

**BOARD OF PUBLIC
WORKS & SAFETY
MEMBERS**

Randy Graham
Nick Barbknecht
Mayor Willis



CITY OF WESTFIELD, IN
Board of Public Works Meeting Agenda

BOARD OR COMMISSION: Board of Public Works Meeting

MEETING DATE: Wednesday, December 18, 2024 at 1:00 PM

MEETING PLACE: Westfield City Hall- Assembly Room

THE FOLLOWING AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF BOARD OF PUBLIC WORKS

OPENING OF REGULAR MEETING

Note the presence of a quorum

Approval of Minutes

Action Item #1:

- Approval of Minutes – November 20, 2024

CONTRACTS/AGREEMENTS

Action Item #2:

- Public Right of Way Dedication – Charles Wheeler, Westfield Airport

Action Item #3:

- Authorization and approval of real property acquisition & eminent domain actions in furtherance of construction and completion of the Mule Barn Road Project (Verbal Board Approval)

Action Item #4:

- Authorization and approval of real property acquisition & eminent domain actions in furtherance of construction and completion of the Jersey Street Parking Project (Verbal Board Approval)

Action Item #5:

- Authorization and approval of real property acquisition & eminent domain actions in furtherance of construction and completion of the Monon Tunnel Project (Verbal Board Approval)

Action Item #6:

- 401(a) Resolution – Bradie Louks

Action Item #7:

- WSP Acquisition Services Task Order – CSX Property

Action Item #8:

- United Consulting & City of Westfield – Professional Services Agreement - Monon Tunnel Project Construction Inspection Proposal

Action Item #9:

- Signing Authority – Kimley Horn – Design of Penn Street Extension

RESOLUTIONS

Action Item #10:

- Resolution #24-155 – Declaring Certain Personal Property to be Surplus & Authorizing Disposal - IT Surplus

PERMIT APPROVAL

CONSENT AGENDA

December Bond Information

DEPARTMENT REPORTS

WFD November Report

WPD Final PBW Report November

ADJOURNMENT

WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY November 20, 2024

The Westfield Board of Public Works and Safety met on November 20, 2024, in the Westfield City Hall Assembly Room. The board members present were Randy Graham, Mayor Willis, and Nick Barbknecht. Records Manager, Kim Strang, and City Attorney, Kaitlin Glazier, were in attendance.

Randy Graham called the meeting to order at 1:00 PM

CHANGES TO THE AGENDA

Signing Authority to Dedicate Electrical Easements to Duke Energy
Consent Agenda Item: Introduction of WPD Potential Hires

AGENDA ITEMS

Action Item #1: Approval of Minutes for October 23, 2024

Randy Graham made a motion to approve the minutes as presented Nick Barbknecht seconded.
Vote: Yes-3; No-0. Motion carried.

Action Item #1.5: Signing Authority to Dedicate Electrical Easements to Duke Energy

Jon Nail (virtual) presented stating this is requesting that the Board grant him signing authority to dedicate four electrical easements along SR 32 to Duke Energy. The easements are necessary to complete the overhead-to-underground electrical utility relocation in downtown Westfield as part of the reconstruction of SR 32.

Randy Graham made the motion to approve the signing authority. Nick Barbknecht seconded the motion. Vote: Yes-3; No-0. Motion carried.

CONTRACT AND AGREEMENTS

Action Item #2: DLZ Indiana, LLC & City of Westfield-181st Street Grand Park Blvd Roundabout-Local Public Agency Consulting Contract

Michael Pearce presented stating this is for the design of the roundabout at 181st Street and Grand Park Blvd, which is part of the city's capital improvement plan. The contract amount is not to exceed \$290,400. The project is slated to start in summer 2026.

Randy Graham made the motion to approve the contract. Nick Barbknecht seconded.
Vote: Yes-3; No-0. Motion carried.

Action Item #3: Envoy Construction Services, LLC & City of Westfield-Public Private Agreement-Westfield Fire Station 84

Danielle Carey-Tolan presented stating this is the final PPA on the Envoy contract. This will allow them to go out and do the buyout savings for the final bids for the subcontractors. When this is complete, it will be brought back to the board to approve the GMPS.

Randy Graham made the motion to approve the agreement. Nick Barbknecht seconded the motion. Vote: Yes-3; No-0. Motion carries.

Action Item #4: V3 Companies & City of Westfield-Contract Amendment #1 for Simon Moon Park Expansion, Phase Two

Chris McConnell stated that the request for additional dollars will take us through the final completion of construction documents and bidding for phase two of the project. Randy Graham verified that the amended amount is for \$162,376. Mr. McConnell replied that he was correct, and that the dollars were already allotted for in the Parks Impact budget for 2025. This would allow them to keep working on the project and hit out target date for bidding, which is April 2025, and we can meet our construction timeline of summer of 2025.

Randy Graham made the motion to approve contract amendment number one. Nick Barbknecht seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #5: H&N Outdoor Services, LLC, and City of Westfield-Revised Low Profile Site Spreadsheet-2025 Low Profile Maintenance Contract

Chris McConnell stated this is an addendum to our reoccurring annual low-profile landscape maintenance contract adding some additional items and extending through the end of 2025. The adjusted annual contract amount will be \$221,782.50.

Randy Graham made a motion to approve the contract. Nick Barbknecht seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #6: City of Westfield-2025 Personnel Policies, Procedures & Benefits Manual

Bradie Louks, Director of HR, presented, stating that a lot of time and effort was put into updating this manual. Input was received from the police and fire as well as a group of employees which are on the Policies & Benefits Committee. The city's core values have been updated. Section 4, which contains the vacation policy, has a lot of changes. Employees now will have PTO, floating holidays and personnel time have been taken away, combining these with vacation to create a PTO bucket. Section 5.07 removes flex time for exempt employees. As of the end of this year there will be no accrual of flex time for exempt employees. Those individuals who currently have flex time will be able to use that time through March 31, 2025. Ms. Louks highlighted other changes that were being made.

Randy Graham made a motion to approve the 2025 Personnel Policies, Procedures and Benefits manual. Nick Barbknecht seconded. Vote: Yes-3; No-0. Motion carried.

Action Item #7: Conflict of Interest Disclosure Statement-Danielle Carey Tolan

Kaitlin Glazier presented stating this is a SBOA form that is required to be filed anytime a city employee or agent has an interest or stands to gain a profit from a city contract or purchase. This COI is for Danielle Carey-Tolan regarding the future land purchase for a new fire station. The land is owned by Carey & Sons Inc., which Ms. Tolan has shares in.

Randy Graham made the motion to approve the COI. Nick Barbknecht seconded.

Vote: Yes-3; No-0. Motion carried.

Action Item #8: VS Engineering & City of Westfield-Roadway Improvements-Amendment #1

Michael Pearce stated this amendment is for design services for roadway improvements along Union, Roosevelt, Cherry, and College Streets. Street lighting, relocation of overhead electric power to underground, utility coordination, ROA acquisitions, and drainage improvements are part of the services that will be provided. The amendment cost is \$193,200, bringing the contract total to \$528,700.

Randy Graham made the motion to approve VS Engineering Amendment 1. Nick Barbknecht seconded the motion. Vote: Yes-3; No-0. Motion carried.

Action Item #9: Morphey Construction & City of Westfield-161st & Spring Mill RAB, Trail Extension, & Pedestrian Bridge Over John Edwards Drain-Goods and Services Contract

Michael Pearce stated this contract is for the 161st Street and Spring Mill RAB and Trail Extension/Pedestrian Bridge over John Edwards Drain. Five bids were received with Morphey Construction being awarded the contract for \$3.59 million. Project completion is slated for November 1, 2025.

Randy Graham made the motion to approve the contract. Nick Barbknecht seconded the motion. Vote: Yes-3; No-0. Motion carried.

RESOLUTIONS

Resolution 24-153: Declaring Certain Personal Property to be a Surplus & Authorizing the Sale of Transfer

Rob Gaylor presented stating the Fire Department has a 1994 Boat and a 1993 Trailer owned by the city, which is no longer needed and therefore declared surplus property. The property has an estimated value of less than \$1,000 so the city may sell or transfer without advertising. Chief Gaylor is asking for permission from the board to count these items as surplus and remove them from the fire department.

Randy Graham made the motion to approve Resolution 24-153 as presented. Nick Barbknecht seconded. Vote: Yes-3; No-0. Motion carried.

CONSENT AGENDA

Westfield Police Department Potential Hires-Chief Keen spoke about the lateral hiring process and the potential new hires

Approval of 2025 BPWS Meeting Schedule

November Bond Information

Randy Graham amended his motion to approve the consent agenda. Nick Barbknecht seconded.
Vote: Yes-3; No-0. Motion carried.

DEPARTMENT REPORTS

Police- Chief Keen

Fire- Chief Gaylor

Public Works- John Nail

Randy Graham made the motion to adjourn. Nick Barbknecht seconded.
Meeting adjourned at: 1:49 PM

Deputy Clerk-Treasurer

Board of Public Works and Safety

These minutes are a summary of actions taken at the City of Westfield Board of Public Works meeting. A full video archive of the meeting is available for viewing at: <https://www.youtube.com/cityofwestfieldin>

DEDICATION OF PUBLIC RIGHT OF WAY

THIS INDENTURE WITNESSETH: That Westfield Airport LLC, an Indiana Limited Liability Company ("Grantor"), hereby gives and dedicates to the City of Westfield (hereinafter "Grantee"), for public right-of-way purposes only, the real estate situated in Hamilton County, Indiana, and described in Exhibit "A" attached hereto and made a part hereof.

This dedication is made subject to all existing easements and right-of-ways.

This conveyance of real estate is not subject to Indiana gross income tax.

IN WITNESS WHEREOF, Grantor has executed this Dedication as of the 19th day of July, 2024.

By: [Signature] Title: Manager

Printed: Charles M Wheeler

STATE OF INDIANA)
) SS:
COUNTY OF HAMILTON)

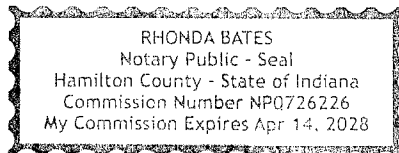
Before me, a Notary Public in and for said County and State, personally appeared Charlie Wheeler, who acknowledged his authority and the execution of the foregoing Dedication of Public Right-of-Way.

WITNESS my hand and Notarial Seal this 19th day of July, 2024.

My Commission Expires:

4-14-2028

[Signature]
NOTARY PUBLIC, A resident of _____
County, Indiana
Printed: Rhonda Bates



ACCEPTANCE

WHEREAS, the foregoing Grantor has this day filed with the City of Westfield Indiana, its dedication of certain real estate for the purpose of establishing City rights-of-way, which Dedication is hereinabove set forth:

AND WHEREAS, the City of Westfield, is of the opinion that said Dedication is desirable and necessary.

NOW THEREFORE, said City of Westfield, under and by virtue of the power conferred upon it by statutes of the State of Indiana, for and on behalf of the City, accepts said Dedication for the purpose of public rights-of-way, and orders that the Instrument of Dedication be recorded in the Recorder's Office of the County of Hamilton, State of Indiana, and said described real estate is hereby declared open and dedicated.

WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY

Voting For

Voting Against

Abstain

Scott Willis

Scott Willis

Scott Willis

Randy Graham

Randy Graham

Randy Graham

Nick Barbknecht

Nick Barbknecht

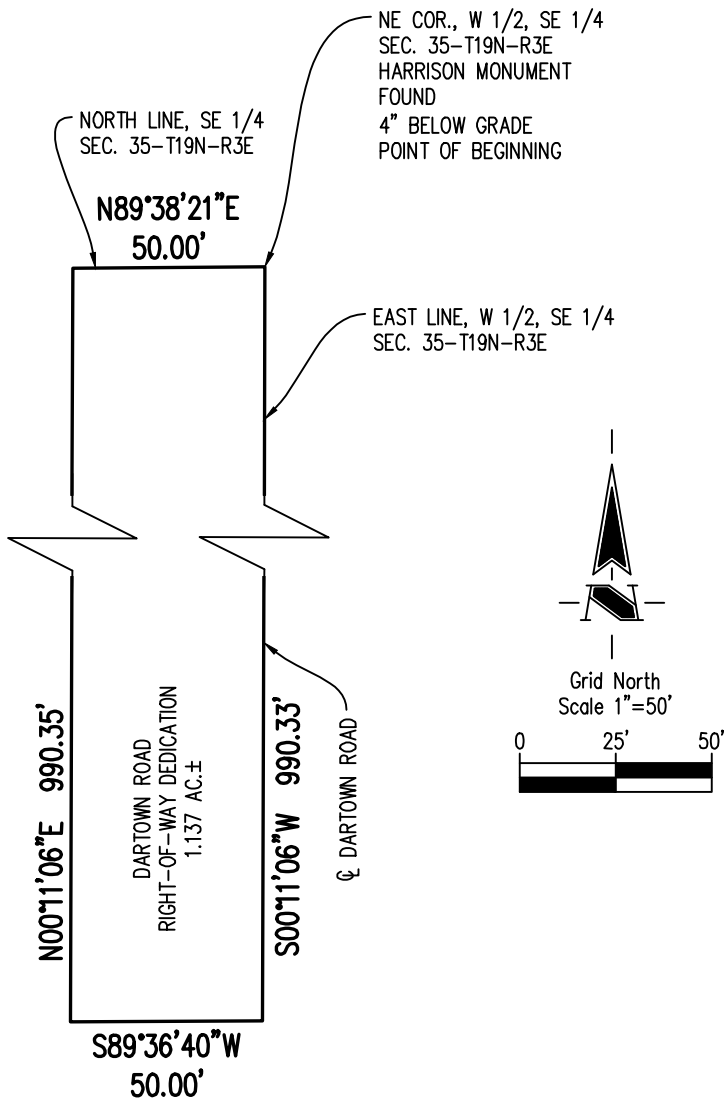
Nick Barbknecht

ATTEST:

Patricia Leuteritz, Public Works Administrator

This document prepared by

EXHIBIT "A"



LAND DESCRIPTION

A PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 35 TOWNSHIP 19 NORTH RANGE 3 EAST IN HAMILTON COUNTY, INDIANA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE SAID WEST HALF; THENCE SOUTH 00 DEGREES 11 MINUTES 06 SECONDS WEST FOR A DISTANCE OF 990.33 FEET ALONG THE EAST LINE OF SAID HALF AND DARTOWN ROAD; THENCE SOUTH 89 DEGREES 36 MINUTES 40 SECONDS WEST FOR A DISTANCE OF 50.00 FEET; THENCE NORTH 00 DEGREES 11 MINUTES 06 SECONDS EAST FOR A DISTANCE OF 990.35 FEET PARALLEL WITH THE SAID EAST LINE TO THE NORTH LINE OF SAID WEST HALF; THENCE NORTH 89 DEGREES 38 MINUTES 21 SECONDS EAST FOR A DISTANCE OF 50.00 FEET ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER TO THE POINT OF BEGINNING, CONTAINING 1.137 ACRES, MORE OR LESS.


ANDREW D. BAXTER, JR., PS
PROFESSIONAL SURVEYOR #LS20400029
dbaxter@schneidergeomatics.com
MAY 14, 2024



REDACTION STATEMENT:
I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT I HAVE TAKEN REASONABLE CARE TO REDACT EACH SOCIAL SECURITY NUMBER IN THIS DOCUMENT, UNLESS REQUIRED BY LAW.

ANDREW D. BAXTER, JR.

This drawing is not intended to be represented as a retracement or original boundary survey, a route survey, or a Surveyor Location Report



SCHNEIDER GEOMATICS
Historic Fort Harrison
8901 Otis Avenue
Indianapolis, IN 46216-1037
Telephone: 317.826.7100
Fax: 317.826.7200
www.schneidergeomatics.com

DARTOWN ROAD ROW DEDICATION

DATE: 05/14/2024	PROJECT NO.: 16555
DRAWN BY: CCE	CHECKED BY: ADB
DRAWING FILES: T:\16K\16555\CAD\16555_E	

PROFESSIONAL SERVICES TASK ORDER AGREEMENT

**WSP Agreement No. - 185360
Task Order No. 33**

This Task Order No. 33 is made and entered into this ____ day of _____, 2024, by and between the City of Westfield with offices at 2706 East 171st Street, Westfield, IN 46074 (hereinafter called the "Client"), and WSP USA, Inc. (formerly Parsons Brinckerhoff, Inc.) a New York corporation, with offices at 115 W. Washington Street, Suite 1270S, Indianapolis, In 46204 (hereinafter called "WSP").

WITNESSETH

WHEREAS, the parties entered into a Professional Services Agreement on February 11, 2014 (hereinafter called the "Agreement") to provide Right of Way (ROW) Management services on a task order basis;

WHEREAS, the Client has determined the need for WSP to perform certain Services;

NOW, THEREFORE, for the consideration hereinafter set forth, the parties do mutually agree as follows:

1. Scope of Services

WSP shall perform the Services and provide the deliverables as set forth below:

Acquisition Services for the City of Westfield on the total acquisition of property at 181st SR 32 and US 31 total of 1 parcel. These services shall include: right-of-way management, title research, appraisal, buying and document recording.

2. Schedule

WSP shall provide the services stated above in accordance with a schedule set forth below:

Title -	30 days from Notice to Proceed
Appraisal-	30 days from Notice to Proceed
Buying -	45 days from Buyer Notice to Proceed
Recording	

PROFESSIONAL SERVICES TASK ORDER AGREEMENT

3. Compensation

The Client shall compensate WSP for the performance of the services stated above, on a unit rate basis, based on actual number of parcels managed and procured by WSP and the unit price rates provided herein for an estimated total amount of \$ 9,660.00.

Title	Unit Rate per parcel	# of parcels	Total Cost
Right-of-Way Management	\$1,310	1	\$1,310
Title Research	\$1,000	1	\$ 1,000
Appraisal	\$2,500	1	\$2,500
Appraisal – 2nd	\$2,500	1	\$2,500
Buying – Permanent – Total Take	\$2,250	1	\$2,250
Recording Documents	\$100	1	\$100

4. Both parties agree that this Task Order No. 33 shall be made part of the Agreement between Client and WSP, and except as amended herein, all terms, covenants and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Task Order No. 33 has been executed by Client and WSP, effective from the day and year first written above.

City of Westfield

WSP USA, Inc.

Signature

Signature

Johnathon Nail
Director of Public Works

Patrick M. McCallister
Director-Local Business Leader



ENGINEERING

ENVIRONMENTAL

INSPECTION

LAND SURVEYING

LAND ACQUISITION

PLANNING

**WATER &
WASTEWATER**

SINCE 1965

OFFICERS

Steven W. Jones

Christopher R. Pope, PE

B. Keith Bryant, PE

Michael A. Rowe, PE

Jon E. Clodfelter, PE

Paul D. Glotzbach, PE

PROFESSIONAL STAFF

Andrew T. Wolka, PE

Devin L. Stettler, AICP

Michael S. Oliphant, AICP

Timothy J. Coomes, PLS

Steven R. Passey, PE

Brian J. Pierson, PE

Christopher L. Hammond, PE

Brian S. Frederick, PE

Jay N. Ridens, PE

Christopher J. Dyer, PE

Jeromy A. Richardson, PE

Heather E. Kilgour, PE

Adam J. Greulich, PLS

Caleb C. Ross, PE

Dann C. Barrett, PE

Scott G. Minnich, PE

Michael D. Farrell, CPA

Kelton S. Cunningham, PE

Braun S. Rodgers, PE

Chris J. Andrzejewski, PE

Eric S. Hamed, PE

Andrew J. Allison, PE

Abigail I. Godsey, PE

Gretchen A. Meyer, PE

Brian S. Haefliger, PE

Corbin A. Schwiebert, PE

Tim B. Leemhuis, PE

Hogan W. Sills, PE

Kyle D. Kent, PE

Steven D. Zehr, PE

Elizabeth D. Magee, PE

John D. SanGiorgio, PE

Marcus A. Gahagen, PE

Troy A. Casey, PE

Mitchell D. Lankford, PE

Melissa A. Stone, PE

Tony Fadoul, PE

www.ucindy.com (317) 895-2585 8440 Allison Pointe Blvd., Suite 200, Indianapolis, IN 46250

November 15, 2024

Mr. Johnathan Nail, PE
Director of Public Works
City of Westfield
2728 East 171st Street
Westfield, IN 46074

RE: Construction Inspection Agreement
Monon Trail Underpass at 161st Street

Dear Mr. Nail:

Thank you for entrusting the Construction Inspection Services for the Monon Trail Underpass at 161st Street project to United Consulting. We are transmitting electronically the Professional Services Agreement along with the following information for the referenced project:

1. Project Scope Summary
2. Time Justification Summary
3. Hourly Justification worksheet
4. Consultant Contract

We will plan on attending the Board of Public Works meeting when you consider this contract for approval.

If you have any comments, please contact me anytime. My cell phone number is (317)502.4246.

Sincerely,
UNITED CONSULTING

Brian N. Miller, Manager
Construction Inspection Services

c: Jeff Larrison - United Consulting
File (pending)

United Consulting
Financial Summary
City of Westfield
Monon Trail Underpass at 161st Street
10/28/24

Project Summary			
Anticipated Bid Date:	4/1/25		
Anticipated Start Date:	6/1/25		
Shutdown:	1/1/26	through	2/12/26
Completion Date:	5/31/26		
Project Duration:	50	Weeks (2)	
Construction Estimate:	5,100,000	(3)	

Proposed Staffing:

Department Manager	1 Part-Time Department Manager (United) for a project duration of 50 weeks (46 weeks Part-Time Construction, and 4 weeks Final Construction Record). 72 hours of Department Manager supervision (8 hours Pre-Construction, 60 Construction Hours, and 4 hours Final Construction Record).
Field Operations Team Leader	1 Part-Time Field Operations Team Leader (United) for a project duration of 50 weeks (46 weeks Part-Time Construction, and 4 weeks Final Construction Record). 178 hours of Field Operations Team Leader supervision (16 hours Pre-Construction, 138 Construction Hours, and 24 hours Final Construction Record).
Construction Manager 1	1 Part-Time Construction Manager 1 (United) for a project duration of 19 weeks (19 weeks Part-Time Construction, and 0 weeks Final Construction Record). 380 hours of Construction Manager 1 supervision (380 hours Pre-Construction, 0 Construction Hours, and 0 hours Final Construction Record).
Construction Manager 1	1 Full Time Construction Manager 1 (United) for a project duration of 50 weeks (46 weeks Full Time Construction, and 4 weeks Final Construction Record). 2020 hours of Construction Manager 1 supervision (20 hours Pre-Construction, 1840 Construction Hours, and 160 hours Final Construction Record).
Construction Manager 2	1 Part-Time Construction Manager 2 (United) for a project duration of 50 weeks (46 weeks Part-Time Construction, and 4 weeks Final Construction Record). 680 hours of Construction Manager 2 supervision (0 hours Pre-Construction, 680 Construction Hours, and 0 hours Final Construction Record).

Notes

- (1) Estimated as no Contract Documents were available at the time of preparation
- (2) Time includes construction and FCR completion
- (3) From Estimate dated 10/18/24

United Consulting
Time Justification
City of Westfield
Monon Trail Underpass at 161st Street
10/28/24

Dates/Days/Weeks Worksheet	Pre Constr. Dates	Year 1 Dates	Shut Down Dates	Year 2 Dates	Total Weeks
Construction Estimate					5,100,000
Estimated Bid Date	4/1/25				4/1/25
Preconstruction Activities Days	1/19/25				1/19/25
Notice to Proceed Date					6/1/25
Anticipated Start Date	1/19/25	6/1/25		1/1/26	6/1/25
Anticipated End Date	6/1/25	12/31/25		5/31/26	5/31/26
Gross Estimated Days Total		213		150	364
Gross Estimated Weeks Total		30.4285714		21.428571	52.0
Anticipated Shut down Start Date			1/1/26		1/1/26
Anticipated Shut down End Date			2/12/26		2/12/26
Shut Down Days			42		(42)
Shut Down Weeks			6		(6)
Net Estimated Days Total	133				322
Net Estimated Weeks Total	19				46.0
Final Construction Record					4

Hours Worksheet	Pre Constr. Prep Hours	Constr. Hours	Final Constr. Record Hours	Total Hours	Total Weeks
Department Manager	8	60	4	72.00	1.80
Field Operations Team Leader	16	138	24	178.00	4.45
Construction Manager 1	380			380.00	9.50
CEG Watermain Relocation				-	-
Construction Manager 1	20	1840	160	2,020.00	50.50
Construction Manager 1 - OT		368		368.00	9.20
Construction Manager 2		680		680.00	17.00
Construction Manager 2 - OT				-	-
Construction Manager 3				-	-
Construction Manager 3 - OT				-	-
Intern				-	-
Intern - OT				-	-
Sub 1				-	-
Sub 1 - OT				-	-
Sub 2				-	-
Sub 2 - OT				-	-
Sub 3				-	-
Sub 3 - OT				-	-
Sub 4				-	-
Sub 4 - OT				-	-
Total Hours	424.0	3086.0	188.0		
Total Weeks	10.6	77.2	4.7		

United Consulting
Man Hour Justifications
City of Westfield
Monon Trail Underpass at 161st Street
10/28/24

CEG Watermain Relocation									
Work Categories	Department Manager	Field Operations Team Leader	Construction Manager 1	CEG Watermain Relocation	Construction Manager 1	Construction Manager 1 - OT	Construction Manager 2	Construction Manager 2 - OT	Totals
Firm	United 1	United 1	United 1	United	United 1	United 1	United 1	United	
Number of Employees Needed Full or Part Time	Part-Time	Part-Time	Part-Time		Full Time	Full Time	Part-Time		
Pre-Construction	8	16	380	-	20	-	-	-	424
Construction Hours	60	138	-	-	1,840	368	680	-	3,086
Final Construction Record	4	24	-	-	160	-	-	-	188
Total Hours	72	178	380	-	2,020	368	680	-	3,698
Billed Hourly Rate	278.64	223.86	176.35	-	176.35	200.03	123.29	-	1,179
Total Labor	20,062.06	39,846.73	67,012.74		356,225.61	73,609.87	83,835.91		640,593
Expenses									8,080
Total Labor and Expenses (rounded)									580,542
Construction Estimate									5,100,000
Construction Inspection %									11.38%
Total Labor and Expenses (rounded)									68,158
Construction Estimate									1,200,000
Construction Inspection %									5.68%

Miles to Jobsite	United
Miles to Jobsite	12
Miles from Jobsite	12
Miles on Jobsite	6
Total Daily Miles	30

Mileage Breakdown	Department Manager	Field Operations Team Leader	Construction Manager 1	Construction Manager 1	Construction Manager 2	Totals
Weeks	20	40	19	46	17	
Days/Week	0.50	0.50	3	5	5	
Miles/Day	30	30	30	30	30	
Total Miles	300	600	1,710	6,900	2,550	12,060

Expense Description	Quantity	Unit	Price	Total
Mileage	12,060	MILES	0.67	8,080
Per Diem	-	DAYS	26	-
Lodging	-	NIGHTS	99	-
Printing	-	SHEETS	0.10	-
Estimated Direct Testing and Misc (Sub)	-	TRIPS	MHJ	-
Estimated Special Equipment (LWD)	-	DAYS	150	-
Total Direct Cost Estimate				8,080

580,541.56	
68,158.44	CEG
648,700.00	

PROFESSIONAL SERVICES AGREEMENT



This PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made, by and between **CITY OF WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY**, ("CLIENT") and **UNITED CONSULTING**, an Indiana corporation ("UNITED").

WITNESSETH



WHEREAS, UNITED desires to provide, and CLIENT desires for UNITED to provide, certain professional services to be performed with respect to **MONON TRAIL UNDERPASS AT 161st STREET** ("Project"), subject to the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the promises, the mutual covenants and undertakings herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

Section I – Services by UNITED

The professional services to be performed by UNITED are described in Appendix "A" attached hereto, and made a part hereof, and are referred to herein as the "Services".

Section II – Information and Services to be furnished by CLIENT

The information and services to be furnished by the CLIENT are as set out in Appendix "B", which is attached to this Agreement, and incorporated herein by reference.

Section III – Commencement of Services and Schedule

UNITED shall commence performance under this Agreement upon execution by the parties and shall provide the Services hereunder in accordance with the Schedule contained in Appendix "C", which is attached to this Agreement, and incorporated herein by reference.

Section IV - Compensation

For all Services rendered by UNITED under this Agreement, CLIENT agrees to pay UNITED on the basis of fees and charges established in Appendix "D", which is attached to this Agreement, and incorporated herein by reference.

Section V – Term and Termination

1. Term

This Agreement shall commence upon execution by the parties and shall continue until completion of the Services and deliverables as set forth in Appendix "C" or unless terminated as set forth below.

2. Termination

CLIENT reserves the right to terminate or suspend this Agreement upon five days advance written notice to UNITED. Upon termination of this Agreement, UNITED shall deliver all Work Product (as defined herein) to CLIENT. The dollar amount for any earned but unpaid Services performed by UNITED shall be based upon an estimate of the portions of the total Services completed by UNITED through the effective date of termination, which estimate shall be as made by CLIENT in the exercise of its honest and reasonable judgment for all Services to be paid for on a lump sum basis and shall be based upon an audit by CLIENT of those Services to be paid for on a cost basis or a cost plus fixed fee basis as described in Section IV hereof.

Section VI - General Provisions

1. Subcontracting

It is recognized that UNITED may engage subcontractors to perform a portion of the work under this Agreement. The engagement of subcontractors by UNITED shall not relieve UNITED of any responsibility for the fulfillment of this Agreement. No subcontractor shall subcontract any portion of its work under this Agreement.

UNITED will include a term requiring compliance with all applicable Code of Ethics and Conflict of Interest Policies of the CLIENT in any agreement with a subcontractor for the fulfillment of work under this Agreement.

2. Ownership of Documents

All reproducible materials prepared by UNITED or its subcontractors in connection with this Agreement, alone or in combination with others, on any and all media, in whole or in part, and all copies thereof, whether created before, during, or after the term of this Agreement (collectively, the "Work Product") will be the property of CLIENT.

UNITED shall be allowed to retain copies of all documents included in the Work Product,

unless prohibited for reasons of security and as mutually agreed by both parties.

UNITED agrees that written agreements with any and all subcontractors used by UNITED to fulfill UNITED's obligations hereunder shall contain language substantially similar to that of this Subsection to assign to CLIENT all Work Product by such subcontractors, and to require cooperation with UNITED on the same terms and conditions as set forth herein.

The provisions of this Subsection shall survive the expiration, suspension, abandonment, termination, or completion of this Agreement.

3. Access to Records

Full access to the work during the progress of the Services shall be available to the CLIENT. UNITED and its subcontractors shall maintain all books, documents, papers, accounting records and other evidence pertaining to the cost incurred under this Agreement and shall make such materials available at its respective offices at all reasonable times during the period of this Agreement and for three (3) years from the date of final payment for Services is made by the CLIENT to UNITED.

4. Liability for Damages

UNITED assumes all risk of loss, damage or destruction to the work product, to all of its materials, tools, appliances and property of every description, and for injury to or deaths of its employees or agents arising out of or in connection with the performance of this Agreement, excluding that which occurs due to the acts or failure to act of any third party, and excluding that which is caused by the CLIENT.

5. Insurance

- a. Amounts and Coverage. UNITED shall procure and maintain at its expense insurance of the kind and in the amounts set forth in Appendix "E" by companies authorized to do such business in the State of Indiana covering all Services and related activities performed by UNITED.
- b. Evidence of Insurance. Before commencing its Services, UNITED shall furnish to CLIENT a certificate, or certificates, showing that it has complied with this Section VI.5. The policies shall not be changed or canceled unless thirty (30) days prior written notice has been given to CLIENT.

6. Workmen's Compensation

UNITED shall be responsible for providing all necessary unemployment and Worker's Compensation Insurance for its employees. UNITED shall provide the CLIENT with a certificate of insurance indicating that it has complied with this requirement.

7. Changes in Work

- a. Prior Approval. UNITED shall not commence any additional services or change of scope until authorized by the CLIENT.
- b. Additional Services. Additional services may include, but not be limited to:
 - i. Services associated with significant changes in the scope, extent, or character of the portions of the Project required by, but not limited to, changes in scope, complexity or schedule and revisions required by changes in applicable laws and regulations or due to any other causes beyond UNITED's control.
 - ii. Preparing to serve or serving as a consultant or witness for CLIENT in any litigation or other dispute resolution process related to the Project that does not involve a claim against UNITED or a claim that is based on an alleged act of negligence or breach of contract by UNITED.
 - iii. Subject to other provisions of this Agreement, additional or extended services during the Project made necessary by (1) emergencies or Acts of God endangering the Project site, (2) an occurrence of a hazardous environmental condition, (3) damages to CLIENT facilities caused by fire, flood or other cause, (4) acceleration or deceleration of the Project Schedule involving services beyond normal working hours, (5) significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages, and (6) default or failure to perform by other consultants.

8. Non-Discrimination and Code of Ethics

UNITED and its subcontractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of the Services under this Agreement, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, handicap, national origin or ancestry. Breach of this covenant may be regarded as a

material breach of the Agreement.

UNITED shall comply with all applicable Code of Ethics and Conflict of Interest Policies of the CLIENT.

9. Safety

- a. Responsibility. UNITED shall be directly responsible for the safety requirements and programs applicable to its own employees, its subcontractors and other parties with whom it has contracted to perform Services with respect to the Project.
- b. Compliance. UNITED's safety program shall comply with applicable federal, state and local statutes, rules, regulations and ordinances. UNITED shall report to CLIENT, in writing, any injury or accident at the Project site involving its employees, its subcontractors or other parties for which it is responsible, within forty-eight (48) hours or a shorter period of time if required by law.
- c. Notification. UNITED shall not be responsible for the safety requirements or programs applicable to any other person or entity involved with the Project other than UNITED and its subcontractors.

10. Independent Contractor

CLIENT and UNITED are acting in an individual capacity in the performance of this Agreement and will not act as agents, employees, partners, joint venturers or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever. Neither party will assume any liability for any injury (including death) to any persons, nor damage to any property, arising out of the acts or omissions of the agents, employees, or subcontractors of the other party. UNITED shall be responsible for providing all necessary unemployment and workers' compensation insurance for its employees.

11. Indemnification

UNITED agrees to indemnify the CLIENT for all claims and liability due to the negligent acts of UNITED or its subcontractors, agents or employees.

12. Notification

All written notices required by this Agreement shall be sent to the parties at the following addresses by Certified Mail, Return Receipt.

CLIENT:

*Mr. Johnathon Nail
Director of Public Works
City of Westfield
2706 East 171st Street
Westfield, IN 46074*

UNITED:

*United Consulting
Michael A. Rowe, PE, President
8440 Allison Pointe Boulevard, Suite 200
Indianapolis, IN 46250*

13. Authority to Bind UNITED

As used in this Agreement, UNITED refers to United Consulting Engineers, Inc. d/b/a UNITED CONSULTING. Further, the signatory for UNITED represents that he/she has been duly authorized to execute this Agreement on behalf of UNITED and has obtained all necessary or applicable approvals to make this Agreement fully binding upon UNITED when his/her signature is affixed hereto.

14. Successors and Assignees

This Agreement is binding upon and shall inure to the benefit of CLIENT and UNITED and their respective successors and permitted assigns. UNITED shall not assign this Agreement without the written consent of CLIENT.

15. Entire Agreement; Amendments

This Agreement and its Appendices, each of which is incorporated herein by reference and made a part of this Agreement, constitutes the entire Agreement of the parties with regard to the subject matter hereof and supersedes all prior discussions or agreements concerning any subject matter related hereto. This Agreement may only be amended, supplemented or modified by a written document executed in the same manner as this Agreement.

16. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana, without giving effect to principles respecting conflicts of laws. Subject to Section 19, any action pursuant to this Agreement shall be brought and tried in a court of competent jurisdiction in Marion County, Indiana, and each party hereby irrevocably consents to the personal and subject matter jurisdiction of any such court and waives any objection to such jurisdiction and venue.

17. Non-Waiver

It is agreed and acknowledged that no action or failure to act by CLIENT or UNITED as to a breach, act or omission of the other shall constitute a waiver of any right or duty afforded either of them under this Agreement, as to any subsequent breach, act or omission of the other nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereof, except as may be specifically agreed in writing. No right conferred on either party under this Agreement shall be deemed waived and no breach of this Agreement excused unless such a waiver or excuse shall be in writing and signed by the party claimed to have waived such right.

18. Invalid Provisions

If any part of this Agreement is later found to be contrary to, prohibited by or invalid under applicable law, rules, or regulations, that provision shall not apply and shall be omitted to the extent so contrary, prohibited or invalid, but the remainder of this Agreement shall not be invalidated and shall be given full force and effect insofar as possible.

19. Dispute Resolution

Any dispute arising out of this Agreement that cannot be resolved through informal discussions between the parties, shall be subject to this Section.

- a. The parties agree that the existence of a dispute notwithstanding, the parties shall continue without delay to carry out all of their respective responsibilities under this Agreement.
- b. Should any dispute arise with respect to this Agreement that cannot be resolved through informal discussions between the parties, a party shall serve written notice to the other party outlining the details of the dispute and demanding mediation. No later than twenty (20) days from the date of the notice demanding mediation, the

parties shall confer to discuss the selection of the mediator and agree upon other mediation procedures.

- c. Submission of a dispute under this Agreement to a mediation procedure shall be a condition precedent to filing litigation. No litigation shall be initiated by either party unless the mediation has been completed (unsuccessfully) or a party has failed to participate in a mediation procedure.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.



UNITED

CLIENT

***City of Westfield Board of Public Works
and Safety***

BY:

Michael A. Rowe, PE - President

BY:

Mayor Scott Willis

BY:

Chris R. Pope, Senior Vice President

BY:

Randy Graham

DATE:

BY:

Nick Barbknecht

DATE:

ATTEST:

*Patricia Leuteritz, Public Works
Administrator*

LIST OF APPENDICES

Appendix A - Services by UNITED

Appendix B - Information and Services to be provided by CLIENT

Appendix C - Project Schedule

Appendix D - Compensation

Appendix E - Insurance

Services by Consultant

In fulfillment of this Contract, the CONSULTANT shall comply with the requirements of the appropriate regulations and requirements of the CLIENT.

The CONSULTANT shall be responsible for performing the following activities:

A. PERSONNEL:

For the fulfillment of all services outlined in Section B below, the CONSULTANT will provide a full-time Resident Project Representative, Inspectors, Engineering Support, Clerical, and Accounting personnel as required.

The qualifications of personnel provided by the CONSULTANT are subject to approval by the CLIENT.

The Resident Project Representative will take direction from and report to the CLIENT's Project Coordinator on all matters concerning contract compliance and administration.

B. DESCRIPTION OF SERVICES:

1. UNITED CONSULTING shall attend a Pre-Bid Construction Meeting with the potential Contractors who might be bidding on the project.
2. UNITED CONSULTING shall designate an individual to perform the post-design part time monitoring of the CEG watermain relocation activities throughout the project.
3. UNITED CONSULTING shall meet with the CLIENT and Designer prior to bid to discuss the status of the watermain relocation. This shall include discussion of proposed work plans, utility reimbursement agreements, and proposed relocation schedules.
4. UNITED CONSULTING shall attend the project preconstruction meeting and be prepared to discuss the status of CEG watermain relocation.
5. UNITED CONSULTING shall provide regular updates regarding the CEG watermain relocation progress, to be included in weekly updates to the Client.
6. Review the Contractor's construction schedule and provide the CLIENT with documentation concerning acceptability.

7. Review Contract documents, verify existing site conditions, attend pre-construction conferences, organize progress meetings, and other job conferences as required and provide a written record of the meeting minutes.
8. Serve as the project liaison by working principally through the Contractor's field Superintendent or other designated authority. Deviation from the plans or specifications will be reported to the appropriate CLIENT representative.
9. Obtain from the Contractor a list of proposed suppliers and sub-contractors and obtain sufficient information for the proper execution of work.
10. Review the necessary materials testing reports completed by the Contractor or independent testing firm provided by the Contractor as prescribed by the INDOT frequency of testing manual dated 2024.
11. Shop and Falsework Drawings:
 - a. Document submittals and check for completeness, then forward to the proper design personnel for review and approval. Forward approved documents and maintain copies within the contract file.
 - b. Check construction for compliance with the approved drawings and specifications and alert the Contractor of materials or equipment which are not approved for their intended use. Advise the CLIENT when submissions will not be approved or when it is necessary to disapprove work.
12. Review of Work, Inspection and Tests:
 - a. Conduct on-site inspections of the work for conformance with plans and specifications
 - b. Provide random testing of materials to verify Contractor's testing is in compliance with the frequency of testing manual.
 - c. Accompany authorized visitors to the project and provide a detailed report of the site visits.
13. Collaborate with the Engineer of Record with suggestions for modifications to the project drawings and/or specifications.
14. Records:
 - a. Prepare and maintain at the jobsite orderly files of all relevant project documentation including a diary recording all pertinent project information.
 - b. Maintain a "paper" set of record as-built drawings and prepare the appropriate information necessary to complete a Final Construction Record.

15. Furnish as required, all reports associated with the execution of the project work.
16. Prepare and submit for processing, periodic progress estimates related to payment with the Contactor.
17. UNITED CONSULTING representatives will regulate their work week to generally conform to the Contractor's hours.
18. The Contractor shall be responsible for all safety on the project in accordance with INDOT Standard Specification 107.08. UNITED CONSULTING shall not be responsible for supervising, directing or controlling the work of the Contractor or their sub-contractors.
19. Changes to the project:
 - a. Review the claim and compare with approved contract documents
 - b. Determine the validity of the claim
 - c. Determine the work elements and costs associated with the claim
 - d. Review supporting documentation necessary to perform the changes
 - e. Determine cost and schedule impacts and method of payment
 - f. Determine impacts of change to project funding limitations
 - g. Submit change order documents to CLIENT Representative and Designer of Record
 - h. Receive documented approval from CLIENT, and Designer of Record
 - i. Document and save approved Change Order(s) into the FCR
 - j. Any approved changes to the project that impact the total project cost or extend the project schedule shall be considered a substantial change to the scope of work in accordance with Section 7 of this Contract

20. FINAL CONSTRUCTION RECORD

- a. UNITED CONSULTING will provide verification of pay item quantities in a final construction record suitable to the CLIENT.

Information and Services Provided by CLIENT

The CLIENT shall furnish the UNITED CONSULTING with the following:

1. The CLIENT shall designate an employee as Project Coordinator as a primary point of contact for this project administration.
2. CEG watermain Relocation "Work Plans and any Reimbursable Utility Agreements".

Schedule

For purposes of contract control any work required to be submitted by UNITED CONSULTING to the CLIENT for review and approval within the following approximate time periods:

A. PART TIME WATERMAIN RELOCATION MONITORING

1. UNITED CONSULTING shall provide part-time inspector for watermain relocation monitoring from submittal of Final Tracings by CLIENT's Designer through the relocation (estimated to be 19 weeks).

B. CONSTRUCTION INSPECTION:

1. Full Time Inspection
 - a. UNITED CONSULTING shall provide Full-Time Construction Inspection for a duration of **46** weeks.
 - b. UNITED CONSULTING shall prepare a Final Construction Record for a duration of **4** weeks.
2. Final Construction Record
 - a. UNITED CONSULTING shall provide a Final Construction Record within **45** calendar days of Final Acceptance of the project by the CLIENT.

The Inspection scope and fees are based on the following project schedule:

- Start of CEG watermain relocation: January 19, 2025
- Contract Letting Date: April 1, 2025
- Completion of CEG watermain relocation: June 1, 2025
- Start of construction: June 1, 2025
- Shutdown of construction: January 1, 2026 through February 12, 2026
- Completion date: May 31, 2026

Should these schedule dates change substantially or additional man-hours be required, the contract shall be modified accordingly.

Compensation

A. Amount of Payment

1. UNITED CONSULTING shall receive as payment for the work performed under this Agreement the fee not to exceed **\$648,700.00** unless a modification of the Agreement is approved in writing by the CLIENT.
2. UNITED CONSULTING shall receive as payment for the work performed under section 2 of this Agreement on the basis of actual hours of work performed by essential personnel working exclusively on this project at the billing rates as set forth in the Billing Rates by Classification tables on page 2 of this Appendix.
 - a. PART TIME WATERMAIN RELOCATION MONITORING \$68,200.00
 - b. CONSTRUCTION INSPECTION \$580,500.00

B. Method of Payment

1. UNITED CONSULTING may submit a maximum of one invoice voucher per calendar month for work covered under this Agreement. The invoice voucher shall be submitted to the CLIENT. The invoice voucher shall represent the value, to the CLIENT, of the partially completed work as of the date of the invoice voucher.
2. The CLIENT for and in consideration for the rendering of UNITED CONSULTING services provided for in Appendix A, agrees to pay UNITED CONSULTING for rendering such services, the fees established above upon completion of the work thereunder and acceptance thereof by the CLIENT.

3. In the event of a substantial change in the scope, character or complexity of the work on the project, the maximum fee payable shall be adjusted in accordance with item 7, (changes in work) of the General Provisions, set out in this Agreement.

<i>United Consulting</i>				
	Classification	2025	2026	2027
1	Department Manager	\$ 278.64	\$ 292.57	\$ 307.20
2	Field Operations Team Leader	\$ 223.86	\$ 235.05	\$ 246.80
3	Construction Manager 1	\$ 176.35	\$ 185.17	\$ 194.43
	Construction Manager 1 - OT	\$ 200.03	\$ 210.03	\$ 220.53
4	Construction Manager 2	\$ 123.29	\$ 129.45	\$ 135.93
	Construction Manager 2 - OT	\$ 139.84	\$ 146.83	\$ 154.18
5	Construction Manager 3	\$ 108.78	\$ 114.22	\$ 119.93
	Construction Manager 3 - OT	\$ 123.39	\$ 129.56	\$ 136.03
6	Survey Crew Chief	\$ 150.54	\$ 158.07	\$ 165.97
	Survey Crew Chief - OT	\$ 170.75	\$ 179.29	\$ 188.26
7	Survey Professional	\$ 103.15	\$ 108.31	\$ 113.72
	Survey Professional - OT	\$ 117.00	\$ 122.85	\$ 128.99
8	Intern	\$ 80.04	\$ 84.04	\$ 88.25
	Inter - OT	\$ 90.79	\$ 95.33	\$ 100.09

APPENDIX E

Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Walker Professional Insurance PO Box 55 Carmel IN 46082		CONTACT NAME: Kristen Walker, CIC PHONE (A/C, No, Ext): (317) 759-9321 FAX (A/C, No): E-MAIL ADDRESS: Certificate@WalkerProfessional.com															
INSURED United Consulting Engineers, Inc. 8440 Allison Pointe Blvd Ste 200 Indianapolis IN 46250		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Sentinel Insurance Co. Ltd</td> <td>11000</td> </tr> <tr> <td>INSURER B: Hartford Accident & Indemnity Co</td> <td>22357</td> </tr> <tr> <td>INSURER C: Multiple Harford Companies by state</td> <td>00914</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Sentinel Insurance Co. Ltd	11000	INSURER B: Hartford Accident & Indemnity Co	22357	INSURER C: Multiple Harford Companies by state	00914	INSURER D:		INSURER E:		INSURER F:	
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COVERAGES

CERTIFICATE NUMBER: CL24102344674

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			36SBWUI8421	11/01/2024	11/01/2025	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	☐ POLICY ☒ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY			36UEGAE5702	11/01/2024	11/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO						BODILY INJURY (Per person) \$
	☒ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR			36SBWUI8421	11/01/2024	11/01/2025	EACH OCCURRENCE \$ 5,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$ 5,000,000
	☐ DED ☒ RETENTION \$ 10,000						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			36WEGCB8685	11/01/2024	11/01/2025	☒ PER STATUTE ☐ OTH-ER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Where allowable by law: General Liability, Automobile and Umbrella liability provides for additional insured when agreed by written contract or agreement. General Liability, Automobile and Umbrella liability are provided on a primary, non-contributory basis when agreed by written contract or agreement. General Liability, Automobile and Workers Compensation include blanket waiver of subrogation when agreed by written contract or agreement. Umbrella is follow form per the terms of the policy. 30 days notice of cancellation, except for non-payment, shall be provided to the certificate holder.

CERTIFICATE HOLDER

CANCELLATION

City of Westfield 2728 East 171st Street Westfield IN 46074	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

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10/23/2024

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B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			36UEGAE5702	11/01/2024	11/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			36SBWUI8421	11/01/2024	11/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
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City of Westfield
2728 East 171st Street

Westfield IN 46074

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AUTHORIZED REPRESENTATIVE

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Public Works

John Nail, Director
Michael Pearce, City Engineer
Justin Jones, Streets

Board of Works

Mayor Scott Willis
Randy Graham
Nick Barbknecht

Clerk Treasurer

Marla Ailor

To: Westfield Board of Public Works & Safety

Date: December 18, 2024

Re: Action Item - Signing Authority

Design Contract for Penn Street

The City of Westfield Public Works Department is requesting that the Board of Public Works and Safety grant Johnathon Nail, Director of Public Works, signing authority to execute a design contract with Kimley Horn for the design of a Penn Street extension for a not-to-exceed amount of \$166,440.

Scott Willis

Randy Graham

Nick Barbknecht

Public Works Department

(317) 804-3100 office
(317) 804-3181 fax

2706 East 171st Street
Westfield, IN 46074
westfield.in.gov

RESOLUTION NO. 24-155 2024

A RESOLUTION OF THE CITY OF WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS AND AUTHORIZING DISPOSAL

WHEREAS, it has come to the attention of the Board of Public Works and Safety ("Board") of the City of Westfield, Indiana ("City") that certain property owned by the City is now surplus and should be disposed of; and

WHEREAS, Ind. Code § 5-22-22 *et seq.* authorizes the City to follow certain procedures to dispose of or transfer surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works and Safety of the City of Westfield that:

Section 1. The above recitals are incorporated by reference.

Section 2. The following property belongs to the City, is no longer needed and/or is unfit for the purposes for which it was intended, and is therefore declared surplus property ("Property"):

Manufacture	Model/Color	Serial Number
Apple	iPhone 12 / Black	HAYJT7520DXP
Apple	iPhone 11 / Black	FFWH31FBN72Q
Apple	iPhone 11 / Black	FFWH363JN72Q
Apple	iPhone 11 / Black	FFWH31A0N72Q
Apple	iPhone SE /Black	FFNFW1PAPLJM
Apple	iPhone SE/Black	FFNG81XZPLJM
Apple	iPhone SE/Black	TMVN07G4X2
Apple	iPhone SE/Black	F71Y466KHG6W
Apple	iPhone 11 / Black	FFWHJ5F1N72J
Apple	iPhone 11 / Black	DX4HT52YN72J
Apple	iPhone 11 / Black	G0NHC8JBN72j
Apple	iPhone XR/Black	F2LXTQHRKXKN
Apple	iPhone 14/Black	FX2PYFJVG
Apple	iPhone 14/Black	P217H7HGN2
Apple	iPhone 14/Black	XD47F9L79P

Apple	iPhone 12 / Black	HT2JY8H80DXP
Apple	iPhone 15/black	LF1VT6DM26
Apple	iPhone SE/Black	ND70Y44F5F
Apple	iPhone SE/Black	DX3FCRG8PLJM
Apple	iPhone SE/Black	FFMGP AQEPLJM
Apple	iPhone SE/Black	F18DMJ5GPLJM
Apple	iPhone SE/Black	FFNZVZMYJC6C
Apple	iPhone SE/Black	C7CY48D2HG6W
Apple	iPhone SE/Black	DX4FCA3SPLJM
Apple	iPhone SE/Black	FFNFW1TMPLJM
Apple	iPhone SE/Black	FFMFMXWMPLJM
Apple	iPhone SE /Black	DX3G469CPLJM
Apple	iPhone SE/Black	FFNFN1ZKPLJM
Apple	iPhone SE/Black	G0NYCNUZKXKN
Apple	iPhone 12 / Black	DX3J79P10DXP
Apple	iPhone 14/Black	M4GVJ634JX
HP	Elite Desk / Black	MXL91258S9
HP	ProDesk/Black	MXI53836LT
HP	ProDesk/Black	MXL5501QS7
HP	ProDesk/Black	MXL41616VZ

Section 3. The Property, which includes more than one item, has an estimated total value of less than five thousand dollars (\$5,000), so the City may sell or transfer the Property without advertising, pursuant to Ind. Code § 5-22-22-6. The Property shall be disposed of in accordance with the provisions of Ind. Code § 5-22-22 *et seq.*

Section 4. This Resolution is effective upon passage.

ADOPTED and PASSED this ____ day of December, 2024.

BOARD OF PUBLIC WORKS AND SAFETY,
CITY OF WESTFIELD, INDIANA

President Randy Graham

Mayor Scott A. Willis

Nick Barbknecht

Attest: _____
Pat Leuteritz



December 18, 2024

Consent Agenda Item:

Performance Bond Acceptance

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Performance Bonds for the requested developments:

- Solid Wellness, Inc., Bond #BND453622T, \$7,000.00, Erosion Control, Curb/Pavement & Swale Underdrain (Storm), & Curbs
- Wurster Construction Company, Inc., Riverview Health Medical Office Building, Bond #9469051, \$13,024.00, ROW – Curbs, Concrete Pavement, Concrete Walks (ADA Ramps Only)
- Elevation Excavation, Inc., Riverview Health Medical Office Building, Bond #LICX1984023, \$14,938.00, Erosion Control
- Platinum Properties Management Company, LLC, Winterburg, Section 1, Bond #5847720, \$387,715.00, Entrance Paving – Arterial & ROW Asphalt Path
- Platinum Properties Management Company, LLC, Winterburg, Section 1, Bond #5847722, \$110,707.00, Erosion Control
- Platinum Properties Management Company, LLC, Winterburg, Section 2, Bond #5847721, \$225,933.00, Erosion Control
- Westwood Property Investments, LLC, Westwood Wedding Venue, Bond #101330221, \$454,038.92, Trail, ROW Improvements, & Erosion Control
- Lennar Homes of Indiana, LLC, Osborne Trails, Section 14, Bond #024280970, \$569,282.00, Storm Sewer & SSD
- Lennar Homes of Indiana, LLC, Osborne Trails, Section 14, Bond #024280967, \$79,127.00, Concrete Curbs
- Lennar Homes of Indiana, LLC, Osborne Trails, Section 14, Bond #024280969, \$35,158.27, Common Walks
- Lennar Homes of Indiana, LLC, Osborne Trails, Section 14, Bond #024280961, \$99,398.00, Asphalt Path
- Lennar Homes of Indiana, LLC, Osborne Trails, Section 14, Bond #024280971, \$426,498.00, Asphalt Streets
- Lennar Homes of Indiana, LLC, Osborne Trails, Section 14, Bond #024280960, \$107,292.00, ROW Improvements

- Hagerman, Inc., Westfield Washington Middle School, Bond #014258106, \$1,298,022.50, ROW, Storm, & Erosion
- Grand Communities, LLC, Townes at Grand Park Village, Section 1, Bond & Rider #0259404, \$557,455.00, Pavement
- Grand Communities, LLC, Townes at Grand Park Village, Section 1, Bond & Rider #0259403, \$23,035.10, Concrete Walk & ADA Ramps
- Grand Communities, LLC, Townes at Grand Park Village, Section 1, Bond #0259401, \$496,036.00, Storm Sewer
- Grand Communities, LLC, Townes at Grand Park Village, Section 1, Bond #0259402, \$156,610.00, SSD
- Springwater Westfield, LLC, Lantern Park, Bond #5847712, \$55,000.00, Paving of Trail Along the Perimeter of Lantern Park
- Pepper Construction Company of Indiana, LLC, Community Hospital Westfield, Bond #268019563, \$231,811.69, Erosion Control
- Pepper Construction Company of Indiana, LLC, Community Hospital Westfield, Bond #268019564, \$1,882,859.00, Storm Sewer
- Pepper Construction Company of Indiana, LLC, Community Hospital Westfield, Bond #268019562, \$385,055.00, East Street ROW Improvements

Performance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety consider the following Performance Bonds for [release](#) by the requested developer:

- JRF Construction, Inc., 17827 Commerce Drive (JCF Commerce), Bond #999077169, \$6,567.00, Erosion Control
- Equicor Real Estate, LLC, Lantern Park, Bond #NIN1522, \$55,000.00, Perimeter Path Improvements

Maintenance Bond Acceptance

The Westfield Public Works Department is recommending that the Board of Public Works and Safety [accept](#) the following Maintenance Bonds for the requested developments:

- Karns, Inc., Townes at Grand Park Village, Section 1, Bond #2631081, \$5,376.80, Curbs

Maintenance Bond Release

The Westfield Public Works Department is recommending that the Board of Public Works and Safety [release](#) the following Maintenance Bonds for the requested developments:

- Beazer Homes Indiana, LLP, West Rail, Section 3, Bond #SU1177121, \$3,851.01, Roll Curb

- Beazer Homes Indiana, LLP, West Rail, Section 3, Bond #SU1177123, \$2,004.57, Common Area Sidewalks
- Beazer Homes Indiana, LLP, West Rail, Section 3, Bond #SU1177125, \$4,079.28, SSD Under Curbs
- Beazer Homes Indiana, LLP, West Rail, Section 3, Bond #SU1177124, \$23,027.44, Streets – Stone, Asphalt Base, Binder, Surface, & RPMs
- Beazer Homes Indiana, LLP, West Rail, Section 3, Bond #SU1177122, \$27,403.96, 156th Street Improvements
- Beazer Homes Indiana, LLP, West Rail, Section 4, Bond #SU1184637, \$1,014.65, Common Area Sidewalks
- Beazer Homes Indiana, LLP, West Rail, Section 4, Bond #SU1184640, \$1,848.00, 8' Wide Asphalt Path
- Beazer Homes Indiana, LLP, West Rail, Section 4, Bond #SU1184638, \$6,403.50, Subgrade Treatment/Lime Stabilization
- Beazer Homes Indiana, LLP, West Rail, Section 4, Bond #SU1184639, \$2,546.37, Roll Curb
- Beazer Homes Indiana, LLP, West Rail, Section 4, Bond #SU1184641, \$2,792.20, 6" Subsurface Drain-Curb
- Beazer Homes Indiana, LLP, West Rail, Section 4, Bond #SU1184642, \$30,346.84, Streets, Base, & Asphalt
- Karns, Inc., Legacy Oaks, Sections 1A & 1B, Bond #BMIH786515, \$5,252.50, Common Area Sidewalk
- Karns, Inc., Legacy Oaks, Sections 1A & 1B, Bond #BMIH786507, \$5,089.21, Concrete Curb
- Valenti-Held Contractor/Developer, Inc., Legacy Oaks, Sections 1A & 1B, Bond #30142144, \$38,196.02, Storm Sewer & SSD
- E&B Paving, LLC, Legacy Oaks, Sections 1A & 1B, Bond #30142389, \$62,903.00, Onsite Stone Base, Asphalt Binder, Asphalt Surface, ROW Base & Asphalt
- Valenti-Held Contractor/Developer, Inc., Legacy Oaks, Section 2, Bond #30163137, \$16,461.45, Storm Sewer & SSD
- E&B Paving, LLC, Legacy Oaks, Section 2, Bond #30157965, \$38,105.39, Onsite Stone Base, Asphalt Binder, Asphalt Surface, Path Base & Asphalt
- Karns, Inc., Legacy Oaks, Section 2, Bond #BMIJ021820, \$3,244.45, Concrete Curbs
- Karns, Inc., Legacy Oaks, Section 2, Bond #BMIJ043131, \$1,545.12, Concrete Sidewalks

Cash in Lieu

The Westfield Public Works Department is recommending that the Board of Public Works and Safety accept the following Developer Agreement (Cash in Lieu) for the requested developments:

- **NONE**



**City of Westfield Fire Department
Board of Public Works & Safety Report
November 2024 Report**

Contact: Fire Chief

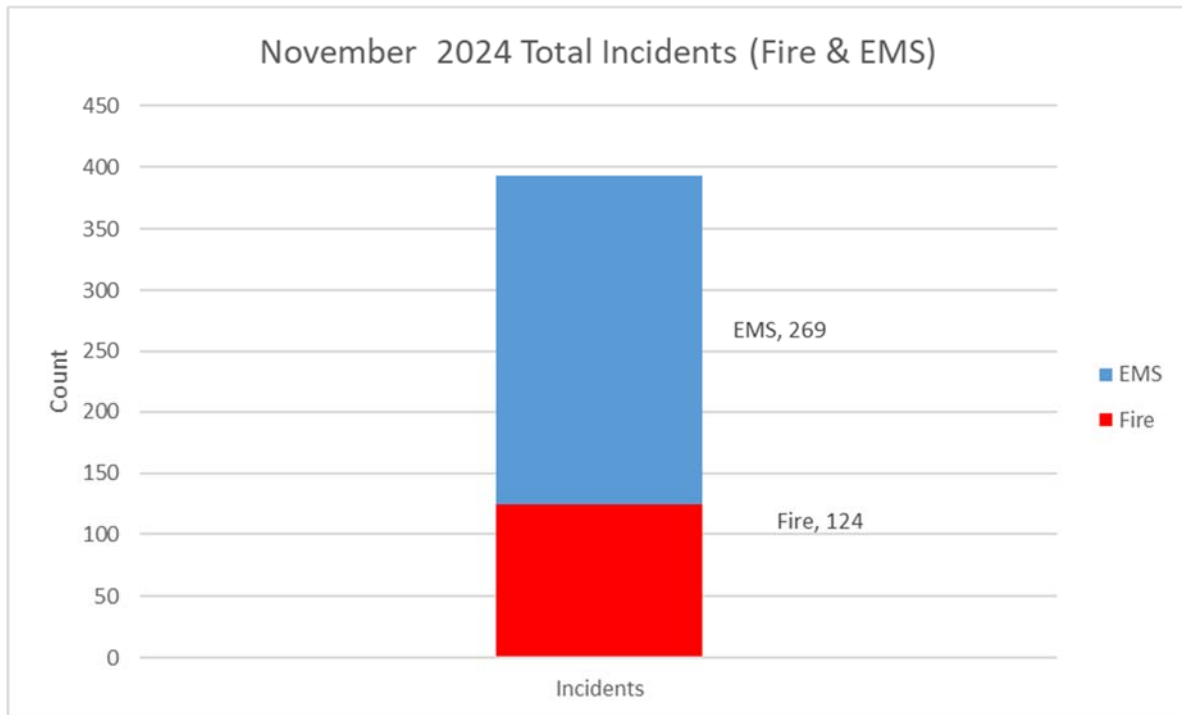
Rob Gaylor

Or Nikki Hartman

804-3304



Westfield Fire November 2024 Incident Statistics

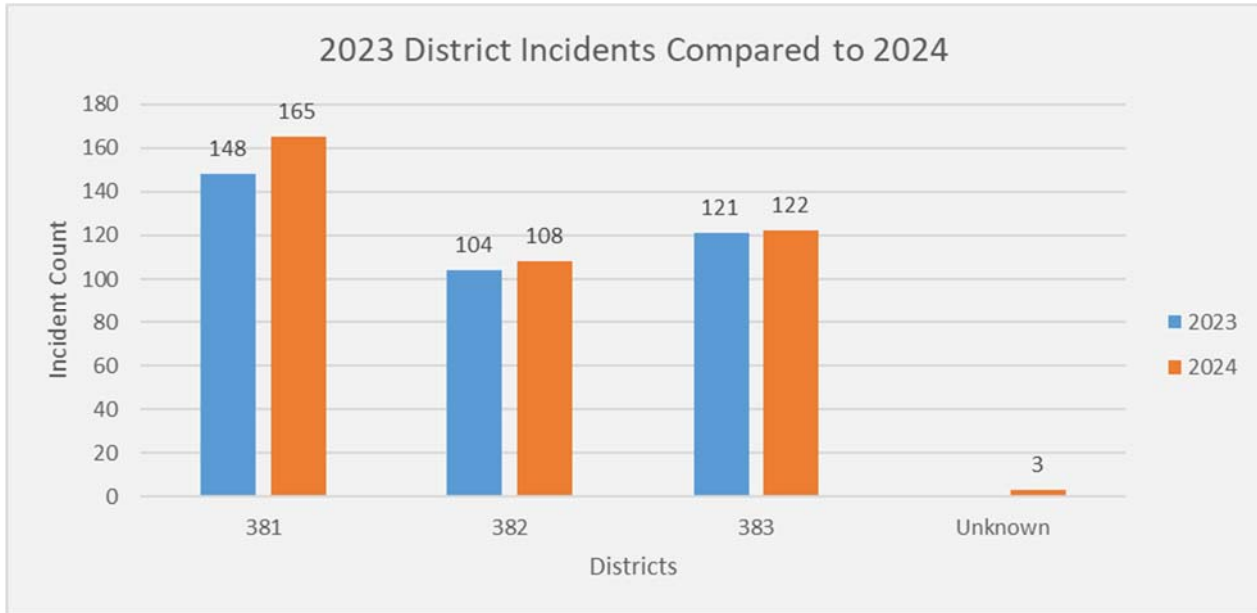


Incident Type	Incident Count	% of total Incident
Fire	124	32%
EMS	269	68%
Total	393	

Average 13.72 response per day. Average turnout time 1:13. And a total of 982 apparatus response. 16.33% of our calls for service were to Care Facilities



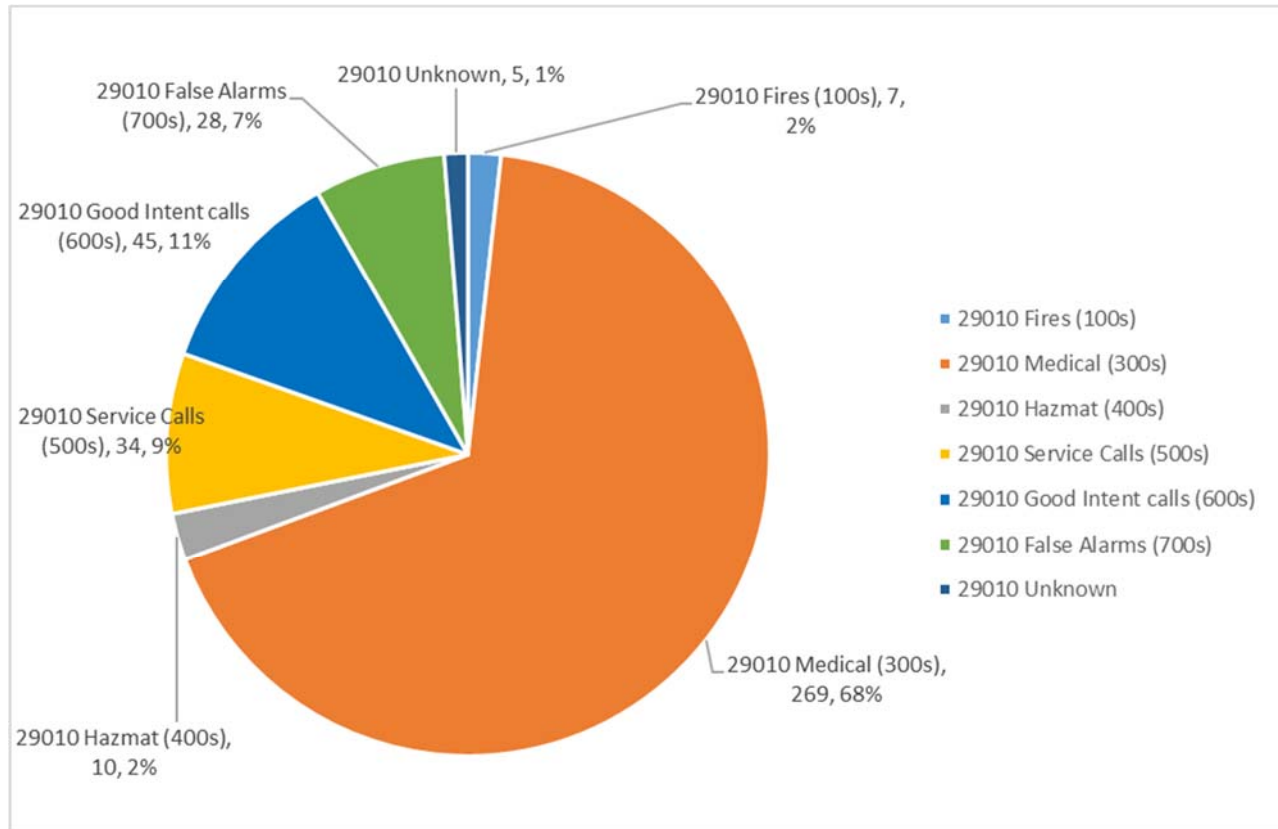
Westfield Fire November 2024 Incident Statistics



District	2023	2024	Increase/ decrease	% increase /%decrease
381	148	165	17	11%
382	104	108	4	4%
383	121	122	1	1%
Total	373	395	22	5.90%



Westfield Fire November 2024 Incident Statistics



Call Type	Incident Count	% of total calls
Medical	269	68.45%
Good Intent	45	11.45%
Service Calls	34	8.65%
False Alarm	28	7.12%
Hazmat	10	2.54%
Fires	7	1.78%
Total	393	



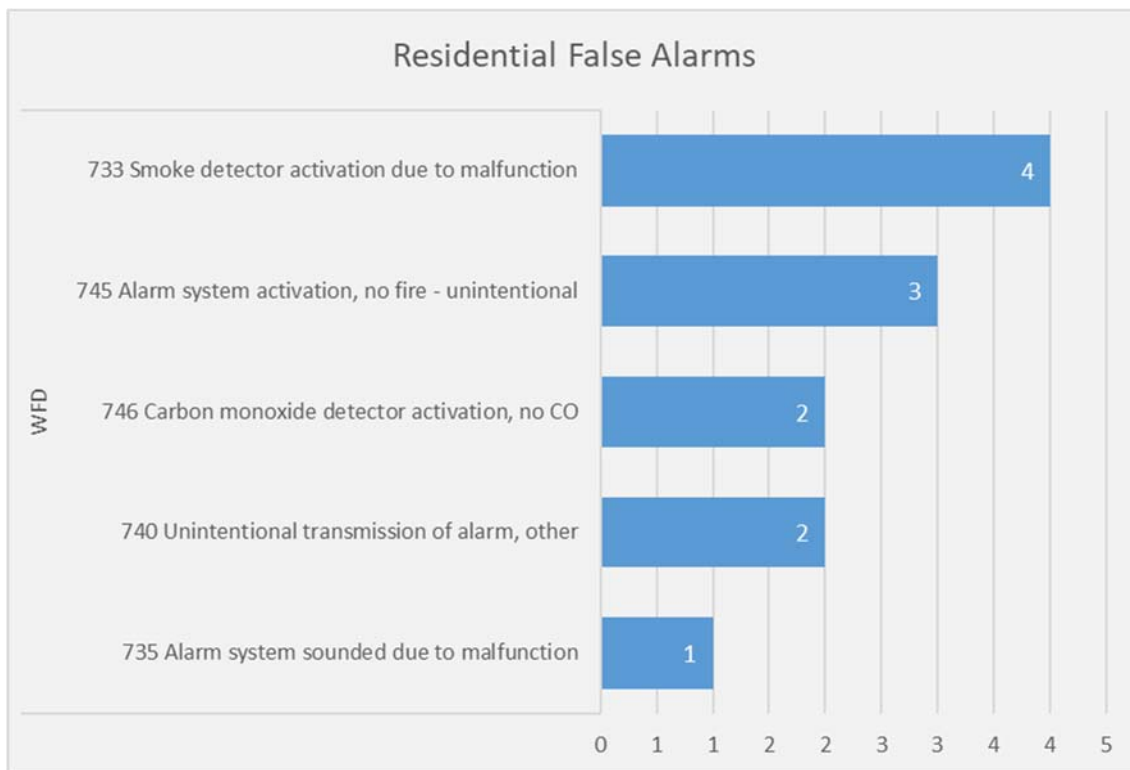
Westfield Fire November 2024 Incident Statistics

Total Calls By Incident Type	Count
111 111 Building fire	1
113 113 Cooking fire, confined to container	1
131 131 Passenger vehicle fire	1
140 140 Natural vegetation fire, other	1
150 150 Outside rubbish fire, other	1
151 151 Outside rubbish, trash or waste fire	2
320 320 Emergency medical service, other (conversion only)	4
321 321 EMS call, excluding vehicle accident with injury	250
322 322 Motor vehicle accident with injuries	11
324 324 Motor vehicle accident with no injuries.	4
412 412 Gas leak (natural gas or LPG)	9
440 440 Electrical wiring/equipment problem, other	1
511 511 Lock-out	1
531 531 Smoke or odor removal	1
542 542 Animal rescue	1
550 550 Public service assistance, other	4
551 551 Assist police or other governmental agency	13
553 5531 Public Service - Community Paramedicine	2
553 553 Public service	5
554 554 Assist invalid	5
561 561 Unauthorized burning	1
571 571 Cover assignment, standby, moveup	1
611 611 Dispatched & canceled en route	36
622 622 No incident found on arrival at dispatch address	5
651 651 Smoke scare, odor of smoke	2
652 652 Steam, vapor, fog or dust thought to be smoke	1
672 672 Biological hazard investigation, none found	1
733 733 Smoke detector activation due to malfunction	4
735 735 Alarm system sounded due to malfunction	4
736 736 CO detector activation due to malfunction	1
740 740 Unintentional transmission of alarm, other	3
741 741 Sprinkler activation, no fire - unintentional	1
745 745 Alarm system activation, no fire - unintentional	13
746 746 Carbon monoxide detector activation, no CO	2



Westfield Fire November 2024 Incident Statistics

False Alarm Calls

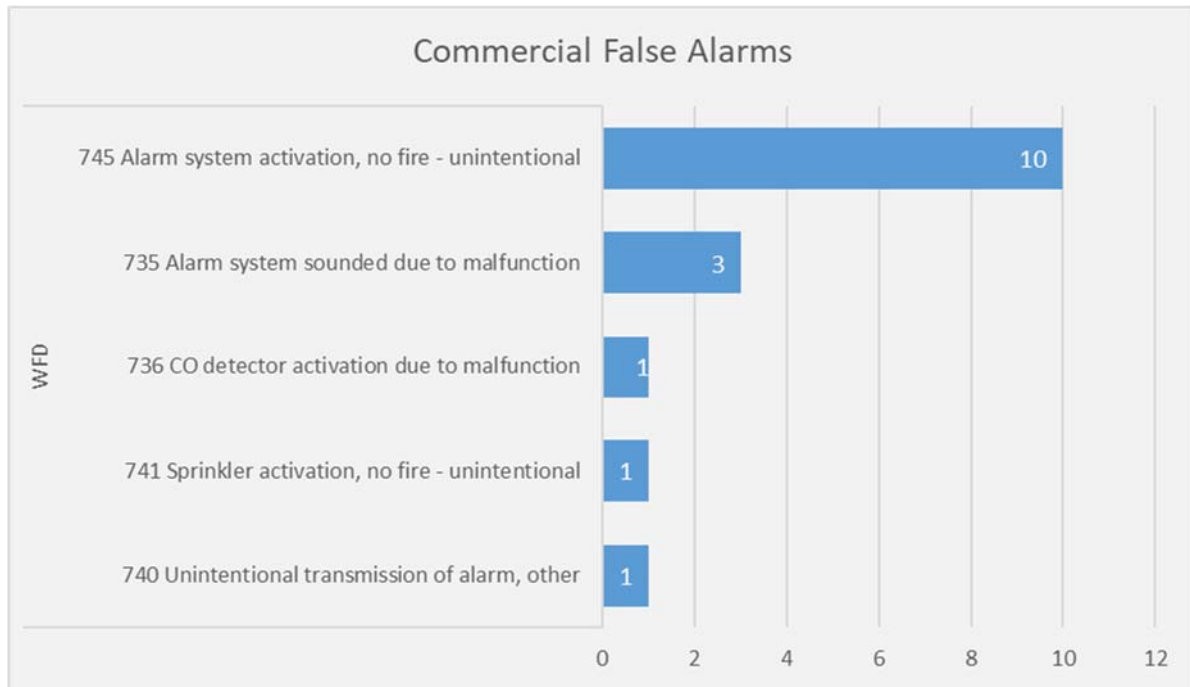


12 Residential Alarms



Westfield Fire November 2024 Incident Statistics

False Commercial Fire Alarm Calls



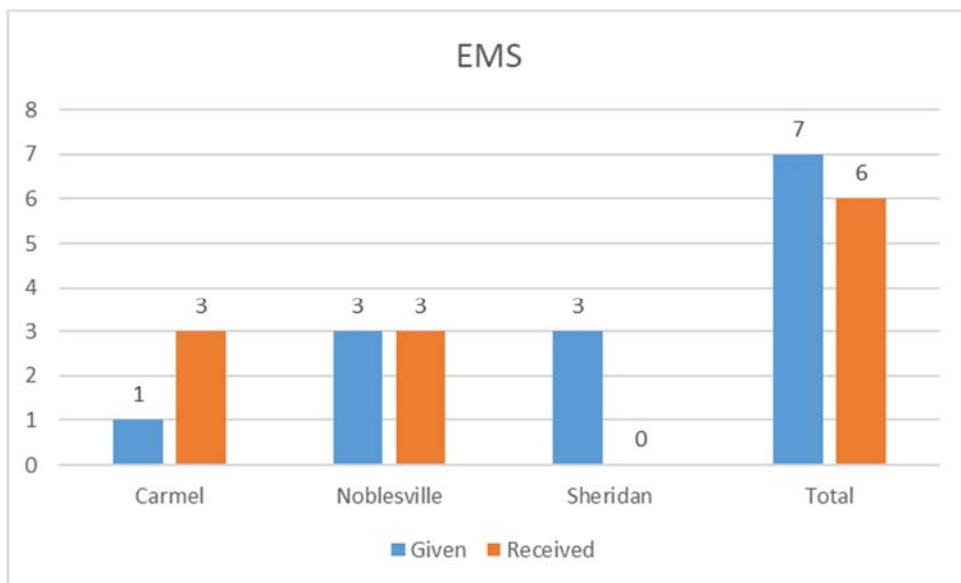
16 Commercial False Alarms



Westfield Fire November 2024 Incident Statistics

Mutual Aid data

EMS



	Given	Received
Carmel	1	3
Noblesville	3	3
Sheridan	3	0
Total	7	6

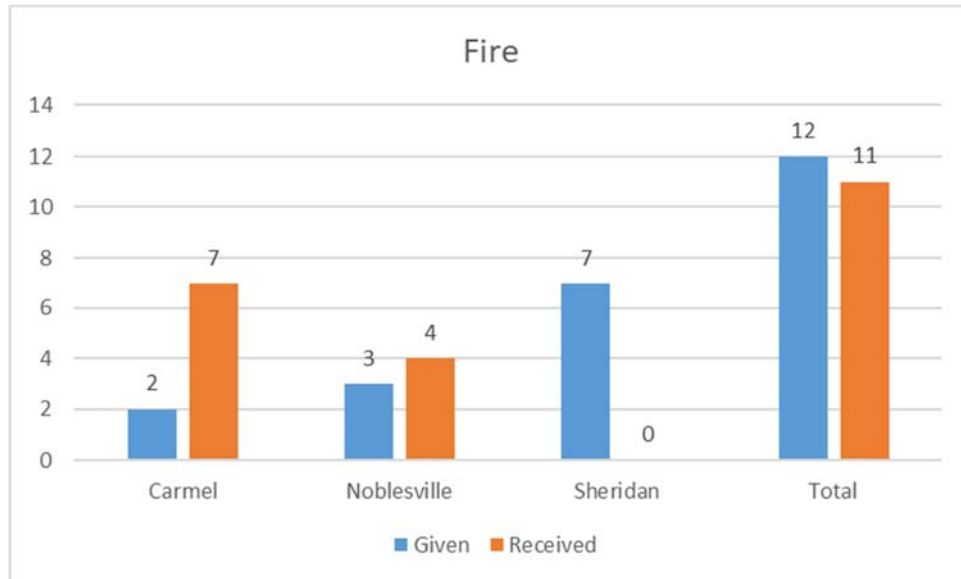
Total 13



Westfield Fire November 2024 Incident Statistics

Mutual Aid Data

Fire Incidents



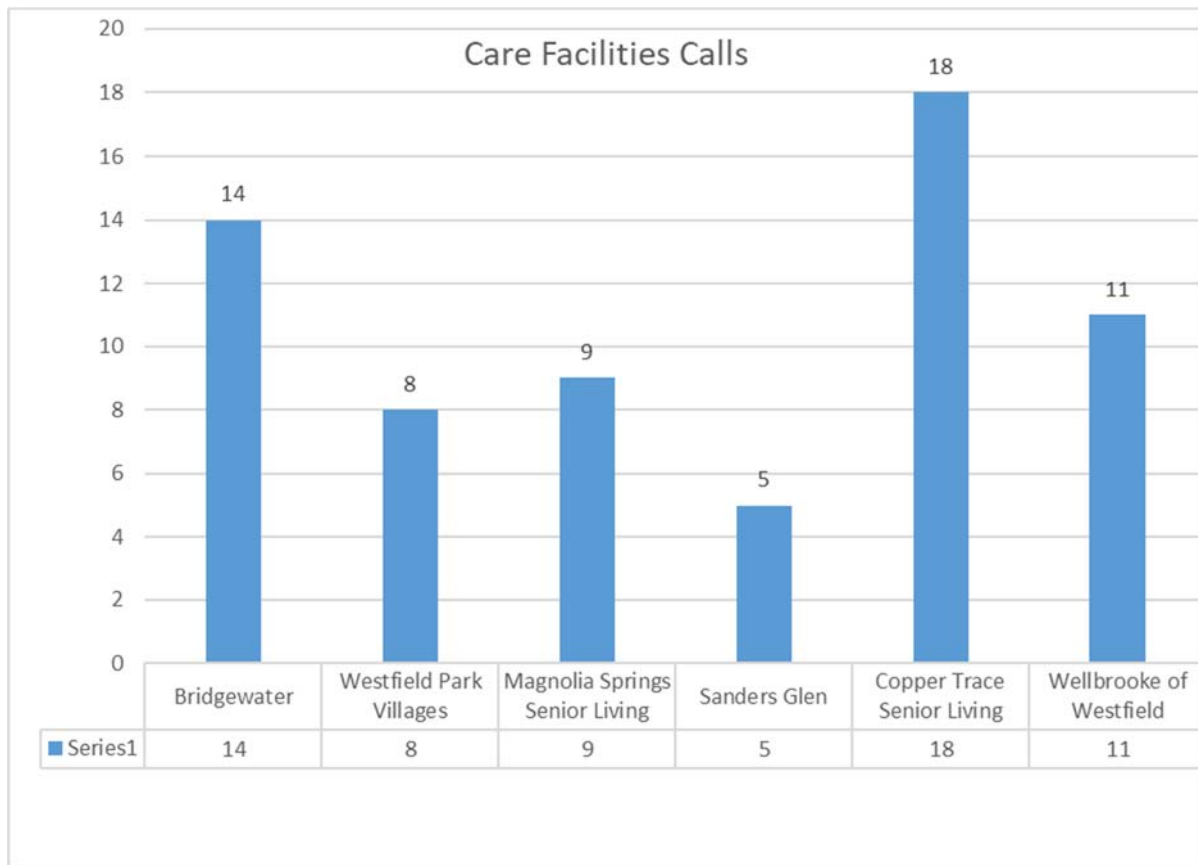
	Given	Received
Carmel	2	7
Noblesville	3	4
Sheridan	7	0
Total	12	11

Total 23



Westfield Fire November 2024 Incident Statistics

Care Facility



Address	CareFacility	2023	2024	Percent Increase
14751 CAREY RD, Carmel	Bridgewater	10	14	28.57
776 N union	Westfield Park Villages	5	8	37.50
14901 Carey Rd	Magnolia Springs Senior Living	6	9	33.33
334 S Cherry	Sanders Glen	5	5	0.00
1250 W 146TH ST, Westfield	Copper Trace Senior Living	21	18	-16.67
937 E 186	Wellbrooke of Westfield	10	11	9.09

65 total calls for service to care facilities



Board of Public Works & Safety November 2024

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WESTFIELD POLICE DEPARTMENT

November 2024
Events by Nature

Incident Type	Count
911 Hang Up	23
Abandoned Vehicle	7
Abandonment	0
Abuse / Neglect	1
Accident - Hit & Run PD	15
Accident - Hit & Run PI	0
Accident - Other	0
Accident - Property Damage	100
Accident - Personal Injury	11
Accident - Sinking Vehicle	0
Accident - Unknown	7
Accelerator Stuck	0
Active Assailant	0
Alarm - Other	4
Alarm - Vehicle	0
Alarm - Burglar	110
Alarm - Hold Up	18
Animal Bite / Attack	2
Animal Complaint	39
Assist Fire	34
Assist Other Department	13
Assist Public	26
Battery	4
Bike Patrol	0
Bomb Device Found	0
Bomb Threat	0
Burglary	3
Carjacking	0
Case Follow Up	102
Child Seat Inspection	9
Civil Dispute	18
Criminal Mischief	14
Damage to Property	1
Death Investigation	1

WESTFIELD POLICE DEPARTMENT

November 2024

Events by Nature

Incident Type	Count
Directed Patrol	272
Disturbance	25
Domestic	0
Driving Complaint	205
Drug Complaint	11
Drug Lab	0
Escort	0
Fail to Return Comm Corrections	0
Fight	0
Firearms Shots Fired	4
Foot Patrols	202
Found / Lost Property	13
Found Person	0
Fraud Prescription	0
Fraud / Deception	23
Harassment	17
Intoxicated Person	5
Investigation	21
Investigative Stop	2
Juvenile Complaint	5
K9 Detail	1
Kidnapping	0
Lock Out	48
Loud Party	7
Mental Emotional - Violent	1
Mental Emotial/Suicide Attempt	0
Mental Person	7
Miscellaneous	25
Missing Person	2
Missing Person - PLS	0
New Call	1
Nuisance	8
Ordinance Misc.	12
Parking Complaint	13

WESTFIELD POLICE DEPARTMENT

November 2024

Events by Nature

Incident Type	Count
Physical Disturbance	17
Product Contamination	0
Reckless Activity	0
Road Rage	7
Robbery	0
Runaway	5
School Patrol	220
Security Check	486
Sex Offense	5
Shooting	0
Solicitor	1
Special Detail	5
Stabbing	0
Suicide	0
Suspicious Activity	101
Suspicious Package	0
Suspicious Person	2
Test	0
Theft	29
Theft - From a Vehicle	3
Theft - of a Vehicle	1
Theft Shoplifter	0
Threat to Life	14
Threatening Suicide	7
Tow Release	0
Traffic Hazard	62
Transport	1
Trespassing	19
Traffic Stop	596
Unknown Call for Police	3
VIN Check	26
Wanted	1
Warrant Service	4

WESTFIELD POLICE DEPARTMENT

November 2024

Events by Nature

Incident Type	Count
Weapons Complaint	3
Welfare Check	49
Total	3159

Monthly Events by Incident Type November 2024

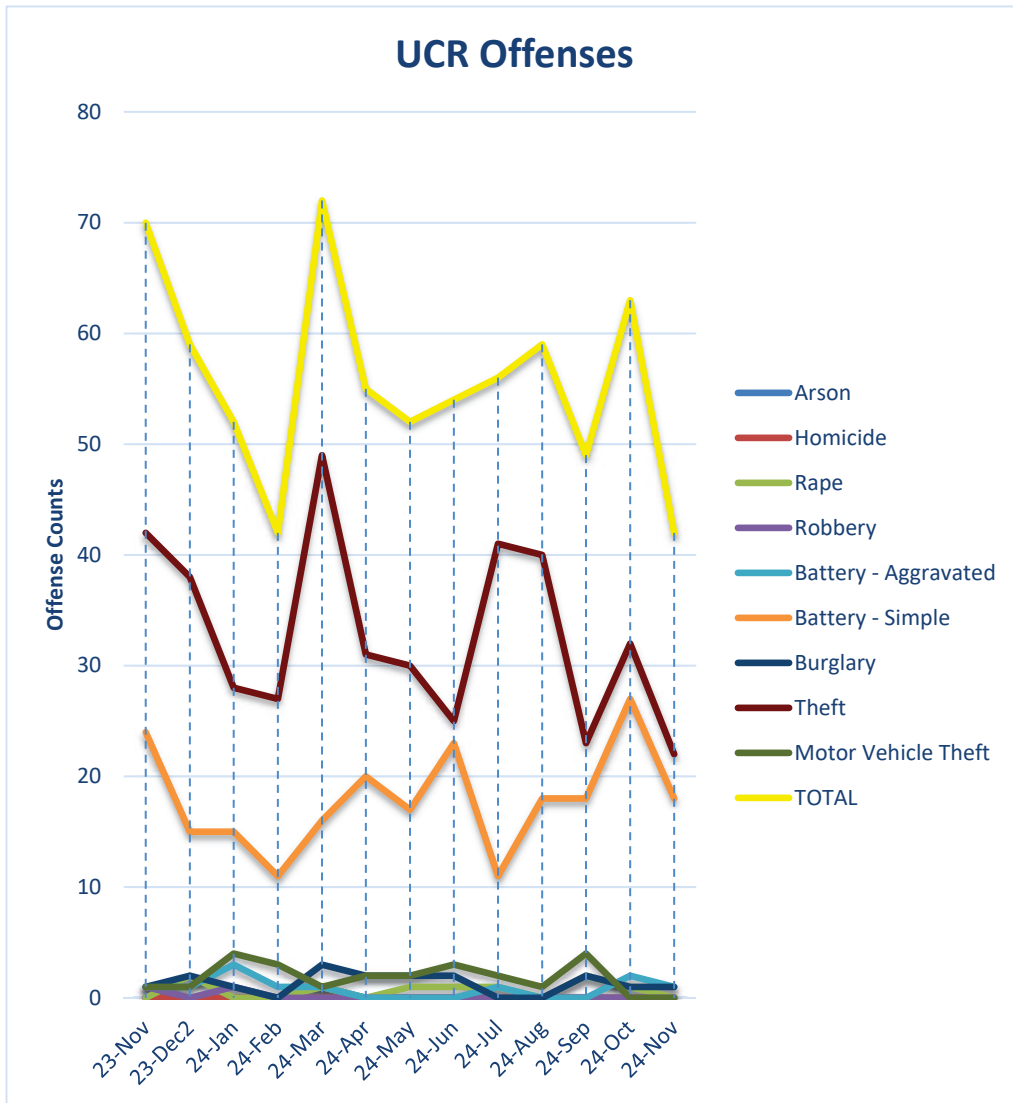
Incident Type	Count
Traffic Stop	596
Security Check	486
Directed Patrol	272
School Patrol	220
Driving Complaint	205
Foot Patrols	202
Alarm - Burglar	110
Case Follow Up	102
Suspicious Activity	101
Accident - Property Damage	100
Traffic Hazard	62
Other Incident Types (27 total)	1,000

WESTFIELD POLICE DEPARTMENT

November 2024

UCR OFFENSES

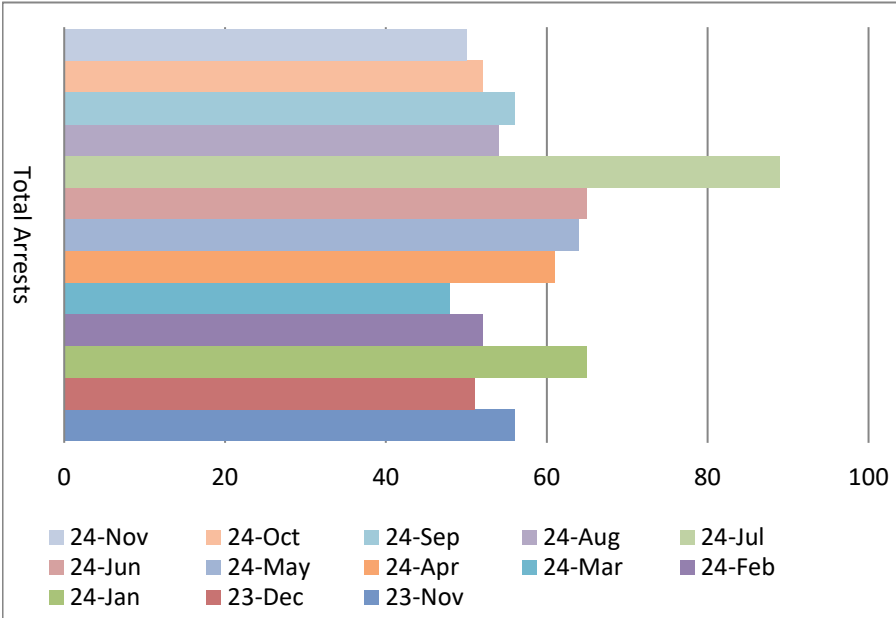
OFFENSE	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov
Arson	0	0	0	0	1	0	0	0	0	0	0	0	0
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	2	0	0	1	0	1	1	1	0	2	1	0
Robbery	1	0	1	0	0	0	0	0	0	0	0	0	0
Battery - Aggravated	1	1	3	1	1	0	0	0	1	0	0	2	1
Battery - Simple	24	15	15	11	16	20	17	23	11	18	18	27	18
Burglary	1	2	1	0	3	2	2	2	0	0	2	1	1
Theft	42	38	28	27	49	31	30	25	41	40	23	32	22
Motor Vehicle Theft	1	1	4	3	1	2	2	3	2	1	4	0	0
TOTAL	70	59	52	42	72	55	52	54	56	59	49	63	42



WESTFIELD POLICE DEPARTMENT

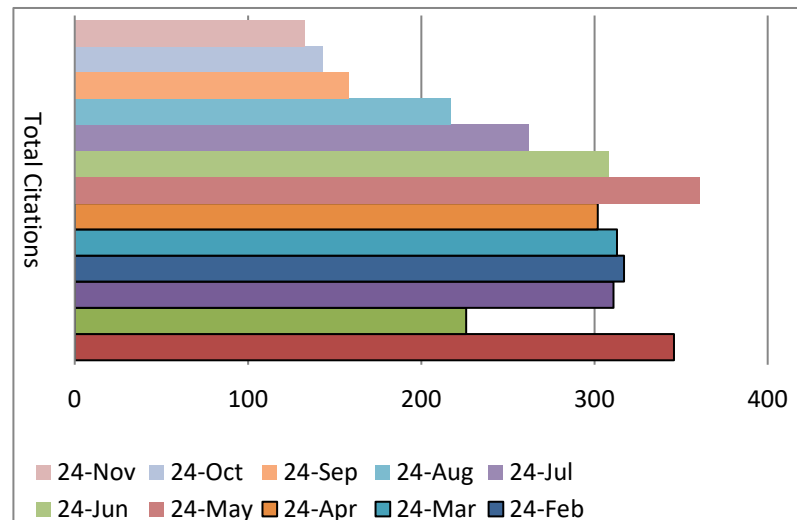
November 2024

Arrest Reports Taken	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov
Alcohol/ Drug Related	11	23	27	14	12	16	23	20	21	16	15	13	13
Felony Charges	38	35	31	52	21	45	37	17	48	23	31	30	39
Misdemeanor Charges	58	69	71	54	62	87	58	70	110	66	54	64	60
Total Arrests	56	51	65	52	48	61	64	65	89	54	56	52	50



Traffic	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov
Total Citations	346	226	311	317	313	302	361	308	262	217	158	143	133
Total Written Warnings	567	488	641	806	811	566	532	561	637	532	494	472	588
Total Traffic Accidents	91	59	67	80	56	63	67	69	63	56	71	70	74
Property Damage	83	54	57	69	49	52	57	60	49	50	61	64	65
Personal Injury	8	5	10	11	7	11	10	9	14	7	10	6	9
Fatality	0	0	0	0	0	0	0	0	0	0	0	0	0
Hit and Run*	10	8	5	8	0	7	4	10	15	4	6	11	6

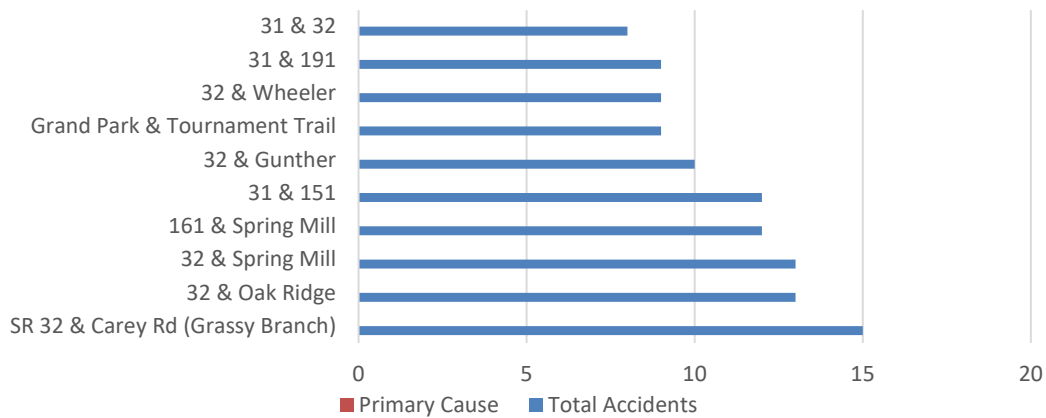
*numbers included in property damage, personal injury, and fatality accidents



Top Accident Locations

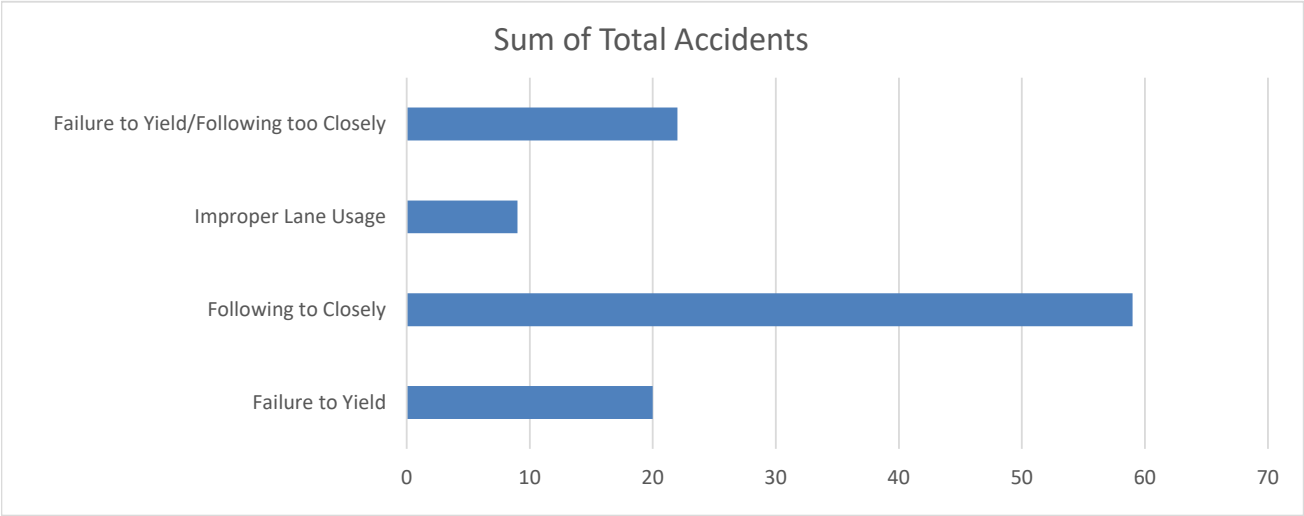
Accident Location	Total Accidents	Primary Cause
SR 32 & Carey Rd (Grassy Branch)	15	Following too Closely
32 & Oak Ridge	13	Failure to Yield/Following Too Closely
32 & Spring Mill	13	Following too Closely
161 & Spring Mill	12	Failure to Yield
31 & 151	12	Following too Closely
32 & Gunther	10	Following too Closely
Grand Park & Tournament Trail	9	Following too Closely
32 & Wheeler	9	Failure to Yield/Following Too Closely
31 & 191	9	Improper Lane Usage
31 & 32	8	Failure to Yield

Top Accident Locations



**Total Accidents by Primary Cause,
based on Top Accident Locations**

Primary Cause	Sum of Total Accidents
Failure to Yield	20
Following to Closely	59
Improper Lane Usage	9
Failure to Yield/Following too Cl	22



Community Events

- 11/7/24 Tip-A-Cop
- 11/8/24 Blood Drive
- 11/11/24 Veterans Day Event
- 11/14/24 Citizens Academy Graduation

