



CITY OF WESTFIELD, IN
Redevelopment Commission Meeting Minutes - 1/21/2025
Tuesday, January 21, 2025 at 6:00 PM

CALL TO ORDER

Attendance:

President: Joe Plankis - Present
Vice President: Jon Dartt - Present
Secretary: Brian Tomamichel - Present
Commissioner: Larry Kemper - Present
Commissioner: Brian Pawlowski - Present
Executive Director: Jenell Fairman - Present
Redevelopment Manager: Rachel Baker - Present
Legal Counsel: Ryan Wilmering - Present

a. Declaration of quorum and opening of meeting

President Plankis noted the presence of a quorum and called the meeting to order at 6:00 PM

b. Pledge of Allegiance

The Pledge of Allegiance was recited.

c. Election of Officers

Election of Officers: President: Joe Plankis

Motion to Approve: Jon Dartt

Seconded: Brian Pawlowski

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

Election of Officers: Vice President: Jon Dartt

Motion to Approve: Brian Tomamichel

Seconded: Larry Kemper

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

Election of Officers: Secretary: Brian Tomamichel

Motion to Approve: Joe Plankis

Seconded: Brian Pawlowski

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

APPROVAL OF MINUTES

Document: Minutes from December 16, 2024

December 16, 2024, minutes were presented.

Motion to Approve: Brian Pawlowski

Seconded: Jon Dartt

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

APPROVAL OF EXECUTIVE SESSION MEMORANDUM

Document: Executive Session Memorandum from December 16, 2024

December 16, 2024, Executive Session Memorandum was presented.

Motion to Approve: Brian Tomamichel

Seconded: Brian Pawlowski

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

FINANCIAL MATTERS

a. Clerk Treasurer's Reports

Documents: Clerk Treasurer's Monthly (December) Report, Clerk Treasurer's (December) Interest Income Report, Clerk Treasurer's Legal & Municipal Advisors Report

The Clerk Treasurer was unable to attend the meeting. The commissioners reviewed the Monthly, Interest Income, and Legal & Municipal Advisors reports for December.

b. Approval of Claims

Document: Claims for January 21, 2025

Motion to Approve: Brian Tomamichel

Seconded: Jon Dartt

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

EXECUTIVE DIRECTOR REPORT

Executive Director Jenell Fairman presented the Grand Park District Master Plan.

OLD BUSINESS

NEW BUSINESS

a. Action Item #1 - 2025 Barnes & Thornburg Engagement Letter

Document: Barnes & Thornburg Engagement Letter

Executive Director Jenell Fairman presented the Barnes & Thornburg engagement letter for a continuation of services as outside counsel for the RDC.

Motion to Approve: Brian Pawlowski

Seconded: Brian Tomamichel

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper

No: Jon Dartt

Abstain: None

Motion Determination: Passed

b. Action Item #2 - Resolution 01-2025 re: Remote/Electronic Participation Policy

Document: Resolution 01-2025

Partner, Wallack Somers & Haas, P.C. Ryan Wilmering presented an overview of the Remote/Electronic Participation Policy.

Motion to Approve: Brian Tomamichel

Seconded: Jon Dartt

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

c. Action Item #3 - Resolution 02-2025 re: Roberts Property - CDC Grant and Land Acquisition

Document: Resolution 02-2025

Executive Director Jenell Fairman presented an overview of the resolution that authorizes a grant to the DWCDC to purchase a portion of a parcel of land to complete the planned new fire station.

Motion to Approve: Brian Pawlowski

Seconded: Joe Plankis

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

d. Action Item #4 - Resolution 03-2025 re: Camilla Court - Accepting grant from the City

Document: Resolution 03-2025

Executive Director Jenell Fairman presented an overview of the resolution that accepts the transfer of real property interest from the City of Westfield currently tenant being overseen by the Downtown Westfield Association.

Motion to Approve: Brian Tomamichel

Seconded: Jon Dartt

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

e. Action Item #5 - Resolution 04-2025 re: Camilla Court - Grant to DWCDC

Document: Resolution 04-2025

Executive Director Jenell Fairman presented an overview of the resolution that transfers real property interest from the RDC to the Downtown Westfield Community Development Corporation.

Motion to Approve: Brian Pawlowski

Seconded: Joe Plankis

Yes: Joe Plankis, Brian Pawlowski, Brian Tomamichel, Larry Kemper, Jon Dartt

No: None

Abstain: None

OTHER BUSINESS

a. Next Regular Meeting: Tuesday, February 18th, 2025, 6:00 PM

ADJOURNMENT

The Commission adjourned the meeting at 6:54 PM

Joe Plankis, RDC President

Date