



WestfieldBuildingCorp_Meeting_Agenda_09_13_2023

Wednesday, September 13, 2023 at 10:00 AM

BOARD OR COMMISSION: Westfield Building Corp

MEETING DATE: Wednesday, September 13, 2023 at 10:00 AM

MEETING PLACE: Westfield City Hall- Assembly Room

AGENDA

Declaration of quorum and opening of meeting

Approval of Minutes of Westfield Building Corp Meeting of 06/14/23

Documents: [Minutes from June 14, 2023](#)

Update on the Station 81 Project-Gregory Delagrang, Chief Gaylor, and John Rogers

Update on Old Town Parking Garage-Justin Moffett

Additional business before the Building Corp

Adjourn

Ron Moore, President
Larry Clarino, Vice President
Steve Latour, Secretary/Treasurer

WESTFIELD BUILDING CORPORATION

The Westfield Building Corporation held a public meeting on Wednesday, June 14, 2023. The meeting was called to order at 10:00 AM by Ronald Moore. Steve Latour was present, but Larry Clarino was absent.

A quorum was noted for the record.

Approval of Meeting Minutes

The minutes of the 03/15/2023 Board of Directors Meeting were presented for approval.

Steve Latour motion to approve the minutes; Ron Moore seconded the motion. Vote: Yes-2; No-0. Minutes approved.

Update on Station 81-Fire Headquarters Project

Chief Gaylor, Westfield Fire Department Chief, shared an itinerary for biweekly meetings with the committee. Matt Davis is the new project manager. Brad Brooks is the new superintendent.

Everything is painted in the building. Putting flowing down and then planning to polish and seal. They are doing some joint seals on the concrete this week. Asphalt in June. Early June for landscaping. The automatic transfer switch is to be installed on June 21.

Water and sewer permits have been obtained and are now making connections to those services. The plan is to be complete by the end of June with the connection of water and sewer services. The building is nor running on temporary permanent power; waiting on the generator and then will switch to permanent power. All parts of the panel for power have now arrived.

Ron Moore asked for costs on the water and sewer project. Rob referenced page 5 of the agenda that mentions change orders. Citizens Energy will give the project a portion of the \$380K expense returned for cooperation. The project is currently \$500K over budget. Rob suggested using some TIF dollars to offset the cost. The project would need to go to RDC for approval if TIF is used.

No anticipated move-in date. Chief Gaylor offered to have the Board participate in a tour.

Per John Rogers, the current balance is \$3.1mm [sic] in the bond.

Update on City of Westfield Parking Garage

This agenda item is presented by Jeremy Lollar, City of Westfield Chief of Staff, and Curtis Sattison, VP of Construction, Old Town.

Due to the historical mediation delays, the garage should be completed by March 25, 2024. Have already saved some dates because things are moving ahead of schedule with the construction team.

Curtis reviewed a PowerPoint presentation with project activities for the last 90 days and the next 90 days.

Old Business

None

New Business

- a. New Westfield Police Headquarters
Jeremy Lollar shared that the project is in the schematic design phase of the layout for the Police Headquarters. The City is putting together an RFP process for a construction company. A site has been identified and the city has a letter of intent from the property owner. No action by the Westfield Building Corporation is needed at this time.

Public Comment

None

Board of Director Comments

Secretary Latour thanked all of the City's Staff involved with the fire station and the garage for the efforts with these two projects.

Adjournment

President Ronald Moore adjourned the meeting at 10:30 AM.

Ronald Moore, President

Date

Steve Latour, Secretary/Treasurer

Date