ACRES)

Point	Northing	Easting	Description
100	1,730,806.761	177,870.371	Sec. Cor. Mon. HARRISON
150	1,733,437.762	177,867.910	Sec. Cor. Mon. REBAR FOUND
70	1,732,122.262	177,869.141	Sta. 23+15.50 "A", 0.00' Rt. (PL)
71	1,731,556.750	177,869.667	Sta. 17+50.00 "A", 0.00' Rt.
72	1,731,556.796	177,919.667	Sta. 17+50.00 "A", 50.00' Rt. (R/W)
73	1,731,451.797	177,919.765	Sta. 16+45.00 "A", 0.00' "A", 50.00'
17	1,731,388.474	177,939.827	Sta. 15+81.65 "A", 70.00' Rt. (R/W)
18	1,731,395.870	177,986.820	Sta. 15+89.0 "A", 117.00' Rt.
19	1,731,467.870	177,986.753	Sta. 16+61.00 "A", 117.00' Rt.
20	1,731,476.848	177,962.744	Sta. 16+70.00 "A", 93.00' Rt.
21	1,731,501.840	177,954.721	Sta. 16+95.00 "A", 85.00' Rt.
22	1,731,596.813	177,925.632	Sta. 17+90.00 "A", 56.00' Rt.
23	1,731,712.160	177,920.024	Sta. 19+05.35 "A", 50.50' Rt.
27	1,732,122.665	177,919.640	Sta. 23+15.86 "A", 50.50' Rt. (PL)

NOTE: STATION AND OFFSETS CONTROL OVER BOTH NORTH AND EAST COORDINATES AND BEARINGS AND DISTANCES



Rick L. Alexander

OFFICE SURVEYORS REPORT

THE INFORMATION SHOWN IN THE NEW PARCEL INFORMATION CHART IS INTENDED TO SHOW THE LOCATION OF THE NEW R/W DESIGN

P.O.T. STA. 16+64.17 "A", =
P.I. STA. 50+00.00 "B",
Type "B" Monument Found

100 STA. 10+00.00 "A", 0.00' Rt.
Harrison Monument Found
S.W. Corner S.W. 1/4
Sec. 16-T18N-R3E
Harrison Monument Found

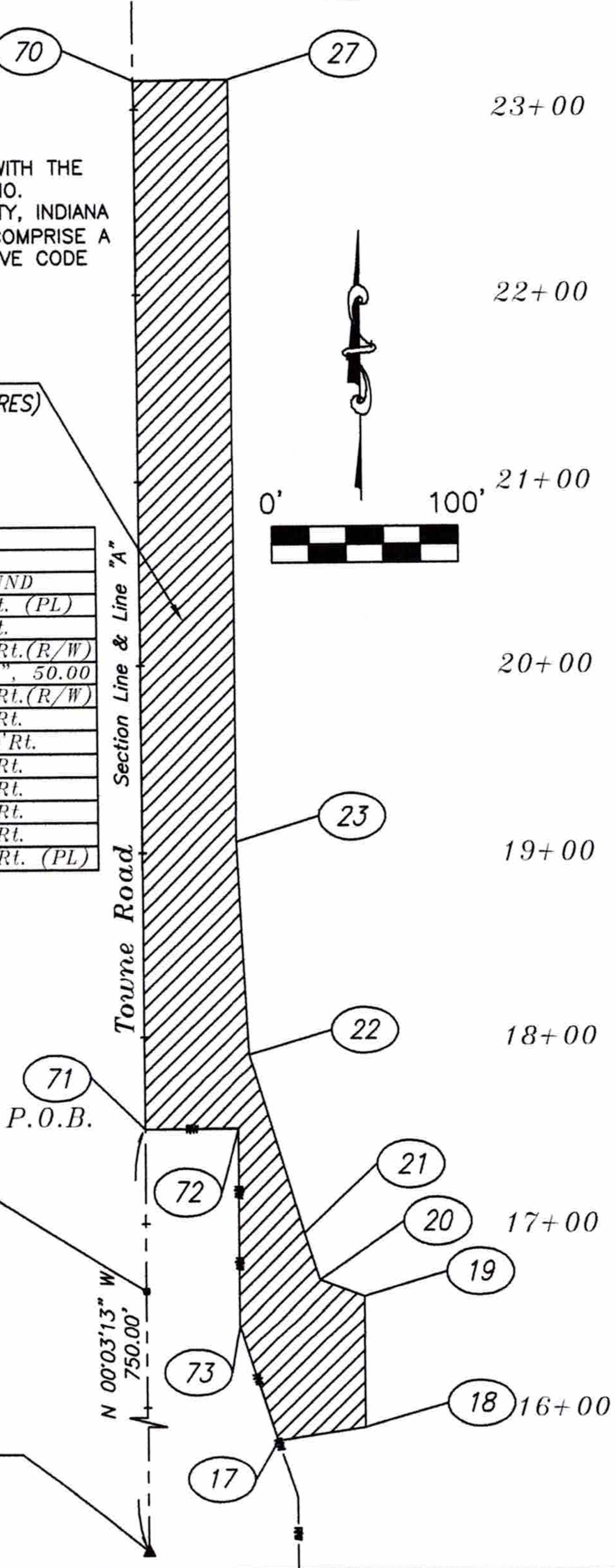


EXHIBIT "A"
Sheet 1 of 1

PERMANENT RIGHT OF WAY
Towne Road & 146th Street
Hamilton County
PARCEL NO. 1

Part of Southwest Quarter of the Southwest Quarter of Section 16, Township 18 North, Range 3 East of the Second Principal Meridian, and being a part of a parcel of land as described in Instrument No. 1998-075836, in the Office of the Recorder of Hamilton County, Indiana, described as follows:

Commencing at a Harrison Monument found at the Southwest Corner of said quarter-quarter section; thence North 00 degrees 03 minutes 13 seconds West, along the West line thereof 750.00 feet to the North line of the existing Right-of-way as described in Instrument No. 2016-010933, also in said office, and the POINT OF BEGINNING of this description; thence continue North 00 degrees 03 minutes 13 seconds West 565.50 feet to the North line of the grantors land; thence North 89 degrees 32 minutes 33 seconds East, along said north line 50.50 feet; thence South 00 degrees 03 minutes 13 seconds East 410.50 feet; thence South 02 degrees 47 minutes 00 seconds East 115.48 feet; thence South 17 degrees 01 minutes 45 seconds East 99.33 feet; thence South 17 degrees 47 minutes 54 seconds East 26.25 feet; thence South 69 degrees 29 minutes 51 seconds East 25.63 feet; thence South 00 degrees 03 minutes 13 seconds East 72.00 feet; thence South 81 degrees 03 minutes 21 seconds West 47.57 feet to the existing Easterly Right-of-way in said instrument; (the following courses along existing Right-of-way); thence North 17 degrees 34 minutes 45 seconds West 66.42 feet; thence North 00 degrees 03 minutes 13 seconds West 105.00 feet; thence South 89 degrees 56 minutes 47 seconds West 50.00 feet to the point of beginning, containing 36,794 square feet, 0.845 acres, more or less.

Given under my hand and seal July 16, 2025
Date



Rick L. Alexander
Registered Land Surveyor
No. 20100013
State of Indiana

EXHIBIT "A"
Sheet 1 of 1

PERMANENT RIGHT OF WAY
Towne Road & 146th Street
Hamilton County
PARCEL NO. 1

Part of Southwest Quarter of the Southwest Quarter of Section 16, Township 18 North, Range 3 East of the Second Principal Meridian, and being a part of a parcel of land as described in Instrument No. 1998-075836, in the Office of the Recorder of Hamilton County, Indiana, described as follows:

Commencing at a Harrison Monument found at the Southwest Corner of said quarter-quarter section; thence North 00 degrees 03 minutes 13 seconds West, along the West line thereof 750.00 feet to the North line of the existing Right-of-way as described in Instrument No. 2016-010933, also in said office; (the following 3 courses along said Right-of-way); 1) thence North 89 degrees 56 minutes 47 seconds East, 50.00 feet; 2) thence South 00 degrees 03 minutes 13 seconds East, 105.00 feet; 3) thence South 17 degrees 34 minutes 45 seconds East, 66.42 feet to the POINT OF BEGINNING of this description; thence North 81 degrees 03 minutes 21 seconds East 47.57 feet; thence North 00 degrees 03 minutes 13 seconds West 72.00 feet; thence North 69 degrees 29 minutes 51 seconds West 25.63 feet; thence North 17 degrees 47 minutes 54 seconds West 26.25 feet; thence South 69 degrees 34 minutes 20 seconds East 53.37 feet; thence South 00 degrees 03 minutes 13 seconds East 111.59 feet; thence South 74 degrees 56 minutes 47 seconds West 56.94 feet to the said existing Right-of-way; thence North 17 degrees 34 minutes 45 seconds West, along said right-of-way 33.20 feet to the point of beginning, containing 4,048 square feet, 0.093 acres, more or less.

Given under my hand and seal July 16, 2025
Date



Rick L. Alexander
Registered Land Surveyor
No. 20100013
State of Indiana

AGREEMENT FOR SERVICES
BY AND BETWEEN

STREETSCAN USA INC.
AND

THE CITY OF WESTFIELD, IN

THIS AGREEMENT is made this _____ day of _____, 2026, by and between the City of Westfield, IN, with offices at 2728 E 171st St, Westfield, IN 46074. hereinafter called the MUNICIPALITY and STREETSCAN USA INC., with offices at 603 Salem Street, Wakefield, MA 01880, hereinafter called STREETSCAN (together the “PARTIES”).

WITNESSETH, for the consideration hereinafter set forth, the parties hereto agree as follows:

ARTICLE 1 – ENGAGEMENT OF STREETSCAN

The MUNICIPALITY hereby engages STREETSCAN, and STREETSCAN hereby accepts the engagement to perform certain pavement inspection and management services for the MUNICIPALITY.

ARTICLE 2 – SCOPE OF SERVICES

The Scope of Services will be performed in accordance with STREETSCAN’S proposal to the MUNICIPALITY submitted the 9th day of July 2026 (herein referred to as the “PROJECT”) attached hereto as Exhibit C and showing a list of purchased services in the table in section 5.1.

This AGREEMENT represents the full and complete agreement between the PARTIES. Terms and conditions may be changed, or additional terms added only by written amendment to this AGREEMENT signed by both PARTIES.

ARTICLE 3 – RESPONSIBILITIES OF THE MUNICIPALITY

The MUNICIPALITY, without cost to STREETSCAN, shall do the following in a timely manner so as not to delay the services of STREETSCAN:

- 3.1 Designate in writing a person to act as the MUNICIPALITY’s representative with respect to work to be performed under this AGREEMENT, such person to have complete authority to transmit instructions, receive information, interpret, and define the MUNICIPALITY’s policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by this AGREEMENT.
- 3.2 The MUNICIPALITY’s representative will coordinate with officials and other MUNICIPALITY employees who have knowledge of pertinent conditions and will confer with STREETSCAN regarding both general and special considerations relating to the PROJECT.

- 3.3 Assist STREETSCAN by placing at STREETSCAN'S disposal all available information pertinent to the PROJECT or requested by STREETSCAN including previous reports and other historical data relative to design or construction of the roadways in the MUNICIPALITY.
- 3.4 Arrange for access to and make all provisions for STREETSCAN to enter upon public and private lands as required for STREETSCAN to perform its work under this AGREEMENT. If the selected service contains sidewalks the MUNICIPALITY is responsible for clear access. Objects such as debris, trash, trash cans, etc. have to be removed for clear access as it will affect the quality of the service.
- 3.5 Furnish STREETSCAN all needed topographic, property, boundary and right-of-way maps. Data provided in standard GIS file formats are preferred.

We require a target road GIS layer with segmentation, either from the client or from the State DOT. If neither is available, we can create it from a list of target roads from intersection to intersection or as otherwise directed, charging STREETSCAN's standard engineering billing rates attached hereto as Exhibit A. If MUNICIPALITY requests a different segmentation after the processing has begun, results will be delayed, and STREETSCAN will charge engineering rate for implementing the segmentation change.

STREETSCAN will use MUNICIPALITY's pavement maintenance methods and pricing for the pavement maintenance plan, if it is provided by the end of the data collection. Otherwise we'll use our default pavement maintenance methods and pricing. Subsequent changes are billed at STREETSCAN's standard engineering billing rates.

- 3.6 Cooperate with and assist STREETSCAN in all additional work that is mutually agreed upon.
- 3.7 Pay STREETSCAN for work performed in accordance with the terms specified herein.

ARTICLE 4 – TIME OF PROJECT

STREETSCAN will initiate work under this AGREEMENT following formal acceptance of this AGREEMENT by the MUNICIPALITY. STREETSCAN agrees to provide services described herein in a timely manner. The PARTIES recognize that the services being provided by STREETSCAN are subject to impact by weather, labor, fire, construction, and technological issues that may cause delays during the pavement inspection period. STREETSCAN agrees to use its best efforts to avoid delays.

ARTICLE 5 – PAYMENTS TO STREETSCAN

- 5.1 Fees. For services performed under this AGREEMENT, the MUNICIPALITY agrees to pay STREETSCAN the total amount set forth in the Sales Order attached hereto as Exhibit B, subject to the revisions directed by paragraph 5.2, based on those services selected by the MUNICIPALITY as set forth in the Sales Order after review of the proposal.

- 5.2 Reconciliation. The parties hereby acknowledge that the total amount set forth in Exhibit B may be subject to adjustment based on the actual quantities surveyed, which will not be known until STREETSCAN'S field work is complete. MUNICIPALITY agrees to pay for all services set forth in Exhibit B based on the actual quantities surveyed, whether more or less than set forth above or estimated in the proposal.
- 5.3 Monthly Payment. Fees for this PROJECT shall be billed monthly as they accrue based upon the services performed or other agreed upon milestones. The MUNICIPALITY agrees to make payment to STREETSCAN upon receipt of the monthly invoice.
- 5.5 Remedies. If the MUNICIPALITY fails to make any payment due STREETSCAN for services and expenses within thirty (30) days after receipt of STREETSCAN's statement therefor, STREETSCAN may, after giving seven (7) days' written notice to the MUNICIPALITY, suspend services under this AGREEMENT. Unless payment is received by STREETSCAN within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, STREETSCAN shall have no liability to the MUNICIPALITY for delay or damage caused the MUNICIPALITY because of such suspension of services.
- 5.6 Costs of Collection. The MUNICIPALITY agrees to pay all collection related costs that STREETSCAN incurs enforcing the terms of this AGREEMENT, including attorney's fees.

ARTICLE 6 – GENERAL PROVISIONS

6.1 Standard of Care

The services provided by STREETSCAN shall be performed in accordance with generally accepted professional practice consistent with that degree of skill and care ordinarily exercised by similar professionals performing similar services under the same or similar circumstances and conditions. STREETSCAN makes no other representations or warranties, whether expressed or implied, with respect to the services rendered hereunder.

6.2 Risk Allocation/Limitation of Liability

6.2.1 STREETSCAN is not responsible for any delay, disruption or liabilities caused by the failure or the inability of any state, federal, local, or other authority to review or take other appropriate action on a timely basis with respect to services performed by STREETSCAN under this AGREEMENT.

6.2.2 STREETSCAN shall be liable only to the extent that its gross negligence is the proximate cause of any injury or damage to the MUNICIPALITY. In the event that STREETSCAN is adjudicated or otherwise found to be jointly negligent, STREETSCAN'S liability shall be limited to the proportion or degree of its actual negligence, and recovery against STREETSCAN shall be limited to STREETSCAN'S percentage share of the joint negligence as applied against the total amount recoverable.

6.3 Dispute Resolution

This Agreement shall be deemed to have been made in Indiana and the validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the substantive law of Indiana, excluding, however, such laws as pertain to conflicts of law. STREETSCAN and the MUNICIPALITY forever renounce and waive their right to a trial by jury with respect to any demand, claim or counterclaim arising under this Agreement. Except for claims for injunctive relief, STREETSCAN and the MUNICIPALITY agree that all other claims, disputes and controversies between them arising under this Agreement shall be finally resolved by binding arbitration conducted by the American Arbitration Association, or such other person or arbitration service as the parties mutually agreed upon. Either STREETSCAN or the MUNICIPALITY may demand arbitration by providing the other party 10 days' notice that notifying party is filing for arbitration. All arbitration proceedings will take place in Boston, Massachusetts. The arbitrator(s) may grant compensatory damages and costs to the prevailing party (but not punitive or exemplary damages) and that the costs of arbitration shall be borne equally by STREETSCAN and the MUNICIPALITY, except that STREETSCAN and the MUNICIPALITY shall bear their own attorneys' fees. This right to arbitration will not preclude or affect in any manner the rights of STREETSCAN to equitable relief hereunder.

6.4 Governing Law

The AGREEMENT shall be governed by and interpreted in accordance with the laws of the Commonwealth of Massachusetts.

6.5 Comprehensive General Liability Insurance

STREETSCAN shall secure and maintain, for the duration of this PROJECT, the following Comprehensive General Liability Insurance policy or policies at no cost to the MUNICIPALITY.

With respect to the operations STREETSCAN performs STREETSCAN shall carry:

Comprehensive General Liability Insurance providing a combined single limit of One Million Dollars (\$1,000,000) for bodily injuries, death, and property damage to others with a Two Million Dollars (\$2,000,000) General Aggregate.

6.6 Automobile Liability Insurance

STREETSCAN shall secure and maintain for the duration of this PROJECT, Automobile Liability Insurance covering the operation of all motor vehicles, including those hired or borrowed, used by STREETSCAN in connection with this AGREEMENT, in the following amount:

6.6.1 Not less than Five Hundred Thousand Dollars (\$500,000) for all damages arising out of bodily injuries to or death of one person and subject to that limit for each person, a total limit of Five Hundred Thousand Dollars (\$500,000) for all damages

arising out of bodily injuries to or death of two or more persons in any one accident or occurrence, and

6.6.2 Not less than One Million Dollars (\$1,000,000) for all damages arising out of injury to or destruction of property in any one accident or occurrence.

6.7 Workers Compensation Insurance Coverage

6.7.1 STREETSCAN shall maintain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT as required by the Commonwealth of Massachusetts.

6.7.2 If the MUNICIPALITY is located outside of the Commonwealth of Massachusetts, STREETSCAN agrees to obtain statutory Worker's Compensation insurance coverage for all of its employees at the PROJECT, if any, as required by the laws of the state where the work is performed.

6.8 Non-Discrimination In Employment – STREETSCAN

STREETSCAN agrees and certifies that in providing the services described herein, it shall not discriminate against any employee or applicant because of race, color, religion, age, sex, sexual orientation, or national origin. STREETSCAN further agrees to be bound by and abide by any and all applicable governmental regulations pertaining to non-discrimination.

6.9 Precedence

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding STREETSCAN'S services.

6.10 Severability

If any of these Standard Terms and Conditions shall be finally determined to be invalid or unenforceable in whole or part, the remaining provisions hereof shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform this AGREEMENT to replace any such invalid or unenforceable provision with a valid enforceable provision that comes as close as possible to the intention of the stricken provision.

6.11 Survival

ARTICLE 6 shall survive the completion of services under this AGREEMENT and the termination of this AGREEMENT for any cause.

6.12 Force Majeure

Neither MUNICIPALITY nor STREETSCAN shall be considered in default in the performance of its obligations hereunder if such obligations were prevented or delayed by any cause beyond the reasonable control of the party which include, but are not limited to acts of God, labor disputes, or civil unrest.

The party affected by force majeure shall inform the other parties in writing regarding the particulars of the event of force majeure, and shall, within fifteen (15) days from the occurrence of such event, provide a report to the other parties explaining the reason for which the obligations cannot be performed in whole or in part and delayed performance is necessary and the proposed remedy.

ARTICLE 7 – TERMINATION

- 7.1 Subject to the terms set forth in Article 5.5 above, the obligation to provide further services under this AGREEMENT may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
- 7.2 If the PROJECT is suspended or abandoned in whole or in part for more than three months, STREETSCAN shall be compensated for all services performed prior to receipt of written notice from the MUNICIPALITY of such suspension or abandonment, together with other direct costs then due and all Termination Expenses as defined in Paragraph 7.3. If the PROJECT is resumed after being suspended for more than three months, the PARTIES agree that STREETSCAN'S compensation shall be adjusted to the market rates for the services selected by the MUNICIPALITY at the time the PROJECT is resumed.
- 7.3 In the event of termination by the MUNICIPALITY under Paragraph 7.1 upon the completion of any phase of the PROJECT, progress payments due STREETSCAN for services rendered through such phase constitute payment for such services. In the event of any such termination, STREETSCAN will be paid for all unpaid services and unpaid other direct costs, plus all Termination Expenses. Termination Expenses means additional other direct costs directly attributable to termination, which, if termination is at the MUNICIPALITY'S convenience, shall include an amount computed as 10 percent of total compensation for the PROJECT earned by STREETSCAN to the date of termination.

ARTICLE 8 – OWNERSHIP AND USE OF DOCUMENTS

- 8.1 MUNICIPALITY shall retain ownership of all processed work product including, but not limited to, field data, analyses, calculations, notes and other records relating to the project prepared by STREETSCAN.
- 8.2 Following delivery of final results, MUNICIPALITY will be able to access all results for a period of one year from the date of delivery. MUNICIPALITY will be able to export the data at any time. STREETSCAN agrees to maintain the MUNICIPALITY'S web-based Streetlogix portal for their access and will maintain a backup version of the data onsite and

through cloud-based services. MUNICIPALITY'S initial license for this access is active for 1 year and sold with the initial proposal.

- 8.3 At the conclusion of the one-year period referenced in 8.2, MUNICIPALITY has the option to renew its access subscription on an annual basis. Renewals are good for one (1) year and must be paid in a one-time payment made at the beginning of the renewal term. STREETSCAN reserves the right to withhold access pending receipt of the renewal payment. Renewal pricing is based on the surveyed lane miles and is subject to adjustment for inflation based on the most recent annual Consumer Price Index for All Urban Consumers (CPI-U) in the Indianapolis, IN area. Any and all renewals will be handled by the execution of an additional subscription agreement. The renewal period will not begin until payment is received by STREETSCAN. Renewals may be made as long as the MUNICIPALITY desires access to the data. Non-payment of the renewal notice, once the renewal has begun, will lead to removal of the web-based portal from STREETSCAN'S server and termination of MUNICIPALITY'S access to their data.

ARTICLE 9 – CONFIDENTIALITY

MUNICIPALITY agrees not to disclose any of STREETSCAN'S confidential or proprietary information to any person unless requested in writing from STREETSCAN and approved in writing by STREETSCAN, and agrees to bind its employees, officers, and agents to this same obligation.

ARTICLE 10 – SOLE REMEDY

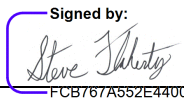
Notwithstanding anything to the contrary contained herein, MUNICIPALITY and STREETSCAN agree that their sole and exclusive claim, demand, suit, judgment, or remedy against each other shall be asserted against each other's corporate entity and not against each other's shareholders, directors, officers, or employees.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year first above written.

ACCEPTED FOR
STREETSCAN USA INC.

The City of Westfield, IN

By:

Signed by:

FCB767A552E4400...

Steve Flaherty

Director of Sales

By:

Micheal Pearce

EXHIBIT A

TITLE	RATES
Senior Leadership	\$300.00
Project Sponsor	\$250.00
Project Manager	\$250.00
Senior Engineering Manager	\$250.00
Data Collection - Team Leader	\$150.00
Data Processing - Team Leader	\$150.00
GIS Services - Team Leader	\$150.00
Quality Control - Team Leader	\$150.00
Quality Control Technician	\$110.00
Senior Field Technician	\$95.00

EXHIBIT C

SALES ORDER | PAVEMENT SERVICES

Sales Order Number

Municipality

Sales Rep

Agreement for Services Date

SK-PMT-46212

City of Westfield IN

Angie Stevens

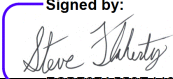
Thursday, July 9, 2026



PAVEMENT MANAGEMENT				
	SERVICES INCLUDED	CENTERLINE MILES	\$/mi	TOTAL
Pavement Management Services	ScanCar Data Collection	316 mi	\$160	\$50,560
	Data Processing			
	Pavement Project Management		\$20	\$6,320
GIS Coordination Fee- Fixed				\$1,500
Mobilization & Setup Cost			<fixed>	\$2,000
TOTAL PAVEMENT SERVICES SELECTED				\$60,380

PAYMENT TERMS			
UPON COMPLETION OF	PROGRESS PAYMENT	OF FEES FOR	NET PAYMENT
ScanCar Data Collection	100%	Mobilization & Setup Cost	\$2,000
ScanCar Data Collection	50%	Pavement Management Services	\$25,280
ScanCar Data Collection	50%	Pavement Management Services	\$25,280
GIS Coordination Fee- Fixed	100%	GIS Coordination Fee	\$1,500
Pavement Project Management	100%	Pavement Management Services	\$6,420
TOTAL PAVEMENT SERVICES SELECTED			\$60,480

ACCEPTED FOR:
STREETSCAN USA Inc.

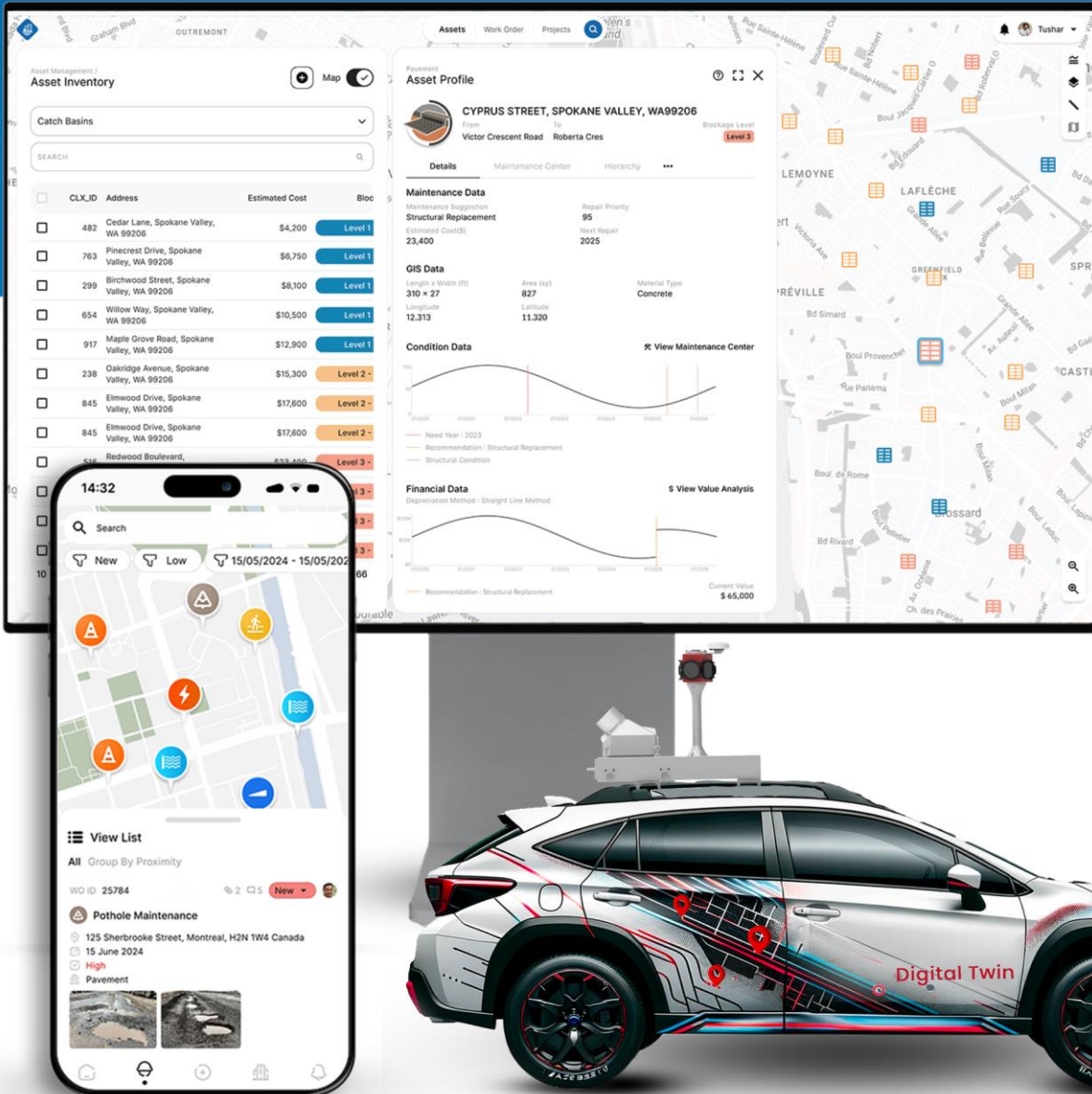
Signed by:

FCB767A552E4400
Steve Flaherty, Director of Sales

Date: 7/14/2026

ACCEPTED BY:
City of Westfield IN

Micheal Pearce

Date:



Asset Management Proposal Westfield, IN July 9, 2026

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Thank you for your interest in Citylogix. Municipalities worldwide are faced with aging infrastructure and limited budget resources to repair and maintain them. Having the ability to monitor the health of your street network utilizing comprehensive and repeatable data, collected via vehicles equipped with imaging systems allows your staff to optimally allocate repair and maintenance budgets. This is now made possible in an affordable, objective way utilizing Citylogix's advanced mobile sensing vehicles and cloud-based asset management software.

Our service offering includes:

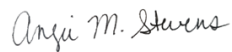
- Data Collection: automated vehicle survey of paved CL miles.
- Data Processing of Right-of-Way transportation infrastructure condition.
- Data Visualization: pavement monitoring system including Citylogix's Pavement Rating (PCI).
- Pavement Management Planning: maintenance and budget options, suggestions and scenarios; via our optional cloud-based software.

Also available (see Appendices for more details):

- 360° Imagery Viewer
- Optional asset extractions including pavement markings, traffic signs, sidewalks, curbs, trees, etc.

On behalf of the team at Citylogix, we are pleased to submit this proposal for your review. We strive to be as accurate as possible in our initial projections and cost estimates and look forward to meeting with you soon to discuss any questions you may have.

Yours truly,



Angie Stevens
Channel Sales Manager

1. ABOUT US

At Citylogix, we come to work each day because we want to solve our clients' biggest problems when it comes to managing their street assets. We have a Smart City Service Offering that provides clients with an intelligent, objective, and affordable way to manage those assets.

Throughout the history of business, people have used data to make more informed decisions. Citylogix enables exactly this for our municipal clients.

Municipalities no longer must spend months working within complicated excel spreadsheets. Now, they can leverage the power of AI to improve their decision-making abilities with a few clicks of the mouse.

Citylogix (previously StreetScan) made a name for itself when it received an \$18 million dollar U.S. federal grant to develop a new sensing and analytics platform to monitor roads. At the time, this was a five-year Research project overseen by Northeastern University. Throughout this process, the group worked with numerous Boston area municipalities in perfecting the service offering. In 2015, the firm spun out of Northeastern and since then has been offered commercially across the U.S. & Canada.

The Citylogix Smart City Service Offering combines critical transportation infrastructure assessments with the leading industry pavement and asset management platform, saving our clients time and money. Our data collection vehicles, ScanCars and E-scooters, enable municipalities to extract and monitor critical assets such as sidewalks, streets, traffic signage, pavement markings, and other transportation infrastructure assets.

The robust and highly customizable, AI and web-based GIS asset management platform, has changed the landscape in the industry. Municipalities can now optimize their budget within a user-friendly GIS environment. The system provides objective information on the current state of their infrastructure and makes maintenance and repair recommendations, including prioritization of sidewalk projects. Using unparalleled data visualization and budget optimization tools, our clients have created defensible data-driven Capital Improvement Plans while successfully justifying their budgeting requests. Plus, our Work Order Module has helped municipalities go from inefficient in-house emailing systems and spreadsheets to an easy-to-use platform that allows users to effectively schedule, track, and manage all work orders at the office and in the field.

Citylogix has grown to service over 400 customers throughout the U.S. and Canada. To date, we have assessed approximately 100,000 centerline miles of road, 15,000 miles of sidewalk, and over 60,000 ramps. With a team of 50+ professionals stationed throughout two countries, we continue to expand and grow, bringing on new municipal customers all over North America.

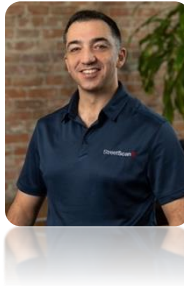
As our customers' needs evolve, so do our services and resources. Citylogix will change how you maintain your infrastructure assets – for the better and for the future.



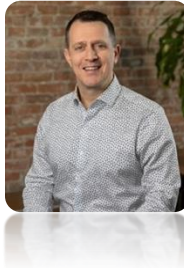
2. OUR TEAM



Angie Stevens – Channel Sales Manager – Angie is responsible for developing and executing Citylogix's Partnership Program. Her primary goal is to build relationships with our partners and understand their needs. Angie provides project governance, customer on-boarding and enablement, and implements business strategies to drive and help the partners 'customers realize the full potential of their Citylogix investment. She has a long history in developing channel relationships to create wins for her organizations, its partners, and most importantly its customers. Previously, Angie was a Channel Sales Manager at Cartegraph, as well as a Strategic Partner Account Manager at 360training and QuickStart. She received her B.A. in English from the University of Missouri – Columbia.



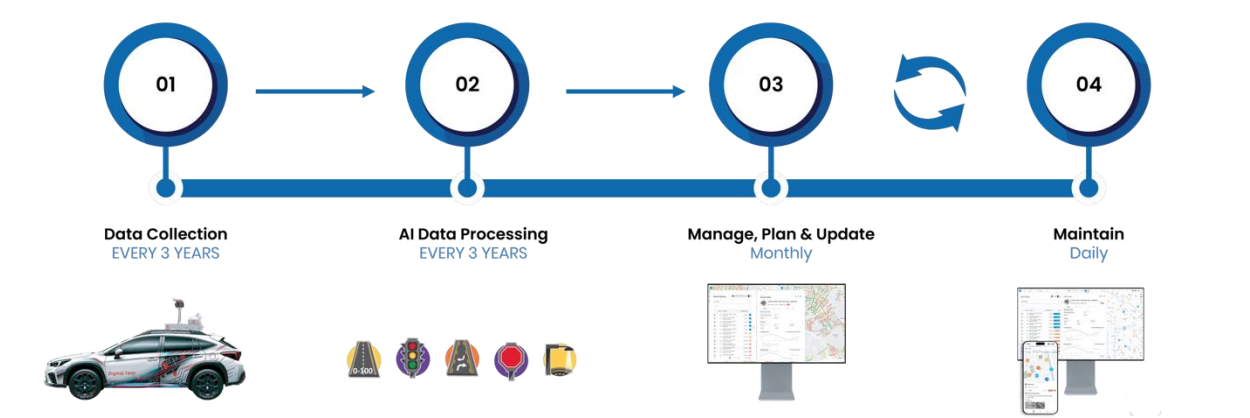
Ahmad Hassan – Director of Operations – At Citylogix, Ahmad is responsible for overseeing our North American operations and ensuring our customers' needs are met. Ahmad graduated from The Lebanese American University with an MBA in Business Management as well as a BS in Computer Science and gathered over 20 years of experience in the world of IT, most of which was in the GIS field. He co-founded Orion Middle East, a leader in the GIS mapping industry working throughout the Middle East region and consulted for several IT and GIS projects. Prior to joining Citylogix, Ahmad created iCare, a management system designed for schools and daycares currently in use in 15 countries around the world.



Chris Hahn – Director of Customer Success – Chris works closely with our customers throughout their implementation of our software and on-going customer care, helping to ensure that clients reach their goals for integrating asset management technologies to enhance their operations. Chris brings over 16 years of progressive experience in the software industry, most recently focusing on municipal enterprise level software solutions. Chris is primarily responsible for streamlining business operations, using his vast experience to ensure that consistent delivery and client satisfaction are the cornerstones of our customer's experience. Using his business analyst background, Chris is well positioned to understand customers' needs and goals to help tailor solutions that optimize their operations and workflows.

3. THE CITYLOGIX SYSTEM

Citylogix’s vehicle-based data collection and cloud-based asset and work order management platform optimize your road budget and provide user-friendly analytics about the status of your street assets.



Data Collection/Processing

Citylogix’s vehicles equipped with imaging systems detect pavement & sidewalk surface distresses without interrupting traffic flow.

Optimized algorithms evaluate and prioritize repairs of assets, including pavement, sidewalks, traffic signs, and more.

See Annex for more details on Data Collection.

Data Management

Collected data goes into our unique **cloud-based software**, allowing municipalities to visualize and manage road assets to schedule maintenance within a user-friendly GIS environment.

Our Work Order module, with its easy-to-use interface, allows municipalities to schedule, track and manage work orders, both in the office and in the field.

4. ENTERPRISE ASSET MANAGEMENT SOFTWARE

Citylogix helps municipalities strategically prioritize infrastructure investments through robust analytics and reporting tools. Our **AI-powered, cloud-based enterprise asset management software** is scalable and tailored to manage municipal assets throughout their entire lifecycle. The platform's advanced visualization and analytical capabilities prioritize maintenance and repair projects, optimize budgets, and prepare capital improvement plans. Real-time insights support better decision making, optimizes resource allocation and enhance service delivery.

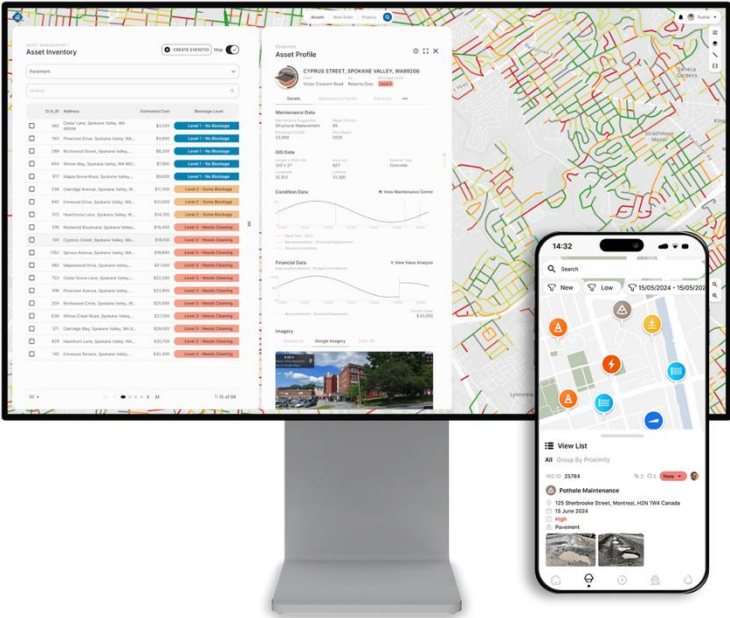
Citylogix also streamlines task management by enabling you to schedule, track, and manage all work orders from a centralized dashboard. Monitor performance metrics, improve accountability, and complete tasks in the field using our mobile app for seamless, on-the-go updates.

Citylogix's Key Functionalities include:

Decision-Making Tools ●

User-Friendly Dashboard ●





● Editing Capabilities

● Web-Based

● 360° Video & Imagery Support

Citylogix links work orders directly to your assets, eliminating inefficiencies and streamlining operations. Work orders move seamlessly from the office to the field and back, ensuring tasks get assigned, completed and tracked in real time. Our Citizen Engagement App makes it easy for residents to submit service requests while giving your team full visibility and control. With built-in 311 functionality, every request is acknowledged, tracked, and updated, helping you build trust and keep your community running smoothly.



5. PRICING OVERVIEW

5.1 DATA COLLECTION

PAVEMENT MANAGEMENT			
SERVICES INCLUDED	CENTERLINE MILES	\$/CL	TOTAL
ScanCar Data Collection	316 mi	\$160	\$50,560
Data Processing			
Pavement Project Management		\$20	\$6,320
GIS Coordination Fee - Fixed			\$1,500
Mobilization and Setup Cost			\$2,000
TOTAL			\$60,380

5.2 SOFTWARE

ENTERPRISE ASSET MANAGEMENT SOFTWARE PACKAGES				
FEATURES	STREETLOGIX	ESSENTIALS	ASCEND	INFINITY
Asset Bundles	Core	2	4	Unlimited
Patrol App	Optional	Optional	Optional	Optional
Connect	Optional	Optional	Optional	Optional
Work Orders	X	☒	☒	☒
Inspections	X	☒	☒	☒
Street Imagery Viewer	☒	☒	☒	☒
Citizen Engagement	X	☒	☒	☒
Capital Planning	Pavement & Sidewalks			
Implementation Days (Estimated)	6	10	15	25
Users	UNLIMITED			

Enterprise Asset Management Software	
FEATURES	STREETLOGIX (Core) - Renewal
Annual License	\$13,500
Annual Hosting	\$1,500
Imagery Hosting	\$1,460
Implementation	\$9,000 - WAIVED
TOTAL	\$16,460



APPENDIX A – SCOPE OF WORK AND DELIVERABLES

ROAD AND SIDEWALK ASSESSMENT SERVICE

Citylogix offers a technology-based Pavement Management approach for continuous health monitoring of your road network. Combining years of R&D at Northeastern University, Citylogix's vehicles and cloud-based software, Citylogix, save you time and make your repair dollars go further. We have developed a four-step process to effectively Scan, Process and Manage your road data.

STEP 1: DATA COLLECTION

Roads

Vehicle Deployed: ScanCar



Citylogix collects LiDAR/imagery data and utilizes 360° imaging technology to measure road defects, such as cracking, bumps, and potholes. The 360° imaging camera provides a 10' of lateral road coverage and seamless road scanning in the direction of travel at speeds up to 65 mph., supplying imagery of the road surface and Right-of-Way assets. An Inertial Measurement Unit (IMU) enabled GNSS position system provides position location, even in the event of intermittent GPS satellite coverage.

Data collected is processed to assign an overall condition rating for each road (PCI). The rating ranges from 0-100, where 0 is the worst possible road and 100 is the best.

Sidewalks

Vehicle Deployed: E-Scooter



Citylogix has developed a scooter-based approach which captures all the necessary distresses. Citylogix utilizes high resolution 2D imaging technology to collect sidewalk video, and identify distresses such as cracks, surface distortions, general uplifts, and tree uplifts. A mobile phone and high-grade GPS device are used for controlling data collection.

Data collected is processed to assign an overall condition rating for each sidewalk. The rating ranges from 0-100, where 0 is the worst possible sidewalk and 100 is the best.

STEP 2: DATA EXTRACTION

Roads

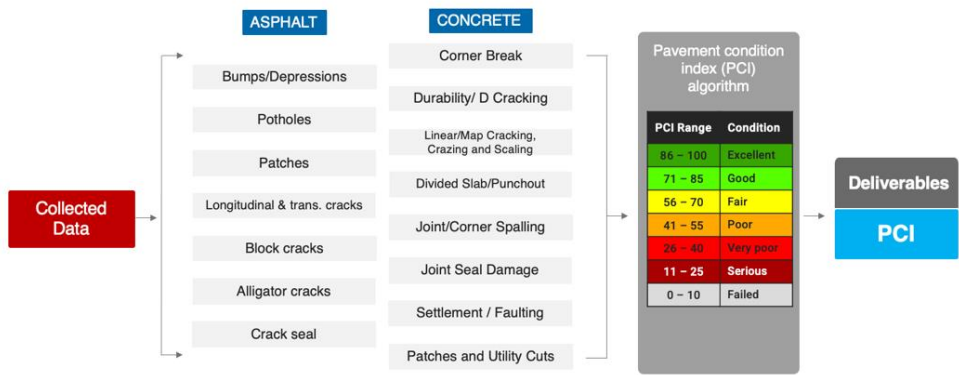
The collected data (TBs/day) is uploaded to the Citylogix server, where automated software processes the raw sensor data. Using advanced processing algorithms, the sensors' raw data is converted into meaningful parameters representing different aspects of pavement condition. Several of our key indicators are fused to determine the **Citylogix Pavement Condition Index (PCI)** for each road segment. Citylogix's GIS specialists segment the pavement evaluation data based on our clients historical street segmentation or from intersection to intersection in the absence of that data.

Sidewalks

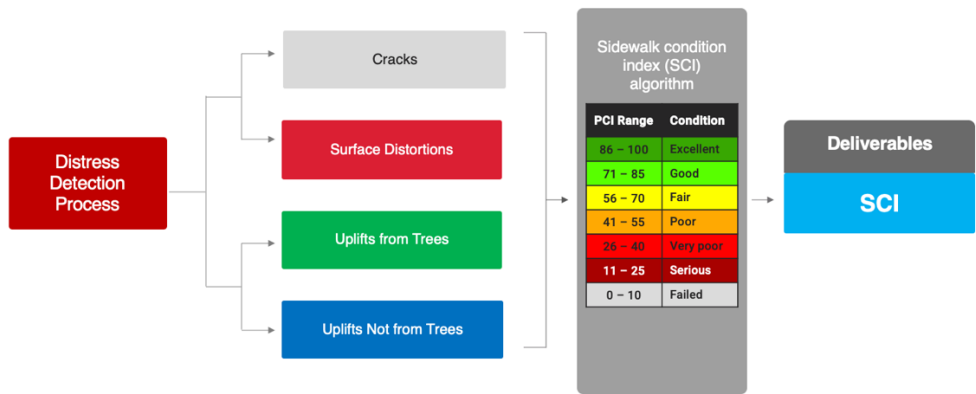
Data collected from the E-Scooter system is processed to identify the following for each sidewalk: material, quantity, location, and severity of distresses such as cracks, surface distortions, general uplifts, and tree uplifts. The distress information for each sidewalk is input to Citylogix's proprietary algorithm to calculate the sidewalk's condition rating.

Citylogix's basic approach uses a weighted failures scheme per linear distance for a given sidewalk segment. Individual failure or feature types are given various weightings depending on their contribution to perceived sidewalk condition. As an example, an uplift is considered to have more impact to the sidewalk quality than grass, so it is given a greater weighting in the rating formula.

Roads Algorithm



Sidewalk Algorithm



STEP 3: DATA VISUALIZATION AND ANALYTICS

Roads

Municipal staff will be given access to Citylogix, our GIS web-based application, to view and analyze all collected survey data in addition to data from other sources to assist in decision making.

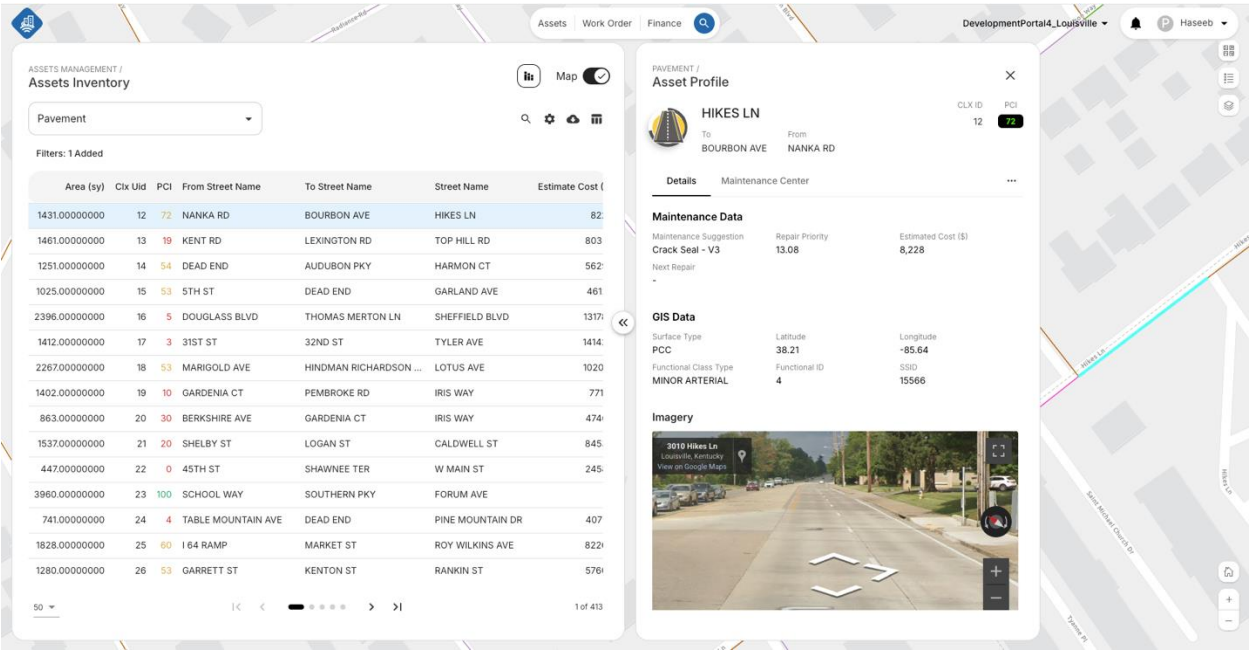
This provides staff an easy-to-use tool to quickly review PCI results, distress data and 360° images along with pavement history and other data that the municipality wants to be integrated. All data is hosted in the cloud, allowing users to login from anywhere on any computer to view the results. Citylogix has many data import and export features making it compatible with any existing GIS solution concerning asset management. Citylogix provides powerful data visualization and management tools including 360° viewer and extensive charts and dashboards (example below).

Sidewalks

Municipalities are given access to our GIS web-based application, Citylogix, to view and analyze all collected survey data in addition to data from other sources to assist in decision making.

This provides clients an easy-to-use tool to quickly review sidewalk condition results, distresses, and sidewalk images. All data is hosted in the cloud allowing users to login from anywhere on any computer to view the results. Citylogix has many data import and export features making it compatible with any existing GIS solution. Citylogix provides powerful data visualization and management tools including 360 viewer and extensive charts and dashboards (example below).

Portal view: Overall stats and available layers



STEP 4: MAINTENANCE PLANNING

Roads

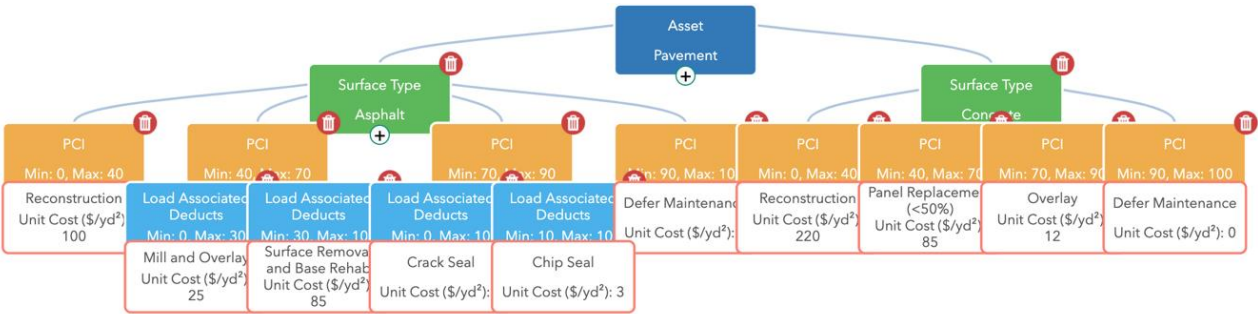
Once the inventory condition database and GIS web-app have been finalized, the work on implementing the pavement management side of the software begins. While pavement condition indicators are concerned with the current condition of the network, the management side of the process concerns itself with the analysis of condition, prediction of future condition, generation of maintenance options and pavement management scenarios. At this stage, the Client's preferred repair methods and associated costs are used to customize our Citylogix asset management module. The results are compiled and reported to the client in our Citylogix software and as a digital storymap.

Our decision-trees are highly configurable and we work with staff to tailor it to ensure our AI will provide the necessary maintenance and repair suggestions. All decision trees & underlying data will be editable by staff.

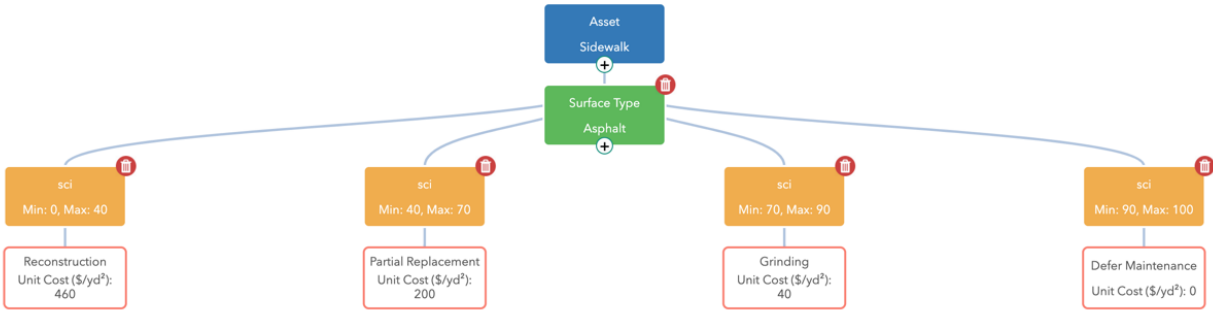
Sidewalks

Once the inventory condition database and GIS web-app have been finalized, the work on implementing the sidewalk management side of the software begins. While sidewalk condition indicators are concerned with the current condition of the network, the management side of the process concerns itself with the analysis of conditions, prediction of future conditions, generation of maintenance options and sidewalk management scenarios. At this stage, the Client's preferred repair methods and associated costs are used to customize our sidewalk management modules. The results are compiled and reported to the client in our Citylogix software & digital storymap.

Roads:



Sidewalks:



APPENDIX B – OPTIONAL SERVICES AND ASSET COLLECTION

360° Imagery

Asset	Description
360° Imagery	• Georeferenced 360 panoramic images • Esri-Compatible • .jpg format

Traffic Signage

Attributes	Description
Sign Category	Regulatory, Warning, Guide, School, Recreation, Information, General
Sign Name	Federal or State MUTCD designation or custom designation for specialized signs
GPS Location	Global Positioning System (GPS) location (+/- 5 meters)
Sign Condition	Good, Fair, Critical rating assessed through review of daytime digital images

Pavement Markings

Attributes	Description
Category	Point Layer: Left Turn, Right Turn, Crosswalk, Lane Divider, etc. Line layer: Shoulder, Centerline, etc.
Location	Global Positioning System (GPS) location (+/- 5 meters)
Condition	• Assessment through review of daytime digital images • Based on remaining visibility of marking • Customer segmentation is used or default as intersection to intersection • Rating "Good" No noticeable wear on paint "Fair" Wear on paint with moderate line visibility "Critical" Substantial and impactful wear on paint with low level of marking visibility

Catch Basins

Citylogix provides catch basin locations, determined from existing data sources (satellite imagery, Google StreetView or ScanCar images) if available. All data is provided as a GIS layer.

Deliverable:

- GIS Layer of catch basins

Manholes



Citylogix provides location of circular manhole access points which are visible in the road imagery data. All data is provided as a GIS layer.

Deliverable:

- GIS layer of manhole locations

Trees

Citylogix provides tree locations which are situated in the right of way (between Curb of Street to Edge of Sidewalk), determined from existing data sources satellite imagery, Google StreetView or ScanCar images if available. All data is provided as a GIS Layer.

Deliverable:

- GIS layer of tree location

Roads GIS Database

Citylogix creates a Roads GIS Database by using a list of target roads or any State DOT database. Road segmentation will be intersection to intersection unless directed otherwise by the client. All data is provided as a GIS layer.

Deliverable:

- GIS layer of Roads segmented intersection to intersection

Sidewalk GIS Database

Citylogix provides sidewalk locations, determined from existing data sources (satellite imagery, Google StreetView or ScanCar images) if available. All data is provided as a GIS layer.

Deliverable:

- GIS layer of sidewalk locations

Curb GIS Database

Citylogix provides curb locations, determined from front or side facing imagery. Data is provided as a GIS layer.

Deliverable:

- GIS layer of the linear features where curbs are present

Sidewalk Width

Citylogix will take 2 measurements for every sidewalk (Start & End Point) and average the width for the entire segment.

ADA Ramp Compliance Survey

Citylogix's ADA ramp compliance criteria is based on both the 2010 Americans with Disabilities Act (ADA) standards and on discussions between Citylogix and engineers from the municipality. Citylogix measures all ADA ramp slopes associated with compliance using the digital level M-D Building Products 93975 Smart Tool Adam Digital Slope Walker. In addition, Citylogix uses its E-Scooter system, equipped with a high-resolution video camera and a mobile phone with Global Positioning System (GPS). Dimension measurements, such as the width of the ADA ramp and landing area are measured using a handheld Lufkin Wheel measurement tool. All measurements are reviewed by quality control technicians and compliance is determined.

Citylogix determines ADA ramp compliance based on the measurements shown below:



Attributes	Compliance
Presence of Detectable Warning Surface	Yes/No
Surface Condition	(Good/Fair/Poor)
Ramp Obstruction	Yes/No
Slope – Running	< 4.8° (8.3%)
Slope – Cross	< 1.2° (2.08%)
Slope – Left Flare	< 5.7° (10%)
Slope – Right Flare	< 5.7° (10%)
Slope – Street Running	< 2.9° (5%)
Ramp Width	> 36" wide
Landing compliance	Landing must be present*

If any of the above criteria is not met, the ramp is considered ADA non-compliant.

**If a ramp landing is absent, it is typically not compliant. However, there is an exception to this rule. Specifically, if both ramps flares exist and their slopes are 10% or less, then it's acceptable for the landing to be absent and it's possible for the ramp to be COMPLIANT even though it's missing a landing.*

Deliverables:

- GIS Layer with ramp location & missing ramps
- Image of ramps/missing ramp:
- Compliance as per attributes above

Additional measurements beyond the scope of work for ADA compliance can be taken, if requested. Contact us for information and pricing.

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Certificate Of Completion

Envelope Id: 8FF3B574-205F-8A46-80ED-006C7E04409F

Status: Completed

Subject: Complete with Docusign: City of Westfield IN Service Agreement StreetScan USA Inc 260714.pdf

Source Envelope:

Document Pages: 25

Signatures: 2

Envelope Originator:

Certificate Pages: 1

Initials: 0

Maria Regunaga

AutoNav: Enabled

15 rue Marie-Anne Ouest

Envelopeld Stamping: Enabled

Suite 201

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

MONTREAL, QC H2W 1B6

maria.regunaga@citylogix.com

IP Address: 184.95.213.29

Record Tracking

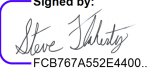
Status: Original

Holder: Maria Regunaga

Location: DocuSign

7/14/2026 12:59:39 PM

maria.regunaga@citylogix.com

Signer Events	Signature	Timestamp
Steve Flaherty steve.flaherty@citylogix.com Director of Sales Citylogix Security Level: Email, Account Authentication (None)	Signed by:  FCB767A552E4400... Signature Adoption: Uploaded Signature Image Using IP Address: 2001:1960:8003:cf4d:8ddb:cf0b:d5fe:7c1a	Sent: 7/14/2026 1:03:51 PM Viewed: 7/14/2026 1:08:28 PM Signed: 7/14/2026 1:11:09 PM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/14/2026 1:03:51 PM
Certified Delivered	Security Checked	7/14/2026 1:08:28 PM
Signing Complete	Security Checked	7/14/2026 1:11:09 PM
Completed	Security Checked	7/14/2026 1:11:09 PM
Payment Events	Status	Timestamps



Board of Works

Nick Barbknecht
Nick Snoply
Scott Willis

Clerk Treasurer

Marla Ailor

To: Westfield Board of Public Works & Safety

Date: July 22, 2026

Re: Action Item-Signing Authority

2026 Horton Road Reconstruction Project

The City of Westfield Public Works Department is requesting that the Board of Public Works and Safety consider granting John Nail, Executive Chief of Operations, signing authority for the engineering services for the 2026 Horton Road Reconstruction Project. The total contract will not exceed \$1,986,000.

Nick Barbknecht

Nick Snoply

Scott Willis

Public Works Department

(317) 804-3100 office
(317) 804-3190 fax

2706 East 171st Street
Westfield, IN 46074
westfield.in.gov

RESOLUTION NO. 26-150

A RESOLUTION OF THE CITY OF WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY AUTHORIZING A CHANGE ORDER AND INCREASE TO THE GUARANTEED MAXIMUM PRICE FOR FIRE STATION #85

WHEREAS, the City of Westfield Board of Public Works and Safety ("City") previously authorized and the City did execute that certain Build-Operate-Transfer Agreement (Westfield Fire Department Station #85 Project) (the "Agreement") with BW Construction, LLC ("Developer") dated August 27, 2025;

WHEREAS, Section 11(b) of the Agreement provides the City with the ability to make changes to the Final Plans for the Project (as such terms are defined in the Agreement) and sets forth a process therefor;

WHEREAS, the City desires to amend the Final Plans for the Project to include certain utility improvements to serve the Project and has made a Change Order Request (as defined in the Agreement) to Developer in accordance with the Agreement terms;

WHEREAS, having duly reviewed the Change Order Request, Developer has informed City that the Change Order Request for utility improvements will result in an increase of the Guaranteed Maximum Price ("GMP") (as defined in the Agreement) and Project Budget of not more than One Million Three Hundred Thousand Dollars (\$1,300,000); and

WHEREAS, having duly considered the increase of the GMP and Project Budget, the City hereby desires to approve the Change Order and increase in the GMP and Project Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY AS FOLLOWS:

Section 1. The above recitals are incorporated by reference.

Section 2. The Change Order and increase to GMP and Project Budget by an amount not to exceed One Million Three Hundred Thousand Dollars (\$1,300,000), related

to the Fire Station #85 Project are approved, to be executed in a form approved by, and satisfactory to the Mayor or his designee.

Section 3. The City, by or through the Mayor or his designee, is authorized to execute the Change Order with Developer in accordance with the Agreement. The City, by or through the Mayor or his designee, is further authorized to execute and deliver such other agreements, instruments, certificates, and other documents, and perform and observe such other actions, covenants, and obligations, as necessary or desirable in connection with the Change Order and increase to GMP and Project Budget.

Section 4. This Resolution is effective upon passage.

The Resolution is hereby passed and adopted this ____ day of _____, 2026.

BOARD OF PUBLIC WORKS AND SAFETY,
CITY OF WESTFIELD, INDIANA

President Nick Barbknecht

Mayor Scott A. Willis

Nick Snoply

Attest:_____



July 22, 2026

Consent Agenda Item:

Performance Bond Acceptance

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Performance Bonds for the requested developments:

- Platinum Properties Management Company, LLC, Winterburg, Section 3, Bond #5931278, \$91,240.00, Erosion Control
- Patterson Horth, Inc., Schaaf CPA Group Headquarters Bldg., Bond #108508363, \$66,264.75, Storm Sewer & Erosion Control
- B.L. Brown Construction, Gracewell Senior Living, Bond #3009013, \$88,917.40, ROW Improvements
- B.L. Brown Construction, Gracewell Senior Living, Bond #3009015, \$23,628.00, Erosion Control
- William Tres Development, LLC, Harvest Trail of Westfield, Section 1, Commercial Area, Bond #CIC1977733, \$136,554.00, Trail
- William Tres Development, LLC, Harvest Trail of Westfield, Section 1, Commercial Area, Bond #CIC1964398, \$28,708.63, Sidewalk
- William Tres Development, LLC, Harvest Trail of Westfield, Section 1, Commercial Area, Bond #CIC1964397, \$107,800.00, Streets/Curbs
- WW Land Development, LLC, WoodWind East, Section 2, Bond #GSA04100027, \$80,136.68, Common Area Sidewalks & Path
- Pulte Homes of Indiana, LLC, Kimblewick, Section 10, Bond #SU1216722, \$592,235.11, Paving
- Pulte Homes of Indiana, LLC, Kimblewick, Section 10, Bond #SU1216721, \$85,552.28, Curb
- Pulte Homes of Indiana, LLC, Kimblewick, Section 10, Bond #SU1216719, \$43,593.44, Paths
- Pulte Homes of Indiana, LLC, Kimblewick, Section 10, Bond #SU1216720, \$841,478.11, Storm Sewer
- Pulte Homes of Indiana, LLC, Kimblewick, Section 10, Bond #SU1216718, \$24,387.55, Sidewalk

Performance Bond Release

- Platinum Properties Management Company, LLC, Winterburg, Section 2, Bond #5876651, \$47,206.50, Common Area Concrete Walks & Ramps
- Platinum Properties Management Company, LLC, Winterburg, Section 2, Bond #5876652, \$663,769.00, Storm Sewer & SSD
- Platinum Properties Management Company, LLC, Winterburg, Section 2, Bond #5847721, \$225,933.00, Erosion Control
- Sycamore Glen, LLC, Bond & Rider #SU1181657, \$396,000.00, Streets & Curbs
- Sycamore Glen, LLC, Bond #SU1181658, \$423,500.00, Storm Sewer
- Sycamore Glen, LLC, Bond #SU1181659, \$7,700.00, Sidewalk
- Sycamore Glen, LLC, Bond #SU1181660, \$44,000.00, Erosion Control
- Sycamore Glen, LLC, Bond #SU1181662, \$5,500.00, Monuments
- Lennar Homes of Indiana, LLC, Westgate, Section 6, Bond #1101837, \$229,595.00, Asphalt Streets
- Lennar Homes of Indiana, LLC, Westgate, Section 6, Bond #1101839, \$155,155.00, Asphalt Path
- Lennar Homes of Indiana, Inc., Osborne Trails – Amenity Center, Bond #72BSBII5003, \$11,883.00, Erosion Control
- Speedway, LLC (Unit #6882), Bond #285047601, \$280,610.00, Streets/Curbs, Storm Sewer, Sidewalk, Trail, & Erosion Control
- Lennar Homes of Indiana, Inc., Westgate, Section 1, Bond #024241477, \$21,266.99, Construction Entrance, Staging Area, & Check Dams
- Lennar Homes of Indiana, Inc., Westgate, Section 1, Bond #024241461, \$138,160.01, Erosion Control
- Lennar Homes of Indiana, Inc., Westgate, Section 1, Bond #CMS0331920, \$144,769.35, Right of Way - Improvements
- Lennar Homes of Indiana, Inc., Westgate, Section 2, Bond #024246477, \$17,308.68, Construction Entrance, Staging Area
- Lennar Homes of Indiana, Inc., Westgate, Section 2, Bond #024246475, \$65,319.35, Erosion Control
- Lennar Homes of Indiana, Inc., Westgate, Section 2, Bond #024246476, \$147,303.51, Right of Way Improvements
- Platinum Properties Management Company, LLC, Ravinia Amenity Area, Bond #5870688, \$5,104.00, Erosion Control
- Platinum Properties Management Company, LLC, Winterburg, Section 1, Bond #5847720, \$387,715.00, Entrance Paving – Arterial & ROW Asphalt Path
- Platinum Properties Management Company, LLC, Winterburg, Section 1, Bond #5876649, \$27,432.90, Common Area Concrete Walks & Ramps
- Platinum Properties Management Company, LLC, Winterburg, Section 1, Bond #5876650, \$604,537.00, Storm Sewer & SSD
- Platinum Properties Management Company, LLC, Winterburg, Section 1, Bond #5847722, \$110,707.00, Erosion Control

Maintenance Bond Acceptance

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Maintenance Bonds for the requested developments:

- E&B Paving, Winterburg, Section 1, Bond #30278038, \$21,129.00, A/D Lane, DOT Asphalt Paving
- Sitecrete, LLC, Winterburg, Section 1, Bond #30278163, \$2,493.90, Common Area Sidewalk & Ramps
- JDH Contracting, Winterburg, Section 1, Bond #30273445, \$54,958.00, Storm Sewer & SSD
- Sitecrete, LLC, Winterburg, Section 2, Bond #30278164, \$4,291.50, Common Area Sidewalk & Ramps
- JDH Contracting, Winterburg, Section 2, Bond #30273446, \$60,343.00, Storm Sewer & SSD
- Sycamore Glen, LLC, Bond #277731, \$87,600.00, Street/Curbs, Storm Sewer, Sidewalk, Trail, & Erosion Control
- Platinum Properties Management Company, LLC, Ravinia Amenity Area, Bond #5931298, \$464.00, Erosion Control
- E&B Paving, LLC, Winterburg, Section 1, Bond #30278038, \$21,129.00, A/D Lane DOT Asphalt Paving
- Sitecrete, LLC, Winterburg, Section 1, Bond #30278163, \$2,493.90, Common Area Sidewalk & Ramps
- JDH Contracting, Inc., Winterburg, Section 1, Bond #30273445, \$54,958.00, Storm Sewer & SSD
- E&B Paving, Winterburg, Section 1, Bond #30278078, \$7,270.40, ROW Path Paving

Maintenance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety release the following Maintenance Bonds for the requested developments:

- Myers Construction Management, Inc., NewPro Containers, Bond #B3253007, \$4,324.00, Streets/Curbs, Storm Sewer, Sidewalk, & Erosion Control
- JKES, Inc d/b/a Smith Projects, Oak Ridge Shoppes, Bond #INC60892, \$18,406.70, Storm Sewer, Trail, & Erosion Control
- JKES, Inc d/b/a Smith Projects, 175th Street, Phase 1, Bond #INC60894, \$31,967.20, Street/Curbs, Storm Sewer, Sidewalk, Trail, & Erosion Control
- 814 CRE, LLC, Rainbow Child Westfield, Bond #35BSBHR7519-M, \$1,001.00, Erosion Control & Work w/in ROW
- 814 CRE, LLC, Rainbow Child Westfield, Bond #35BSBHR7529-M, \$234.00, Storm Sewers & Work w/in ROW
- E&B Paving, Inc., Scofield Farms, Section 2, Bond & Rider #30055398, \$16,378.00, Onsite Stone, Asphalt Binder, Asphalt Surface, & Temporary Cul-de-sacs

- E&B Paving, Inc., Scofield Farms, Section 2, Bond & Rider #30055397, \$3,122.00, Walking Path Stone Base & Asphalt Pavement
- Sitecrete, LLC, Scofield Farms, Section 2, Bond #30052375, \$3,091.00, Curbs
- Davis Building Group, LLC, Setters Manor, Bond #SU1162735, \$13,090.00, Storm Sewer
- Davis Building Group, LLC, Setters Manor, Bond #SU1162736, \$2,327.50 Sidewalks
- Davis Building Group, LLC, Setters Manor, Bond #SU1162738, \$1,032.00, Concrete Curb
- Davis Building Group, LLC, Setters Manor, Bond #SU1162737, \$1,511.07, Erosion Control
- E&B Paving, LLC, Setters Manor, Bond #30107581, \$4,332.45, Asphalt Pavement
- Valenti-Held Contractor/Developer, Inc., Springmill Villas, Bond #30096327, \$5,412.00, Storm Sewers: Undercurb SSD (only)
- Harding Asphalt, LLC, d/b/a/ Harding Group, Springmill Villas, Bond #30102270, \$4,158.10, Asphalt Paving: Entry ROW (AD Lane, Mill & Resurface, Stripe)
- Harding Asphalt, LLC, d/b/a/ Harding Group, Springmill Villas, Bond #30102271, \$2,870.20, Asphalt Paving: Entry ROW Path (Stone, Binder, Surface)
- Harding Asphalt, LLC, d/b/a/ Harding Group, Springmill Villas, Bond #30102272, \$22,810.80, Asphalt Paving: Local Streets (Stone, Binder, Surface)
- Karns, Inc., Springmill Villas, Bond #BMIH262739, \$5,596.30, Concrete Curbs
- Karns, Inc., Springmill Villas, Bond #BMIH262738, \$1,585.80, Concrete Walks & Ramps
- Lancashire Partners, LLC, Suffolk at Oak Manor, Bond #LICX1193811, \$6,551.20, Storm Sewer & Erosion Control
- The Peterson Company, LLC, Westfield Business Centre, Bond #30085569, \$50,652.50, Storm Sewer, Streets/Curbs, ROW Improvements, Sidewalk, & Trail
- The Snider Group, Inc., Wilshire, Section 1, Bond #B1237559, \$9,430.00, Erosion Control
- The Snider Group, Inc., Wilshire, Section 1, Bond #B1237560, \$37,360.00, Storm Sewer
- The Snider Group, Inc., Wilshire, Section 1, Bond #B1237561, \$4,790.00, Trail
- The Snider Group, Inc., Wilshire, Section 1, Bond #B1237563, \$30,220.00, Street/Curb
- The Snider Group, Inc., Wilshire, Section 1, Bond #B1237562, \$3,150.00, Sidewalk



Westfield Fire Department

Monthly Operational Dashboard

June 2026

Prepared For: Command Staff And Executive Review

Format: HTML Dashboard With PDF-Ready Presentation Layout

Executive Snapshot

High-level demand indicators for the current report month.

INCIDENT DEMAND

510

Fire 132 • EMS 376

FALSE ALARMS

67

13.1% Of Total Incidents

BUSIEST RESOURCES

Station 81 Engine 381

Station 142 Apparatus 141

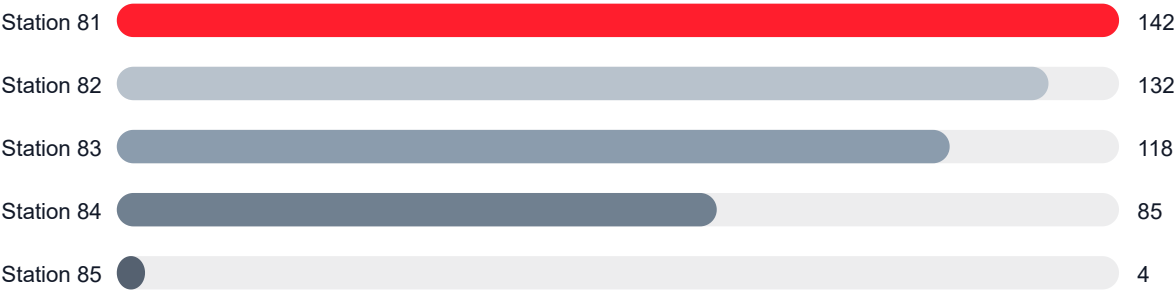
FASTEST TURNOUT

Engine 384 C Shift

59 Seconds Goal Under 80 Seconds

Station Call Volume

Horizontal Ranking By Incident Count

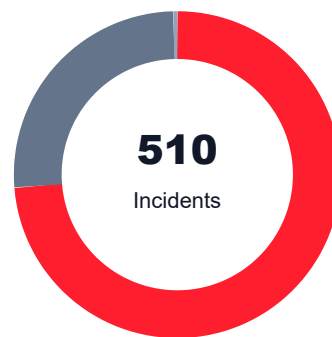


Station 81 handled the highest station volume with 142 incidents. That is 10 more than the next highest station.

Fire Vs EMS

EMS = Medical + Public Service Citizen Assist. All Remaining Grouped Types Count As Fire.

EMS	- 376
73.7%	
Fire	- 132
25.9%	
Other	- 2
0.4%	



EMS activity accounted for 73.7% of incident demand this month, while fire incidents represented 25.9% and the remaining 0.4% fell into an other category.

TOTAL APPARATUS
RESPONSES

1126

AVERAGE INCIDENTS PER
DAY

17.0

510 incidents across 30
calendar days

Top 5 Incident Subtypes

Highest-Volume Detailed Subtypes From The
Current Master CSV



Total incidents reflect dispatch count. Station and
apparatus totals can run lower when assignment
data is missing in the source.

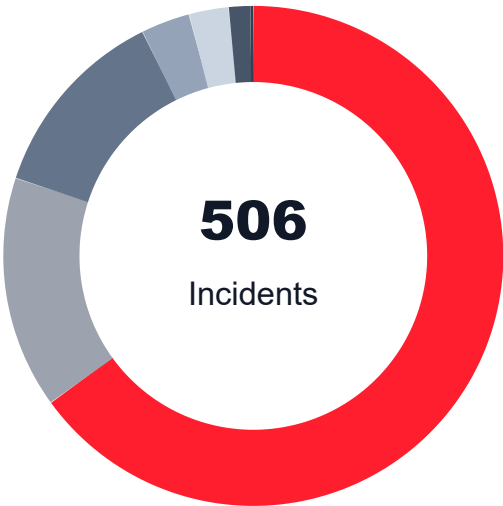
Incident Profile

Grouped categories and the top detailed incident subtypes.

Incident Groups

Executive Remap Of Source Categories

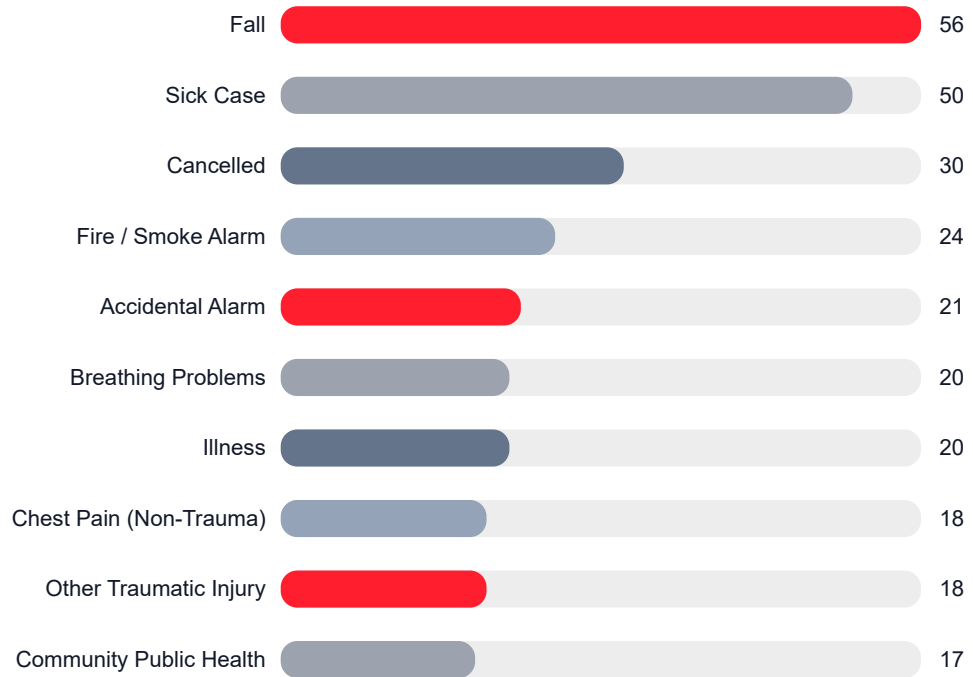
Medical	- 329	65.0%
No Emergency	- 76	15.0%
Public Service	- 64	12.6%
Fire	- 16	3.2%
Hazards	- 13	2.6%
Rescue	- 7	1.4%
Law Support	- 1	0.2%



Medical was the largest grouped category with 329 incidents, representing 64.5% of total dispatch volume.

Top Incident Subtypes

Highest-Volume Detailed Subtypes From The Current Master CSV



Fall was the single highest-volume detailed subtype at 56 incidents.

Apparatus Utilization

Filtered To Engines, Ladders, Medics, Battalion, STO, Boat, TAC, And FRP.

Combined Apparatus Runs

Ranked By Incident Count From The Master CSV



Engine 381 was the busiest included apparatus at 141 incidents, leading the next highest unit by 13 calls.

Fire Zone Distribution

Top 10 Fire Zones In Chart Form With The Complete Ranked List Below.

Top 10 Fire Zones

Top 10 Fire Zones Ranked By Incident Count

(NULL) / Unassigned Or Outside Area: 44 Incidents Included In The Full Total And Listed In The Table

82O	- 33
13.5%	
81C	- 32
13.1%	
84GP	- 30
12.2%	
81P	- 28
11.4%	
81B	- 26
10.6%	
83J	- 25
10.2%	
83H	- 24
9.8%	
82N	- 17
6.9%	
85G	- 15
6.1%	
84T	- 15
6.1%	



Show Full Fire Zone Table

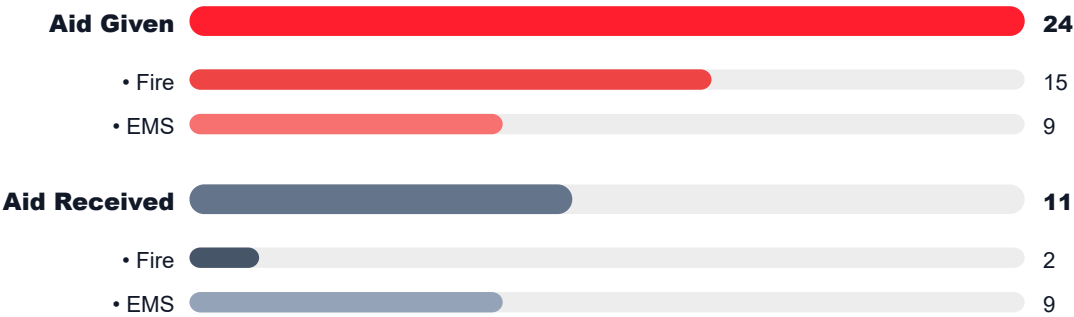
82O was the highest-volume fire zone in the current monthly export with 33 incidents.

Mutual Aid

Given Vs Received Support Across Reported Aid Categories.

Mutual Aid By Direction

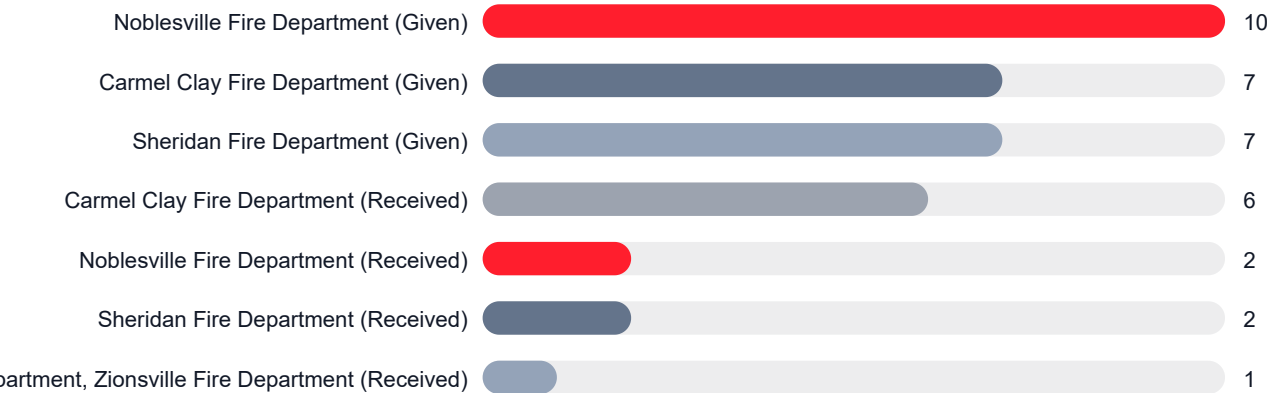
Aggregated From The Monthly Export



Mutual aid was provided 24 times and received 11 times. Aid Given included 15 fire and 9 EMS incidents. Aid Received included 2 fire and 9 EMS incidents.

Mutual Aid Detail By Department

Horizontal Ranking By Department Or Agency Name And Direction



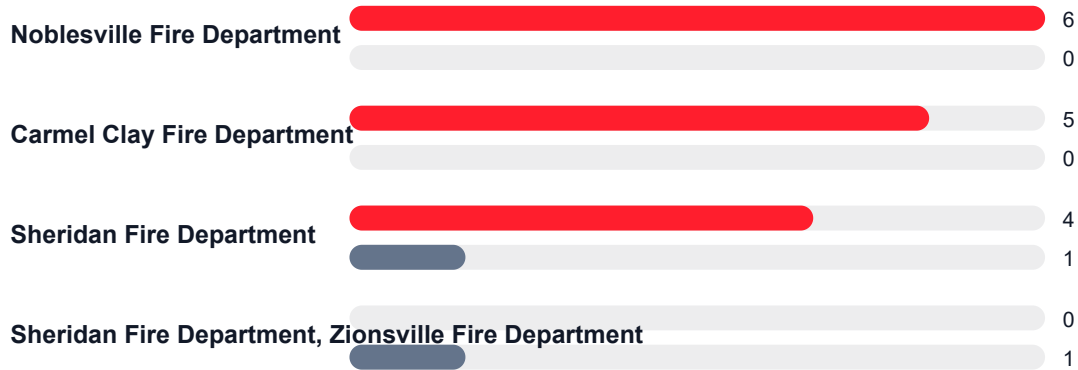
Noblesville Fire Department (Given) was the highest-volume mutual aid department or agency entry at 10 incidents.

Mutual Aid Fire And EMS By Department

Department-Level Mutual Aid Incidents Split By Fire Vs EMS Using The Existing Dashboard Logic And Broken Out By Given Vs Received

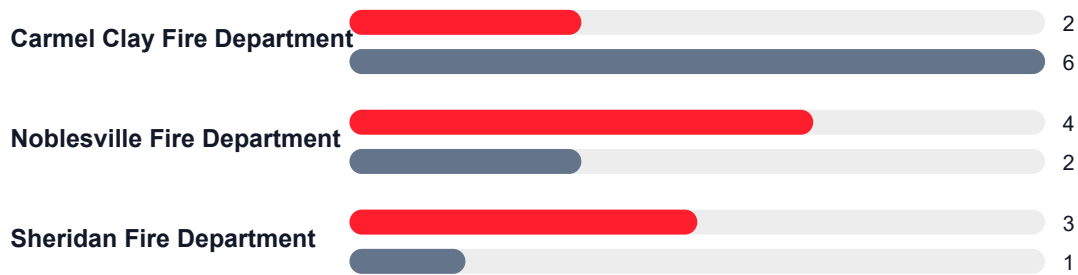
Mutual Aid Fire

Given Received



Mutual Aid EMS

Given Received



Fire mutual aid totaled 17 incidents, led by Noblesville Fire Department at 6. EMS mutual aid totaled 18 incidents, led by Carmel Clay Fire Department at 8.

Mutual Aid Tables

All Mutual Aid Tables Retained Below For Reference

Show Mutual Aid Tables

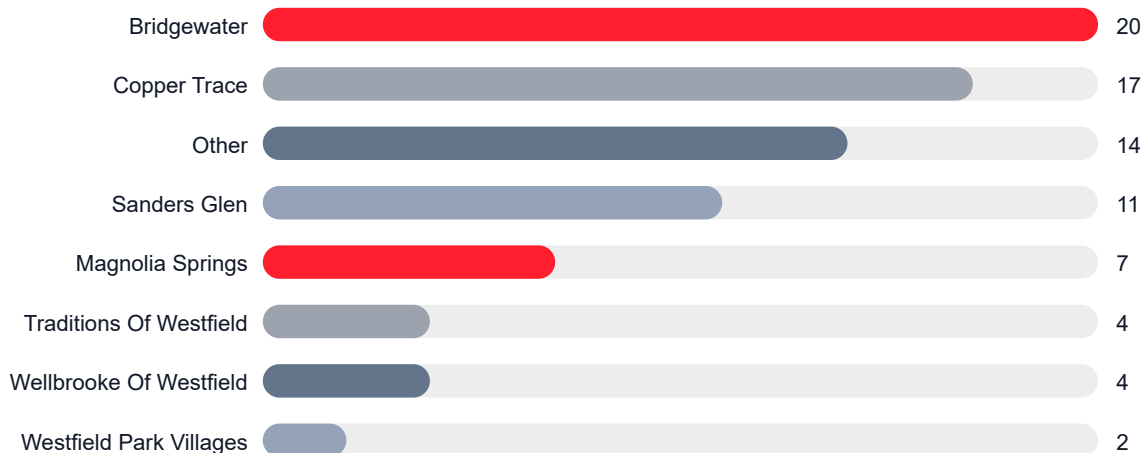
Care Facility Activity

Incident volume across selected Westfield care facilities compared to total department incidents.

Page 6

Care Facility Incident Volume

Included Facilities With One Or More Incidents In The Current Master CSV



Bridgewater generated the highest care facility call volume with 20 incidents in the current monthly export.

Care Facilities Vs Department Total

Selected Care Facility Incidents Compared To Total Department Incidents

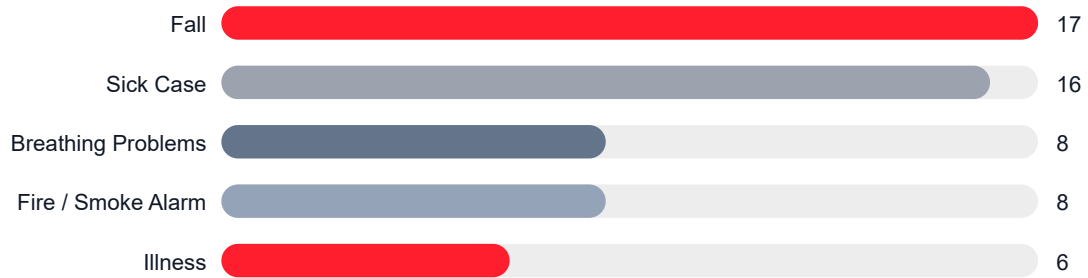
Care Facilities 79 (15.5%) All Other Department Incidents 431 (84.5%)



Selected care facilities accounted for 79 incidents, equal to 15.5% of total department dispatch volume.

Top 5 Care Facility Primary Incident Types

Filtered By Normalized Address Match To The Care Facility Reference List



Fall was the highest-volume primary incident type across the selected care facility addresses at 17 incidents.

Care Facility Reference List

Complete Facility List For Reference, Including Locations With Zero Incidents In The Current Master CSV

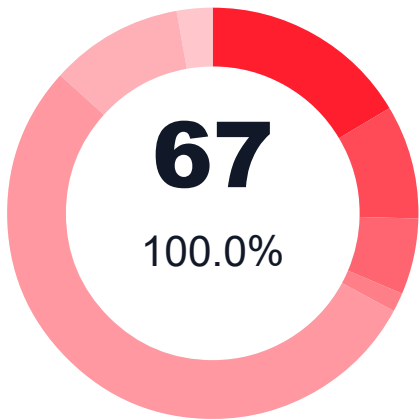
[Show Care Facility Reference List](#)

False Alarms

Board-Focused View Of Non-Medical Alarm Activity By Approved Location Use Type Groups.

False Alarm Occupancy Share

Approved Location Use Type Groups With Count And Percent Of Total False Alarms



Commercial	11	16.4%
Education	6	9.0%
Health Care	4	6.0%
Outdoor	1	1.5%
Residential	36	53.7%
Roadway/Access	7	10.4%
Unclassified	2	3.0%

False Alarms Vs Total Incidents

False Alarms Compared To Total Department Incident Volume



False Alarms	67	13.1%
All Other Incidents	443	86.9%

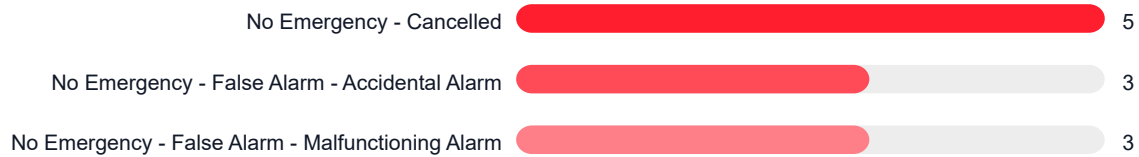
False Alarm Occupancy Detail

Only Approved Location Use Type groups with data are displayed. Records that do not match another approved group are included in Unclassified.

Any false alarm record that does not match an approved display group is rolled into Unclassified.

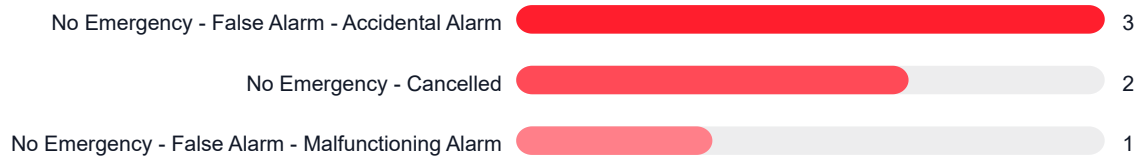
Commercial

Top False Alarm Incident Types Within Commercial



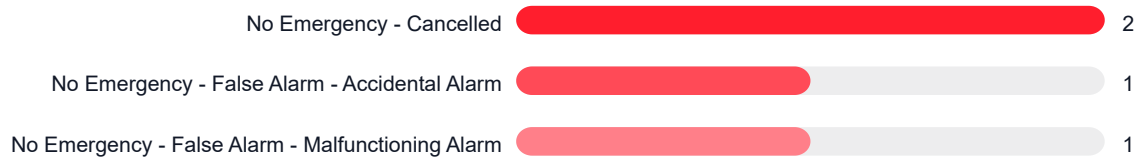
Education

Top False Alarm Incident Types Within Education



Health Care

Top False Alarm Incident Types Within Health Care



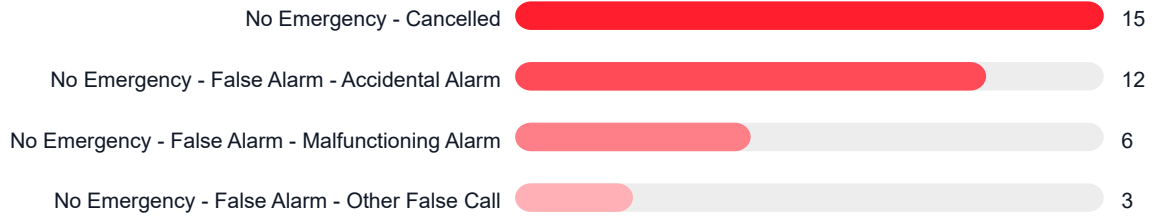
Outdoor

Top False Alarm Incident Types Within Outdoor



Residential

Top False Alarm Incident Types Within Residential



Roadway/Access

Top False Alarm Incident Types Within Roadway/Access



Unclassified

Top False Alarm Incident Types Within Unclassified



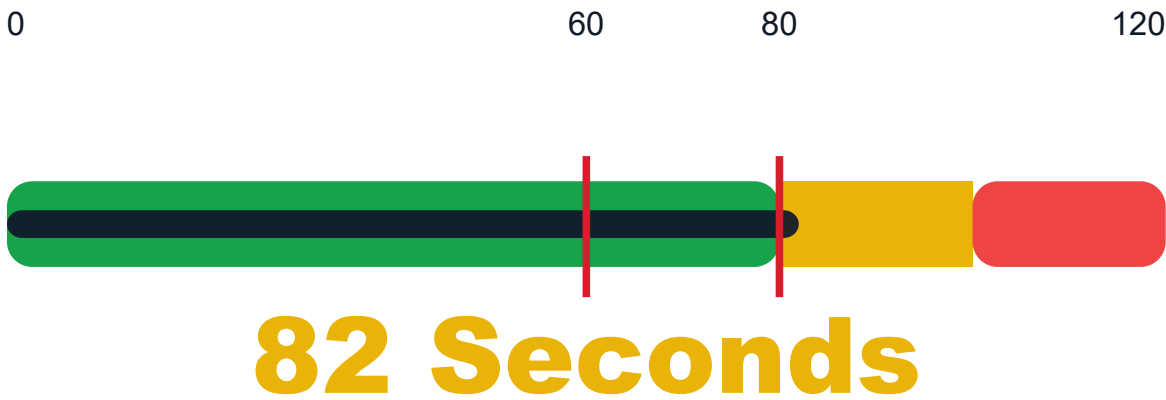
Residential recorded the highest false alarm volume with 36 incidents, while false alarms represented 13.1% of total department incidents. Each bar chart shows the leading false alarm incident types within that occupancy group.

Turnout Times

Department Average Turnout Performance With Apparatus Detail From The Master CSV.

Department Average Turnout

Green 0-80 • Yellow 81-100 • Red 101+ • Target Zone 60-80 Seconds



The department average turnout of 82 Seconds is 2 seconds above the 80-second goal.

Fastest Average Turnout

Included Apparatus Across A, B, And C Shifts

FASTEST AVERAGE TURNOUT

Engine 384 C Shift

59 Seconds

Target Zone: 60-80 Seconds

40 Runs Included

A Shift

Average Turnout Across Included Apparatus

0

60

80

120



84 Seconds

322 Runs Included

4s Over Goal

Show A Shift Apparatus Detail

B Shift

Average Turnout Across Included Apparatus

0

60

80

120



86 Seconds

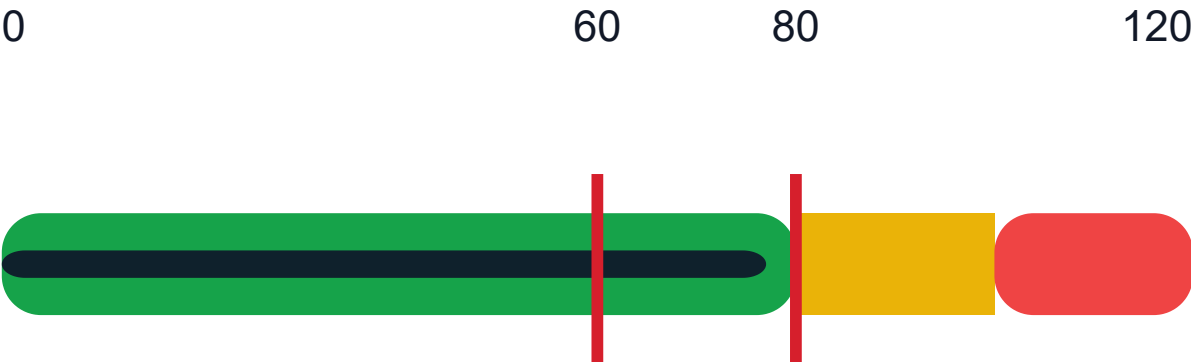
324 Runs Included

6s Over Goal

Show B Shift Apparatus Detail

C Shift

Average Turnout Across Included Apparatus



77 Seconds

340 Runs Included

3s Under Goal

Show C Shift Apparatus Detail

Apparatus Average Turnout Times

Included Apparatus Sorted From Fastest To Slowest Average Turnout Across A, B, And C Shifts

Show Apparatus Average Turnout Table



Board of Public Works & Safety June 2026

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WESTFIELD POLICE DEPARTMENT

June 2026

Events by Nature

Incident Type	Count
911 Hang Up	31
Abandoned Vehicle	11
Abandonment	0
Abuse / Neglect	2
Accident - Hit & Run PD	13
Accident - Hit & Run PI	10
Accident - Other	0
Accident - Property Damage	104
Accident - Personal Injury	10
Accident - Sinking Vehicle	0
Accident - Unknown	6
Accelerator Stuck	0
Active Assailant	0
Alarm - Other	2
Alarm - Vehicle	0
Alarm - Burglar	80
Alarm - Hold Up	15
Animal Bite / Attack	4
Animal Complaint	82
Assist Fire	66
Assist Other Department	16
Assist Public	66
Battery	1
Bike Patrol	27
Bomb Device Found	0
Bomb Threat	0
Burglary	3
Carjacking	0
Case Follow Up	220
Child Seat Inspection	13
Civil Dispute	22
Criminal Mischief	14
Damage to Property	2
Death Investigation	2
Directed Patrol	461
Disturbance	38
Domestic	0
Driving Complaint	457
Drug Complaint	3
Drug Lab	0
Escort	0
Fail to Return Comm Corrections	0
Fight	0
Firearms Shots Fired	0
Foot Patrols	311
Found / Lost Property	29
Found Person	2

WESTFIELD POLICE DEPARTMENT

June 2026

Events by Nature

Incident Type	Count
Fraud Prescription	0
Fraud / Deception	30
Harassment	17
Intoxicated Person	6
Investigation	25
Investigative Stop	2
Juvenile Complaint	9
K9 Detail	53
Kidnapping	0
Lock Out	45
Loud Party	4
Mental Emotional - Violent	6
Mental Emotial/Suicide Attempt	3
Mental Person	12
Miscellaneous	19
Missing Person	5
Missing Person - PLS	0
New Call	1
Nuisance	29
Ordinance Misc.	26
Parking Complaint	109
Physical Disturbance	13
Product Contamination	0
Reckless Activity	0
Road Rage	7
Robbery	0
Runaway	1
School Patrol	5
Security Check	278
Sex Offense	0
Shooting	0
Solicitor	5
Special Detail	0
Stabbing	0
Suicide	0
Suspicious Activity	104
Suspicious Package	0
Suspicious Person	2
Test	0
Theft	33
Theft - From a Vehicle	8
Theft - of a Vehicle	3
Theft Shoplifter	0
Threat to Life	8
Threatening Suicide	9
Tow Release	0

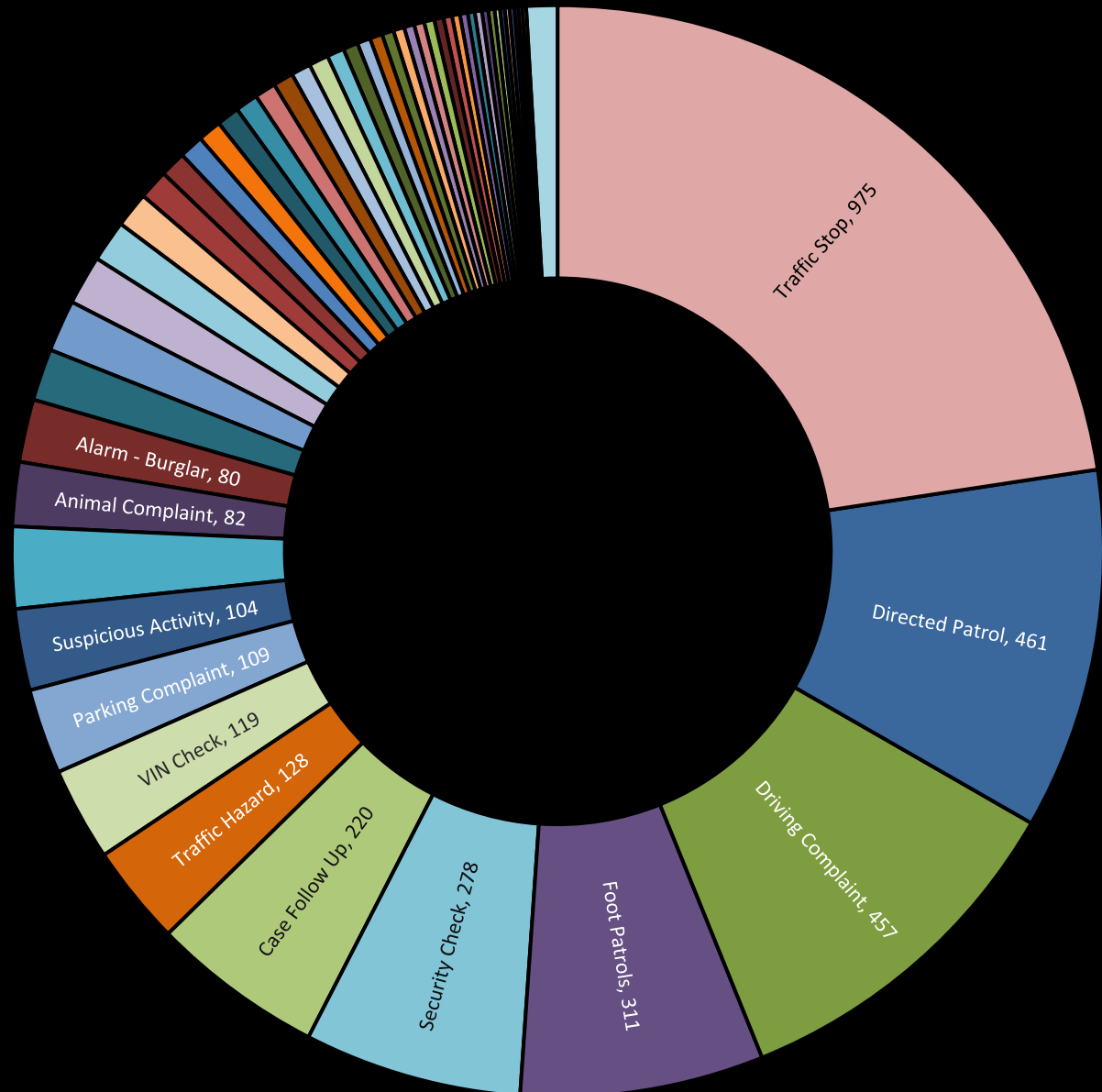
WESTFIELD POLICE DEPARTMENT

June 2026

Events by Nature

Incident Type	Count
Traffic Hazard	128
Transport	0
Trespassing	25
Traffic Stop	975
Unknown Call for Police	1
VIN Check	119
Wanted	1
Warrant Service	1
Weapons Complaint	0
Welfare Check	63
Total Activity	4313

Monthly Events by Incident Type June 2026

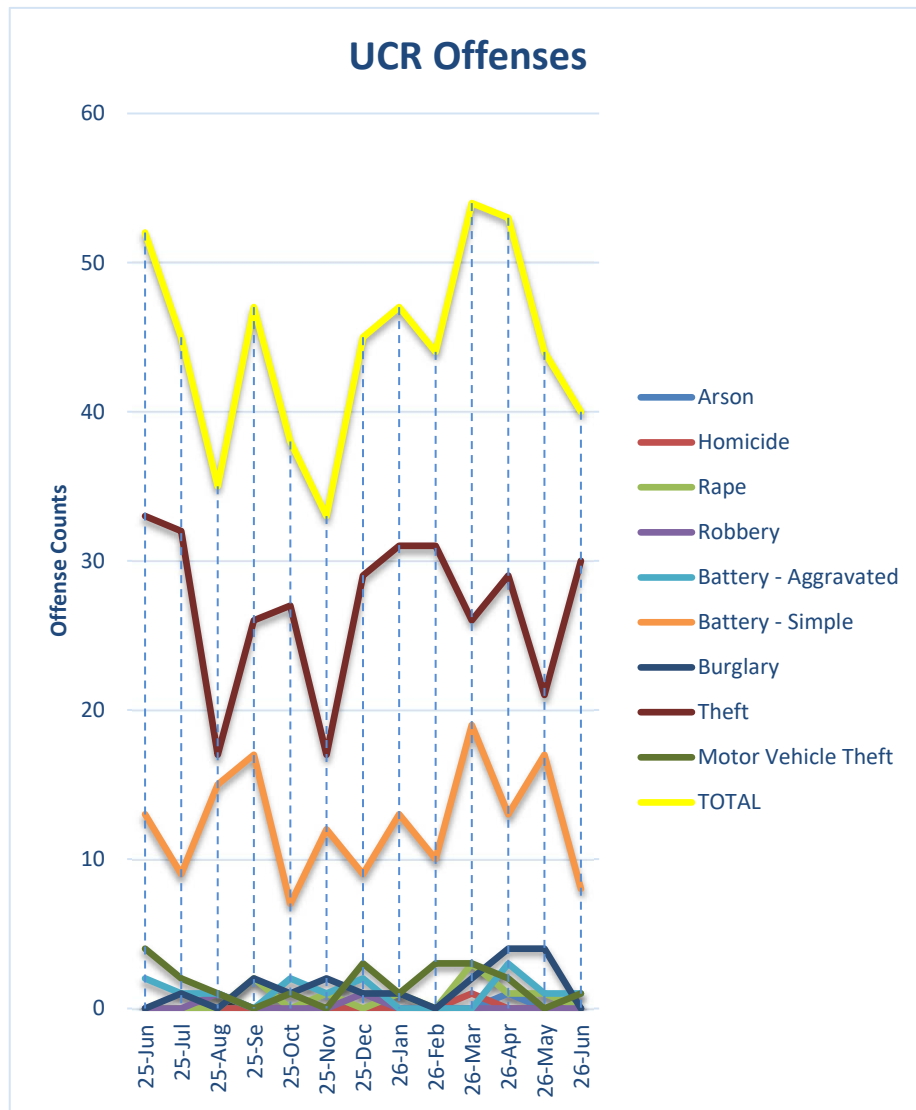


WESTFIELD POLICE DEPARTMENT

June 2026

UCR OFFENSES

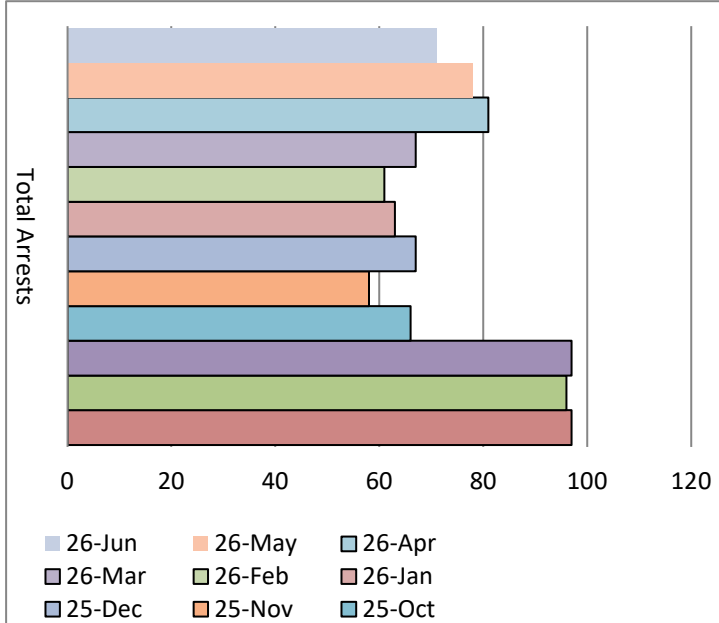
OFFENSE	25-Jun	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	26-Jan	26-Feb	26-Mar	26-Apr	26-May	26-Jun
Arson	0	0	0	0	0	0	0	0	0	0	1	0	0
Homicide	0	0	0	0	0	0	0	0	0	1	0	0	0
Rape	0	0	0	2	0	1	0	1	0	3	1	1	0
Robbery	0	0	1	0	0	0	1	0	0	0	0	0	0
Battery - Aggravated	2	1	1	0	2	1	2	0	0	0	3	1	1
Battery - Simple	13	9	15	17	7	12	9	13	10	19	13	17	8
Burglary	0	1	0	2	1	2	1	1	0	2	4	4	0
Theft	33	32	17	26	27	17	29	31	31	26	29	21	30
Motor Vehicle Theft	4	2	1	0	1	0	3	1	3	3	2	0	1
TOTAL	52	45	35	47	38	33	45	47	44	54	53	44	40



WESTFIELD POLICE DEPARTMENT

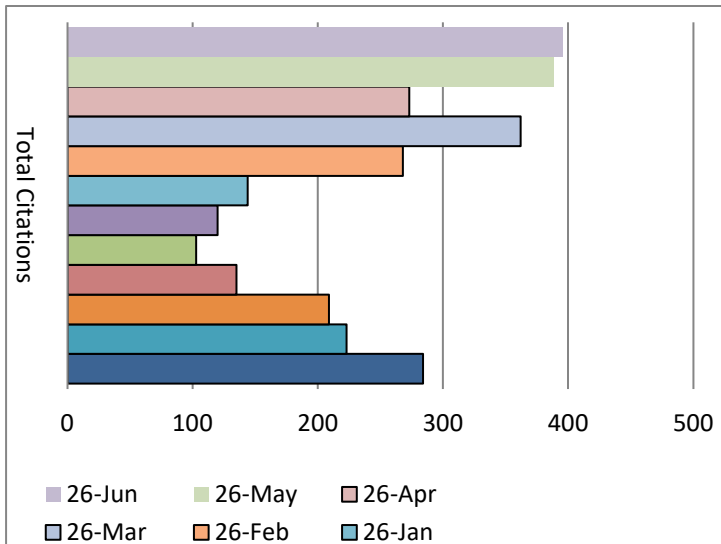
June 2026

Arrest Reports Taken	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	26-Jan	26-Feb	26-Mar	26-Apr	26-May	26-Jun
Alcohol/ Drug Related	9	28	27	13	11	13	18	9	9	17	18	19
Felony Charges	50	53	43	31	21	13	9	17	47	48	26	29
Misdemeanor Charges	107	111	116	76	62	65	73	66	62	88	81	76
Total Arrests	97	96	97	66	58	67	63	61	67	81	78	71



Traffic	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	26-Jan	26-Feb	26-Mar	26-Apr	26-May	26-Jun
Total Citations	284	223	209	135	103	120	144	268	362	273	389	396
Total Written Warning	532	532	466	350	353	208	386	509	473	476	656	723
Total Traffic Accidents	71	87	84	77	83	116	84	67	71	64	73	56
Property Damage	62	73	69	65	75	104	76	57	61	52	55	47
Personal Injury	9	14	14	11	8	12	8	10	9	12	18	8
Fatality	0	0	1	1	0	0	0	0	1	0	0	1
Hit and Run*	6	6	11	7	7	14	11	11	10	9	5	8

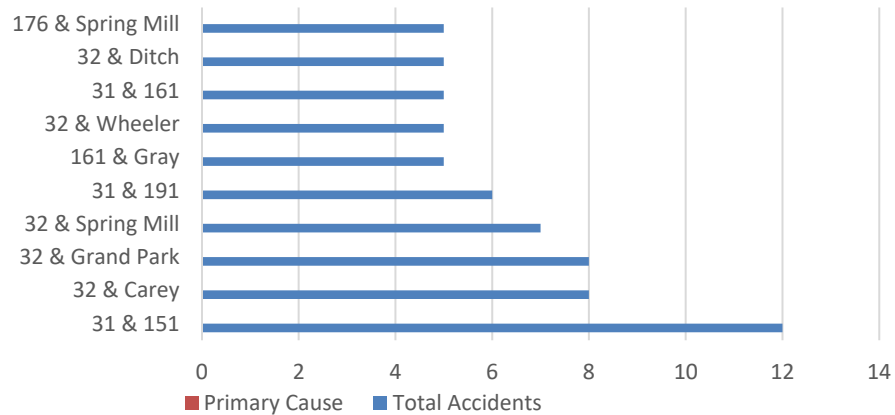
*numbers included in property damage, personal injury, and fatality accidents



Top Accident Locations

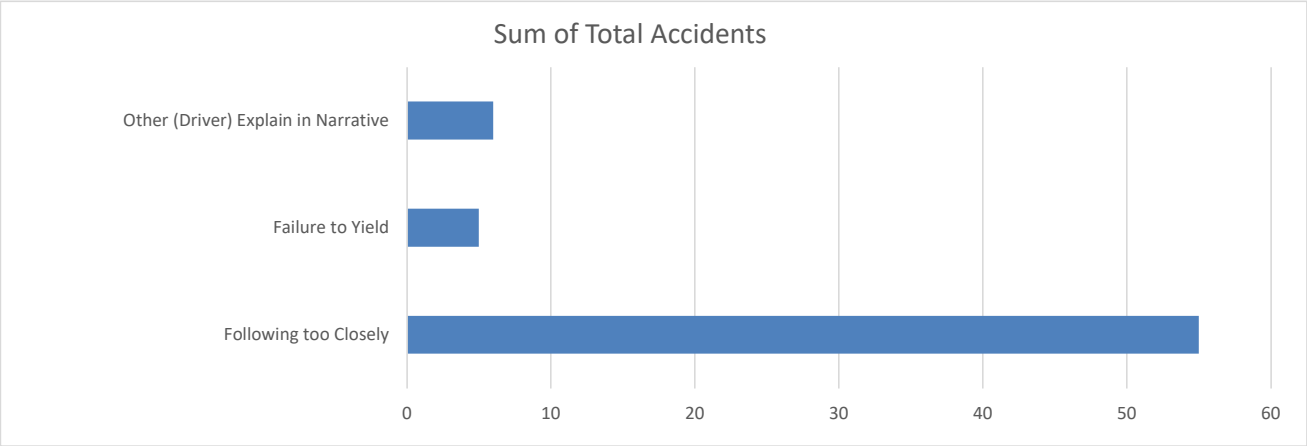
Accident Location	Total Accidents	Primary Cause
31 & 151	12	Following too Closely
32 & Carey	8	Following too Closely
32 & Grand Park	8	Following too Closely
32 & Spring Mill	7	Following too Closely
31 & 191	6	Other (Driver) Explain in Narrative
161 & Gray	5	Failure to Yield
32 & Wheeler	5	Following too Closely
31 & 161	5	Following too Closely
32 & Ditch	5	Following too Closely
176 & Spring Mill	5	Following too Closely

Top Accident Locations



**Total Accidents by Primary Cause,
based on Top Accident Locations**

Primary Cause	Sum of Total Accidents
Following too Closely	55
Failure to Yield	5
Other (Driver) Explain in Narrative	6



Community Events

6/2/26 Aberdeen HOA Meeting

6/12/26 Wellness Day at the Westfield Library

6/17/26 Meet & Greet, Police Car Tour

6/18/26 Touch a Truck- Grand Park

6/20/26 Sensory Nature Walk

